

# City of West Branch

~ A Heritage for Success ~

---

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358

Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@Lcom.net

## CITY COUNCIL MEETING AGENDA

Monday, April 15, 2013 • 7:00 p.m.

City Council Chambers, 110 North Poplar Street

*Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
  - a. Approve minutes from the April 1, 2013 City Council Meeting.
  - b. Approve claims.
  - c. Approve payment to Ricklefs Excavating, Ltd. in the amount of \$402,705 for Partial Pay Estimate No. 1 for the Lift Station & Force Main Project.
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
  - a. Accept the resignation of Dan O'Neil from the West Branch City Council./Move to action.
  - b. Resolution 1100, approving the appointment of \_\_\_\_\_ to fill the unexpired term of Councilmember Dan O'Neil./Move to action.
  - c. Second Reading of Ordinance 708, vacating that certain 60-foot portion on an alley located between lots 65 & 66 and lot 42 in block 7 in Cameron (Original Town) also known as West Branch, West Branch, Iowa./Move to action.
  - d. The Waiver Rule./Move to action.
  - e. Third Reading of Ordinance 709, re-zoning an approximate 0.05 acre parcel of real property located north of East Main Street from CB-2 Central Business District to B-2 Business District./Move to action.
  - f. Public Hearing on proposal to vacate and dispose of an interest in real property, said real property being generally described as the northern 70 feet of a 16-foot alley located between lots 21 & 22 in block 22 in Cameron (Original Town) A.K.A. West Branch, in West Branch, Cedar County, Iowa located generally near East Green Street and North 2nd Street.
  - g. First Reading of Ordinance 710, vacating the northern 70 feet of a 16-foot alley located between lots 21 & 22 in block 22 in Cameron (Original Town) A.K.A. West Branch, in West Branch, Cedar County, Iowa./Move to action.
  - h. First Reading of Ordinance 711, amending Title Chapter 160 Flood Plain Regulations./Move to action.
  - i. Resolution 1087, approving a policy for the disposition of unpaid utility billing final balances./Move to action.
  - j. Resolution 1092, approving a 28E agreement with Cedar County, Iowa, to construct and maintain a dog park in unincorporated Cedar County./Move to action.

---

**Mayor:** Mark Worrell • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dick Stoolman

**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin

**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

# City of West Branch

~ A Heritage for Success ~

---

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358  
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

**CITY COUNCIL MEETING AGENDA**  
**Monday, April 15, 2013 • 7:00 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

- k. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 280<sup>th</sup> and North Downey Resurfacing for the City of West Branch, Iowa, and the taking of bids therefor.
  - l. Resolution 1098, approving plans and specifications, proposed form of contract and estimate of cost for construction of the 280<sup>th</sup> and North Downey Resurfacing for the City of West Branch, Iowa./Move to action.
  - m. Resolution 1099, accepting a bid for the construction of 280<sup>th</sup> and North Downey Resurfacing for the City of West Branch, Iowa./Move to action.
  - n. Resolution 1101, approving placement of a Little Free Library on the Town Hall Property./Move to action.
  - o. Approve the submittal of a letter from the city administrator on behalf of the West Branch City Council to Acciona Energy North America, providing a notice of intent to cancel the Amended Tax Increment Development Agreement dated January 2, 2008./Move to action.
  - p. Accept the resignation of Lauren O'Neil from the Planning and Zoning Commission./Move to action.
  - q. Resolution 1102, approving West Branch Police Department Reserve Police Officer Force Policy and Procedure./Move to action.
  - r. Resolution 1103, approving a revised five year sewer maintenance contract with Municipal Pipe Tool Company, LLC in a minimum amount of \$50,000 over five years./Move to action.
  - s. Mayor Mark Worrell - Appointments/Reappointments/Move to action.
    - i. Jerry Fleagle – West Branch Preservation Commission Honorary Member
    - ii. Lynn Lovetinsky – West Branch Police Department Reserve Officer I
    - iii. Mendim Alimoski – West Branch Police Department Reserve Officer I
    - iv. Tim Horihan – West Branch Police Department Reserve Officer I
  - t. Councilperson Jordan Ellyson – Appointments/Reappointments/Move to action.
    - i. Lisa Schettler, Planning and Zoning Commission
    - ii. Richard A. Hansen – West Branch Fire Department Volunteer
    - iii. Dan Heick – West Branch Fire Department Volunteer
7. City Staff Reports
- a. Library Director Nick Shimmin – Council Meetings and Cemetery Records on City Website
  - b. City Engineer Dave Schechinger – Lift Station & Force Main Project Update
  - c. Public Works Director Matt Goodale – Wastewater Point Repair Update
8. Comments from Mayor and Council Members
9. Adjournment

---

**Mayor:** Mark Worrell • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dick Stoolman  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale