

**CITY OF WEST BRANCH
COUNCIL ACTION REPORT**

MEETING DATE: February 13, 2012 AGENDA ITEM: 3a
DATE PREPARED: February 7, 2012
STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: Discussion of revenue and expenditures for the general fund in the FY 2012-2013 Annual Budget.

☒ WORKSHOP ☐ SPECIAL ☐ CONSENT ☐ NON-CONSENT ☐ TABLED ☐ PUBLIC HEARING

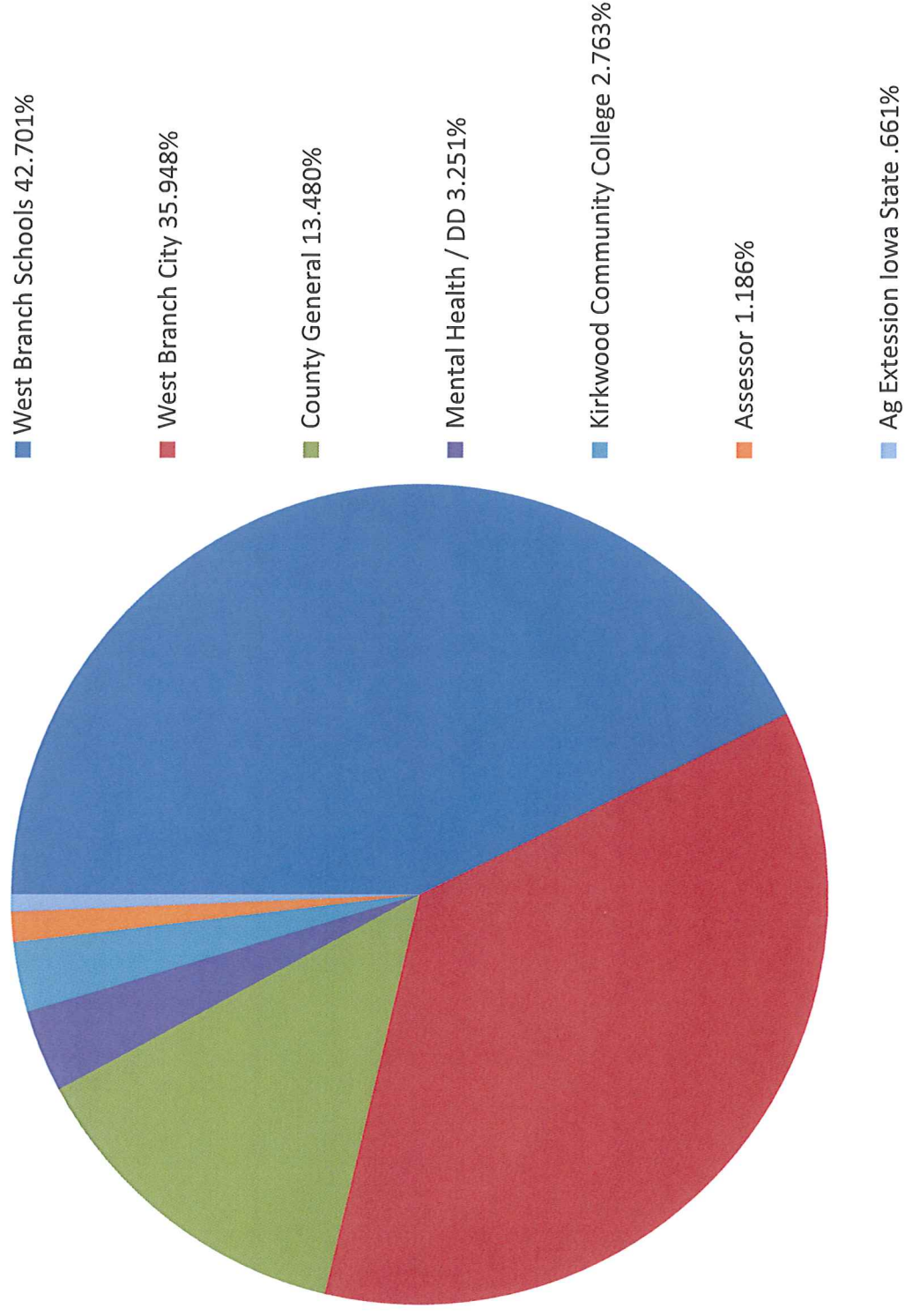
PROJECT DESCRIPTION:

The City Council agreed at their January 3rd Meeting to proceed according to the typical budget timeline as proposed in the Iowa League of Cities' Special Budget Report. The budget process started with general fund revenue estimates and expenditure requests. Council members have the opportunity to view the budget from both a "big picture" perspective, but also have the opportunity to affect each line item, if they desire to do so.

Department directors presented brief highlights of their departmental requests at the January 17, 2012 Council Meeting and were available for questions. At the February 6, 2012 Council Meeting, the Council decided to move forward with a 1.5% salary increase for City employees, with library and the two junior police officer positions receiving higher increases. It was also suggested that staff consider Public Works Employee Paul O'Neil's capacity as safety and facilities coordinator in the preparation of the budget. Council requested a Budget Work Session for February 13, 2012 for further discussion. At the February 21st Council Meeting, the Council is expected to approve a general fund revenue estimate, a general fund salary plan, and set general fund departmental non-salary expenditures.

ATTACHMENTS:

West Branch Property Tax Distribution
Current Year Property Tax – Distribution of Funds
My Tax Dollars at Work
Initial Fiscal Year 2012-2013 General Fund Revenue Estimate
General Fund Revenue Worksheets
General Fund Salary Estimates – Fiscal Year 2012-2013 – 1.5% Increase
Total Employee Compensation – FY 2012-2013
General Fund Departmental Non-Salary Expenditure Worksheet
General Fund Departmental Expenditure Worksheets



Current Year Property Tax - Distribution of Funds

Assessed Value	\$99,050	\$165,080	\$224,230
Taxable Value	\$48,069	\$80,113	\$108,819
Schools-42%	\$675.99	\$1082.77	\$1,486.17
City-36%	\$579.24	\$927.80	\$1,273.46
County-13%	\$217.21	\$347.90	\$477.53
Mental Health-3%	\$49.74	\$79.67	\$109.35
Kirkwood-3%	\$48.03	\$76.94	\$105.60
Assessor-1.5%	\$21.23	\$34.00	\$46.67
Ag Extension-1%	\$10.41	\$16.67	\$22.88
BRUC TB-0.5%	<u>\$0.15</u>	<u>\$0.25</u>	<u>\$0.34</u>
Total	\$1602.00	\$2566.00	\$3522.00

Assumes a homestead credit. Levy is \$33.31/thousand. City levy is \$12.04/thousand. Examples are from rollback of \$48.5299%. New rollback is 50.7518%

My Tax Dollars at Work

Function	% of Total Budget	\$99,050	\$165,080	\$224,230
Police -253,177	21%	\$48,069	\$80,113	\$108,819
Debt Service-164,000	14%	\$121.64	\$194.84	\$267.43
Administration-149,252	12%	\$81.09	\$129.89	\$178.28
Roads and Streets-129,679	11%	\$69.51	\$111.34	\$152.82
Library-111,296	9%	\$63.72	\$102.06	\$140.08
Cemetery-94,459	8%	\$52.13	\$83.50	\$114.61
Fire-88,249	7%	\$46.34	\$74.22	\$101.87
Parks & Rec-69,121	6%	\$40.55	\$64.95	\$89.14
Solid Waste-53,000	4%	\$34.76	\$55.67	\$76.41
Eco/Com Development-42,900	4%	\$23.17	\$37.11	\$50.94
Legal Services-36,500	3%	\$23.17	\$37.11	\$50.94
Town Hall-11,000	1%	\$17.37	\$27.83	\$38.21
Total-1,211,083	100%	\$5.79	\$9.28	\$12.73
		\$579.24	\$927.80	\$1273.46

Fiscal Year 2012-13 General Fund Revenue Estimate

Property Tax	\$	886,254	
Ag Land	\$	1,294	
City-Owned Civic Center Levy	\$	14,367	
Local Emg Mgmty Com Levy	\$	5,835	
Emergency Levy	\$	29,542	
Cable Franchise Fee	\$	26,000	
Licenses and Permits	\$	19,475	Includes beer & liquor, cigarette, building and animal licenses
Interest	\$	3,100	
Rent and Royalties	\$	3,000	
National Park Service	\$	3,000	
NPS Snow Plowing	\$	6,000	Town Hall rent
STEP	\$	4,500	
Library Reimbursement	\$	13,332	Rural Library Assistance
Other Library	\$	7,600	Fines, Misc. revenue, Private contributions, Open access
Fire Trustees	\$	133,667	
Landfill	\$	43,488	Recycling contract
Cemetery Lots	\$	1,000	Sale of lots
Grave Openings	\$	8,000	
Parks and Rec Fees	\$	30,200	All Recreation Department activity fees
Donations	\$	10,000	Hoover's Hometown Days
Fuel Tax Refund	\$	3,500	
Fines	\$	5,000	
Misc. Revenue	\$	7,500	NSF fees, Garbage tags, other misc.
Total Revenue Estimate	\$	1,265,654	
Minus Trustees, Parks & Rec, STEP	\$	168,367	
Subtotal 1	\$	1,097,287	
Minus FY13 GF Salary Estimate	\$	479,738	
Non-salary GF expenditures	\$	617,549	

DATE 1/06/2012

CITY OF WEST BRANCH
REVENUE BUDGET WORKSHEET FY13
001 GENERAL FUND

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
4000 GENERAL PROPERTY TAX						
001-0-950-4-4000	603,265CR	641,362CR		759579		
575,147CR	346,323CR					
4003 AG LAND						
001-0-950-4-4003	1,016CR	1,078CR		1294		
1,237CR	613CR					
4017 EMERGENCY MANAGEMENT						
001-1-150-4-4017	5,290CR	5,907CR		5835		
6,083CR	3,164CR					
4065 CABLE FRANCHISE FEE						
001-4-950-4-4065	27,103CR	26,000CR		26000		
25,700CR	12,854CR					
4100 BEER AND LIQUOR PERMITS						
001-0-950-1-4100	4,045CR	3,000CR		3000		
3,073CR	1,438CR					
4105 CIGARETTE PERMITS						
001-0-950-1-4105	375CR	375CR		375		
375CR	0					
4122 BUILDING PERMITS						
001-0-950-1-4122	23,062CR	20,475CR		15000		
21,127CR	5,021CR					
4170 PEDDLER PERMITS						
001-0-950-1-4170	120CR	150CR		100		
160CR	10CR					
4180 ANIMAL LICENSES						
001-0-950-1-4180	226CR	1,000CR		1000		
1,265CR	195CR					

4300	INTEREST INCOME						
	001-0-950-4-4300	8,755CR	7,500CR		3000		
		7,559CR	2,991CR				
	001-2-210-4-4300	490CR	500CR		100		
		411CR	0				
TOTAL	INTEREST INCOME	9,245CR	8,000CR		3100		
	7,970CR	2,991CR					
4310	RENTALS						
	001-0-950-4-4310	5,112CR	0		0		
		0	0				
4311	COMMUNITY BUILDING RENTAL						
	001-4-460-4-4311	0	0		0		
		1,040CR	0				
4400	POLICE DEPARTMENT GRANT						
	001-1-110-2-4400	0	0		0		
		799CR	0				
4401	NATIONAL PARK SERVICE						
	001-0-950-2-4401	0	0		3000		
		0	0				
4402	FIRE DEPARTMENT GRANT						
	001-1-150-2-4402	683CR	0		0		
		0	0				
4432	NPS FLOWING CONTRACT						
	001-0-950-4-4432	4,800CR	5,000CR		6000		
		5,000CR	0				
4440	STATE GRANTS						
	001-0-950-4-4440	0	0		0		
		0	0				
4442	STEP REIMBURSEMENTS						
	001-1-110-4-4442	7,692CR	4,500CR		4500		
		610CR	0				
4445	IOWA DOT GRANTS/REIMBURSEMENTS						
	001-2-210-2-4445	9,557CR	250,000CR		0		
		11,628CR	0				

[illegible]

[illegible]

4830 TRANSFERS IN
001-0-950-4-4830

0	0	29542
0	122,230CR	

TOTAL GENERAL FUND

1,065,177CR	1,235,448CR	1,100,680
878,341CR	587,554CR	

DATE 1/06/2012

CITY OF WEST BRANCH
REVENUE BUDGET WORKSHEET FY13
022 CIVIC CENTER

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
4008 OPERATION OF CIVIC CENTER						
022-4-460-4-4008	11,637CR	11,030CR		14367		
4300 INTEREST INCOME	11,193CR	5,906CR				
022-0-950-4-4300	617CR	0		0		
4311 COMMUNITY BUILDING RENTAL	209CR	0				
022-0-460-4-4311	0	2,000CR		3000		
	2,615CR	1,550CR				
TOTAL CIVIC CENTER	12,253CR	13,030CR		17367		
	14,017CR	7,456CR				

DATE 1/06/2012

CITY OF WEST BRANCH
REVENUE BUDGET WORKSHEET FY13
031 LIBRARY

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
4000 GENERAL PROPERTY TAX						
	94,930CR	111,296CR		126675		
4300 INTEREST INCOME	96,430CR	55,648CR				
	198CR	0		0		
	49CR	0				
4470 RURAL LIBRARY ASSISTANCE						
	12,947CR	13,000CR		13332		
4561 STATE LIBRARY FUNDING	12,598CR	6,666CR				
	3,701CR	3,000CR		3500		
4705 PRIVATE CONTRIBUTIONS	3,241CR	2,347CR				
	2,539CR	1,000CR		1000		
4765 FINES	6,303CR	11,195CR				
	1,612CR	1,200CR		2000		
4799 MISC. REVENUES	2,033CR	1,347CR				
	2,106CR	2,600CR		1100		
4830 TRANSFERS IN	1,465CR	545CR				
	0	0		0		
4831 TRANSFER	0	0				
	0	0		0		
4832 KROUTH TRANSFERS	0	0				
	0	0		0		
	0	0				

TOTAL LIBRARY

118,031CR
122,118CR

132,096CR
77,748CR

147607

CITY OF WEST BRANCH
REVENUE BUDGET WORKSHEET FY13
110 ROAD USE TAX

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
4300 INTEREST INCOME						
110-2-210-2-4300	0	0		0		
4430 ROAD USE TAX PAYMENTS	199CR	159CR				
110-2-210-2-4430				217328		
4445 IOWA DOT GRANTS/REIMBURSEMENTS						
110-2-210-2-4445	193,406CR	208,677CR				
	202,688CR	116,029CR				
4710 REIMBURSEMENTS						
110-2-210-2-4710	0	0		0		
	0	0				
4821 BANK LOAN						
110-2-210-2-4821	0	0		0		
	0	0				
TOTAL ROAD USE TAX	193,406CR	208,677CR		217328		
	202,887CR	116,188CR				

General Fund Salary Estimates - FY 2012/13

Employee/Dept	Base Salary	% GF	GF Salary	1.5% (or other)	GF OT	2013 GF Proposed
Matt Muckler	\$ 77,250.00	40.00%	\$ 30,900.00	\$ 463.50	\$ -	\$ 31,363.50
Dawn Brandt	\$ 41,184.00	100.00%	\$ 41,184.00	\$ 617.76	\$ 1,045.04	\$ 42,846.80
Ashley B-K	\$ 30,514.00	60.00%	\$ 18,308.40	\$ 274.63	\$ 464.58	\$ 19,047.60
Admin Subtotal	\$ 148,948.00		\$ 90,392.40	\$ 1,355.89	\$ 1,509.62	\$ 93,257.91
Mike Horihan	\$ 52,000.00	100.00%	\$ 52,000.00	\$ 780.00	\$ 5,278.00	\$ 58,058.00
John Hanna	\$ 37,912.00	100.00%	\$ 37,912.00	\$ 2,843.40	\$ 4,075.54	\$ 44,830.94
Tom Stewart	\$ 35,200.00	100.00%	\$ 35,200.00	\$ 1,760.00	\$ 3,696.00	\$ 40,656.00
PD Subtotal	\$ 125,112.00		\$ 125,112.00	\$ 5,383.40	\$ 13,049.54	\$ 143,544.94
Dan Karr	\$ 46,904.00	60.00%	\$ 28,142.40	\$ 422.14	\$ 3,570.57	\$ 32,135.10
Paul O'Neil	\$ 39,399.00	60.00%	\$ 23,639.40	\$ 998.30	\$ 3,079.71	\$ 27,717.42
Tim Moss	\$ 40,456.00	50.00%	\$ 20,228.00	\$ 303.42	\$ 2,566.43	\$ 23,097.85
Matt Goodale	\$ 46,946.00	50.00%	\$ 23,473.00	\$ 352.10	\$ 2,978.14	\$ 26,803.23
PW Subtotal	\$ 173,705.00		\$ 95,482.80	\$ 2,075.95	\$ 12,194.84	\$ 109,753.60
Nick Shimmin	\$ 37,099.67	100.00%	\$ 37,099.67	\$ 2,450.17	\$ -	\$ 39,549.84
Becky Knoche	\$ 28,000.00	100.00%	\$ 28,000.00	\$ 2,000.00	\$ -	\$ 30,000.00
Part Time	\$ 18,008.64	100.00%	\$ 18,008.64	\$ 1,075.36	\$ -	\$ 19,084.00
Library Subtotal	\$ 83,108.31		\$ 83,108.31	\$ 5,525.53	\$ -	\$ 88,633.84
Melissa Russell	\$ 34,418.48	100.00%	\$ 34,418.48	\$ 516.28	\$ 1,746.74	\$ 37,044.80
P & R Subtotal	\$ 34,418.48		\$ 34,418.48	\$ 516.28	\$ 1,746.74	\$ 37,044.80
Mayor & Council	\$ 7,500.00	100.00%	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00
M & C Subtotal	\$ 7,500.00		\$ 7,500.00	\$ -	\$ -	\$ 7,500.00
Totals	\$ 572,791.79		\$ 436,013.99	\$ 14,857.05	\$ 28,500.74	\$ 479,735.08

Total Employee Compensation - FY 2012/13*

*Assumes 1.5% Salary Increase and 14% Increase in the cost of insurance

Employee/Dept	Base Salary	1.5% or other	OT	FY 13 Salary Prop.	IPERS	FICA	INS	Total
Matt Muckler	\$ 77,250.00	\$ 1,158.75	\$ -	\$ 78,408.75	\$ 6,798.04	\$ 5,998.27	\$ 10,720.08	\$ 101,925.14
Dawn Brandt	\$ 41,184.00	\$ 617.76	\$ 1,045.04	\$ 42,846.80	\$ 3,714.82	\$ 3,277.78	\$ 37.80	\$ 49,877.20
Ashley B-K	\$ 30,514.00	\$ 457.71	\$ 774.29	\$ 31,746.00	\$ 2,752.38	\$ 2,428.57	\$ 10,720.08	\$ 47,647.03
Admin Subtotal	\$ 148,948.00	\$ 2,234.22	\$ 1,819.34	\$ 153,001.56	\$ 13,265.23	\$ 11,704.62	\$ 21,477.96	\$ 199,449.37
Mike Horihan	\$ 52,000.00	\$ 780.00	\$ 5,278.00	\$ 58,058.00	\$ 5,962.56	\$ 4,441.44	\$ 10,720.08	\$ 79,182.07
John Hanna	\$ 37,912.00	\$ 2,843.40	\$ 4,075.54	\$ 44,830.94	\$ 4,604.14	\$ 3,429.57	\$ 10,720.08	\$ 63,584.72
Tom Stewart	\$ 35,200.00	\$ 1,760.00	\$ 3,696.00	\$ 40,656.00	\$ 4,175.37	\$ 3,110.18	\$ 6,063.48	\$ 54,005.04
PD Subtotal	\$ 125,112.00	\$ 5,383.40	\$ 13,049.54	\$ 143,544.94	\$ 14,742.07	\$ 10,981.19	\$ 27,503.64	\$ 196,771.83
Dan Karr	\$ 46,904.00	\$ 703.56	\$ 5,950.95	\$ 53,558.51	\$ 4,643.52	\$ 4,097.23	\$ 6,063.48	\$ 68,362.73
Paul O'Neil	\$ 39,399.00	\$ 1,663.84	\$ 5,132.86	\$ 46,195.70	\$ 4,005.17	\$ 3,533.97	\$ 6,063.48	\$ 59,798.31
Tim Moss	\$ 40,456.00	\$ 606.84	\$ 5,132.86	\$ 46,195.70	\$ 4,005.17	\$ 3,533.97	\$ 10,720.08	\$ 64,454.91
Matt Goodale	\$ 46,946.00	\$ 704.19	\$ 5,956.27	\$ 53,606.46	\$ 4,647.68	\$ 4,100.89	\$ 6,063.48	\$ 68,418.52
Part Time	\$ 18,125.00	\$ -	\$ -	\$ 18,125.00	\$ 1,571.44	\$ 1,386.56	\$ -	\$ 21,083.00
PW Subtotal	\$ 191,830.00	\$ 3,678.43	\$ 22,172.93	\$ 217,681.36	\$ 18,872.97	\$ 16,652.62	\$ 28,910.52	\$ 282,117.48
Nick Shimmin	\$ 37,099.67	\$ 2,450.17	\$ -	\$ 39,549.84	\$ 3,428.97	\$ 3,025.56	\$ 6,063.48	\$ 52,067.85
Becky Knoche	\$ 28,000.00	\$ 2,000.00	\$ -	\$ 30,000.00	\$ 2,601.00	\$ 2,295.00	\$ 10,720.08	\$ 45,616.08
Part Time	\$ 18,008.64	\$ 1,075.36	\$ -	\$ 19,084.00	\$ 1,654.58	\$ 1,459.93	\$ -	\$ 22,198.51
Library Subtotal	\$ 83,108.31	\$ 5,525.53	\$ -	\$ 88,633.84	\$ 7,684.55	\$ 6,780.49	\$ 16,783.56	\$ 119,882.44
Melissa Russell	\$ 34,418.48	\$ 516.28	\$ 1,746.74	\$ 37,044.80	\$ 3,211.78	\$ 2,833.93	\$ 6,427.92	\$ 49,518.43
P & R Subtotal	\$ 34,418.48	\$ 516.28	\$ 1,746.74	\$ 37,044.80	\$ 3,211.78	\$ 2,833.93	\$ 6,427.92	\$ 49,518.43
Mayor & Council	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ 100.00	\$ 573.75	\$ -	\$ 8,173.75
M & C Subtotal	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ 100.00	\$ 573.75	\$ -	\$ 8,173.75
Totals	\$ 590,916.79	\$ 17,337.86	\$ 38,788.54	\$ 647,406.50	\$ 57,876.61	\$ 49,526.60	\$ 101,103.60	\$ 855,913.30

FY 2011-2012 General Fund Non-Salary Expenditure Worksheet

	FY 08 Actual	FY 09 Actual	FY10 Actual	FY11 Budgeted	FY12 Budgeted	Director	Administrator	Council
Police Operation	\$72,340.00	\$98,646.00	\$70,847.00	\$60,550.00	\$41,840.00	\$69,900.00	\$69,900.00	
Fire Operation	\$49,658.00	\$125,797.00	\$236,962.00	\$54,712.00	\$56,497.00	\$56,483.00	\$56,483.00	
Animal Control	\$2,921.00	\$1,681.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	
Roads and Street	\$96,147.00	\$76,895.00	\$12,956.00	\$11,650.00	\$26,650.00	\$102,320.00	\$102,320.00	
Street Lighting	\$27,895.00	\$27,385.00	\$31,000.00	\$33,000.00	\$33,000.00	\$32,000.00	\$32,000.00	
Library	\$43,061.00	\$46,486.00	\$42,763.00	\$40,287.00	\$48,389.00	\$58,974.00	\$58,974.00	
Parks and Rec	\$11,722.00	\$35,256.00	\$47,710.00	\$47,120.00	\$13,350.00	\$17,755.00	\$17,755.00	
Cemetery	\$15,051.00	\$16,157.00	\$20,850.00	\$22,300.00	\$22,300.00	\$19,300.00	\$19,300.00	
Town Hall	\$0.00	\$0.00	\$10,000.00	\$30,700.00	\$11,000.00	\$17,367.00	\$17,367.00	
Community Dev	\$8,220.00	\$8,220.00	\$8,650.00	\$8,650.00	\$8,650.00	\$42,250.00	\$42,250.00	
Economic Dev	\$18,632.00	\$23,183.00	\$23,000.00	\$13,000.00	\$11,250.00	\$21,250.00	\$21,250.00	
Mayor and Coun	\$292.00	\$227.00	\$600.00	\$200.00	\$200.00	\$200.00	\$200.00	
Clerk and Treasu	\$91,652.00	\$79,561.00	\$107,025.00	\$99,350.00	\$107,536.00	\$64,918.00	\$64,918.00	
Legal Services	\$25,230.00	\$17,833.00	\$24,500.00	\$21,500.00	\$36,500.00	\$44,442.00	\$44,442.00	
Lawsuit	\$0.00	\$0.00	\$18,500.00	\$18,410.00	\$18,410.00	\$0.00	\$0.00	
Solid Waste	\$44,757.00	\$48,406.00	\$52,000.00	\$53,000.00	\$53,000.00	\$54,000.00	\$54,000.00	
Local Cable Acces	\$15,722.00	\$6,285.00	\$24,650.00	\$24,650.00	\$26,000.00	\$14,290.00	\$14,290.00	
Commission	\$863.00	\$586.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	
Total	\$524,163.00	\$612,604.00	\$735,113.00	\$542,179.00	\$517,672.00	\$617,549.00	\$617,549.00	\$0.00

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
110 POLICE OPERATION

FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES					
1-001-110-6010	140,499	139,339	143545		
	145,856	60,709			
1-111-110-6010	10,080	15,697	0		
	22,735	1,258			
TOTAL SALARIES AND WAGES	150,579	155,036	143545		
6110 FICA	168,592	61,967			
1-111-110-6110	632	1,155	0		
	1,739	96			
1-112-110-6110	10,856	10,700	10982		
	11,158	4,521			
TOTAL FICA	11,488	11,855	10982		
6130 IPERS	12,897	4,617			
1-111-110-6130	549	1,228	0		
	1,580	101			
1-112-110-6130	13,009	13,900	14743		
	13,768	6,053			
TOTAL IPERS	13,558	15,128	14743		
6150 GROUP INSURANCE	15,348	6,154			
1-111-110-6150	13	0	0		
	38	22			
1-112-110-6150	12,223	16,200	27504		
	14,085	8,544			
TOTAL GROUP INSURANCE	12,236	16,200	27504		
	14,123	8,566			

6160	WORKMENS COMP.								
	1-036-110-6160	9,127	4,559				5015		
		4,144	4,559						
6210	DUES, MEMBERSHIP								
	1-001-110-6210	2,628	3,000				3000		
		1,810	2,784						
6230	TRAINING AND EDUCATION								
	1-001-110-6230	5,382	1,000				2000		
		931	338						
6240	TRAVEL AND CONFERENCE								
	1-001-110-6240	2,168	1,000				2000		
		58	175						
	1-111-110-6240	0	0				0		
		0	0						
TOTAL	TRAVEL AND CONFERENCE	2,168	1,000				2000		
		58	175						
6320	BLDG/GROUNDS OPERATIONS/SUPPLIES								
	1-001-110-6320	1,487	800				800		
		970	313						
6331	MOTOR OPERATION FUEL								
	1-001-110-6331	7,231	9,000				11000		
		8,708	4,660						
6332	REPAIR/MAINTENANCE-VEHICLES								
	1-001-110-6332	3,128	2,000				3000		
		4,113	564						
63501	REPAIRS-RADIOS								
	1-001-110-63501	284	0				500		
		505	0						
6371	UTILITY SERVICES/GAS, ELECTRIC								
	1-001-110-6371	1,843	3,000				2000		
		2,095	873						

6373	TELEPHONE/OPERATIONS								
	1-001-110-6373	6,753	5,000					7000	
		7,204	3,990						
64081	LIABILITY INSURANCE								
	1-036-110-64081	1,037	6,059					5136	
		5,508	5,169						
6411	LEGAL FEES								
	1-001-110-6411	2,327	2,000					2000	
		2,143	330						
6414	ADVERTISEMENT & LEGAL PUBLICATIO								
	1-001-110-6414	399	500					500	
		299	0						
6415	RENT/LEASES								
	1-001-110-6415	879	0					0	
		620	0						
6491	RESERVE OFFICERS								
	1-001-110-6491	1,331	0					1500	
		662	0						
6498	CONTRACT PAYMENTS								
	1-001-110-6498	3,358	2,700					2700	
		3,164	2,512						
6504	MINOR EQUIPMENT								
	1-001-110-6504	1,091	1,000					1000	
		1,479	155						
6506	OFFICE SUPPLIES								
	1-001-110-6506	1,643	840					1000	
		917	197						
6508	POSTAGE AND SHIPPING								
	1-001-110-6508	69	200					200	
		29	0						
6510	SAFETY EQUIPMENT								
	1-001-110-6510	12,403	4,500					4500	
		4,540	0						

6513	AMMUNITION								
	1-001-110-6513	737	750						
		1,888	0						
6521	MOTOR VEHICLE MAINT. SUPPLIES								
	1-001-110-6521	560	1,000						
		544	721						
6529	UNIFORMS								
	1-001-110-6529	3,536	1,050						
		1,599	680						
6599	MISC. SUPPLIES								
	1-001-110-6599	6,094	3,000						
		1,818	1,055						
6725	OFFICE EQUIPMENT								
	1-001-110-6725	4,932	1,000						
		1,938	0						
6727	EQUIPMENT								
	1-001-110-6727	0	1,000						
		2,758	0						
	1-111-110-6727	73,998	0						
		5,189	0						
TOTAL	EQUIPMENT	73,998	1,000						
		7,947	0						
6790	CAPITAL EQUIPMENT								
	1-001-110-6790	0	0						
		0	0						
TOTAL	POLICE OPERATION	342,282	253,177						
		276,592	110,379						

West Branch PD Expenditure Break Down			
Line Item #	Explanation	Budgeted 11/12	Request 12/13
6210 Dues, Memberships	Paid to Disaster Services Cedar County	\$ 3,000.00	\$ 3,000.00
6230 Training & Education	12 hours of required training per Iowa Law, Training to include specialty training for certain areas of the field, updates on law, investigations, Instructor courses and any and all education needed for better the officers	\$ 1,000.00	\$ 2,000.00
6240 Travel & Conference	Pays for meals, hotels, conference, travel	\$ 1,000.00	\$ 2,000.00
6320 Bldg. & Grounds Maint	Cleaning and maintenance of police side of bldg.	\$ 800.00	\$ 800.00
6331 Motor Vehicle Fuel		\$ 9,000.00	\$ 11,000.00
6332 Repair/Maint. Vehicle	One vehicle is 6 years old and another is 4 years old	\$ 2,000.00	\$ 3,000.00
6350 Repair-Radio	Radio Program due to narrowband requirement	\$ -	\$ 500.00
6371 Utility Services		\$ 3,000.00	\$ 2,000.00
6373 Telephone Operation	Currently under funded, air cards provide officer ability to work outside of the Police Department without being restricted to PD for paperwork. Cell phones are also issued to each officer for on-call and duty use.	\$ 5,000.00	\$ 7,000.00
6411 Legal Fees	Criminal Prosecutions and advisement	\$ 2,000.00	\$ 2,000.00
6414 Advertisement	Publications for schools, recovered property, etc.	\$ 500.00	\$ 500.00
6415 Rent/Leases		\$ -	\$ -
6491 Reserve Officers	Pays for training which is required per state code. Also includes Ammo, Uniforms.	\$ -	\$ 1,500.00
6498 Contract Payments	Year contract payment to access the State data base for driver license, criminal history, warrants, approximately \$1800.00. Certify radar/lidar around \$400.00 Range fees and Equipment \$500.00	\$ 2,700.00	\$ 2,700.00
6504 Minor Equipment	Repair minor equipment, guns, PBT's, Flashlights, gun cleaning supplies	\$ 1,000.00	\$ 1,000.00
6506 Office Supplies	Ink for printers, file folders, other office supplies, paper, pencils, pens	\$ 1,000.00	\$ 1,000.00
6508 Postage and Shipping	Certified Mail, mailing evidence to DCI	\$ 200.00	\$ 200.00
6510 Safety Equipment		\$ 4,500.00	\$ 4,500.00
6513 Ammunition	Pays for Duty Ammo, Practice Ammo	\$ 750.00	\$ 750.00
6521 Motor Veh. Maint. Supplies	Tires, oil change, cleaning supplies, general service	\$ 1,000.00	\$ 1,000.00
6529 Uniforms	\$350.00 uniform allowance per officer	\$ 1,050.00	\$ 1,050.00
6599 Misc. Supplies	Community Policing needs, evidence collection supplies	\$ 500.00	\$ 3,000.00
6711 Veh. Inst. Light Bar		\$ -	\$ -
6725 Office Equipment	see attached	\$ 1,000.00	\$ 2,500.00

6727 Equipment	see attached	\$ 1,000.00	\$3,500
6790 Capital Equipment	Squad Car replacement 1 every 2 years	\$ -	\$ 17,900.00
Total Equipment		\$ 42,000.00	\$ 74,400.00

EQUIPMENT NEEDS FOR 2012-Most Euipment Used For New Patrol Vehicle

1 PBT	700
1 First Aide Kit	200
3 Measuring Wheel	200
3 -100 Foot tape	40
1 Jump Pack	100
1 Digital Camcorder	600
1 Squad Car Radio	800
3 Binoculars	300
1 Go Bag	100
4 AR-15 Mag's	60
1 Pelican Case	100
1 Duty Bag	300
Total	\$3,500

OFFICE NEEDS

2 CCTV Monitor	400
1 Desk	1000
1 Computer	600
1 Lockable storage	500
Total	2,500

Reserve Officer Costs (3 Officers)

Training	\$500.00
Training Ammo	\$200.00
3 Pair Uniform Pants	\$150.00
3 Short-Sleeve Uniform Shirt	\$150.00
3 Long-Sleeve Uniform Shirt	\$150.00
3 Name/Years of Service Plate	\$60.00
3 Collar Brass	\$40.00
3 Rain Jacket	\$180.00
3 Reflective Safety Vest	\$70.00
Total	\$1500

150 FIRE OPERATION

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6150 GROUP INSURANCE						
1-112-150-6150	80	100		100		
	75	75				
6160 WORKMENS COMP.						
1-036-150-6160	2,824	3,309		3640		
	3,008	3,309				
6210 DUES, MEMBERSHIP						
1-001-150-6210	2,973	4,000		4000		
	3,923	3,809				
6230 TRAINING AND EDUCATION						
1-001-150-6230	5,708	7,000		7000		
	1,831	1,087				
6310 BUILDING MAINTENANCE						
1-001-150-6310	3,956	5,000		5000		
	6,490	1,210				
6331 MOTOR OPERATION FUEL						
1-001-150-6331	9,890	12,000		12000		
	5,903	2,657				
6332 REPAIR/MAINTENANCE-VEHICLES						
1-001-150-6332	11,754	12,000		14000		
	8,234	11,719				
63501 REPAIRS-RADIOS						
1-001-150-63501	8,917	6,000		6000		
	7,989	723				
6371 UTILITY SERVICES/GAS, ELECTRIC						
1-001-150-6371	5,528	8,000		8000		
	6,319	2,619				
6373 TELEPHONE/OPERATIONS						
1-001-150-6373	1,903	2,500		2500		
	1,891	1,283				

[illegible]

TOTAL FIRE OPERATION

357,226
208,138

219,502
84,554

209099

West Branch Fire Department Budget		2009-10		2010-11		2011-12		2012-13	
Expenditures-Year Ending		Budgeted		Budgeted		Budgeted		Budgeted	
6210 Dues, Membership		3,000		3,000		4,000		4,000	
6230 Training/Education		5,000		6,000		7,000		7,000	
6310 Building Maintenance		5,000		5,000		5,000		5,000	
6331 Motor Operation Fuel		10,000		10,000		12,000		12,000	
6332 Repair/ Maint. Vehicles		10,000		12,000		12,000		14,000	
63501 Repairs of Radios		4,000		5,000		6,000		6,000	
6371 Utility Services Gas/Electric		6,000		6,000		8,000		8,000	
6373 Telephone Operations		2,500		2,500		2,500		2,500	
6441 Fire Prevention		500		750		750		750	
6498 Contract Payments/Payroll		30,000		30,000		30,000		30,000	
6504 Minor Equipment		6,000		6,000		6,000		6,000	
6599 Misc. Supplies		13,500		12,500		2,000		2,400	
6727 Equipment		100,000		80,000		80,000		80,000	
6750 Building Set Aside		8,000		0		0		0	
6506 Office Supplies						1,500		1,500	
6510 Safety Equipment						2,500		2,500	
6514 Medical Supplies						2,500		2,500	
6529 Uniforms- Gear						6,000		6,000	
TOTAL FIRE OPERATION		195,500		178,750		187,750		190,150	
Income									
Scott		54,153		59,026		62,244		63,120	
Graham		15,279		15,570		16,879		16,948	
Springdale		20,017		20,406		21,456		21,979	
Iowa		5,588		5,628		5,910		5,978	
Gower		19,624		20,208		21,438		22,217	
Cass		3,007		3,128		3,336		3,425	
SUBTOTAL		117,668		123,966		131,263		133,667	
City of West Branch		77,832		72,212		56,487		56,483	
TOTAL REVENUE		195,500		196,178		187,750		190,150	
Workmans Comp/Insurances		18,500		17,500		16,500		17,500	
TOTAL CITY OF WEST BRANCH		96,332		89,712		72,997		73,983	

FIRE DEPARTMENT EQUIPMENT REPLACEMENT SCHEDULE

Year	Beginning Balance	Add to Capital	Capital Balance	Projected Cost	Equipment	Ending Balance
2009-10						
2010-11						
2011-12	6,000	83,300	89,300			6,000
2012-13	36,300	80,000	116,300	53,000	Suburban	36,300
2013-14	76,300	100,000	176,300	40,000	Airpak Upgrade	76,300
2014-15	151,300	100,000	251,300	25,000	Airpak Tanks	151,300
2015-16	51,300	100,000	151,300	200,000	Med Truck and Jaws	51,300
2016-17	151,300	100,000	251,300			151,300
2017-18	251,300	100,000	351,300			251,300
2018-19	351,300	100,000	451,300			351,300
2019-20				48,400	191 Pumper	-32,700
2020-21						
2021-22						
2022-23				450,000	192 Pumper	

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
190 ANIMAL CONTROL

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6490 CONSULTANT AND PROF. FEES						
1-001-190-6490	0	0		0		
6498 CONTRACT PAYMENTS	0	0				
1-001-190-6498	1,826	1,800		1800		
6510 SAFETY EQUIPMENT	1,610	708				
1-001-190-6510	106	100		100		
6599 MISC. SUPPLIES	0	0				
1-001-190-6599	239	200		200		
	138	108				
TOTAL ANIMAL CONTROL	2,171	2,100		2100		
	1,748	816				

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
210 ROADS AND STREETS

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES						
2-001-210-6010	74,274	57,781		63447		
	61,603	30,885				
2-110-210-6010	47,826	0		0		
	52,386	3,929				
TOTAL SALARIES AND WAGES	122,100	57,781		63447		
	113,989	34,814				
6020 PART TIME						
2-110-210-6020	0	12,500		12625		
	3,531	5,534				
6110 FICA						
2-112-210-6110	8,962	5,500		5164		
	8,661	3,028				
6130 IPERS						
2-112-210-6130	7,785	5,700		5853		
	7,643	2,860				
6150 GROUP INSURANCE						
2-112-210-6150	12,770	9,000		7842		
	13,242	4,142				
6160 WORKMENS COMP.						
2-036-210-6160	14,364	6,490		7139		
	5,899	6,490				
6170 JOB INSURANCE						
2-036-210-6170	0	0		0		
	0	0				
6210 DUES, MEMBERSHIP						
2-110-210-6210	0	0		0		
	60	0				

6310	BUILDING MAINTENANCE					
	2-110-210-6310	899	1,500		1500	
		4,146	8			
6320	BLDG/GROUNDS OPERATIONS/SUPPLIES					
	2-001-210-6320	150	0		0	
		0	0			
	2-110-210-6320	9,673	6,000		6000	
		6,130	1,399			
TOTAL	BLDG/GROUNDS OPERATIONS/SUPPLIES	9,823	6,000		6000	
		6,130	1,399			
6331	MOTOR OPERATION FUEL					
	2-110-210-6331	7,221	7,000		7000	
		7,000	3,628			
6332	REPAIR/MAINTENANCE-VEHICLES					
	2-110-210-6332	5,890	8,000		7000	
		6,862	7,766			
6371	UTILITY SERVICES/GAS, ELECTRIC					
	2-110-210-6371	4,554	4,000		4000	
		4,700	2,294			
6373	TELEPHONE/OPERATIONS					
	2-110-210-6373	1,793	2,000		2000	
		1,604	873			
64081	LIABILITY INSURANCE					
	2-036-210-64081	6,888	18,903		17815	
		16,276	18,042			
6444	TREE TRIMMING					
	2-001-210-6444	0	0		0	
		0	0			
	2-110-210-6444	8,229	15,000		15000	
		16,293	6,575			
TOTAL	TREE TRIMMING	8,229	15,000		15000	
		16,293	6,575			

6490	CONSULTANT AND PROF. FEES								
	2-110-210-6490	674						3000	
		616							
6496	MISC. CONTRACT WORK								
	2-001-210-6496	3,270						0	
		0							
	2-110-210-6496	680						2000	
		6,080							
TOTAL	MISC. CONTRACT WORK	3,950						2000	
		6,080							
6501	CHEMICALS								
	2-110-210-6501	0						0	
		0							
6504	MINOR EQUIPMENT								
	2-110-210-6504	1,306						2000	
		821							
6509	SIGNS/SUPPLIES								
	2-110-210-6509	3,479						1500	
		520							
6511	SAND								
	2-110-210-6511	2,082						2750	
		2,326							
6512	SALT								
	2-110-210-6512	7,911						8000	
		6,031							
6521	MOTOR VEHICLE MAINT. SUPPLIES								
	2-110-210-6521	2,195						3000	
		2,976							
6524	ROCK/COLD MIX								
	2-110-210-6524	7,862						5000	
		7,780							
6529	UNIFORMS								
	2-110-210-6529	1,200						0	
		1,200							

TOTAL ROADS AND STREETS

343,599
345,580

498,679
262,404

451908

210 Roads and Streets

6310 Building Maintenance - Main use of this will be the replacement of the roof at the city office.

6320 Bldg/Grounds Operations/Supplies - This will be used for numerous jobs throughout the year and for day to day operations.

6332 Repair/Maintenance-Vehicles - We will utilize this line to keep our fleet running and complete preventative maintenance in order to prolong the life of our fleet. This is generally used for times when we take a vehicle to a shop for repairs but could also be used for in house repairs or maintenance.

6444 Tree Trimming - This line will pay for any tree removals , trimming or storm cleanup that is too much for us to handle in house.

6490 Consultant and Prof. Fees-

6504 Minor Equipment - The majority of this line would be used to purchase a vibraplate. A vibraplate is used to compact gravel , sand or soil before installing concrete or pipe in order to reduce settling after the installation.

6509 Signs/Supplies - Signage regulations will be changing over the next few years requiring replacement of out of date signs. I would like to get ahead of the cut off date by purchasing signs over the next few years and replacing the oldest ones first.

6511 Sand - Mainly used during snow removal.

6512 Salt - Used to mix with sand and to make brine for snow removal.

6521 Motor Vehicle Maint. Supplies - This is mainly used to do required maintenance on our fleet where the work is completed by our staff.

6524 Rock/Cold Mix - This is for our stockpile at our shop used for numerous jobs throughout the year. The cold mix is what we use for street patches and potholing.

6723 Equipment Set Aside - This would be held over this year and put to use in 2013-14 to purchase a truck for replacement of our 1997 Ford Ranger. Included is a proposed equipment replacement schedule.

6727 Equipment - We would like to purchase a skid loader. This line would allow for that. I believe a skid loader would be a good addition to our equipment fleet. It would allow us to complete some of our projects and duties more efficiently.

6761 Capital Improvement Streets - I have broke this down into multiple projects and the estimated cost for completion of them. I have listed the projects which appear to be high priority, are already started or were stated as a council goal.

- | | |
|---|----------|
| 1. Crack sealing-This is important for the longevity of our streets. | \$10,000 |
| 2. Street Patches in various places around town , mainly concrete streets - <i>in house</i> | \$5,000 |
| 3. Storm water projects. I would like to repair or replace a few intakes - <i>in house</i> | \$3,000 |

4. New park on N.2 nd St. Possible parking, sidewalk, grading, ditch filling, disposals, equipment rentals and other unforeseen costs that should be covered before beginning this project. This is number 14 in the council goals set forth for this fiscal year. <i>–in house</i>	\$7,500
5. Painting parallel parking places on Main Street between Parkside and the east drive to the fire station on the south side of the road. <i>–in house</i>	\$1,000
6. Sidewalk repairs. <i>–in house</i>	\$10,000
7. Overlay project 280 th Street from N. Downey to the mobile home park entrance. This will be a cost share with Cedar County. Total cost would be just over \$30,000 with the county responsible for \$15,000.	\$16,000
8. North Downey overlay project. This would start where we left off last year just north of North Side Drive and continues south of West Orange Street.	\$46,000
9. Overlay project on Poplar Street.	\$33,350
10. Poplar Street Sidewalk Project.	\$25,825
11. Overlay Project on Orange Street (Middle School)	\$19,740
12. Orange Street (Middle School) Sidewalk Project	\$7,060
13. City office parking lot.	\$10,000
14. Crosswalk at Poplar and Main Street	\$5,169
Total projected cost for all improvements.	\$199,646

Proposed Equipment Replacement Schedule for West Branch Public Works Dept
Equipment Set Aside Proposal

Year	Balance	This Years Addition	Equipment	Cost	Ending Balance
2012-13	\$0	\$37,000			\$37,000
2013-14	\$37,000	\$50,000	*50% 1 Ton Truck	\$15,000	\$72,000
2014-15	\$72,000	\$50,000			\$122,000
2015-16	\$122,000	\$50,000	Plow Truck	\$100,000	\$72,000
2016-17	\$72,000	\$50,000	*50% ½ Ton Truck	\$12,000	\$110,000
2017-18	\$110,000	\$50,000	*50% ½ Ton Truck	\$12,000	\$148,000
2018-19	\$148,000	\$50,000	*50% 1 Ton Truck Street Sweeper	\$15,000 \$180,000	\$3,000
2019-20	\$3,000	\$50,000			\$53,000
2020-21	\$53,000	\$50,000	Plow Truck	\$100,000	\$3,000
2021-22	\$3,000	\$25,000			\$28,000
2022-23	\$28,000	\$25,000			\$53,000
2023-24	\$53,000	\$25,000	50% ½ Ton Truck	\$12,000	\$66,000

*25% of the equipment set aside would come from water operations fund
25% of the equipment set aside would come from sewer operations fund
50% of the equipment set aside would come from roads and streets fund

230 STREET LIGHTING

FISCAL YR	2011-2012 BUDGETED	2011-2012 RE-ESTIMATED	2012-2013 REQUESTED	2012-2013 RECOMMENDED	2012-2013 APPROVED
	2009-2010 2010-2011	YTD ACTUAL			
6371 UTILITY SERVICES/GAS, ELECTRIC					
2-001-230-6371	30,011	30,000	32000		
	28,415	14,193			

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
410 LIBRARY

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES						
4-031-410-6010	78,622	82,745		88634		
6110 FICA	78,951	40,831				
4-112-410-6110	5,992	6,500		6781		
6130 IPERS	5,755	2,966				
4-112-410-6130	5,228	6,700		7685		
6150 GROUP INSURANCE	5,487	3,295				
4-112-410-6150	8,426	14,900		16784		
6160 WORKMENS COMP.	13,370	7,473				
4-036-410-6160	166	219		454		
6210 DUES, MEMBERSHIP	199	412				
4-031-410-6210	250	120		120		
6230 TRAINING AND EDUCATION	0	0				
4-031-410-6230	55	200		100		
6240 TRAVEL AND CONFERENCE	25	15				
4-031-410-6240	292	100		760		
6310 BUILDING MAINTENANCE	218	0				
4-031-410-6310	2,537	3,046		6079		
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES	12,067	1,233				
4-031-410-6320	774	800		1200		
	1,280	419				

[illegible]

6770 COLLECTIONS

4-031-410-6770

19,850
15,088

23,600
11,013

24750

TOTAL LIBRARY

140,723
168,172

164,768
87,315

181080

<i>Type</i>	<i>FY2012</i>	<i>FY2013 - proposed</i>	<i>Difference</i>	<i>Description</i>
Salaries	\$ 82,745.00	\$ 88,633.84	\$ 5,888.84	Outlined on Salaries Sheet
FICA	\$ 6,500.00	\$ 6,780.49	\$ 280.49	FICA rates 7.65% of salaries
IPERS	\$ 6,700.00	\$ 7,152.75	\$ 452.75	IPERS rates 8.07% of salaries
Group Insurance	\$ 14,900.00	\$ 14,900.00	\$ -	Amount determined by City Finance Officer
Workman's Comp	\$ 219.00	\$ 219.00	\$ -	Amount determined by City Finance Officer
Dues/Memberships	\$ 120.00	\$ 120.00	\$ -	Outlined in Dues Training Conference Sheet
Training/Education	\$ 200.00	\$ 100.00	\$ (100.00)	Outlined in Dues Training Conference Sheet
Travel/Conference	\$ 100.00	\$ 760.00	\$ 660.00	Outlined in Dues Training Conference Sheet
Building Maintenance	\$ 3,046.00	\$ 6,079.00	\$ 3,033.00	Outlined in Building Maintenance Sheet
Building Supplies	\$ 800.00	\$ 1,200.00	\$ 400.00	Estimate from FY2011 (\$1,280 spent) and projection from FY2012 to date (annual projection is \$1,132)
Utilities	\$ 5,500.00	\$ 5,500.00	\$ -	Current year estimate 7% less than prior year - account for possible 5% increase in rates
Telephone	\$ 2,300.00	\$ 2,016.00	\$ (284.00)	Estimate from FY2012 (\$168 per month)
Liability Insurance	\$ 1,815.00	\$ 1,800.00	\$ (15.00)	Amount determined by City Finance Officer
Janitorial Expense	\$ 3,500.00	\$ 3,552.50	\$ 52.50	1.5% cost of living increase added every year
Advertisement/Legal	\$ 600.00	\$ 600.00	\$ -	estimate from past two fiscal years (FY2012 projection is \$648, FY2011 spent \$140 w/o business directory inclusion)
Technology Services	\$ 1,000.00	\$ 1,400.00	\$ 400.00	Outlined in TechOffice Sheet
Contract Payments	\$ 2,091.00	\$ 2,117.00	\$ 26.00	\$117 for Ebscohost database renewal; \$2,000 for Apollo annual payment
Office Supplies	\$ 1,500.00	\$ 1,300.00	\$ (200.00)	estimate from past two fiscal years: FY2012 projection is \$1,200, FY2011 spent \$930
Postage and Shipping	\$ 3,700.00	\$ 3,580.31	\$ (119.69)	Outlined in TechOffice Sheet
Programs	\$ 1,500.00	\$ 3,750.00	\$ 2,250.00	Outlined in ProgramsMaterials Sheet
Office Equipment	\$ 2,332.00	\$ 2,148.00	\$ (184.00)	Outlined in TechOffice Sheet
Books	\$ 23,600.00	\$ 24,749.95	\$ 1,149.95	Outlined in ProgramsMaterials Sheet
Library Account Spending	\$ 134,634.00	\$ 147,606.60	\$ 12,972.60	
Library Total Expenditures	\$ 164,768.00	\$ 178,458.84	\$ 13,690.84	

<i>Type</i>	<i>Budget \$</i>	<i>Difference</i>	<i>Description</i>
General Property Tax	\$ 111,296.00	\$ 126,674.60	\$ 15,378.60 Reflects what income the library needs after accounting for the income received from other sources
Interest Income	\$ -	\$ -	\$ -
Rural Library Assistance	\$ 13,000.00	\$ 13,332.00	\$ 332.00 Increased to reflect FY2012 contract
State Library Funding	\$ 3,000.00	\$ 3,500.00	\$ 500.00 Reduced to reflect decreases in amount received from the State of Iowa
Private Contributions	\$ 1,000.00	\$ 1,000.00	\$ -
Fines	\$ 1,200.00	\$ 2,000.00	\$ 800.00 Increased per general estimates: FY2012 projection is \$2,800. FY2011 received amount was \$2,032
Misc Revenues	\$ 2,600.00	\$ 1,100.00	\$ (1,500.00) This item formerly contained one state of Iowa payment and reflects current projections (FY2012 is \$1,130)
Transfer	\$ -	\$ -	\$ -
Krouth Transfers	\$ -	\$ -	\$ -
Library Total Income	\$ 132,096.00	\$ 147,606.60	\$ 15,510.60

Salaries

	Rate	Period	Weekly	Hours	Rate - current	Rate - proposed	Annual total - current	Annual total - proposed	Change			
Kim	Hour		16	\$	9.00	\$	9.50	\$	7,904.00	\$	416.00	
Kat	Hour		10	\$	9.00	\$	9.50	\$	4,940.00	\$	260.00	
Claudia	Hour		12	\$	9.36	\$	10.00	\$	5,840.64	\$	399.36	
Nick	Salary		40	\$	37,099.67	\$	39,549.84	\$	37,099.67	\$	2,450.17	
Becky	Salary		40	\$	28,000.00	\$	30,000.00	\$	28,000.00	\$	2,000.00	
					Total		\$	83,108.31	\$	88,633.84	\$	5,525.53

Dues/Memberships

IIA membership	Director	\$ 65.00
	Assistant Director	\$ 55.00
Total		\$ 120.00

Training/Education

Estimate	Annual	\$ 100.00	Estimated from prior years - reduced by \$100 to help offset Travel/Conference increase. Past 3 years, library has spent less than \$100 on Training/Education
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Travel/Conference

IIA Conference	Registration	\$ 180.00	2 registrants at \$90 per person
	Travel	\$ 80.10	Conference 180 miles away - travel compensation \$0.445 per mile
	Rooms	\$ 240.00	2 rooms at \$120 per night for 1 night
	Meals	\$ 160.00	City reimbursement max \$40 per day for 2 people for 2 days
Total		\$ 660.10	

Other travel

		\$ 100.00	For other program travel
Total		\$ 760.00	

Building Maintenance

	Simplex/Grinnell Annual Service	\$ 734.00	Increased \$23 from FY2012
	General Pest Control (\$70 bimonthly)	\$ 420.00	
	Iowa Fire Equipment (extinguisher inspection)	\$ 75.00	
	Carpet Cleaning	\$ 650.00	
	Grounds Care (planted area maintenance)	\$ 200.00	
	Carpet Replacement - community room	\$ 2,700.00	Cost for flooring in FY2011 for area around circulation desks was \$3,687 - approximately same area
	Unexpected Maintenance	\$ 1,300.00	Increased from \$1,200 in FY2012 for aging building
Total		\$ 6,079.00	

Technology Services

Technology Plan	Replacement PCs	\$ 800.00	\$400 each for 2 PCs
	Increase RAM in lowest PCs	\$ 150.00	\$75 each for 2 PC's
Total		\$ 950.00	

Software Renewal

	Steady-state software renewal	\$ 50.00	
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Maintenance

	Regular PC repair	\$ 400.00	Repair/replacement of broken hardware
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Total		\$ 1,400.00	
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Postage & Shipping

Postage Meter	Lease	\$ 320.31	\$106.77 three times a year
	Postage & Supplies	\$ 3,200.00	Estimate from FY2012 to date (\$3,000 projection), FY2011 (\$2,891 spent), and FY2010
Total		\$ 3,520.31	

Postal box	Annual renewal	\$ 60.00	
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Total		\$ 3,580.31	
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Office Equipment

Printer/Copier	Lease Consultants (copier lease)	\$708	- \$59 per month
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Cedar Rapids Photo Copy (copier)	\$1,400	- Estimated annual use from previous figures (FY2012 projection is \$1,250, used \$1026 in FY2011)
Total	\$2,108	
Steady State Software Centurion Systems	\$40	- Cornerstone/Smart Shield service renewal
Total	\$2,148	

Programs

Program Materials	Estimate	\$ 1,750.00	Estimate from past years (\$937 in FY2011, \$1,192 in FY2010) and allow for expansion/increase in use
Programming	Summer Reading	\$ 2,000.00	Typical Summer reading budget.
Total		\$ 3,750.00	

Materials

Periodicals	Magazines	\$ 950.00	- annual subscriptions - all magazines
	Booklist	\$ 109.95	- annual subscription - item reviews
	Tipton Conservative	\$ 33.00	- annual subscription
	West Branch Times	\$ 29.00	- annual subscription
	Iowa City Press Citizen	\$ 157.00	- annual subscription
	Cedar Rapids Gazette	\$ 237.00	- annual subscription
	USA Today	\$ 213.00	- annual subscription
	Total	\$ 1,728.95	
Electronic	NEIBORS	\$ 300.00	- downloadable audio book service - \$25 monthly
	Books/Movies/CDs	\$22,721.00	- approximately \$1893 per month
Total		\$24,749.95	

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
430 PARK AND RECREATION

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES						
4-001-430-6010	34,835	36,140		37045		
	35,722	19,358				
6110 FICA						
4-112-430-6110	2,527	2,800		2834		
	2,544	1,312				
6130 IPERS						
4-112-430-6130	2,302	3,000		3212		
	2,483	1,562				
6150 GROUP INSURANCE						
4-112-430-6150	4,067	5,400		6428		
	4,966	2,845				
6160 WORKMENS COMP.						
4-036-430-6160	444	206		227		
	187	206				
6210 DUES, MEMBERSHIP						
4-001-430-6210	130	300		300		
	0	35				
6310 BUILDING MAINTENANCE						
4-001-430-6310	2,377	0		0		
	1,864	0				
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES						
4-001-430-6320	2,532	1,300		1900		
	601	120				
6371 UTILITY SERVICES/GAS, ELECTRIC						
4-001-430-6371	9,673	600		600		
	10,106	1,079				
6373 TELEPHONE/OPERATIONS						
4-001-430-6373	2,170	2,000		2000		
	2,009	1,097				

[illegible]

6599	MISC. SUPPLIES						
	4-001-430-6599	165	0	0			
6727	EQUIPMENT	158	0				
	4-001-430-6727	3,973	0	0			
6792	CAPITAL IMPROVEMENTS	1,034	0				
	4-001-430-6792	2,648	5,000	9400			
6798	TEEN ACTIVITIES	10,882	1,990				
	4-001-430-6798	460	5,925	4500			
		343	41				
TOTAL	PARK AND RECREATION	93,246	95,121	100077			
		110,064	43,751				

Parks and Recreation 2013 Budget

		Property Tax Request	Expenditures	User Fees
Salaries and Wages				
4-001-430-6010		\$35,000.00	\$37,045.00	\$2,045.00
FICA				
4-112-430-6130		\$2,834.00	\$2,834.00	
IPERS				
4-112-430-6130		\$3,212.00	\$3,212.00	
Group Insurance				
4-112-430-6150		\$6,270.00	\$6,270.00	
Workmen's Comp				
4-036-430-6160		\$226.00	\$226.00	
Dues, Memberships, Training				
4-001-430-430-6210		\$300.00	\$300.00	
Building Maintenance				
4-001-430-6310		\$0.00	\$0.00	
Building Grounds/Supplies				
4-001-430-6320		\$1,900.00		
	Miscellaneous		\$200.00	
	Soccer Field Treatment		\$1,000.00	
	Field Paint		\$200.00	
	Trail Maintance		\$500.00	
Utility Services/Gas, Electric				
4-001-430-6371		\$600.00		
	Beranek Park		\$600.00	
Telephone				
4-001-430-6373		\$2,000.00	\$2,000.00	
Liability Insurance				
4-036-430-64081		\$2,376.00	\$2,376.00	
Data Processing				
4-001-430-6419		\$0.00		
Contract Payments				
4-001-430-6498				
	Fitness instructor(\$100 a class for 90 classes)		\$9,000.00	\$9,000.00
	Movie License	\$500.00	\$500.00	
Chemicals				
4-001-430-6501				
Minor Equipment				
4-001-430-6504		\$300.00		
	Misc.(jump ropes, fitness equipment, safety vests...)		\$300.00	
Office Supplies				
4-001-430-6506		\$500.00	\$500.00	
Postage				
4-001-430-6508		\$250.00	\$250.00	

Parks and Recreation 2013 Budget

		Property Tax Request	Expenditures	User Fees
Recreation Supplies				
4-001-430-6520				
	Easter Egg Hunt	\$600.00		
	Easter Eggs, candy and prizes		\$600.00	
	Christmas Past	\$400.00		
	Craft Supplies		\$400.00	
	Halloween Event(chili supper and costume contest)			\$700.00
	Medals and Trophies		\$200.00	
	Prizes for Treat Bags		\$200.00	
	Soup and supplies		\$300.00	
	Swim Bus Transportation	\$1,300.00	\$1,800.00	\$500.00
	Lunch Bunch	\$1,000.00		
	Food and Activities		\$1,000.00	
	Senior Trip		\$1,000.00	\$1,000.00
	Preschool Playgroups and classes	\$250.00	\$250.00	
	Summer Camp(30 children at \$125 a person)			\$3,750.00
	Shirts		\$300.00	
	Part Time Help		\$800.00	
	Activities and transportation		\$2,650.00	
	Bingo/Trivia/Game night		\$200.00	\$200.00
	Frosty Frenzy			\$800.00
	Shirts		\$500.00	
	Prizes		\$100.00	
	Trophies		\$100.00	
	Food		\$100.00	
Adult Sports				
4-001-430-6529				
	Sand VB League			\$750.00
	Balls		\$160.00	
	Sand VB Tournament			
	Prizes		\$240.00	
	Food		\$350.00	
	Bags League		\$300.00	\$300.00
	Kickball/Dodgeball Tournament			\$300.00
	Balls		\$200.00	
	Prizes		\$100.00	

Parks and Recreation 2013 Budget

		Property Tax Request	Expenditures	User Fees
Youth Sports				
4-001-430-6525				
	3/4 Grade Volleyball (based on 30 participants paying \$35 a piece)			\$790.00
	Shirts		\$350.00	
	Balls and supplies		\$300.00	
	Tournament Concession Stand		\$200.00	\$350.00
	Gym Fee(\$15 an hour- 12 practices and 1 day tournament		\$290.00	
	5th/6th grade volleyball(Based on 30 participants at \$35 a piece)			\$790.00
	Shirts		\$350.00	
	Balls and supplies		\$300.00	
	Tournament Concession Stand		\$200.00	\$350.00
	Gym Fee(\$15 an hour- 12 practices and 1 day tournament		\$290.00	
	PreK-2nd grade flag football(based on 60 participants at \$20 a piece)			\$700.00
	Shirts		\$290.00	
	Equipment		\$200.00	
	Medals		\$110.00	
	3rd-4th grade flag football (Based on 40 children paying \$35 a piece)			\$900.00
	Shirts		\$500.00	
	Equipment		\$260.00	
	Referee		\$440.00	
	Concession Stand		\$400.00	\$600.00
	5/6 Grade Track	\$0.00		\$0.00
	Preschool Tball (60 children at \$20 a piece)			\$800.00
	Shirts		\$400.00	
	Equipment		\$235.00	
	Medals		\$165.00	
	Preschool Soccer Spring (based on 25 children at \$20 piece)			\$375.00
	Shirts		\$150.00	
	Equipment		\$155.00	
	Medals		\$70.00	

Parks and Recreation 2013 Budget

		General Fund Request		Expenditures	Revenue
25 % Increase	Youth Basketball(based on 60 children at \$20 a piece)				\$1,200.00
	Shirts			\$115.00	
	Equipment(basketball hoops)			\$800.00	
	Medals			\$165.00	
	Gym Fee(\$15 an hour- 8 hours needed)			\$120.00	
Miscellaneous Supplies					
4-001-430-6599					
Set Aside					
4-001-430-6728					
Capital Improvements					
4-001-430-6792					
	Park Improvements	\$9,400.00			
	Seal coat Hoover trail			\$7,900.00	
	Seal coat Beranek Pak Loop			\$1,500.00	
Teen Activities					
4-001-430-6798					
	Teen Trecker Program(Numbers are based on 25 participants paying \$140 a piece)				\$3,500.00
	Kernels game				
	Admission and Transportation Lake McBride			\$550.00	
	Transportation and Canoe Rental			\$500.00	
	Monticello Day			\$500.00	
	Community Service Day			\$200.00	
	Adventureland				
	Bus			\$1,000.00	
	Admission			\$750.00	
	Misc. Teen Programs	\$500.00		\$1,000.00	\$500.00
	Ski Club				
	Early outs				
Totals		\$69,718.00		\$99,918.00	\$30,200.00

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
450 CEMETERY

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES						
4-001-450-6010	28,448	53,558		54877		
6110 FICA	28,231	26,683				
4-112-450-6110	2,094	4,200		4199		
6130 IPERS	2,154	2,008				
4-112-450-6130	1,866	4,400		4758		
6150 GROUP INSURANCE	1,962	2,109				
4-112-450-6150	2,377	9,000		7834		
6160 WORKMENS COMP.	2,082	3,071				
4-036-450-6160	1,022	1,001		1102		
6310 BUILDING MAINTENANCE	910	1,001				
4-001-450-6310	5	500		500		
6320 BLDG/GROUNDS OPERATIONS/SUPPLIES	68	0				
4-001-450-6320	820	1,000		1000		
6331 MOTOR OPERATION FUEL	1,396	1,029				
4-001-450-6331	1,091	2,000		2000		
6332 REPAIR/MAINTENANCE-VEHICLES	2,000	2,158				
4-001-450-6332	284	1,000		1000		
64081 LIABILITY INSURANCE	490	696				
4-036-450-64081	500	1,000		1018		
	899	941				

6498	CONTRACT PAYMENTS					
	4-001-450-6498	7,000			8,000	
		6,355			3,000	
6501	CHEMICALS					
	4-001-450-6501	0			0	
		0				
6504	MINOR EQUIPMENT					
	4-001-450-6504	14			1,000	
		756			546	
6521	MOTOR VEHICLE MAINT. SUPPLIES					
	4-001-450-6521	1,459			1,000	
		64			586	
6529	UNIFORMS					
	4-001-450-6529	664			1,200	
		473			149	
6599	MISC. SUPPLIES					
	4-001-450-6599	809			1,000	
		1,306			623	
6727	EQUIPMENT					
	4-001-450-6727	3,373			4,500	
		8,959			0	
TOTAL	CEMETERY	52,425			94,459	
		58,104			44,600	

450 Cemetery

6727 Equipment - I would like to use this line to aid in the purchase of a new mower in the early part of FY13. At the moment we own three lawn tractors and one zero turn mower. I would like to trade in one of the lawn tractors for a zero turn mower. The mower I would like to trade in would be the 2008 John Deere x720. It has approximately 450 hours on it. At this time we could expect to receive approximately \$6000 for trade in. This mower cost the city \$8,020 when new. This would leave us with two zero turn mowers and two lawn tractors. One of the remaining lawn tractors would be used solely as a back up.

This previous year mowing was done Mondays by three full time and one part time employee. I would like to free up one more full time employee to do other work. Putting another zero turn mower into the mix would help accomplish this. With the zero turn mowing should be accomplished considerably faster allowing for three people to mow the cemetery instead of four.

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
460 TOWN HALL

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6310 BUILDING MAINTENANCE						
4-022-460-6310	3,477	1,000		1000		
	878	267				
6371 UTILITY SERVICES/GAS, ELECTRIC						
4-022-460-6371	4,285	3,000		3000		
	4,832	1,488				
6373 TELEPHONE/OPERATIONS						
4-022-460-6373	470	500		500		
	476	269				
6409 JANITORIAL EXPENSE						
4-022-460-6409	0	2,400		2700		
	2,930	1,975				
6599 MISC. SUPPLIES						
4-022-460-6599	436	800		800		
	798	408				
6792 CAPITAL IMPROVEMENTS						
4-022-460-6792	15,882	3,300		9367		
	8,653	1,196				
TOTAL TOWN HALL	24,550	11,000		17367		
	18,565	5,603				

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
470 COMM. AND CULTURAL DEVELOPMENT

FISCAL YR	2011-2012	RE-ESTIMATED	REQUESTED	RECOMMENDED	APPROVED
2009-2010	BUDGETED	2011-2012	2012-2013	2012-2013	2012-2013
2010-2011	YTD ACTUAL				
6599 MISC. SUPPLIES					
4-001-470-6599	22,122	3,240			
	11,078	2,833			
			42250		

Hoover's Hometown Days:

Fireworks	25,000
Iowa Veterans Memorial Band	1,500
Inflatables	8,900
Village Green Activities	1,000
Golf Cart Rentals	300
Port-a-Pottys	1,000
	<u>37,700</u>
NPS Summer Concert Series	3,000
Community Events	1,550
	<u>42,250</u>

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
520 ECONOMIC DEVELOPMENT

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6211 DUES CEDCO						
5-001-520-6211	5,864	5,900		0		
	5,470	0				
6212 DUES ICAD						
5-001-520-6212	2,750	2,750		2750		
	2,750	2,750				
6214 DUES MAIN STREET						
5-001-520-6214	0	11,250		18500		
	0	11,250				
6421 PAYMENTS TO OTHER AGENCIES						
5-160-520-6421	0	0		0		
	0	138,935				
TOTAL ECONOMIC DEVELOPMENT	8,614	19,900		21250		
	8,220	152,935				

DATE ` 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
610 MAYOR AND COUNCIL

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6020 PART TIME						
	5,931	7,500		7500		
	8,880	1,200				
6110 FICA						
	454	600		574		
	679	92				
6130 IPERS						
	89	150		100		
	86	0				
6230 TRAINING AND EDUCATION						
	100	0		0		
	0	0				
6241 MILEAGE						
	61	200		200		
	0	0				
TOTAL MAYOR AND COUNCIL	6,635	8,450		8374		
	9,646	1,292				

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
620 CLERK AND TREASURER

FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES					
6-001-620-6010	64,051	58,971	76753		
6110 FICA	44,093	27,881			
6-112-620-6110	4,710	4,625	5872		
6130 IPERS	2,995	1,869			
6-112-620-6130	8,949	4,890	6655		
6150 GROUP INSURANCE	3,064	2,250			
6-112-620-6150	2,828	9,530	8071		
6160 WORKMENS COMP.	5,473	3,314			
6-036-620-6160	667	810	990		
6170 JOB INSURANCE	736	900			
6-001-620-6170	0	0	0		
6210 DUES, MEMBERSHIP	941	0			
6-001-620-6210	2,362	3,336	3336		
6230 TRAINING AND EDUCATION	3,216	3,116			
6-001-620-6230	1,174	1,531	1531		
6240 TRAVEL AND CONFERENCE	628	570			
6-001-620-6240	1,165	1,636	1636		
6310 BUILDING MAINTENANCE	964	0			
6-001-620-6310	1,442	1,936	1000		
	997	2,102			

6331	MOTOR OPERATION FUEL								
	6-001-620-6331	64	0					0	
6332	REPAIR/MAINTENANCE-VEHICLES	0	0						
	6-001-620-6332	137	0					0	
		229	0						
6371	UTILITY SERVICES/GAS, ELECTRIC								
	6-001-620-6371	3,742	3,750					3000	
		3,759	1,625						
6373	TELEPHONE/OPERATIONS								
	6-001-620-6373	2,314	2,622					1500	
		2,781	1,761						
6400	BANKING EXPENSES								
	6-001-620-6400	0	0					0	
		0	0						
6401	AUDITING EXPENSE								
	6-001-620-6401	0	9,428					9428	
		9,531	0						
6408	INSURANCE								
	6-036-620-6408	4,092	4,890					4605	
		4,376	4,186						
6409	JANITORIAL EXPENSE								
	6-001-620-6409	0	972					1000	
		2,942	750						
6414	ADVERTISEMENT & LEGAL PUBLICATIO								
	6-001-620-6414	2,946	0					0	
		656	0						
6419	TECHNOLOGY SERVICES								
	6-001-620-6419	0	20,750					15000	
		0	3,905						
6440	ELECTIONS								
	6-001-620-6440	580	1,429					0	
		0	1,688						

6443	HERITAGE SQUARE								
	6-001-620-6443	578	0					0	
6490	CONSULTANT AND PROF. FEES	0	0						
	6-001-620-6490	12,339	2,630					0	
	BUILDING INSPECTIONS	7,410	8,360						
6492									
	6-001-620-6492	4,106	4,000					4000	
	CONTRACT PAYMENTS	2,753	1,338						
6498									
	6-001-620-6498	7,248	5,066					8000	
	MISC. CONTRACT WORK	10,334	2,514						
6499									
	6-001-620-6499	1,324	0					8710	
	OFFICE SUPPLIES	0	0						
6506									
	6-001-620-6506	3,348	3,000					3000	
	POSTAGE AND SHIPPING	2,561	1,566						
6508									
	6-001-620-6508	1,577	2,000					2000	
	POSTAGE MACHINE	1,848	917						
65081									
	6-001-620-65081	485	1,777					1777	
	HOOVERS HOMETOWN DAYS	1,234	888						
6591									
	6-001-620-6591	0	23,000					0	
	MISC. SUPPLIES	0	21,286						
6599									
	4-050-620-6599	10,661	0					0	
		3,218	0						
	6-001-620-6599	1,885	0					0	
		2,077	0						
TOTAL	MISC. SUPPLIES	12,547	0					0	
		5,296	0						

Clerk and Treasurer Detail

6210 Dues, Membership	Iowa League of Cities	\$1,157.00
	ECIA	\$1,094.00
	IMFO-Matt	\$45.00
	ICMA-Matt	\$600.00
	IACMA-Matt	\$120.00
	IIMC-Matt	\$125.00
	IMFO-Dawn	\$45.00
	IIMC-Dawn	\$75.00
	IIMC-Ashley	\$75.00
		<u>\$3,336.00</u>
6230 Training and Education	League small town conference	\$60.00
	IACMA summer conference	\$155.00
	IMFO Dawn and Matt	\$200.00
	IMPI Matt	\$432.00
	IMPI Dawn	\$432.00
	IMPI Ashley	\$192.00
	Budget Workshop	\$60.00
		<u>\$1,531.00</u>
6240 Travel and Conference	Hotels IMPI	\$947.00
	Hotel IACMA	\$82.00
	Fuel	\$127.00
	Meals	\$480.00
		<u>\$1,636.00</u>
6310 Building maintenance	HVAC	\$210.00
	Pest Control	\$528.00
	Floor Mats	\$0.00
	Other	\$262.00
		<u>\$1,000.00</u>
6419 Technology Services	New Server/Tower & Service	\$12,352.00
	Tyler - Online Utility Billing	\$2,648.00
		<u>\$15,000.00</u>
6490 Consultant and Professional	Engineering/Other Consultants	\$0.00
6498 Contract Payments	Iowa INS email/website	\$324.00
	Copier	\$3,420.00
	Code Red	\$500.00
	Tyler Fees	\$3,756.00
		<u>\$8,000.00</u>
6499 Mic Contract Work	Roof	\$6,500.00
	Flag Pole/Landscaping/Other	\$2,210.00
		<u>\$8,710.00</u>

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
640 LEGAL SERVICES

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6414 ADVERTISEMENT & LEGAL PUBLICATIO						
6-001-640-6414	4,626	5,000		8442		
	4,850	4,566				
6490 CONSULTANT AND PROF. FEES						
6-001-640-6490	13,881	31,500		36000		
	16,446	9,867				
TOTAL LEGAL SERVICES	18,507	36,500		44442		
	21,296	14,433				

Comp Plan	\$7,000
Attorney	\$18,000
Other Consulting	\$11,000
6490	<u>\$36,000</u>

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
660 TORT LIABILITY

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6406 DAMAGES/TORT CLAIMS						
6-001-660-6406	0	0		0		
6801 PRINCIPAL	0	0				
6-001-660-6801	9,506	10,390		0		
6851 INTEREST/COUPONS	9,977	10,423				
6-001-660-6851	8,888	8,020		0		
	8,416	7,970				
TOTAL TORT LIABILITY	18,393	18,410		0		
	18,393	18,393				

Note: Lawsuit to be paid from the Debt Service Levy.

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
840 SOLID WASTE

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6413 LANDFILL						
2-001-840-6413	7,650	8,000		8000		
6430 TIPPING FEE	7,650	7,962				
2-001-840-6430	546	0		0		
6498 CONTRACT PAYMENTS	0	0				
2-001-840-6498	43,878	45,000		46000		
	45,615	26,126				
TOTAL SOLID WASTE	52,074	53,000		54000		
	53,265	34,088				

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
855 LOCAL CABLE ACCESS

	FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6010 SALARIES AND WAGES						
4-001-855-6010	0	7,500		7937		
6110 FICA	5,408	3,265				
4-112-855-6110	0	575		608		
6130 IPERS	285	169				
4-112-855-6130	0	610		689		
6150 GROUP INSURANCE	376	263				
4-112-855-6150	0	970		2681		
6230 TRAINING AND EDUCATION	1,575	985				
4-001-855-6230	0	500		0		
6310 BUILDING MAINTENANCE	0	0				
4-001-855-6310	0	600		1000		
6350 EQUIPMENT REPAIR	0	0				
4-001-855-6350	0	500		0		
6371 UTILITY SERVICES/GAS, ELECTRIC	0	0				
4-001-855-6371	1,200	2,100		1271		
6373 TELEPHONE/OPERATIONS	1,200	600				
4-001-855-6373	1,140	1,100		1500		
64083 COMMERCIAL PROPERTY INSURANCE	1,205	894				
4-001-855-64083	150	200		220		
	164	200				

6414	ADVERTISEMENT & LEGAL PUBLICATIO							
	4-001-855-6414	0	200			0		
		0	0					
6498	CONTRACT PAYMENTS							
	4-001-855-6498	1,250	1,500			2000		
		1,800	900					
6504	MINOR EQUIPMENT							
	4-001-855-6504	0	500			0		
		0	0					
6506	OFFICE SUPPLIES							
	4-001-855-6506	0	500			1000		
		552	38					
6508	POSTAGE AND SHIPPING							
	4-001-855-6508	0	100			0		
		0	0					
6526	PROGRAMMING							
	4-001-855-6526	0	2,350			0		
		0	120					
6599	MISC. SUPPLIES							
	4-001-855-6599	133	500			1000		
		0	0					
6725	OFFICE EQUIPMENT							
	4-001-855-6725	0	850			0		
		525	0					
6727	EQUIPMENT							
	4-001-855-6727	6,054	7,000			6500		
		0	0					
TOTAL	LOCAL CABLE ACCESS	9,927	28,155			26406		
		13,090	7,434					

DATE 1/04/2012

CITY OF WEST BRANCH
EXPENDITURE BUDGET WORKSHEET FY13
856 COMMISSION

FISCAL YR 2009-2010 2010-2011	2011-2012 BUDGETED YTD ACTUAL	RE-ESTIMATED 2011-2012	REQUESTED 2012-2013	RECOMMENDED 2012-2013	APPROVED 2012-2013
6445 LOCAL CABLE					
4-001-856-6445	26	500	0		
	0	0			
6446 PLANNING & ZONING					
5-001-856-6446	0	0	0		
	0	0			
6447 ANIMAL CONTROL					
1-001-856-6447	437	500	0		
	231	0			
TOTAL COMMISSION	463	1,000	0		
	231	0			