

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

CITY COUNCIL MEETING AGENDA Tuesday, July 5, 2011 • 7:00 p.m. City Council Chambers, 110 North Poplar Street *Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the June 18, 2011 City Council Work Session and June 18, 2011 City Council Meeting.
 - b. Approve claims.
 - c. Approve payment of \$107,968.45 to Garling Construction for payment bills per the City of West Branch Fire Station New Addition – New Roof Agreement.
 - d. Approve Change Order Request 3 for the West Branch Fire Station Expansion Project for \$1,320 to change fascia to exterior wall panel and furr out wall between new and old building.
 - e. Approve amended Class C liquor license for Herb n’ Lou’s to allow outdoor service privilege from July 30, 2011, to July 31, 2011 for RAGBRAI.
 - f. Fire Department – Approve 28E agreements with Cass, Gower, Springdale, Scott, Graham and Iowa townships for FY12 fire protection services/Move to action.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Approve Agreement to Maintain and Operate Shared Property between the City of West Branch, Iowa and West Branch Community School District for tract 1 of the pedestrian bridge and trail, generally located south of Main Street between the driveway of 827 W. Main Street and West Branch High School./Move to action.
 - b. Approve a Memorandum of Understanding between the National Park Service – Herbert Hoover National Historic Site, the City of West Branch, Iowa and the West Branch, Iowa Community School District for shared maintenance of tracts 2 and 3 of the pedestrian bridge and trail, generally located south of Main Street between West Branch Ford and the driveway of 827 W. Main Street./Move to action.
 - c. Third reading of Ordinance 680, establishing the West Branch Wastewater Lift Station Connection Fee District./Move to action.
 - d. Approve Resolution 947, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2011-2012./Move to action.

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O’Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** vacant • **Fire Chief:** Kevin Stoolman

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CITY COUNCIL MEETING AGENDA **Tuesday, July 5, 2011 • 7:00 p.m. (continued)** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

- e. First Reading of Ordinance 681, amending Chapter 55 “Animal Protection and Control.”/Move to action.
 - f. Approve Resolution 949, adopting Dangerous or Potentially Dangerous Animal Annual Fees as a part of the West Branch Schedule of Fees./Move to action.
 - g. Second Reading of Ordinance 682, vacating the 16’ alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue’s Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street./Move to action.
 - h. Approve Resolution 948, adopting the Record Retention Manual for Iowa Cities as the City’s record retention policy./Move to action.
 - i. Approve setting up Fire Apparatus, Police Apparatus, Cemetery, Park & Recreation and Public Works General Fund Reserve Funds./Move to action.
 - j. Approve transfer of \$8,203.54 from Fund 011 Police Donations, \$44,052.02 from 014 Fire Donations, and \$5,388.71 from 018 Park Donations to their respective General Fund Reserve Funds and close out funds 011, 014, and 018./Move to action.
 - k. Approve that any unexpended appropriations from the Local Cable Access operating budget 001-855 be placed in their investments fund at the end of each fiscal year./Move to action.
 - l. Approve that any unexpended appropriations from the Fire Department operating budget be placed in the General Fund Fire Apparatus Reserve Fund at the end of each fiscal year./Move to action.
7. Mayor
- a. Appointments/Reappointments/Move to action.
8. Reports
- a. City Engineer Dave Schechinger, P.E. – Road and Streets Estimates
 - b. City Engineer Dave Schechinger, P.E. – Mapping Options
 - c. City Administrator Matt Muckler - Police Chief Recruitment Update
9. Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.
10. Adjourn