

# City of West Branch

~ A Heritage for Success ~

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110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358  
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

## CITY COUNCIL MEETING AGENDA

Monday, June 6, 2011 • 7:00 p.m.

City Council Chambers, 110 North Poplar Street

*Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
  - a. Approve minutes from the May 16, 2011 City Council Meeting.
  - b. Approve minutes from the May 16, 2011 City Council Work Session.
  - c. Approve claims.
  - d. Approve amended Iowa Department of Transportation Five-Year Agreement for Maintenance and Repair of Primary Roads in Municipalities.
  - e. Approve FY12 Cigarette Permit renewals for: Kum & Go; Dewey's Jack & Jill; Herb n' Lou's; Casey's General Store #2424; and BP Amoco.
  - f. Approve Annual Software Maintenance Agreement with TAC 10, Inc. for \$620 for the service period from June 1, 2011 through May 31, 2012.
  - g. Approve Class B Liquor license with Outdoor Service, Living Quarters and Sunday Sales for PI Lounge.
  - h. Approve General Agreement between the United States Department of the Interior National Park Service and the West Branch Fire/Rescue Department, City of West Branch, Iowa.
  - i. Approve payment of \$128,744.95 to Garling Construction for payment of May bills per the City of West Branch Fire Station New Addition – New Roof Agreement.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
  - a. Public Hearing per Section 384.38(3a) of the Code of Iowa for the purpose of the creation of a wastewater connection fee district.
  - b. First reading of Ordinance 680, establishing the West Branch Wastewater Lift Station Connection Fee District./Move to action.
  - c. Approve West Branch Community Trails Plan./Move to action.
  - d. Approve Resolution 941, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2011-2012./Move to action.
  - e. Set the salaries for Gerry Brick, Part-Time Public Works Employee, at \$14/hour and John Grimm, Part-Time Public Works Employee at \$12/hour.

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**Mayor:** Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil  
**City Administrator/Clerk:** Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin  
**Parks & Recreation Director:** Melissa Russell • **Police Chief:** vacant • **Fire Chief:** Kevin Stoolman

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**CITY COUNCIL MEETING AGENDA**  
**Monday, June 6, 2011 • 7:00 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
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- f. Approve Resolution 942, to withdrawal the City of West Branch from the Cedar County Economic Development Commission Joint Agreement./Move to action.
- g. Approve Resolution 943, adding sexual orientation and gender identity to non-discrimination categories in City of West Branch agreements./Move to action.
- h. Accept resignation from Nicklaus A. Ulrich as reserve officer of the West Branch Police Department./Move to action.
- i. Approve Resolution 944, amending the West Branch, Iowa Employee Handbook./Move to action.
- j. Set a public hearing for the purpose of vacating the 16' alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue's Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street./Move to action.
- k. Accept resignation of Virgil Gingerich from the Planning and Zoning Commission./Move to action.
- l. City Council Appointments/Reappointments/Move to action.
  - i. Roger Laughlin – Planning & Zoning Commission
  - ii. Al Rozinek – Planning & Zoning Commission
  - iii. John W. Fuller – Planning & Zoning Commission
- 7. Mayor
  - a. Appointments/Reappointments/Move to action.
    - i. Lisa Corr – Parks & Recreation Commission
- 8. Reports
  - a. Officer Kory Hanna – Introductions of Police Department Staff
  - b. Crime Data Processor Gina Heick – West Branch Police Dept. Monthly Report
  - c. City Attorney Kevin Olson – Police Chief Job Description
  - d. City Attorney Kevin Olson – Police Chief Recruitment
- 9. Adjourn