

RESOLUTION 1557

RESOLUTION APPROVING THE QUOTATION/PURCHASE ORDER WITH SHIELD TECHNOLOGY CORPORATION IN THE AMOUNT OF \$13,445.00.

WHEREAS, the City of West Branch Police Department is in need of upgrading their records management software from the existing TAC 10 software product to Shield Technology Corporation Shieldware Records Management Software; and

WHEREAS, Shield Technology Corporation has provided a quotation/purchase order for City Council review; and

WHEREAS, the agreement requires the approval of the West Branch City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the aforementioned quotation/purchase order be and the same are hereby approved. Further, the Mayor and City Clerk are directed to execute said agreement on behalf of the City.

\* \* \* \* \*

Passed and approved this 17th day of January, 2017.

  
Roger Laughlin, Mayor

ATTEST:

  
Matt Muckler, City Administrator/Clerk



Public Safety  
Software Professionals

Shield Technology Corporation

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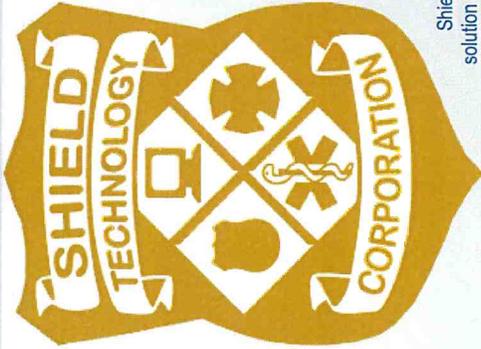
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Shield Technology Corporation (Shield) is headquartered in Lovettsville, Virginia, outside of Washington, D.C. with support offices throughout the United States. The company's management and staff have a long history in the public safety industry, architecting, selling and supporting complex end-to-end solutions for large and small agencies.

Shield's staff has combined the experience from exemplary public safety careers and their commitment to provide solid industry-specific applications. They have been involved in the development and implementation of public safety solutions across all sectors of public safety for more than a quarter century. Therefore, Shield's team offers substantial depth when it comes to computer aided dispatching, records management, civil processing, booking and jail management.

Shield is respected throughout the industry for consistently delivering ShieldWare® their public safety solution to police, fire, and EMS departments, sheriffs' offices, city and county dispatch centers serving populations from 5,000 to 350,000 in seven states.

Shield's success is based upon their ability to provide excellent products at competitive prices, their genuine dedication to their clients and the ability to provide them with outstanding customer support.

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## ShieldWare® Records Management Software

ShieldWare® RMS is a comprehensive product which provides for the data collection, reporting and administrative needs of law enforcement agencies.

ShieldWare® RMS provides a suite of integrated software modules with a simple graphical user interface that is easy to learn and use. The system is comprised of these different modules which have been designed to work together for maximum efficiency in records processing and retrieval:

Master Index System – names, businesses, officers, locations, vehicles  
 Calls for Service Reporting  
 Animal Control  
 Arrest Reporting  
 Incident and Accident Reporting  
 Citation  
 Pawns Property Tracking  
 Warrants  
 Weapons Permits  
 Booking and Integrated Jail Management

ShieldWare® RMS was designed to reduce redundant data entry, speed access to vital information and simplify investigative work by sharing data where it makes the most sense, throughout the entire system.

A powerful tool for case management, ShieldWare® RMS incorporates unparalleled investigative resources. It is designed to exceed the records management requirements for single or multi-jurisdictional environments.

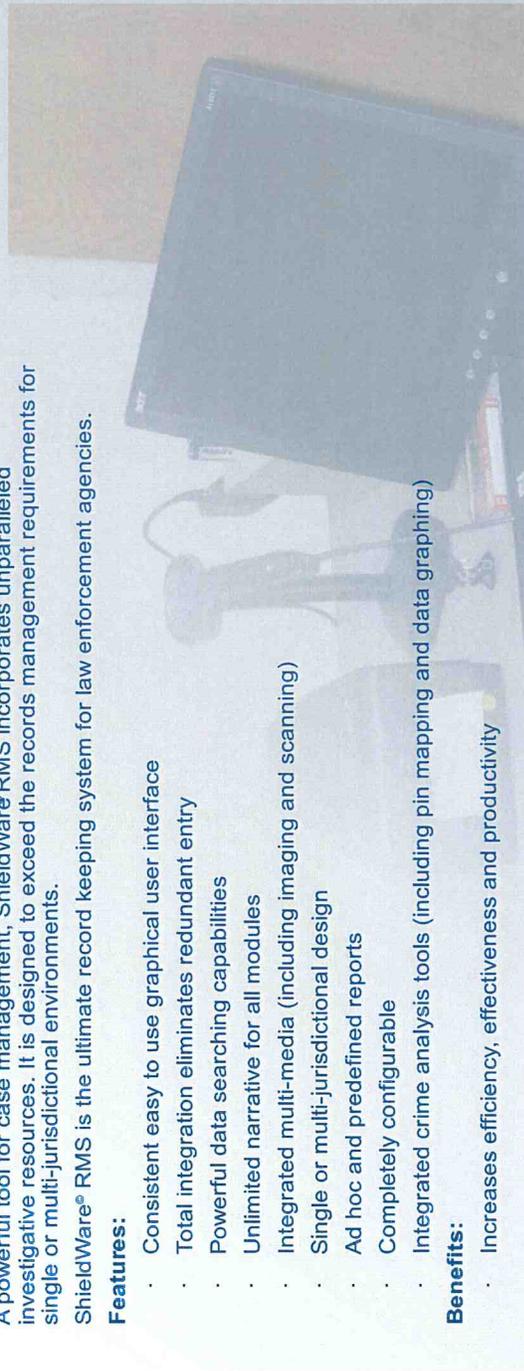
ShieldWare® RMS is the ultimate record keeping system for law enforcement agencies.

### Features:

- Consistent easy to use graphical user interface
- Total integration eliminates redundant entry
- Powerful data searching capabilities
- Unlimited narrative for all modules
- Integrated multi-media (including imaging and scanning)
- Single or multi-jurisdictional design
- Ad hoc and predefined reports
- Completely configurable
- Integrated crime analysis tools (including pin mapping and data graphing)

### Benefits:

- Increases efficiency, effectiveness and productivity



**Generates required OIG/NIJ reports**

- Provides timely and accurate management reporting
- Secures records information
- Designed to facilitate community policing
- Reduces training time

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**SHIELD TECHNOLOGY CORPORATION**  
 13439 Milltown Road  
 Lovettsville, VA 20180

## Quotation/Purchase Order

<b>Customer</b>
<b>Attn: Mike Horihan</b> <b>Chief of Police</b>  <b>West Branch Police Department, ("WBPD")</b> <b>105 S. 2<sup>nd</sup> Street</b> <b>West Branch, Iowa 52358</b>  <b>Phone: 319.643.2222</b> <b>Mobile: 319.235.9551</b> <b>Email: mike@westbranchiowa.org</b>

<b>Issued Date: 11/22/16</b>
<b>Expiration Date: 01/13/17– 60 Days</b>
<b>Agency ID: IAWBRP</b>
<b>Quote Number: 16-149</b>
<b>Shield Contact: John Woods</b> <b>Shield Phone: 800.476.5264</b> <b>Shield Fax: 703-935-8282</b> <b>Email: john.woods@shieldware.com</b>

Item	Qty	DESCRIPTION	Unit Price	Total
1	1	ShieldWare© RMS license, (requires a connection to a remote access PC or remote access server for multiple connections)	1,500.00	1,500.00
2	1	Shield TraCs (CIRF) Incidents, import Interface	1,500.00	1,500.00
3	1	Shield TraCs (MARS) Accidents, import Interface	1,250.00	1,250.00
4	1	Shield TraCs (ECCO) Citations, import interface	1,000.00	1,000.00
5	1	ShieldWare© CAD Mobile license, (Cost of 1 <sup>st</sup> year annual support/maintenance fee)	195.00	195.00
6		Shield onsite RMS Administrator & User Training, and CAD Mobile Training	3,000.00	3,000.00
7		<b>(OPTIONAL)</b> - Shield Data Conversion from TAC 10 to Shield RMS	5,000.00	5,000.00
8		TERMS – Net 30 days	TOTAL =	<b>\$13,445.00</b>
9		10% Down payment required at project quote acceptance	\$1,345.00	

All required State and Federal taxes are the responsibility of the purchasing agency. Agencies having tax-exempt status must provide Shield Technology Corporation with their state tax-exempt number.

### TERMS:

1. The first year of annual support/maintenance is provided at no cost. Support/Maintenance fees are calculated to be 15% of the price paid for software. Shield services, i.e. (data conversion and training) are not part of that calculation. Annual support/maintenance for the second and subsequent years will be **\$982.50** dollars.

2. Installation of ShieldWare© RMS and participation in the CCSO shared data base, requires written authorization from the Cedar County Sheriff. Authorization in its simplest form could consist of an email from the WBPD to the Sheriff requesting permission to participate, and an affirmative reply from the Sheriff, that could then be forwarded to Shield Technology.
3. It is the responsibility of the WBPD to provide either a PC for a single connection, or a Remote Access Server for multiple connection, for remote access to the ShieldWare© database. This PC or Server is to be located at the CCSO.
4. Remote use of ShieldWare© RMS and CAD Mobile may require the purchase of CCSO provided VPN Clients.
5. Payment Terms: Shield is offering deferred payment, in that Shield will accept a 10% down payment at project acceptance, and will not invoice for the remaining balance until July 1, 2017. Final invoicing will consist of any remaining quote balance, as well as, annual support/maintenance fees going into the second year.
6. *SHIELD DISCLAIMER* - Data conversion may require the cooperation of the current software vendor TAC10/Caliber. Shield requires that data be exported and provided to Shield in an Excel spreadsheet or ASCII, comma delimited format, along with file format. It is the responsibility of the West Branch Police Department to seek and obtain vendor cooperation in order to accomplish data migration into Shield databases.

<b>This Purchase Order must be signed by the authorizing agency's executive administrator or his/her designee. Please fax this document to Shield Technology Corporation at 703.935.8282, or email to <a href="mailto:support@shieldware.com">support@shieldware.com</a></b>	
<u>EID 42-6005357</u> <b>State Tax Exempt Number</b>	<u>Boyer Lawler Mayor</u> <b>Title/Authorizing Signature</b>
	<u>1-17-17</u> <b>Date</b>



Iowa Sales Tax Exemption Certificate

This document is to be completed by a purchaser when claiming exemption from sales/use tax. Certificates are valid for up to three years. Seller: Keep this certificate in your files. Purchaser: Keep a copy of this certificate for your records. Do not send to the Iowa Department of Revenue.

Purchaser Name: West Branch Iowa
Address: 110 N Poplar St PO Box 218
City: West Branch, State: IA, ZIP: 52358
General Nature of Business: Municipality
Telephone Number: 319-643-5888

Seller Name: SHIELD TECHNOLOGY CORP
Address: 13439 MILLTOWN ROAD
City: LOUETTSVILLE, State: VA, ZIP: 20180

Purchaser is claiming exemption for the following reason:

- Resale, Leasing, Processing, Qualifying Farm Machinery/Equipment, Qualifying Manufacturing Machinery/Equipment, Qualifying Replacement Parts, Qualifying Computer, Pollution Control Equipment, Recycling Equipment, Research and Development Equipment, Direct Pay, Other: Fed ID 42-6005357

Description of Purchase: Attach additional information if necessary. SOFTWARE, LICENSES, TRAINING
Under penalty of perjury, I swear or affirm that the information on this form is true and correct.

Signature of Purchaser: [Signature] Title: FINANCE OFFICER Date: 1-18-2017

31-014a (07/22/14)

Exemption Certificate Instructions

This exemption certificate is to be completed by the purchaser claiming exemption from tax and given to the seller. The seller must retain this certificate as proof that exemption has been properly claimed. The certificate must be complete to be accepted by the seller.

Exemptions:

Resale: Any person in the business of selling who is purchasing items to resell may claim this exemption. The purchaser can be acting as either a retailer or wholesaler and may not be required to have a sales tax permit.

Processing: Exempt purchases for processing include tangible personal property which by means of fabrication, compounding, manufacturing, or germination becomes an integral part of other tangible personal property ultimately sold at retail; chemicals, solvents, sorbents, or reagents used, consumed, dissipated, or depleted in processing personal property intended to be sold ultimately at retail; fuel used to create heat, power, or steam for processing or used to generate electric current; and chemicals used in the production of free newspapers and shoppers guides.

Qualifying Farm Machinery/Equipment: The item must be directly and primarily used in agricultural production; and must be one of the following:

- 1. a self-propelled implement such as a tractor
2. a grain dryer (heater and blower only)
3. an implement customarily drawn or attached to a self-propelled implement in the performance of its function, such as a plow
4. auxiliary equipment improving safety, performance, operation, or efficiency of items 1, 2, 3
5. tangible personal property that does not become a part of real property used directly and primarily in dairy and livestock production
6. a replacement part for 1, 2, 3, 4, 5, 8, 9
7. baling wire, twine, wrapping, and other similar items used in agricultural, livestock, or dairy production
8. auger systems, curtains, curtain systems, drip systems, fans, and fan systems, shutters, inlets, shutter or inlet systems, and refrigerators used in livestock or dairy production, aquaculture production, or the production of flowering, ornamental, or vegetable plants.
9. snow blower, rear-mounted blade, or rotary cutter used in agricultural production, if attached to or towed by a self-propelled implement.

Qualifying Manufacturing Machinery/Equipment: This machinery or equipment must be:

- used by a manufacturer directly and primarily used in processing tangible personal property or certain other research activities
certain replacement parts for the above; this does not include supplies

Qualifying Computers:

- sold to commercial enterprise, insurance company, or financial institution
certain replacement parts; this does not include supplies

Direct Pay: Businesses and individuals who pay their taxes directly to the Department rather than to the seller must enter their Direct Pay permit number in the space provided.

Private Nonprofit Educational Institutions: Purchases made by Iowa private nonprofit educational institutions used for educational purposes are exempt. NOT EXEMPT from sales tax are purchases by most other private nonprofit organizations such as churches, fraternal organizations, clubs, etc., for use by those organizations.

31-014b (07/22/14)