

RESOLUTION NO. 1412

RESOLUTION APPROVING CONTRACT AMENDMENT #1 TO A PROFESSIONAL SERVICES AGREEMENT WITH HBK ENGINEERING, LLC FOR PARK DESIGN.

WHEREAS, the City of West Branch contracted with HBK Engineering, LLC for strategic park planning per Resolution 1164 on November 18, 2013; and

WHEREAS, the City Council also contracted with HBK Engineering, LLC for some initial engineering for capital improvements at Beranek, Wapsi Creek and Lions Field Parks by passing Resolution 1275 on February 17, 2015; and

WHEREAS, the residents of West Branch approved a bond referendum on November 3, 2015 for the funding of the West Branch Park Improvements Project; and

WHEREAS, it is now necessary to contract for engineering services that would complete all remaining engineering services included in the West Branch Park Improvement Plan for Beranek, Wapsi Creek and Lions Fields Parks; and

WHEREAS, the remaining engineering services include but are not limited to construction management for Wapsi Creek Park, design and construction management for field restoration at Lions Field, and the preparation of bidding documents; and

WHEREAS, HBK Engineering LLC has provided a contract amendment (#1) to a professional services agreement which would provide these services; and

WHEREAS, it is now necessary to approve said contract amendment.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned contract amendment to a professional services agreement with HBK Engineering, LLC of Iowa City, Iowa, is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

Passed and approved this 21st day of December, 2015.


Roger Laughlin, Mayor

ATTEST:


Matt Muckler, City Administrator/Clerk

City of West Branch-HBK Engineering
CONTRACT AMENDMENT #1
HBK Job Number 14-0707

City of West Branch Parks Design – Phase 1 Project

December 9, 2015

To: City of West Branch
Attn: Matt Muckler

City of West Branch ("Owner" or "City") hereby awards **HBK Engineering, LLC** ("HBK" or "Consultant"), and Engineer accepts, this Contract Amendment ("CA") in accordance with the West Branch-HBK Professional Services Agreement ("PSA") dated **February 17th, 2015** and as set forth below:

TASK LIMITS: City of West Branch – West Branch, IA
Wapsi Park and Lion's Field

SCOPE OF SERVICES (TO BE ADDED TO ORIGINAL CONTRACT):

Stakeholder Meetings, Field Visits, Research

- Coordinate and attend meetings with Parks & Recreation Commission and City Council to discuss and determine location of restroom at Wapsi Park.
- Coordinate and attend meetings with Parks & Recreation Commission and City Council to discuss and determine location of restroom at Lion's Field.
- Coordinate and attend meetings with West Branch School District and volunteer services for Wapsi Park and Lion's Field.

Construction Documents and Cost Estimation:

- Complete final design and construction documents for field restoration to Lion's field playing surface.
- Relocation of defined playground area at Wapsi Park.
- Expansion of playground area at Wapsi Park.
- Complete final design and construction documents for parking along the south side of Wapsi Park.
- Complete final design and construction documents for sidewalk/trail connections to amenities within Wapsi Park.

Project Management and Construction Management (Lion's Field, Wapsi Park)

- Provide construction administration and inspection services for construction of restroom, utility services, playground equipment, and parking related to Wapsi Park.
- Provide construction administration and inspection services for construction of restroom, utility services, playground equipment, sidewalk/trail paving, and parking related to Wapsi Park. Assumes two (2) site visits per week.
- Provide progress reports and closeout including final set of as-built drawings for improvements as described above in Wapsi Park.

SCHEDULE: Mutually agreed upon schedule.

PAYMENT TERMS:

Invoices shall be in accordance with PSA and shall identify this CA. Invoices shall contain sufficient details to enable Purchaser to substantiate and verify the charges. Invoices shall be subjected to the review and approval of **City** prior to payment.

In consideration of the faithful performance of the work, City shall pay HBK **Sixteen Thousand Five Hundred No Dollars (\$16,500.00)**. The total cost of this CA is a not-to-exceed price and shall not be increased without the City's prior written authorization. Hourly rates to be used for this CA are attached as Exhibit "A"

Please sign and return one original of this CA to HBK to acknowledge your acceptance of this work order.

CITY OF WEST BRANCH:

By: Roger Laughlin
Signature

Name: Roger Laughlin

Title: Mayor

Date: 12-21-15

HBK ENGINEERING, LLC:

By: _____
Signature

Name: _____

Title: _____

Date: _____

Exhibit "A"

HBK Engineering, LLC IOWA CITY OFFICE

Updated: January 1st, 2015

PROFESSIONAL RATES	ABBREV	HOURLY
Principal	PRIN	\$140.00
Senior Engineer	SREND	\$125.00
Structural Engineer	SENG	\$140.00
Engineer	ENG	\$110.00
Senior Project Manager	SPM	\$125.00
Project Manager	PM	\$110.00
Project Coordinator	PC	\$95.00
Permitting Coordinator	PERC	\$95.00
Landscape Architect	LA	\$105.00
Associate 3 (EI)	A3	\$105.00
Associate 2 (EI)	A2	\$100.00
Associate 1 (EI)	A1	\$95.00
Designer 3	D3	\$105.00
Designer 2	D2	\$95.00
Designer 1	D1	\$80.00
Designer 0	D0	\$70.00
Professional Land Surveyor	PLS	\$125.00
Field Administrator	FA	\$90.00
Field Tech	FT	\$65.00
Analyst 2	AN2	\$75.00
Analyst 1	AN1	\$65.00
Administrative	ADMIN	\$60.00

**Please request quotation for all lump-sum pricing items prior to job request. Size and scope changes will affect overall pricing.*

