

RESOLUTION NO. 1087

A RESOLUTION APPROVING A POLICY FOR THE DISPOSITION OF  
UNPAID UTILITY BILLING FINAL BALANCES

WHEREAS, despite efforts of administrative staff, there are from time to time unpaid utility billing final balances; and

WHEREAS, the City Council of West Branch seeks to institute a policy encouraging the collection of such accounts; and

WHEREAS, some accounts are unable to be recovered and need to be removed from the City's utility billing records.

NOW, THEREFORE, BE IT RESOLVED by the City Council of West Branch, Iowa:

SECTION 1. The City Council directs staff to commence collection efforts on unpaid utility billing final balances within thirty days.

SECTION 2. The City Council directs staff to utilize the State Income Offset Program for collection of unpaid utility billing final balances.

SECTION 3. The City Council authorizes the city administrator at his or her discretion to write off unpaid utility billing final balances up to \$250.

SECTION 4. The City Council directs staff to obtain Council approval prior to writing off unpaid utility billing final balances in excess of \$250.

Passed and approved this 15th day of April, 2013.



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Mark Worrell, Mayor

ATTEST:



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Matt Muckler, City Administrator/Clerk