

# City of West Branch

~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
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## **WEST BRANCH PRESERVATION COMMISSION MEETING**

**Tuesday, September 29, 2015 • 6:30 p.m.**

**West Branch City Council Chambers, 110 N. Poplar St.**

*Council Quorum May Be Present*

1. Call to Order
2. Roll Call
3. Approve Sign Permit Application for 102 W. Main Street/Move to Action.
4. Adjourn

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**West Branch Preservation Commission Members:** Alan Bohanan, John Fuller, Peggy Jeffries, Lou Picek, vacant

**West Branch Preservation Commission Honorary Members:** Lynn Smith, Karen Suchomel, Cary Wiesner

**Mayor:** vacant • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson

**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin

**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale



SIGN PERMIT APPLICATION

BUSINESS Little Lights Weddings & Events  
(full business name)  
102 West main  
(street address of business)

APPLICANT Evin Morrison - Vincent  
(name)  
281 310th St West Liberty IA  
(permanent address)

PROPERTY OWNER John Proller Beth Erickson  
(name)  
\_\_\_\_\_  
(permanent address)

|                    |             |
|--------------------|-------------|
| COMMISSION:        |             |
| RECEIVED           | _____       |
| REVIEWED           | _____       |
| NOTIFIED           | _____       |
| BUILDING OFFICIAL: |             |
| DATE APPROVED      | <u>9-25</u> |
| PERMIT NUMBER      | _____       |
| DATE ISSUED        | _____       |

Intended date of installation 9/30  
Linear foot of building frontage \_\_\_\_\_

TYPE OF SIGN(S): \_\_\_\_\_ applied to façade - window  
no projecting  
no fixed post  
no movable (sandwich board)

Will sign be illuminated? no If so, describe means of illumination:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach detailed description and sketch of proposed sign.  
INCLUDE:

- EXACT MEASUREMENTS
- LOCATION ON BUILDING OR RELATIONSHIP TO BUILDING
- LETTERING STYLE
- COLOR SAMPLES
- MEANS OF SECURING MOVABLE SIGNS

The Preservation Commission would like to work with you in the development of signs that compliment your property and the Historic Downtown District. If you wish to consult with the Commission before finalizing your design, please contact the Chairperson for the schedule of meetings.

COMMISSION RECOMMENDATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Front Window
- Sticker from PIP
- ~~MAN~~ → 2 ft ↑  
8 foot, 8 inches

