

*(These minutes are not approved until the next Commission meeting.)*

## **City of West Branch Planning & Zoning Commission Meeting**

*June 21, 2016*

*West Branch City Council Chambers, 110 North Poplar Street*

Chairperson John Fuller opened the meeting of the Planning & Zoning Commission at 7:00 p.m. welcoming the audience and following City Staff; Zoning Administrator Paul Stagg and City Administrator Matt Muckler. Commission Members, Ryan Bowers, Liz Seiberling, LeeAnn Aspelmeier and Sally Peck. Absent: Gary Slach, Clara Oleson.

### Approve Agenda/Consent Agenda

Motion by Peck, second by Bowers to approve the agenda. Absent Slach and Oleson. Motion carried on a voice vote.

### Approve Lynch Heights Preliminary Plat. /Move to action.

Steve Lynch provided an overview of the preliminary plat and indicated that stormwater would be directed north and ultimately to Lions field. Matt Muckler added that the city engineer had reviewed the plat and determined that the storm water conveyance was adequate.

Motion by Bowers, second by Aspelmeier to approve the Lynch Heights Subdivision Preliminary Plat with the stipulations that 1) the gravel drives connecting to the cul-de-sac be paved, 2) the easement to out lot A becomes part of that parcel, and 3) that the raingarden proposed on lot 13 be moved to out lot A. AYES: Bowers, Aspelmeier, Fuller, Peck, Seiberling. Absent: Slach and Oleson. Motion carried.

### **COMMENTS FROM CHAIR AND COMMISSION MEMBERS**

Peck stated that she would like to see the city form a plan to replace trees that have to be removed.

Stagg asked that the members of the commission email in their respective chapter assignments for the comp plan update so that he can begin compiling them.

Next Commission Meeting – July 26, 2016 at 7:00 p.m.

Adjourn

Fuller adjourned the Planning & Zoning meeting at 7:26 p.m.