

*These minutes are not approved until the next Commission meeting.*

**City of West Branch Planning & Zoning Commission Meeting**  
**January 29, 2013**  
***West Branch City Council Chambers, 110 North Poplar Street***

Chairman Roger Laughlin opened the regular meeting of the West Branch Planning and Zoning Commission at 6:35 p.m. by welcoming the audience and the following City Staff: Administrative Assistant Jennifer Harden and Public Works Director Matt Goodale.

Commission members Roger Laughlin (Chair), John Fuller, Gary Slach, Trent Hansen, Mary Beth Stevenson and Lauren O'Neil were present. Commission Member Al Rozinek was absent.

Approve minutes from the November 27, 2012 Planning & Zoning Commission Meeting./Move to action. Motion by Fuller and second by Stevenson to approve the minutes from the November 27, 2012 Planning and Zoning Commission Meeting.

Roll call vote – Ayes: Fuller, Stevenson, Laughlin, O'Neil, Slach, Hansen. Absent: Rozinek. Motion carried.

Nicole Turpin, Regional Planning Coordinator, East Central Intergovernmental Association, January 2013 Comp Plan Draft Presentation and Discussion – Commission members fine tuned some of the language throughout the document. Nicole noted the following: the City added goals and objectives to Chapter 2, all comments mentioned at the last meeting were implemented into Chapter 4 and City staff is working on contributing additional info to Chapter 8. Commission members would like information about periodic studies added to Chapter 8. Commission members would like input from Park and Recreation on Chapter 11 and to have the following information included: an ongoing evaluation of recreational needs and expenses, and future wants and needs as desired by the Park and Recreation commission. Commission members would like to see public works and cemetery information added to Chapter 12. Motion by Fuller to hold a meeting in one month to discuss additions to comp plan, second by Laughlin. Motion carried on a voice vote.

Old Business – None .

New Business – None.

Motion by Fuller and second by Laughlin to adjourn. Motion carried on a voice vote. Meeting adjourned at 7:50 p.m.