

(These minutes are not approved until the next Commission meeting.)

City of West Branch Special Planning & Zoning Commission Meeting

August 13, 2015

West Branch City Council Chambers, 110 North Poplar Street

Vice Chairperson John Fuller opened the special meeting of the Planning & Zoning Commission at 6:31 p.m. welcoming the audience and following City Staff; Zoning Administrator Paul Stagg, City Administrator Matt Muckler and Deputy City Clerk Leslie Brick. Commission Members, LeeAnn Aspelmeier, Ryan Bowers, John Fuller, Sally Peck, and Liz Seiberling were present. Absent: Clara Oleson and Gary Slach.

Introduction of New Commission Member- Elizabeth (Liz) Seiberling .

Muckler introduced and welcomed Liz Seiberling to the Commission. Liz is an architect and works at Shive-Hattery in Iowa City. She has lived in West Branch for one and a half years.

Approve _____ as Chairperson of the Planning & Zoning Commission./Move to action.

Peck nominated Vice Chair John Fuller as Chairperson of the Planning & Zoning Commission. No other nominations were given.

Motion by Peck, second by Aspelmeier. AYES: Peck, Aspelmeier, Bowers, Fuller and Seiberling. NAYS: None. Absent: Oleson and Slach. Motion carried.

Approve _____ as Vice Chairperson of the Planning & Zoning Commission./Move to action.

Fuller nominated Gary Slach as Vice Chairperson due to Gary's length of time on the Commission. No other nominations were received.

Motion by Bowers, second by Peck. AYES: Bowers, Peck, Fuller, Aspelmeier, Seiberling. NAYS: None. Absent: Oleson and Slach Motion carried.

Public Hearing on Proposed Amendment to Sections 165.04(44) (47), 165.07(2), 165.12, 165.24, 165.26(1) (3), 165.27(1), 165.28(1), 165.30(1), 165.31(1) (2), 165.32(1) (2), 165.37, 165.44(4) (7) (8), and 165.49 of the West Branch Zoning Ordinance.

Public Hearing opened at 6:36 p.m. Muckler commented that he appreciated the work the Planning & Zoning Commission did on reviewing Chapter 165. Stagg noted that many of the changes the commission is recommending is to provide consistency and clarity to the language within the Chapter. Stagg also mentioned that Section 165.44(4) was revised to add language that would lessen the restrictions for fences located at the rear of a corner property to make them more consistent with the requirements of neighboring properties. No comments were made by the public. Public Hearing closed at 6:38 p.m.

Approve recommendation to the City Council for the passage of Ordinance 734, amending Chapter 165 “Zoning Regulations.”/ Move to action.

Motion by Bowers, second by Peck. AYES: Bowers, Peck, Fuller, Laughlin, Aspelmeier, Seiberling. NAYS: None. Absent: Oleson and Slach. Motion carried.

Old Business.

None to report.

New Business.

Fuller suggested that the group review the City’s Comprehensive Plan to determine if any revisions would need to be requested. He asked that this be added a future agenda item for discussion.

Adjourn

Motion to adjourn meeting by Bowers, second by Aspelmeier. Motion carried on a voice vote. Planning & Zoning meeting adjourned at 6:53 p.m.