

*(The following is a synopsis of the minutes of the West Branch City Council meeting. A video recording is available for inspection on the City of West Branch Website at [www.westbranchiowa.org/government/council-videos](http://www.westbranchiowa.org/government/council-videos). The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**June 27, 2016  
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Tim Shields and Mary Beth Stevenson were present. Councilperson Brian Pierce arrived at 7:02 p.m. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, City Attorney Kevin Olson, Police Chief Mike Horihan, and Public Works Director Matt Goodale.

**APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION.**

Approve minutes from the June 6, 2016 City Council Meeting.

Approve destruction of records with Document Destruction & Recycling Services listed on Records Destruction Form per the Record Retention Manual for Iowa Cities.

Approve claims.

Approve Class B Beer Permit (includes wine coolers) with Outdoor Service for West Branch Firefighters Inc. on August 5, 2016 and August 6, 2016.

Approve street closures for the 2016 Hoovers Hometown Days Celebration.

2nd Street from Main Street to the Water Street Parking Lot from 5:00 p.m. on Friday August 5, 2016 to 1:00 a.m. on Sunday August 7, 2016.

Main Street from Parkside Drive to 2<sup>nd</sup> Street from 12:00 a.m. on Saturday August 6, 2016 to 12:00 a.m. on Sunday August 7, 2016.

Main Street from Parkside Drive to Poplar Street, S. Downey from Wetherell to Main Street, and Wetherell from S. Poplar Street to S. Downey Street from 5:00 a.m. to 6:00 p.m. on Saturday August 6, 2016.

N. Downey Street from Main Street to Green Street from 9:00 a.m. on Friday August 5, 2016 to 6:00 p.m. on Saturday August 6, 2016.

Motion by Stevenson, second by Ellyson to approve agenda/consent agenda. AYES: Stevenson, Ellyson, Miller, Pierce, Shields. Motion carried.

EXPENDITURES	6/27/2016	
AERO RENTAL INC	EQUIPMENT RENTAL	66.00
AMAZON	BOOKS & SUPPLIES	799.88
BAKER & TAYLOR INC.	BOOKS	756.93
BARRON MOTOR SUPPLY	VEHICLE REPAIR PARTS	28.71
BP AMOCO	VEHICLE FUEL	185.84
BRICK, LESLIE	MILEAGE REIMBURSEMENT	206.68
BUSINESS RADIO SALES	PAGERS	2,489.26
CEDAR COUNTY ENGINEER	ROAD ROCK	1,839.19
CEDAR COUNTY RECORDER	RECORDING SERVICES	146.00
CEDAR RAPIDS PHOTO COPY INC	COPIER MAINTENANCE FEE	95.38
CHIEF SUPPLY CORPORATION	GLOVES	161.99
EMERGENCY MEDICAL PRODUCT	MEDICAL SUPPLIES	263.70
FEHR GRAHAM	P VALLEY PARK IMP- DESIGN	5,310.00
FELD FIRE EQUIPMENT CO. INC	HOSE TESTER	2,686.00
FENNER, COLEMAN	UMPIRE SERVICES	125.00
GOERDT, TERENCE J	INSPECTION SERVICES	455.00
HARRY'S CUSTOM TROPHIES LTD.	SUPPLIES	396.00
HBK ENGINEERING LLC	LION'S FIELD CREEK	578.80
HOLIDAY WRECKER SERVICE, INC	TOWING SERVICE	795.00
HY-VEE ACCOUNTS RECEIVABLE	CONCESSION STAND SUPPLIES	90.93
IMAGE TREND INC	SERVICE	600.00
INDUSTRIAL SCIENTIFIC CORP	SAFETY EQUIPMENT	1,500.00
IOWA CITY PRESS-CITIZEN	NEWSPAPER SUBSCRIPTION	216.02
IOWA CITY/COUNTY MANAGEMENT	IOWA CITY/COUNTY MANAGEMENT ASSOC	120.00
IOWA ONE CALL	LOCATION SERVICE	46.80

JOEY DEAN WENNDT	FIRE TRAINING	450.00
JOHN DEERE FINANCIAL	SUPPLIES	219.07
JONNY STAX PRESENTS, INC	CONSULTING	2,000.00
JOURNEYED COM INC	SOFTWARE LICENSE	43.36
KINGDOM GRAPHICS LLC	SIGN	15.00
LIBERTY COMMUNICATIONS	TELEPHONE SERVICE	1,220.36
LYNCH'S EXCAVATING INC	SEWER REPAIR	6,669.40
LYNCH'S PLUMBING INC	SINK DRAIN AT WATER PLANT	82.00
MENARDS	SUPPLIES	41.44
MISCELLANEOUS VENDOR	KELLY MCLEAN: REF VENDOR FEE	60.00
MISCELLANEOUS VENDOR	STACY WATERS: REF SWIM FEE	5.00
OVERDRIVE INC	EBOOKS	194.26
PHYSIO-CONTROL INC	DEFIBRILATORS	6,709.35
PLAY IT AGAIN SPORTS	SPORTS SUPPLIES	714.67
PLUNKETT'S PEST CONTROL INC	PLUNKETT'S PEST CONTROL INC	95.18
PORT 'O' JONNY INC.	PORT TOILET SERVICE	283.10
PRO-VISION	BODY CAMERAS	525.00
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	564.00
RACOM CORPORATION	RADIO	5,718.75
RED BUFFALO TREE SERVICE	TREE REMOVAL	1,750.00
RICKERTSEN, LISA	CONSULTING	200.00
RUSSELL, MELISSA	DAY CAMP SUPPLIES	89.47
STATE HYGIENIC LAB	LAB ANALYSIS	150.00
THE GAZETTE	NEWSPAPER SUBSCRIPTION	291.20
THE LIBRARY STORE INC	OFFICE SUPPLIES	139.90
VEENSTRA & KIMM INC.	BERANEK ST PRELIM ENG	5,045.25
WALMART COMMUNITY/GEMB	PROGRAM SUPPLIES	237.44
WEST BRANCH FIREFIGHTERS	EQUIPMENT	1,026.56
WEST BRANCH REPAIRS	INSPECT DODGE PICKUP	912.87
TOTAL		55,411.74
PAYROLL	6-17-16	47,255.68
PAID BETWEEN MEETINGS		
BARRON MOTOR SUPPLY	REPAIR/MAINTENANCE SUPPLIES	214.58
CEDAR COUNTY RECORDER	RECORDING FEE -HAWKEYE LAND	34.40
CEDAR RAPIDS PHOTO COPY	OFFICE SUPPLIES	23.11
COSTCO WHOLESALE	LIBRARY & PARK & REC SUPPLIES	533.63
D&R PEST CONTROL	PEST CONTROL	70.00
DEMCO	SUPPLIES	30.03
DEWEY'S JACK & JILL	SUPPLIES	21.54
FENNER, COLEMAN	UMPIRE SERVICES	75.00
HOLLYWOOD GRAPHICS	JERSEYS	102.90
KNOOP, ABBY	UMPIRE SERVICES	50.00
MACH 3 ENTERPRISES	SUMMER READING PROGRAM	300.00
MCGOVERN, TARA	SUMMER CONCERT ENTERTAINMENT	400.00
JACQUIE ALBRECHT	REFUND	35.00
OVERDRIVE, INC	EBOOKS	492.87
PSC DISTRIBUTION	SUPPLIES	15.75
QUILL CORP	SUPPLIES	96.63
SHIMMIN, NICK	LIBRARY WEB HOSTING	119.88
TALLGRASS BUSINESS RESOURCES	CHAIRS	2,328.24
TISINGER, MATT	MEDICAL REIMBURSEMENT	107.27
UPS	SEWER-SHIPPIING	26.30
UPSTART	SUPPLIES	12.50
US BANK EQUIPMENT FINANCE	COPIER RENT	300.80
WEX BANK	FUEL	1,872.86
TOTAL		7,263.29
GRAND TOTAL EXPENDITURES		109,930.71
FUND TOTALS		
001 GENERAL FUND	71,540.54	
022 CIVIC CENTER	90.78	
031 LIBRARY	11,407.29	
110 ROAD USE TAX	4,138.26	
112 TRUST AND AGENCY	2,245.65	
600 WATER FUND	12,879.84	
610 SEWER FUND	7,049.55	
740 STORM WATER UTILITY	578.80	
GRAND TOTAL	109,930.71	

## EXPENDITURES GROUP 2

6/27/2016

ALLIANT ENERGY	UTILITY SERVICE	7,731.82
BOUND TREE MEDICAL	MEDICAL SUPPLIES	1,584.00
CEDAR COUNTY SHERIFF'S OFFICE	LEGAL SERVICE	56.04
DORSEY & WHITNEY LLP	LEGAL FEES	11,240.50
FELD FIRE EQUIPMENT CO. IN	VEHICLE REPAIRS	1,735.00
FULL COMPASS SYSTEMS LTD	EQUIPMENT	1,315.00
IHEART MEDIA	ADVERTISING	362.00
IOWA ASSN. MUN. UTILITIES	TRAINING	538.59
LINN COUNTY R.E.C.	SECURITY LIGHTS	138.00
LYNCH'S PLUMBING	PLUMBING SERVICE CALL	83.50
MATT PARROTT/STOREY KENWORHTY	OFFICE SUPPLIES	471.84
MEDIACOM	CABLE SERVICE	40.90
MENARDS	SUPPLIES	366.03
MIDWEST WIRELESS	OFFICE CAMERA SYSTEM	1,699.00
OFFICE OF AUDITOR OF STATE	AUDIT SERVICES	11,456.66
PARKSIDE SERVICE	TIRES	1,784.66
PITNEY BOWES PURCHASE POWE	POSTAGE	500.00
QUILL CORP	OFFICE SUPPLIES	399.10
SUPPLYWORKS	SUPPLIES	48.05
TRUGREEN PROCESSING CENTER	LAWN SERVICE	370.00
UPS	SHIPPING	81.82
VAN METER INC	LIGHTS-BERANEK PARK	2,377.50
VERIZON WIRELESS	CELL PHONE SERVICE	522.03
WATER SOLUTIONS UNLIMITED	CHEMICALS	2,421.06
WEST BRANCH FORD	VEHICLE REPAIRS	192.63
WESTRUM LEAK DETECTION INC.	LEAK DETECTION SURVEY	1,140.00
ZEPHYR PRINTING	REPLACE DATES ON BANNER	25.00
TOTAL		48,680.73

## FUND TOTALS

001 GENERAL FUND	38,584.03
031 LIBRARY	494.06
110 ROAD USE TAX	508.31
600 WATER FUND	7,234.36
610 SEWER FUND	1,859.97

GRAND TOTAL	48,680.73
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## CLAIMS GROUP 3

Debt Service Payments for June, 2016

IOWA FINANCE AUTHORITY	PRINCIPAL, INTEREST & FEES	\$ 52,893.75
BANKERS TRUST	PRINCIPAL, INTEREST & FEES	\$253,141.33
COMMUNITY STATE BANK	PRINCIPAL, INTEREST & FEES	<u>\$ 46,668.37</u>
TOTAL		\$352,703.45

**COMMUNICATIONS/OPEN FORUM**

Pete Swisher, National Park Superintendent stated that the Brown Otter Singers scheduled to perform this week on the Village Green had to cancel, but are being replaced with the Brass Transit Authority. Swisher also advised that the Ranger Tours on Main Street are not as popular as expected, and that the program may be suspended if attendance doesn't pick up. He also gave an update on future street improvements that will take place this summer.

**PUBLIC HEARING/NON-CONSENT AGENDA**

Councilperson Jordan Ellyson - Appointments/Reappointments/Move to action.

Rachel Mona – West Branch Fire and Rescue Department Volunteer

Motion by Ellyson, second by Shields to approve appointments/reappointments. AYES: Ellyson, Shields, Pierce, Stevenson, Miller. Motion carried.

Mayor Roger Laughlin - Appointments/Reappointments/Move to action.

Michael Schlitz – Library Board of Trustees, June 30, 2019

Monica Tylee – Library Board of Trustees, June 30, 2019

Motion by Stevenson, second by Pierce to approve appointments/reappointments. AYES: Stevenson, Pierce, Miller, Ellyson, Shields. Motion carried.

Jonny Stax, Jonny Stax Presents, Inc. – Promoting West Branch

Stax explained the philosophy for developing the city logo, tag line and West Branch's story and how he has been engaging the public into helping with the process. In addition, Stax has two high school interns and a graphic designer on his team to assist him. Stax presented three logo samples to the Council for feedback and comments. Council members did indicate that they preferred that the City have its own unique logo in order to differentiate the City from other organizations.

Second Reading of Ordinance 739, rezoning two parcels of real property located north of West Main Street from Residence R-1 Single Family District to Residence/Business RB-1 District./Move to action.

Brad Larson, co-owner of KLM Investments, Inc. stated that he had met with City Administrator and an interested developer regarding the rezoning request for the 12-acre parcel at the intersection of W. Main Street and County Line Road last week. The developer working in conjunction with KLM is in discussions with potential tenants for the property, including one company interested in constructing an assisted living center. Larson said this could lead to providing older residents an option to stay in West Branch and opening up more affordable homes to new families plus creating job opportunities.

Motion by Shields, second by Stevenson to approve second reading of Ordinance 739. AYES: Shields, Stevenson, Pierce, Miller, Ellyson. Motion carried.

Second Reading of Ordinance 740, amending Chapter 165 "Zoning Regulations." /Move to action.

Motion by Ellyson, second by Miller to approve second reading of Ordinance 740. AYES: Ellyson, Miller, Stevenson, Pierce, Shields. Motion carried.

Resolution 1482, authorizing adoption of policies and procedures regarding municipal securities disclosure./Move to action.

Motion by Stevenson, second by Ellyson to approve Resolution 1482. AYES: Stevenson, Ellyson, Miller, Shields, Pierce. Motion carried.

Resolution 1483, authorizing and approving a certain Loan Agreement and providing for the issuance of \$1,000,000 General Obligation Corporate Purpose Bonds, Series 2016A and providing for the levy of taxes to pay the same./Move to action.

Councilperson Miller asked for an explanation for the loan agreement. Muckler replied the proceeds from the loan would be used for Capital Improvement Projects and Park & Recreation Improvements Phase 1.

Motion by Ellyson, second by Stevenson to approve Resolution 1483. AYES: Ellyson, Stevenson, Pierce, Miller, Shields. Motion carried.

Resolution 1484, authorizing and approving a certain Loan Agreement and providing for the issuance of \$400,000 Taxable General Obligation Urban Renewal Bonds, Series 2016B and providing for the levy of taxes to pay the same./Move to action.

Laughlin reported that proceeds from this loan agreement would be for the Croell Redi-Mix land swap and cleanup of the property.

Motion by Pierce, second by Shields to approve Resolution 1484. AYES: Pierce, Shields, Stevenson, Miller, Ellyson. Motion carried.

Resolution 1485, approving the City of West Branch, Iowa Drug and Alcohol Policy./Move to action.

Motion by Shields, second by Stevenson to approve Resolution 1485. AYES: Shields, Stevenson, Pierce, Ellyson, Miller. Motion carried.

Resolution 1486, approving a service agreement with CJ Cooper & Associates Inc. for drug and alcohol testing programs./Move to action.

Motion by Ellyson, second by Pierce to approve Resolution 1486. AYES: Ellyson, Pierce, Miller, Stevenson, Shields. Motion carried.

Resolution 1487, approving Approve General Agreement between the United States Department of the Interior National Park Service and the West Branch Fire/Rescue Department, City of West Branch, Iowa./Move to action.

Swisher noted that this was the same agreement currently in place but with new dates to accommodate future protection. Shields requested that Fire Chief Stoolman be contacted and a visit be arranged to tour the buildings to ensure the fire department was aware of any capital improvements that have been made in the Herbert Hoover National Historic Site since the last agreement.

Motion by Miller, second by Stevenson to approve Resolution 1487. AYES: Miller, Stevenson, Pierce, Shields, Ellyson. Motion carried.

Resolution 1488, approving General Agreement between the United States Department of the Interior National Park Service and the City of West Branch, Iowa regarding Law Enforcement Assistance./Move to action.

Swisher requested that this item be postponed to a future meeting so that some details could be worked out.

Motion by Ellyson, second by Miller to postpone Resolution 1488. AYES: Ellyson, Miller, Stevenson, Pierce, Shields. Motion carried.

Resolution 1489, approving workers compensation insurance proposal with IMWCA./Move to action.

Kyle Austen of Insurance Associates gave a general overview of the renewal rates and said that they were lower than last year. Austen stated the decrease was due in part to fewer claims and noted that the City has developed a safety committee to help encourage employee safety. The Mod went from 1.7 to 1.2.

Motion by Stevenson, second by Pierce to approve Resolution 1489. AYES: Stevenson, Pierce, Miller, Shields, Ellyson. Motion carried.

Resolution 1490, approving a liability insurance proposal with ICAP./Move to action.

Austen explained that this policy provides coverage for general liability and property.

Motion by Shields, second by Ellyson to approve Resolution 1490. AYES: Shields, Ellyson, Miller, Stevenson, Pierce. Motion carried.

Resolution 1491, approving those certain agreements in connection with the West Branch Sidewalk Phase 3 Improvements Project./Move to action.

Motion by Stevenson, second by Pierce to approve Resolution 1491. AYES: Stevenson, Pierce, Miller, Shields, Ellyson. Motion carried.

Resolution 1492, approving a variance for street grades in Lynch Heights Subdivision./Move to action.

Miller suggested that the council consider doing away with street grade variance requirements since as several recent new developments have all requested such a variance. Other members stated that each situation should be reviewed individually to ensure storm water is being addressed. City Engineer Dave Schechinger explained the storm water for this development would be handled through Lions Field as originally designed.

Motion by Shields, second by Pierce to approve Resolution 1492. AYES: Shields, Pierce, Stevenson, Miller, Ellyson. Motion carried.

Resolution 1493, approving a subdivider's agreement for Lynch Heights Subdivision./Move to action.

Olsen explained that the standard agreement was used as with the other developments. The agreement has been reviewed and he worked with the developer and all known issues have been addressed. A rain garden will be constructed by the subdivider on a lot that will be dedicated to the City to be used for future park space.

Motion by Ellyson, second by Pierce to approve Resolution 1493. AYES: Ellyson, Pierce, Miller, Shields, Stevenson. Motion carried.

Resolution 1494, approving the Lynch Heights Subdivision Preliminary Plat./Move to action.

Laughlin noted that a rain garden would be developed on outlot A of the subdivision. Stevenson inquired on what type of plantings would be included in the rain garden and who would be responsible for maintaining it. Schechinger stated that plantings would be used per the Iowa Stormwater Management Manual. Muckler stated that the City would be responsible for maintenance and that members of the Public Works Staff have received appropriate training.

Motion by Miller, second by Shields to approve Resolution 1494. AYES: Miller, Shields, Pierce, Ellyson, Stevenson. Motion carried.

Resolution 1495, approving an engineering services agreement between the City of West Branch and Veenstra & Kimm, Inc. for 2016-2017 bridge inspection and rating./Move to action.

Schechinger explained that this agreement covers the four bridges in the city that require every other year inspections with the exception of the College Street bridge which now requires yearly inspections due to its current condition.

Motion by Miller, second by Shields to approve Resolution 1495. AYES: Miller, Shields, Pierce, Stevenson, Ellyson. Motion carried.

Resolution 1496, amending the "Health Insurance" section of the City of West Branch, Iowa Employee Handbook./Move to action.

Muckler indicated that the change is to accommodate the fire department cadets since they cannot be covered under worker's compensation. Parent of Volunteer Fire Cadets will agree to run claims through their own insurance and the City will pay out-of-pocket expenses up to a certain amount. Olsen will draft a form for all Cadet parents to complete.

Motion by Stevenson, second by Shields to approve Resolution 1496. AYES: Stevenson, Shields, Pierce, Miller, Ellyson. Motion carried.

Resolution 1497, approving a "Wellness Policy" section in the City of West Branch, Iowa Employee Handbook./Move to action.

Muckler requested that this item be tabled pending further consideration on the administration of the program.

Motion by Shields, second by Pierce to postpone Resolution 1497. AYES: Shields, Pierce, Ellyson, Miller, Stevenson. Motion carried.

Resolution 1498, approving an agreement for the 2016 Hoover's Hometown Days Celebration./Move to action.

Muckler stated this agreement is for the performance of BF Burt on Saturday, August 6, 2016 on the Main Street Stage.

Motion by Ellyson, second by Miller to approve Resolution 1498. AYES: Ellyson, Miller, Stevenson, Shields, Pierce. Motion carried.

Resolution 1499, awarding the contract for the Beranek Electrical Improvements Project./Move to action.

Low bid for the project was awarded to Oasis Electric.

Motion by Shields, second by Pierce to approve Resolution 1499. AYES: Shields, Pierce, Miller, Stevenson, Ellyson. Motion carried.

Resolution 1500, declaring two summer camp day trips as public purposes and approving funding for transportation./Move to action.

Motion by Ellyson, second by Pierce to approve Resolution 1500. AYES: Ellyson, Pierce, Shields, Miller, Stevenson. Motion carried.

Resolution 1501, approving two agreements with Windstar Lines, Inc. in the amount of \$2,197.00 for transportation related to West Branch Day Camps./Move to action.

Motion by Pierce, second by Miller to approve Resolution 1501. AYES: Pierce, Miller, Ellyson, Stevenson, Shields. Motion carried.

## **CITY STAFF REPORTS**

### Police Chief Mike Horihan – Police Department Policies

Horihan stated that current plan was reviewed by a third party and condensed. He also stated that policies were added to include the Freedom of Information Act. The police department is currently reviewing the edits.

### Police Chief Mike Horihan – School Resource Officer 28E Agreement

Horihan reported that he is currently working with the school to create a 28E agreement. WBPD wants to get more involved in the schools to help students and teachers. The hope is to have an officer in the schools twelve

hours per week with the school paying for six of those hours. Horihan stated that Officer Steen is qualified for this role.

Police Chief Mike Horihan – Update on Kayden Powell

Horihan reported that he was invited to give a presentation at the Herbert Hoover Library on June 18, 2016 on how the police department works with the FBI. Horihan used the case of Kayden Powell, who was in attendance with his mother. Horihan also reported that Kayden is doing very well.

Police Chief Mike Horihan – AED Update

Horihan informed the council that three AED's had been purchased and put in service and thanked the Kofoed family, West Branch Lions Club, Cedar County Foundation and a couple of residents for their donations which went toward the purchase of the AED's. He also commented that residents need to make sure their house addresses are clearly marked to help increase response times.

Zoning Administrator Paul Stagg – Sidewalk Inspection and Repair Policy

Stagg recapped Resolution 1000 the City Council adopted four years ago to implement the program. Stagg explained the process of notifying residents of needed repairs and working with local contractors to ensure the work gets completed. Stagg noted that no additional inspections would be completed this year until the back log of repairs had been completed. Councilperson Miller requested that he would like to see trees preserved if there is a sidewalk/tree issue.

Public Works Director Matt Goodale – CIP Construction Update

Goodale provided an update on the 4<sup>th</sup> Street reconstruction project already in progress and the Main Street Sidewalk Phase 3 project (affecting N. Downey Street) that commenced today. He stated that this project should be substantially completed this week and then the contractor, All American Concrete would be moving to the Main Street Intersection Crossings Project on West Main Street.

Public Works Director Matt Goodale – West Branch Village Trail Project Update

Goodale reported that he had been in contact with French Reneker and a communication breakdown had occurred between the engineer and the Iowa Department of Natural Resources (IDNR) which has now been resolved. Goodale said he was hopeful that the project will receive approval from IDNR in the near future.

**COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

City Attorney Kevin Olsen explained that the purchase of an easement from Cole KG West Branch IA LLC, property owner of Kum & Go, would run over \$22,000. The current plan of the road improvements project for S. Downey and Tidewater include the sidewalk that runs on the S. Downey side of the Cole KG property.

Mayor Laughlin reported that he had received one call from an angry residents on the removal of two tulip trees in town, specifically along Main Street. Councilperson Miller stated that Tulip trees are not ideal street tress. Muckler stated that the City was aggressively replanting trees throughout town. Laughlin requested that we replant with new trees larger than saplings.

**ADJOURNMENT**

Motion to adjourn regular meeting by Miller, second by Shields. Motion carried on a voice vote. City Council meeting adjourned at 9:29 p.m.

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Leslie Brick, Deputy City Clerk