

(These minutes are not approved until the next Commission meeting.)

City of West Branch Planning & Zoning Commission Meeting

November 24, 2015

West Branch City Council Chambers, 110 North Poplar Street

Chairperson John Fuller opened the meeting of the Planning & Zoning Commission at 6:30 p.m. welcoming the audience and following City Staff; Zoning Administrator Paul Stagg, City Administrator Matt Muckler and Deputy City Clerk Leslie Brick. Commission Members, LeeAnn Aspelmeier, Ryan Bowers, Liz Seiberling, and Clara Oleson. Absent: Sally Peck and Gary Slach.

Approve minutes from the September 22, 2015 Planning and Zoning Commission Meeting./Move to action.

Motion by Bowers, second by Oleson. AYES: Bowers, Oleson. Absent: Peck and Slach.
Motion carried on a voice vote.

Approve Planning and Zoning Commission Meeting dates for 2016./Move to action.

Motion by Bowers, second by Oleson. AYES: Bowers, Oleson. Absent: Peck and Slach.
Motion carried on a voice vote.

Discussion on Update to the West Branch Comprehensive Plan. Updates to Chapter 4, a. Community Profile, and discussion of peer cities. b. Potential revisions to assigned chapters.

Fuller opened the discussion on potential changes to update the information contained within the Comp Plan. Items noted that are in need of updates were current population numbers based on the 2014 census and peer cities that are comparable in population and geographic location to West Branch. Oleson suggested a page for acronyms for better understanding of terminology used throughout the document and updated photos of residents rather than generic photos. Fuller also suggested a reference page to document where the information contained within the Plan was derived. Bowers recommended adding water statistics, information on Best Management Practices (BMP) and updates to projects completed since the plan was written.

Old Business.

None to report.

New Business.

None to Report.

Adjourn

Motion to adjourn meeting by Oleson, second by Bowers. Motion carried on a voice vote.
Planning & Zoning meeting adjourned at 8:26 p.m.