

To: Mayor and City Council  
From: Matt Muckler, City Administrator  
Date: August 26, 2016  
Weekly Council Update

**Parks and Recreation Phase I Improvements Project:** HBK has provided a project update on the work being completed in Beranek Park, Wapsi Creek and at Lions Field. “Progress Report 001” is attached to this week’s *Update*.

**4<sup>th</sup> Street Road Construction Update:** Paving on Phases 2 and 3 which includes the southern half of Reagan Boulevard and 4<sup>th</sup> Street from Reagan Boulevard to the Cargill entrance has been completed. Beginning on Monday, August 29<sup>th</sup>, if the concrete strength is high enough, Phases 1, 2, and 3 will be open to traffic. Pavement removal on Phase 4 will begin on August 29<sup>th</sup>. Paving of this phase is scheduled to begin on September 1<sup>st</sup>. Please see the Phase 4 Drawing attached to this *Update*. Residents are encouraged to follow instructions on the traffic control signs and cautioned not attempt to drive around the barricades.

**Annual Audit:** Finance Officer Gordon Edgar has closed out the FY16 Annual Budget in the City’s financial system and loaded the FY17 Annual Budget. Our annual audit is scheduled to take place from September 19<sup>th</sup>-28<sup>th</sup>. Council members are encouraged to stop by and visit with our auditors at any time during our audit. In addition to preparing materials to be utilized by the auditors, staff will be working hard over the next month to complete the debt report, street finance report and the annual financial report.

**Casey’s Update from City Engineer Dave Schechinger:** “As you are aware, we were unsuccessful in negotiating a reasonable arrangement with Cole Properties on the existing 60-foot wide private easement that Industrial Drive is located within. Any improvements we construct must be located outside that property. In order to complete the west side pavement widening, we will need to match the alignment of the existing pavement on Industrial Drive which means we need to reconstruct that intersection in nearly the same location it is currently. This will result in a slight offset in centerline alignment similar to the existing intersection, but not as severe. Industrial drive will be approximately 15 feet north of the alignment for Tidewater Drive. Since we are not moving any further north than the existing intersection, we are not making anything worse on the intersection. We will not be constructing any improvements west of the existing R.O.W. for Downey Street. The storm sewer and pavement scheduled for this area have been deleted from the project.

Pelds Engineering indicated that that they will begin working on the design for the revisions today and will try to have the structures and storm sewer revised first so that Rathje can order the materials to keep things moving. I will review as soon as the information is available.”

**The information provided is one-way communication and should not be discussed among you as this could be a violation of the open meeting law.**

## PROGRESS REPORT 001

August 18th, 2016



PROJECT INFORMATION		
REPORT BY: Rob Decker	PHONE: (319) 333-9322	EMAIL: <a href="mailto:rdecker@hbkengineering.com">rdecker@hbkengineering.com</a>
OWNER: City of West Branch	PHONE: (319) 643-4212	LOCATION: West Branch, Iowa
CONTRACTOR: All American	Phone Number: (319) 325-5071	EMAIL: <a href="mailto:jay@aaconcreteinc.com">jay@aaconcreteinc.com</a>
SITE WEATHER CONDITIONS		
Weather: 91°, sunny	Time of Day: 2:30 pm	
Site Conditions: site in good condition overall		
Rain This Week: 2.90"	Rain This Month: 3.78"	Deviation From Ave: (+1.35")



BERANEK PARK

## CONSTRUCTION PROGRESS

### OVERVIEW

Lighting conductors for Beranek Park have been installed over to the new pole locations. Final grading and seeding have not been completed for this work. Lighting bracket and fixture installation still needs to be completed. Grading work at Lion's Field for the restroom and ADA sidewalk has begun and erosion control practices are installed and working. No work has begun at Wapsi Park to date.

### SCHEDULE

- BERANEK: Installation of the lighting brackets and luminaires (TBD)
- BERANEK: Grading and seeding within one (1) week after completion of luminaire installation.
- LIONS: Installation of restroom foundations (TBD)
- LIONS: Installation of trail paving (TBD)
- WAPSI: Grading for playground installation set for 8/24/16
- WAPSI: Grading for drive and parking (TBD)

### NOTES

- BERANEK: Additional discussion had with Van Meter in regards to number of lights and fee. See separate email from HBK to City of West Branch.
- LIONS: HBK evaluating ponding due to high groundwater at south end of ADA trail (PCC pad).
- LIONS: Building permit application submitted to City by Contractor.
- WAPSI: HBK staked grading for playground area in anticipation of playground rough grading.
- WAPSI: HBK contacted Chassis Engineering in regards to access to pole building.



BERANEK PARK



# PHOTO JOURNAL



Grading work at Lion's Field - Looking South



Grading work at Lion's Field - Looking South



Electrical conductor trench installation at Beranek.



Conductor installation to new lighting poles at Beranek.



Wapsi Park.



Wapsi Park.

