

City of West  
Branch  
Office of the  
City  
Administrator

To: Mayor and City Council  
From: Matt Muckler, City Administrator  
Date: July 20, 2016 Weekly Council Update

**Park & Rec Update:** Fall program information and registration forms for flag football and volleyball are now available on the Park & Recreation Website at <http://westbranchiowa.org/departments/parks-and-recreation>. The deadline for registration is August 29.

**IaCMA Conference:** City Administrator Matt Muckler attended the 2016 Iowa City/County Management Association Summer Conference in Storm Lake last week and participated in training sessions on stormwater, zoning, best practices for employee discipline, community revitalization, economic development due diligence and housing redevelopment.

**National Park Service Road Project Update:** The contractor is working this week on Parkside Drive and will have all but the pavement markings completed by Friday, July 22nd. Work is also being completed in the Water Street Parking Lot as well as the Visitor's Center Parking lot, which should both be completed this week. The Loop Road near the Presidential Grave Site had all the patching completed on July 19th. Sealing of cracks and joints are now underway throughout the project area. Temporary traffic signals are in place for lane closures on Parkside Drive to allow for cure time on the concrete patches. The intersection of Cedar Street and Parkside Drive was completed this past weekend. The concrete repairs on 2nd Street by Police and Fire Station are scheduled for completion by Friday, July 22, 2016.

Concrete work will begin on Library Drive, near the gate entrance, with a lane closure expected to last no more than three days. First Street will be closed during the day to local traffic beginning on July 25th, with one lane re-opening in the evenings. Wetherell Street and the Park Service Maintenance Road concrete repairs and micro surfacing at and near the Presidential Library are forthcoming.

**Police Activities:** On July 1st, the West Branch Police Department assisted the Scattergood Peace March with traffic control. On July 6th, Chief Horihan presented a Certificate of Appreciation to the West Branch Lions Club for their support of AED's. On July 11th, both Chief Horihan and Officer Steen attended the West Branch School Board meeting to promote and answer questions about the school resource officer program.

**Hooverdays.org:** A full schedule of events for the 2016 Hoover's Hometown Days Celebration can be found online at [Hooverdays.org](http://Hooverdays.org). This year's event will take place on August 5<sup>th</sup> and 6<sup>th</sup>. This website also has information on some of the great entertainment that will be performing this year, as well as registration forms for the Mayor's Parade and vendor applications. Residents interested in volunteering are encouraged to contact Volunteer Coordinator Becky Knoche at [bknoche@wbpl.org](mailto:bknoche@wbpl.org), or (319) 643-2633. Donations can be mailed to: City of West Branch - HHTD, PO Box 218, West Branch, IA 52358.

**Iowa League of Cities Annual Conference:** The largest training in the state designed specifically for Iowa's elected and appointed officials will be held from September 14<sup>th</sup>-16<sup>th</sup> in Des Moines. Please contact Deputy City Clerk Leslie Brick in the City Office to register for this event. This year's workshop offerings include sessions on wastewater infrastructure, leadership development, tax increment financing, water quality trading options, an update on Iowa's property tax system, city budgeting, downtown redevelopment and many more.

**Planning & Zoning Commission:** The Planning & Zoning Commission will meet on Tuesday evening July 26<sup>th</sup> to hold a public hearing and consider approval proposed changes to zoning at Cedars Edge Golf Course. The Commission will also discuss residential site plan requirements and updates to the Comprehensive Plan.

**2016 New Laws of Interest to Cities:** The Iowa League of Cities has released its latest edition of the *New Laws of Interest to Cities Special Report*, with the summaries of legislation that passed in the 2016 Iowa Legislative Session that impact municipalities. The report is attached for your review.

**Speer Financial Golf Tournament:** The Annual Speer Financial, Inc. Golf Outing will be held on Thursday, August 18, 2016 at Red Carpet Club in Waterloo. Due to the Iowa Gift Law, Speer Financial is required to charge for the annual outing, but will continue to donate all proceeds to an Iowa charity. The group will include a number of Iowa governmental officials, bond counsel, financial professionals and a lot of other really nice people. They plan to gather between 11:00 – 11:45 A.M. for lunch and prepare for the round of golf which will be played in a four person best shot commencing at 12:00 Noon with a shotgun start. Please contact Deputy City Clerk Leslie Brick in the City Office to register for this event.

**Park & Recreation Commission:** The Park & Recreation Commission will meet on Thursday evening July 22<sup>nd</sup> to discuss Hoover's Hometown Days participation, the Harvey Peden Volleyball Tournament and progress at the new park space in Pedersen Valley.

**The information provided is one-way communication and should not be discussed among you as this could be a violation of the open meeting law.**



# Iowa League of Cities

## New Laws of Interest to Cities

June 2016

**Reminder:**  
Unless otherwise noted,  
the effective date of the  
legislation is July 1, 2016.  
The text of each bill is  
accessible from the General  
Assembly’s Web site:

[www.legis.iowa.gov/Legislation/Find/findLegislation.aspx](http://www.legis.iowa.gov/Legislation/Find/findLegislation.aspx)

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The 2016 Legislative Session of the 86th Iowa General Assembly adjourned sine die on Friday, April 29. The goal at the beginning of the legislative session was to conclude business before April 19, the 100th calendar day of session and final day of per diem expenses. A week before the 100th calendar day it still seemed possible that the legislature could adjourn early. However, the Health and Human Services and Transportation budgets were just a few of the issues that created disagreement and pushed the legislative session one week and three days beyond the 100th calendar day. This report covers legislative highlights and bills the legislature passed that affect cities.

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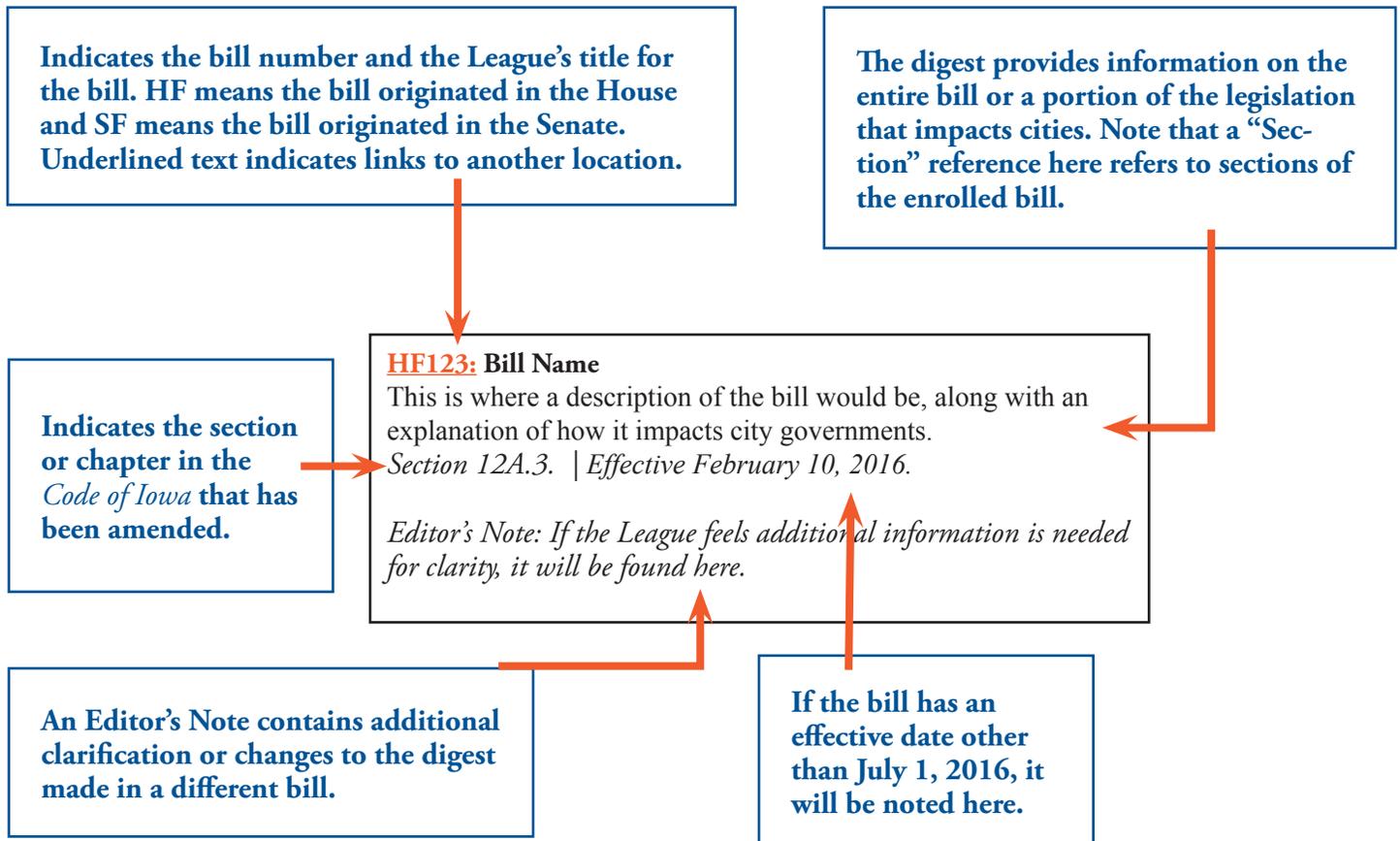
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## Reader's Guide to New Laws Summaries

This Special Report outlines legislation passed during the 2016 session that affects cities and is categorized in subject areas for easier reading. The sample entry below explains what type of information this report contains.

*Editor's Note: The report is intended as a reference guide to new laws that may interest your community. This report should not act as a substitute for the actual final enrolled legislation, nor should it substitute for advice from an attorney.*



## Outcome of Legislative Priorities

The League's Legislative Policy Committee worked over the interim to develop five major categories of legislative priorities for cities in Iowa to advocate during the 2016 Legislative Session: Economic Development, Financial Stability, Water and Wastewater Infrastructure, Home Rule, and Public Safety.

### *Economic Development:*

Increase funding levels for economic development programs and quality of life initiatives; preserve economic development policies, such as tax increment finance, as flexible tools for economic growth; and provide programs and policies that further develop our local workforce to attract economic development and close the skills gap.

- While no major economic development programs or policies were impacted by legislation, some minor changes were made to existing programs and the tax credits available under the High Quality Jobs program were reduced and capped to provide funding for the Renewable Chemical Production Tax Credit.
- The Enhance Iowa Board was created to replace the Vision Iowa Board and has the authority to oversee Community Attraction and Tourism and River Enhancement Community Attraction and Tourism. The Enhance Iowa Fund was created but not funded this year.

- Also, a tax increment finance (TIF) reform bill was passed out of the House Ways & Means Committee but was ultimately not brought up on the House floor. The final version of this bill along with an opinion from the Iowa Supreme Court involving the use of TIF will likely impact the conversation around TIF next year.

#### ***Financial Stability:***

Eliminate unfunded mandates; diversify revenue options available to local governments and protect existing revenue options; and continue to ensure the commercial and industrial property tax backfill.

- Diversified funding options were not addressed during the session, but the League was successful in ensuring that additional unfunded mandates were not imposed upon cities and in educating legislators on the cost of existing mandates such as notifications.
- There was also no action taken on the property tax backfill standing appropriation this session despite extreme budget pressures. The backfill for commercial and industrial property tax reform continues each year unless the legislature takes action to remove the standing appropriation.

#### ***Water and Wastewater Infrastructure:***

Advocate for additional funding sources and flexible policies related to water, wastewater and storm water infrastructure development to meet the demands of increased environmental regulation for cities of all sizes, including the development of opportunities for partnership with the agricultural community to meet these requirements.

- Water quality was a major topic this session, and the League worked hard to raise awareness of the costly burdens of water and wastewater infrastructure development, which are needed to meet the demands of increased environmental regulation. The Legislative Session began with the Governor highlighting his plan to address water quality within the State of Iowa. Throughout the session both chambers worked on water quality plans, but no agreement could be reached. The House did pass their version of a water quality bill out and sent it to the Senate where it was not brought up.

#### ***Home Rule:***

Advocate for and sustain Home Rule and the ability to make decisions at the local level – where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs and concerns.

- The League had a successful year in protecting and advocating for Home Rule which included helping to develop and support HF2267 which granted cities the ability to exempt civil service employees from the in-state residency requirement in the *Code of Iowa*.

#### ***Public Safety:***

Ensure cities have the adequate resources to provide and fund public safety services, including addressing costs under the Municipal Fire and Police Retirement System of Iowa (MFPRSI).

- Although no bill passed relating to the MFPRSI system, the city contribution to the MFPRSI system dropped from 27.77 percent to 25.92 percent, beginning July 1, 2016. This rate is inclusive of the impact of a change in actuarial assumptions to move toward the mortality table recommendations in the most recent experience study.
- Police officers can act confidently within the scope of their duties knowing that if they are charged with a crime alleged to have been committed during the performance of their duties and the charges are dismissed or they are found not guilty then the officer will be indemnified by the employing governmental unit; first responders can now carry opioid antagonists without fear of liability; and cities that need to expand their hiring pool for police and fire officers can adjust residency requirements for those positions as they see fit.

### ***Bills of Interest, by Category***

*\*Unless otherwise noted, the effective date of the legislation is July 1, 2016.*

#### ***City Finances***

##### **HF2118: Irregularities with Audits**

Provides that an audit or examination that discloses any irregularity in the collection or disbursement of public funds shall be filed with the county attorney if the irregularity is “significant”.

*Amends Section 11.53*

##### **HF2433: Consumables**

Rescinds Iowa Administrative *Code* Chapter 701, rules 230.14 through 230.22 that were proposed by the Iowa Department of Revenue (IDR) in late 2015 and expands the definitions of eligible purchases that qualify under an existing sales tax exemption for manufacturing supplies and consumables. This change is projected to reduce the local option sales tax revenues to local governments by \$3.6 million in 2017, increasing by \$200,000 each year. This impact is \$2.5 million less than under the IDR rule.

*Amends Sections 423.3 | Effective March 21, 2016*

##### **HF2261: Joint Investment Trusts**

Authorizes political subdivisions to invest in certain joint investment trusts, such as IPAIT, that are operated in accordance with the governmental accounting standards board for external investment pools.

*Amends Section 12B.10*

#### ***Utilities***

##### **HF2277: Electric Transmission Right-of-Way**

Amends the definition of “public utility” in *Code* Section 306.46 to include electric transmission owners primarily providing service to public utilities.

*Amends Section 306.46*

**HF2325: Sanitary Districts**

Establishes a procedure by which a portion of the territory of a sanitary district may be severed and transferred to another sanitary district or governmental entity.

*Creates Section 358.30A*

***Local Decision Making***

**HF2267: Civil Service Residency Requirement**

Allows cities to eliminate the in-state residency requirements for civil service employees by adopting an ordinance.

*Amends Section 400.17*

***Open Meetings Open Records***

**HF2364: Accessibility of Meetings**

Requires that public meetings held under Chapter 21.4 be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. If a governmental body is prevented from convening an otherwise properly noticed meeting, the governmental body may convene the meeting if the governmental body posts an amended notice of the meeting that conforms with all of the requirements of *Code* Section 21.4 subsection 1.

*Amends Section 21.4*

**HF2363: Member Attendance at Closed Session**

Allows a governmental body to exclude a member of the governmental body from a closed session if the member's attendance at the closed session creates a conflict of interest for the member due to the specific reason announced as justification for holding the closed session.

*Amend Section 21.5*

***Public Safety***

**SF2115: Interference with Official Acts**

Adds the term "jailer" to the list of occupations for which it is the criminal offense of interference with official acts to knowingly resist or obstruct the performance of any act which is within the scope of the lawful duty or authority of that occupation.

*Amends Section 719.1*

**SF378: Indemnification of Police Officers**

Requires that the state or governmental unit employing a peace officer who is charged with a crime allegedly committed during the performance of duties shall indemnify the peace officer for economic loss the peace officer sustained as a result of the prosecution and enforcement of the bill, including the payment of attorney fees and costs, if the charges are dismissed or the peace officer is found not guilty.

*Creates Section 80F.2, Repeals Section 80.37 Iowa Code 2015*

**SF2326: Statewide Interoperability Communications System**

Allocates \$4.4 million for the Fiscal Year 2017 lease-purchase payment for the Statewide Interoperable Communications System. The bill also authorizes the Treasurer of State to enter into a financing agreement for the purpose of building the statewide system.

*Amends Section 29C.23, 34A.7A*

**HF2439: E911 Emergency Communications Funding**

Makes changes to the distribution and expenditures form the E911 Emergency Communications Service surcharge.

*Amends Section 34A.7A, 34A.15*

*Editors Note: HF2439 is reviewed in detail in Appendix C*

**HF493: Right to Summon Emergency Services**

Prohibits a city, county or other government entity from penalizing a resident, owner, tenant or landlord for contacting law enforcement or other emergency assistance if the person who made the contact reasonably believed that emergency assistance was necessary to prevent a crime or prevent the escalation of the abuse, crime or emergency, or if the emergency assistance was actually needed.

*Amends Section 331.304*

*Creates New Section 562.27B, 562B.25B*

**SF2218: First Responder Emergency Drugs**

Allows a law enforcement agency or fire department to obtain a prescription for and maintain a supply of opioid antagonists and removes the liability for administering the drug if the first responder acted reasonably and in good faith.

*Creates New Sections 135.190 147A.18*

**SF2306: Rapid Response to Disasters**

Exempts out-of-state businesses and out-of-state employees that conduct operations within the state solely for the purpose of performing disaster or emergency-related work during a disaster response period from registering with the state or a political subdivision. Exempts equipment leased or rented by contractors for the direct and primary use in construction from tax. Also exempts the sales price or purchase price of equipment from the equipment tax as provided in section 29C.24.

*Amends Sections 423D.3 and 427.1*

*Creates Section 29C.24 | Effective April 21, 2016 – Applies retroactively to January 1, 2016*

**Transportation**

**HF2414: Transportation Network Companies & Taxicabs**

Provides for the regulation of transportation network companies (TNC), such as Uber and Lyft, and taxicabs. Prohibits local control over transportation network companies, transportation network company drivers, or personal vehicles of the drivers for TNC's.

*Amends Section 327D.1 | Effective January 1, 2017*

*Creates New Sections 321.241 & 321N.11*

*Editors Note: HF2414 is reviewed in detail in Appendix A*

### *Economic Development*

#### **HF2455: Economic Development Budget - PERB Board Funding, Community Catalyst Building Remediation Fund**

- Section 4 of the bill requires \$15,000 of the allocation to be used for maintaining an Internet site that allows searchable access to a database of collective bargaining information.
- Section 14 of the bill creates a community catalyst building remediation program fund for the Iowa Economic Development Authority (IEDA) to provide grants to cities to help in remediating nuisance properties; there are no appropriations in this language. It allows the IEDA to appropriate monies which are lawfully available to the fund. Any leftover money will not revert back to the General Fund. This section further requires the IEDA to give 40 percent of the fund to small population cities with less than 1,500 citizens. If, at the end of each application period, this allocation is not fully used by cities with a population of less than 1,500, the balance may be awarded to any approved applicant regardless of the population.

*Amends Chapter 136 and Section 15.335B*

*Creates New Section 15.231*

#### **HF2443: Economic Development Authority Omnibus Bill**

Section 13 requires that a city or county have the approval of the IEDA board to amend an existing Enterprise Zone agreement and may only amend such agreement for compliance reasons if the amendment does not increase the amount of incentives awarded under the agreement.

*Amends 2014 Iowa Acts, Chapter 1130*

#### **SF2308: Enhance Iowa**

Replaces the current Vision Iowa Board with a new Enhance Iowa Board within the IEDA and gives the Enhance Iowa Board the authority to oversee CAT, RE-CAT, and a new Sports Tourism program. The bill also creates a new Enhance Iowa Fund to provide financial support for the programs administered by the Board, but no funding was appropriated.

*Amends Chapter 15F*

#### **SF2300: High Quality Jobs Program**

Reduces and caps the annual amount of tax credits that may be awarded by the IEDA under the existing High Quality Jobs Program to \$105.0 million per year for five fiscal years. The bill also provides that, should the Renewable Chemical Production Tax Credit awards exceed \$27.0 million during the first four years of availability, the High Quality Jobs Program is limited to \$105.0 million for an additional year.

*Amends Section 15.119*

#### **SF2324: Infrastructure Budget - Rebuild Iowa Infrastructure Fund, Water Quality Initiative Fund, Great Places, Community Attraction and Tourism**

- Section 1:
  - Appropriates \$5.2 million to the Iowa Department of Agriculture and Land Stewardship (DALS) for the Iowa Water Quality Initiative. The Iowa Water Quality Initiative provides funding for prioritized watersheds to implement

conservation practices that will reduce nutrient transport to bodies of water in Iowa. Funded projects are typically managed by soil and water conservation districts. Of the \$5.2 million appropriated in this section, \$225,000 is allocated to the Iowa Nutrient Research Center at Iowa State University of Science and Technology for nutrient water monitoring network technology and equipment with the caveat that not more than \$150,000 of the allocated funds can be used for operating costs of the network.

- o Appropriates \$1 million to the Iowa Great Places Infrastructure Grant Program. The projects in the Great Places Program are capital projects that must meet the definition of vertical infrastructure. Approved grants include infrastructure projects such as park creation and development, acquisition and renovation of historical buildings, renovation and expansion of museums, and recreational trails design and construction.
- o Appropriates \$5 million to the IEDA for the CAT Fund. CAT projects are approved through the Vision Iowa Board and must meet the definition of vertical infrastructure. Projects funded through the Program have included renovation of buildings for purposes of exhibition spaces, art centers, museums, theatres, aquatic centers, equine centers, construction of libraries and community centers, development of recreational trails, and other improvements in local communities.

#### **SF2276: Monument Preservation**

Deals with survey monuments or markers by establishing formatting requirements for documents and requires that the project organizer hire a land surveyor to locate and preserve any monuments that are likely to be disturbed and to replace any monuments disturbed after the project is completed.

*Amends Section 331.606B, 355.1, 355.10*

*Creates Section 355.6A and 355.7A*

#### **HF2464: Underground Storage Tanks**

Eliminates allocations from the Statutory Allocations Fund to the Iowa Comprehensive Petroleum Underground Storage Tank Fund and the Renewable Fuel Infrastructure Fund and extends the existing Environmental Protection Charge (EPC) for six months, to December 31, 2016.

*Effective May 16, 2016*

#### **Elections**

##### **SF2242: City Election Candidate Filing**

Allows a county election commissioner to designate a city clerk to receive nomination papers for elective city offices. The office of a city clerk that has been designated to receive nomination papers must remain open until 5 p.m. on the final date for filing nomination papers.

*Amends Section 376.4*

##### **HF2353: Emergency Management Organization Employees**

Removes the prohibition on emergency management organization employees from holding elective office.

*Amends Section 29C.16*

*Licensing***SF2151: Alcoholic Beverages Control**

Adds class “B”, class “C”, special class “C”, or class “D” liquor control licenses and class “C” native wine or class “B” beer permits to the classes of permits local authorities may allow to be used on licensed premises.

*Amends Section 123.32*

*Water Quality***HF2454: Agriculture and Natural Resources: WQI, Nutrient Research Center, REAP**

- Section 8 of the bill is the General Fund appropriation to the Department of Agriculture and Land Stewardships for the Water Quality Initiative. The funding is maintained at the current level of \$2.2 million per year. Requires that funds be used to support projects in high-priority watersheds as identified by the Water Resources Coordinating Council.
- Section 17 appropriates \$662,500 for FY 2017 to Iowa State University (ISU) for the Iowa Nutrient Research Center.
- Section 21 maintains the current level of funding for the Resources Enhancement and Protection (REAP) Fund at \$16 million.
- Section 33 creates an Iowa Nutrient Research Fund under the control of the Iowa Nutrient Research Center at ISU. Specifies the types of money that can be deposited into the fund, and states that any interest earned will remain in the fund.
- Section 42 appropriates \$1,477,500 to the Department of Natural Resources for continuing the establishment and operation of water quality monitoring stations.

*Amends Chapter 132*

*Creates New Section 466B.46*

*Construction Bidding and Notification***SF2170: Notice to Bidders**

Changes the bidders for public improvement projects notification requirements by moving the minimum time period from four to 13 days and removing the publication requirements for notice to bidders. The bill requires posting of the notice to bidders in a contractor plan room, lead generating service and on a municipal or association Web site. Ensures that cities are not required to file two separate notifications for bid letter and for the public hearing.

*Amends Section 26.3, 26.12*

*Editors Note: SF2170 is reviewed in detail in Appendix B*

*Standing Appropriation***HF2459: Standing Appropriation Bill – Tax Expenditure Review Committee, City****Utility Billings and Collections**

- Section 4 calls for the Legislative Tax Expenditure Committee to review General Fund standing appropriations related to property tax replacement.
- Section 31 restricts the placement of a lien on a mobile, modular, or manufactured home if the home is owned by a tenant of a mobile home park or manufactured home community and the owner of the park or community is the account holder, unless the lease agreement states otherwise.

## **Appendix A**

### ***Transportation Network Companies & Taxicabs, HF2414***

#### **Section 4: Regulation of taxicabs by local authorities – limits**

Section 4 of HF2414 limits the regulation of taxicabs by local authorities by prohibiting a local authority from enacting, enforcing or maintaining any ordinance, regulation or rule that imposes a requirement on a person operating a taxicab having a seating capacity of less than seven passengers and not operating on a regular route or between specified points that is more restrictive than:

- Requiring the person to have a driver's license valid for the operation of the motor vehicle used as a taxicab that is not an instruction permit, special instruction permit or temporary restricted license.
- Prohibiting the person from operating the taxicab if any of the following apply:
  - The person is restricted to operating motor vehicles equipped with an ignition interlock device.
  - The person's driving privileges have been suspended, revoked, barred, canceled, denied or disqualified in the prior three-year period.
  - The person has been convicted of more than three moving violations in the prior three-year period.
  - The person has been convicted of violating section 321.218, 321.277, or 321J.21, or section 321A.32, subsection 1, in the prior three-year period.
  - The person has been convicted in the prior seven-year period of a felony, of violating section 321J.2 or 321J.2A, or of any crime involving resisting law enforcement, dishonesty, injury to another person, damage to the property of another person, or operating a vehicle in a manner that endangers another person.
  - The person is registered on the national sex offender registry.

Section 4 also limits the regulation of taxicabs by local authorities by prohibiting a local authority from enacting, enforcing or maintaining any ordinance, regulation or rule that requires a corporation, partnership, sole proprietorship, or other entity that sells or offers for sale transportation by taxicabs having a seating capacity of less than seven passengers and not operating on a regular route or between specified points to maintain a physical place of business in the local authority's jurisdiction as a condition of operating such taxicabs in the local authority's jurisdiction.

#### **Section 16: Regulation by political subdivisions prohibited – exception**

- Puts transportation network companies, transportation network company drivers and personal vehicles, in the course of their operation pursuant to this chapter, under the exclusive control, supervision and regulation of the Department of Transportation.
- Prohibits political subdivisions of the state from enacting an ordinance regulating transportation network companies, transportation network company drivers or personal vehicles operated pursuant to chapter 312N.11.

#### **Section 23: Local Ordinances Void – Validity of Proceedings**

- Voids all local ordinances, regulations and rules not consistent with HF2414 on January 1, 2017.

## Appendix B

### *Notice to Bidders, SF2170*

SF2170 amends the *Notice to Bidders* process outlined in *Code* Section 26.3. Effective July 1, 2016, a *Notice to Bidders* shall be “posted” at least once, not less than 13 days and not more than 45 days before the date for the bid letting. Previously, the timeframe was 4 days and 45 days.

The old law stated that a public owner is required to “publish” its *Notice to Bidders* in a local newspaper of general circulation at least weekly in the same general area as the public improvement. Under the new law, the public owner will now have the opportunity to expand the coverage of its *Notice to Bidders* via plan rooms and Web sites. The new law requires posting 1) in a relevant contractor plan room service with statewide circulation; 2) in a relevant construction lead generating service with statewide circulation; and 3) on an internet site sponsored by either a governmental entity or a statewide association that represents the governmental entity.

The Master Builders of Iowa (MBI) advocated for this change to the law so that rather than relying on a local newspaper of general circulation in the area in which the project is being built, the public owner will now be able to more effectively notify the bidder community through the use of contractor plan rooms and lead generating services, as well as public owner Web sites sponsored by statewide organizations representing public owners.

There are multiple options for contractor plan rooms and lead generating services but the Construction Update Network (CU Network) is one local option operated by MBI and prepared to help public owners and their representatives meet the new *Notice to Bidders* guidelines at no expense to the public owner. The CU Network meets both the definition of “a relevant contractor plan room service with statewide circulation” and “a relevant construction lead generating service with statewide circulation”.

To help ensure compliance, a confirmation-of-receipt response will be sent to the entity that submitted the *Notice to Bidders*. The next business day, the respective required *Notice to Bidders* will be posted to all Construction Update Network subscribers via a member-wide email. In addition, on the day the *Notice to Bidders* is posted, the owner or owner’s representative will be provided a copy of this notice for audit compliance.

The League is also prepared to help you comply with the third posting requirement related to Internet sites, if you do not have an Internet sponsored by your city. Similar to the construction plan room and lead generating service, the League will also provide a confirmation-of-receipt response to ensure compliance for your city on the bid letting.

*Here is an example of a Notice to Bidders timeline:*

#### Tuesday, July 5, 2016

1. Public Owner ABC submits/emails its *Notice to Bidders* to [mbiplanroom-dsm@mbionline.com](mailto:mbiplanroom-dsm@mbionline.com) and to [mailbox@iowaleague.org](mailto:mailbox@iowaleague.org).

#### Wednesday, July 6, 2016

1. The CU Network posts the *Notice to Bidders* for the Public Owner ABC’s project in an email to the entire membership of the CU Network.

2. The League posts the Notice to Bidders for the Public Owner ABC's project in the classified section of its Web site under "notifications".
3. The CU Network and the League will each issue a confirmation-of-receipt response back to Public Owner ABC that includes a copy of the Notice to Bidders to confirm compliance with *Code* Section 26.3.

## Appendix C

### *E911 Emergency Communications Funding, HF2439*

- Appropriates \$250,000 to implement, support and maintain the functions of the director and program manager and employ the State Auditor to perform an annual audit of the E911 Fund.
- Sixty percent allocated to the individual Public Safety Answering Points (PSAPs) is based on a formula. This formula allocates 65 percent in proportion to the square miles of the PSAP service area to the total square miles in the state, and 35 percent is allocated in proportion to the wireless E911 calls received at the PSAP to the total calls received statewide. This amount is estimated to be \$16.8 million beginning in FY 2017. No PSAP will receive less than \$1,000 per quarter.
- Ten percent of the total amount of surcharge revenue is available to the wireless carriers to recover their costs to deliver E911 Phase I services.
- Reimbursement of communications service providers on a quarterly basis for their eligible transport costs.
- Wireline carriers and third-party E911 automatic location information costs.
- \$4.4 million is to be used for:
  - o Grants to any PSAP agreeing to consolidate. Grants will not exceed one-half of the projected cost of consolidation, or \$200,000, whichever is less.
  - o An amount not to exceed \$100,000 for development of public awareness and educational programs for personnel responsible for the maintenance, operation and upgrading of local E911 systems.
  - o Any remaining funds will be distributed equally to the PSAPs to fund future network improvements and the receipt and disposition of 911 calls, for costs related to accessing the state's interoperable communications system; and costs related to the receipt and disposition of E911 calls, and wireless carriers' transport costs related to wireless E911 services, if those costs are not otherwise recovered.
  - o The items listed above will be limited to a total expenditure of \$4.4 million for FY 2017.

***Index of Bills, by bill number***

**HF493:** Right to Summon Emergency Assistance

**HF2118:** Irregularities with Audits

**HF2261:** Joint Investment Trusts

**HF2267:** Civil Service Residency Requirement

**HF2277:** Electric Transmission Right-of-Way

**HF2325:** Sanitary Districts

**HF2331:** Investing and Contracting with Companies that Boycott Israel

**HF2339:** Watershed Management Authority Members

**HF2353:** Emergency Management Organization Employees

**HF2363:** Member Attendance at Closed Session

**HF2364:** Accessibility of Meetings

**HF2414:** Transportation Network Companies & Taxicabs

**HF2433:** Consumables

**HF2439:** E911 Emergency Communications Funding

**HF2443:** Economic Development Authority Bill

**HF2449:** Agency Rulemaking Timeline

**HF2454:** Agriculture and Natural Resources Budget: WQI, Nutrient Research Center, REAP

**HF2455:** Economic Development Budget - PERB board Funding, Community Catalyst Building Remediation Fund

**HF2459:** Standing Appropriations: City Utility Billings and Collections

**HF2464:** Underground Storage Tanks

**SF378:** Indemnification of Police Officers

**SF2115:** Interference with Official Acts

**SF2151:** Alcoholic Beverages Control

**SF2164:** Expungement of Public Intoxication

**SF2170:** Notice to Bidders

**SF2218:** First Responder Emergency Drugs

**SF2221:** Sanitary and Storm Water Service Regulation

**SF2242:** City Election Candidate Filing

**SF2276:** Monument Preservation

**SF2300:** High Quality Jobs Program

**SF2306:** Rapid Response to Disasters

**SF2308:** Enhance Iowa

**SF2324:** Rebuild Iowa Infrastructure Fund, Water Quality Initiative Fund, Community Attraction and Tourism

**SF2326:** Statewide Interoperability Communications System