

City of West  
Branch  
Office of the  
City  
Administrator

To: City Council

From: Matt Muckler, City Administrator

Date: November 15, 2014 Weekly Council Update

**Christmas Past – December 5-6:** On Friday December 5<sup>th</sup>, West Branch Parks and Recreation and the West Branch Public Library will offer make-and-take crafts at Town Hall during Christmas Past. Last year, combining the two departments worked well, and it is anticipated this year the night will have an even larger turnout. Hot Chocolate, cider and baked goods will provided by the Friends of the West Branch Public Library. The crafts are still in the planning phase, however there will be something for everyone to make.

**Compost Project:** For the past couple of years, Public Works Staff has been cleaning up composted leaves at the City's old sewer plant. (The old sewer plant is an approximately 1.5 acre parcel owned by the City of West Branch that is located north of I-80 and east of the City's lift station.) Staff has been able to get to the back of the facility and dig out leaves that have been composting for years. This compost has then been combined with dirt that is hauled in from other projects. Public Works Staff has been mixing two scoops of compost with one scoop of dirt.

In the future, we are hoping to be able to offer the compost to residents for use in gardens and yards. Safety and Facilities Coordinator Paul O'Neil has taken a leadership role on this project and would be happy to provide site visits to elected officials to the old sewer plant and/or to the West Branch Municipal Cemetery. I would also encourage members of the City Council to contact me with any questions that you may have.

**Upcoming Meetings:**

- |   |                              |
|---|------------------------------|
| ▪ Monday November 17 <sup>th</sup> at 7:00 p.m.   | City Council Meeting         |
| ▪ Tuesday November 18 <sup>th</sup> at 6:00 p.m.  | Preservation Commission      |
| ▪ Thursday November 20 <sup>th</sup> at 6:30 p.m. | Parks & Rec Commission       |
| ▪ Tuesday November 25 <sup>th</sup> at 6:30 p.m.  | Planning & Zoning Commission |

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**