

City of West
Branch
Office of the
City
Administrator

To: City Council
From: Matt Muckler, City Administrator
Date: October 28, 2013 Weekly Council Update

- **City Wide Clean Up:** The City Wide Clean Up has been scheduled for Saturday November 2nd from 7:00 a.m.-11:00 a.m. The event will be held at the Water Street Parking Lot, across from the West Branch Fire Station. Residents are asked to enter the lot from Second Street, drop their items and exit onto Parkside Drive. Representatives from the City's solid waste provider, Johnson County Refuse, will be on hand to accept trash items. Please, no paint, hazardous materials or construction debris. Appliances be accepted for a fee of \$10 each. For more information, please contact the City Offices at (319) 643-5888.

- **Trick or Treat and Halloween Events:** Trick or Treat will take place on Halloween, Thursday October 31st from 5:30-8:00 p.m. The Chili Supper will take place at the Fire Station on Halloween as well. Supper will be served from 5:00-7:30 p.m. A costume contest will be held at the Fire Station at 7:30 p.m. Categories for the costume contest include infants, 3 years old-Kindergarten, 1st-3rd grade, 4th-6th grade, family theme, pets and overall scariest costume.

This is a community event sponsored by West Branch Park and Recreation, the West Branch Fire Department, the West Branch Public Library and Main Street West Branch. Supper will consist of a bowl of soup or hotdog, drink, coffee and roll for \$5.00 or \$20.00 per family. Several downtown businesses, including Main Street Sweets, Pink Pony, West Branch Emporium and West Branch Treasures, will be open for Trick or Treat on Halloween and Bethany Lutheran Church is hosting a Trick or Treat event in their parking lot.

- **Leaf Pickup:** Leaf pickup is ongoing and will continue through Friday, December 13th. Public Works staff will be picking up leaves curbside on Mondays, Wednesdays and Fridays starting with the east side of town moving west during the week. Residents who live on a street that has curb and gutter are asked to place their leaves in the gutter line. Residents who live on a street without curb and gutter are asked to place their leaves as close to the street edge as possible so that city crews can reach these leaves. Piles of leaves should be free of any foreign debris such as metal, plastic and sticks. City crews will be unable to collect piles of leaves which contain any foreign debris. All residents who are able to utilize off street parking during this time are encouraged to do so.

- **Tax Increment Financing Workshop:** Maggie Burger, Certified Independent Public Finance Advisor, with Speer Financial will present an introduction to tax increment financing at a Council Workshop on Monday November 4th at 6:00 p.m. Maggie will also provide an updated West Branch TIF Report to the City Council during the regular Council Meeting which starts at 6:30 p.m.

- **Poplar Street Asphalt Overlay:** The City of West Branch has contracted with LL Pelling Company to begin the resurfacing of Poplar Street beginning Monday, November 4th with expected completion on Friday, November 8th. During this time, Poplar Street will be closed in order to lay the asphalt for the project. In addition to Poplar Street, the north portion of Main Street at the intersection of Main and Poplar Streets will be closed as well. Traffic is asked to use Oliphant Street in order to gain access to the West Branch Public Library. Parking for City Offices will be available at the northeast corner of the U.S. Bank parking lot. Please direct questions on the project to the City Office or Public Works Director Matt Goodale at (319) 325-8213.

- **Annual Financial Report:** City Administrator Matt Muckler and Deputy City Clerk Dawn Brandt are working to complete the Annual Financial Report for fiscal year 2012-2013. The AFR will appear on an upcoming Council agenda for approval.

- **Park & Rec Programs:** The last round of fitness classes before the New Year started this week. Tough Mother classes continue to be well attended with about 40 people participating. Zumba currently has sixteen registrations. The punch pass system for Zumba is new this session and has been very popular. The Zumba Punch pass is good for five Zumba classes and costs \$25. PreK-2nd grade basketball will start on Saturday November 2nd. Practices and games for PreK-K will start at 9:00 a.m. and 1st-2nd grade will start at 10:00 a.m. This is the third year for the program.

- **IDNR Big Picture Watershed Workshop:** A reminder: The DNR will hold a workshop in Marion on November 18th on a watershed approach to community planning. Comprehensive land use planning and watershed management have a lot in common, but they don't always get done at the same time for the same reasons. This one-day training will provide an overview on watershed issues including plans, policies and practices that enhance watershed planning and management. City Council and Planning & Zoning Commission members interested in attending are encouraged to contact Shanelle in the City Office before November 10th.

- **Prescription Drug Disposal Event:** The West Branch Police Department held yet another successful drug disposal event over the weekend in cooperation with the Drug Enforcement Agency (DEA). The Police Department accepted over 40 pounds of expired, unused and unwanted prescription drugs on Saturday October 26th. Thanks to Reserve Officer Todd Thurmann for his leadership on this initiative. The Police Department is scheduling these events, aimed at preventing prescription drug abuse and theft, twice per year.

● **Upcoming Events (through November 21st):**

- Monday October 28th at 5:45 p.m. Tough Mother Fitness Class
- Tuesday October 29th at 6:00 p.m. Zumba
- Tuesday October 29th at 7:00 p.m. Pajama Storytime at WBPL
- Wednesday October 30th at 5:45 p.m. Tough Mother Fitness Class
- Thursday October 31st, 5:00-7:30 p.m. Halloween Soup Supper
- Thursday October 31st, 5:30-8:00 p.m. Trick or Treat
- Thursday October 31st, 7:30 p.m. Halloween Costume Contest
- Friday November 1st, 10:00 a.m. Preschool Story Time at WBPL
- Saturday November 2nd, 7:00-11:00 a.m. City Wide Clean Up
- Saturday November 2nd, 9:00 a.m. PreK-2nd Grade Basketball
- Monday November 4th at 5:45 p.m. Tough Mother Fitness Class
- Monday November 4th at 6:00 p.m. City Council Work Session
- Monday November 4th at 6:30 p.m. City Council Meeting
- Tuesday November 5th, 7:00 a.m.-8:00 p.m. City Election
- Tuesday November 5th at 6:30 p.m. Planning & Zoning Commission
- Tuesday November 5th at 7:00 p.m. Pajama Storytime at WBPL
- Wednesday November 6th at 5:45 p.m. Tough Mother Fitness Class
- Thursday November 7th at 5:30 p.m. Zumba
- Thursday November 7th at 6:30 p.m. Zoning Board of Adjustment Mtg.
- Friday November 8th, 10:00 a.m. Preschool Story Time at WBPL
- Saturday November 9th, 9:00 a.m. PreK-2nd Grade Basketball
- Monday November 11th at 5:45 p.m. Tough Mother Fitness Class
- Tuesday November 12th at 2:00 p.m. San. Sewer Rehab. Bid Opening
- Tuesday November 12th at 6:00 p.m. Zumba
- Tuesday November 12th at 6:30 a.m. Animal Control Commission Mtg.
- Tuesday November 12th at 7:00 p.m. Pajama Storytime at WBPL
- Wednesday November 13th at 5:45 p.m. Tough Mother Fitness Class
- Thursday November 14th – all day League of Cities Budget Workshop
- Thursday November 14th at 5:30 p.m. Zumba
- Thursday November 14th at 6:30 p.m. Library Board of Trustees Meeting
- Friday November 15th, 10:00 a.m. Preschool Story Time at WBPL
- Saturday November 16th, 9:00 a.m. PreK-2nd Grade Basketball
- Monday November 18th – all day Stormwater Conference in Marion
- Monday November 18th at 5:45 p.m. Tough Mother Fitness Class
- Monday November 18th at 6:30 p.m. City Council Meeting
- Tuesday November 19th at 6:00 p.m. Zumba
- Tuesday November 19th at 7:00 p.m. Pajama Storytime at WBPL
- Wednesday November 20th at 5:45 p.m. Tough Mother Fitness Class
- Thursday November 21st at 5:30 p.m. Zumba
- Thursday November 21st at 6:30 p.m. Park & Rec Commission Meeting

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.