

To: City Council

From: Matt Muckler, City Administrator

Date: September 27, 2013 Weekly Council Update

- **Book Sale at the Library:** The West Branch Public Library and Friends of the WBPL will be holding a book sale from 10:00 a.m. until 2:00 p.m. this Saturday, September 28th. It has been about two years since the last sale and the Library storage room is now filled to capacity. Books available will include fiction books for all ages, DVDS, Music CDS, books on CDs, and nonfiction books on topics from medicine to travel. Proceeds from the sale will go both directly to the library and to benefit the library through the Friends.
- **Park Planning RFQ:** The Park & Rec Commission will interview three vendors interested in providing planning services for the Strategic Plan for Park & Rec Capital Improvements on Thursday October 10th starting at 5:30 p.m. in the Community Room at the West Branch Public Library. Please contact Park & Rec Director Melissa Russell at (319) 930-0393 for more information.
- **Iowa League of Cities Conference:** Mayor Mark Worrell and City Administrator Matt Muckler attended the Iowa League of Cities Annual Conference and completed several training sessions this week, including tax increment financing, new council member orientation, and property tax. Mayor Worrell will provide a more detailed report at the next City Council Meeting.
- **COPS Grant:** COPS Office officials announced grant awards. Out of thirteen applicants in the State of Iowa, only two cities received grants this year: Des Moines and Mitchellville. Staff is disappointed that the West Branch Police Department was not selected for a grant this year, but we plan to resubmit an application again next year.
- **Potential Cancellation of October 7th Council Meeting:** Due to the staff time necessary to prepare for several meetings (listed below), the October 7th City Council Meeting may be cancelled. More information is forthcoming.
- **Upcoming Events:**

▪ Monday September 30 th , 5:30 p.m.	Urban Renewal Plan Consultation
▪ Monday September 30 th , 6:30 p.m.	Zoning Board of Adjustment Meeting
▪ Monday October 7 th at 7:00 p.m.	City Council Meeting (Potential Cancellation)
▪ Tuesday October 8 th at 6:30 p.m.	Animal Control Commission Meeting
▪ Thursday October 10 th , 6:30 p.m.	Library Board of Trustees Meeting
▪ Thursday October 10 th , 5:30 p.m.	Park & Rec RFQ Vendor Interviews
▪ Tuesday October 15 th at 6:30 p.m.	Planning & Zoning Commission Meeting
▪ Monday October 21st at 7:00 p.m.	City Council Meeting

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.