

**City of West  
Branch  
Office of the  
City  
Administrator**

To: City Council

From: Matt Muckler, City Administrator

Date: March 15, 2013

Weekly Council Update

- **Earth Day Tree Planting Event:** On Thursday, Park & Rec Director Melissa Russell and Public Works Director Matt Goodale met with Emily Swihart with Trees Forever to begin coordination for the Trees Forever Grant. April 22<sup>nd</sup> has been scheduled as the planting day. April 22<sup>nd</sup> is also Earth Day. In the morning, Emily will give a demonstration on proper tree planting techniques. For community members that would like to participate after school or work, Emily will make another presentation at 5:30 p.m. Melissa has contacted the schools and several classrooms would like to participate in the event. Melissa will be coordinating the project and Public Works will be purchasing the trees and materials. They will also be available to help at the tree planting event. If there are any citizens interested in participating in the planting, please contact Melissa Russell at [recdirector@westbranchiowa.org](mailto:recdirector@westbranchiowa.org).

- **Lift Station Update:** The forced main has been installed and hooked into the lagoons. Digging on the lift station structure began this week. After dewatering for the first half of the week, construction on the base of the structure began Friday, March 15<sup>th</sup>. The wet well structure is set to be completed in the coming week.

- **Library Update:** The West Branch Public Library has had a very active couple of weeks. Through a large donation of items, the library has a collection now of 47 circulating Cricut cartridges which are die-cut template cartridges used by many parents for kids crafts and decorations, scrapbookers, and other crafters. There are several upcoming library events, as well including a movie night on Saturday, March 16<sup>th</sup> at 7pm and the next Adult-level program about gardening on Friday, April 5<sup>th</sup> at 7pm. Regular programs continue and include storytimes Tuesday evenings at 7pm and Friday mornings at 10am, and afterschool programming with the Parks & Rec Dept. and National Park Service on Wednesdays at 2 pm.

- **Upcoming Events:**

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| ▪ Monday March 18 <sup>th</sup> at 6:30 p.m.  | City Council Meeting                   |
| ▪ Monday March 25 <sup>th</sup> at 6:30 p.m.  | Zoning Board of Adjustment Meeting     |
| ▪ Tuesday March 26 <sup>th</sup> at 6:30 p.m. | Planning and Zoning Commission Meeting |
| ▪ Monday April 1 <sup>st</sup> at 7:00 p.m.   | City Council Meeting                   |

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**