

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council

From: Matt Muckler, City Administrator

Date: August 17, 2012

Weekly Council Update

- **Police Department Update:** Officer Nathan MacDougall completed his first week of employment with the city. He spent the bulk of his first week riding along and training with Sergeant Hanna and Chief Horihan.
- **Public Works Update:** Public Works is also fully staffed and has been able to catch up on some projects with Water/Wastewater Operator Paul Stagg in place. They have been working on tree removals in Beranek Park and a few other areas around town. Staff is focused on removing trees that are either dead or hazardous. In some cases, these trees were not planted by anyone, rather they sprouted and were allowed to grow. Some of the trees removed or trimmed were damaged during the storm a couple weeks ago. Staff has also been busy getting the new signage ready for school areas and cross walks. Most of the new crosswalk signs have been installed in time for the beginning of the school year. The majority of those signs were bolted to existing stop sign posts. There are plans to replace many of those stop signs, and the posts will be replaced at the same time. Staff has also been working with the Park and Recreation Department to install new park benches for trails and park areas. Benches have been assembled and will be installed along with some new trash receptacles in the coming weeks.
- **2012 Annual Council Goal Setting Session:** A work session has been scheduled for 6:30 p.m. on Tuesday September 4th to allow the Council to set goals for the coming year.
- **Park & Rec Day Camp:** Day Camp wrapped up this afternoon. We have received a lot of positive feedback from parents of children who attended this year. Highlights included swimming at the Tipton Aquatic Center, a trip to Crystal Lake Caves and the River Museum in Dubuque, and activities with Cedar County Conservation. Thanks to our volunteers who helped make Day Camp possible.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.