

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council
From: Matt Muckler, City Administrator
Date: August 10, 2012
Weekly Council Update

- **Cable Access Channel:** The West Branch cable access channel is now running again for customers of both Liberty and Mediacom. Efforts have been made over the last few weeks to move the broadcasting source and equipment to the cable access room in the city offices from the public library. This required both Liberty Communications and Mediacom to switch their broadcast locations which caused interruption in the channel as these changes were coordinated. City staff will work over the coming weeks to reduce the equipment required in the cable access room, removing unused battery backups, VHS players, and some DVD players.
- **Library Update:** The West Branch Public Library board of trustees met on August 9th to select three architectural firms to interview for site selection and pre-funding design services. In total, nine firms submitted proposals and the three selected for interviews will be OPN Architects, FEH Associates, and Shive-Hattery. Selection of these firms was based primarily on past library experience, assessment of completed library projects, descriptions of how the firm will complete the two processes, and how they plan to involve library representatives and the community in each. The three firms will be interviewed by the board of trustees the evening of August 30th at the city council chambers.
- **Police Department Update:** Our new police officer, Nathan MacDougall will be starting on Monday August 13, 2012. We are excited to have Nathan join the department and wish him the best as he conducts some on-the-job training with Chief Horihan and Sergeant Hanna to start his employment with the city.
- **Hoover's Hometown Days:** A thank you goes out to all of our dedicated staff and elected officials who worked so hard to make this year's event run so smoothly despite the weather challenges.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.