

**City of West  
Branch  
Office of the  
City  
Administrator**

To: Mayor and Council  
From: Matt Muckler, City Administrator  
Date: June 3, 2011  
Weekly Council Update

- **Update on City Projects:** West Residents and everyone that travels over the I-80 Bridge have been happy to hear that The Iowa Department of Transportation is projecting to complete the I-80 Bridge Project by the end of June. And while the City expects private development to continue in Pedersen Valley and the recently-approved phase one of the Meadows Subdivision, I wanted to provide the Council with an update on the following projects:

**Fire Station Expansion** - \$376,600, Funding Source – Local Option Sales Tax Funds to be collected from July 1, 2011 - June 30, 2015. Scheduled Completion Date – August 1, 2011. Project Summary – Garling Construction is the general contractor currently expanding and making repairs to the West Branch Fire Station.

**Lions Field Parking** – approx. \$15,000 Funding Source – Park & Recreation Department Donations. Scheduled Completion Date – June 2011. Project Summary – Parking along Pedersen Street adjacent to Lions Field will be concreted. Public Works Staff will complete this project in-house.

**Water Tower Repair and Coating 2011** – Funding Source – Water Fund. Scheduled Completion Date – Fall 2011. Project Summary – Specifications for the project have been completed by the city engineer. Bids could be taken in July and work could begin later this summer to provide coating and paint to the water tower located near Herbert Hoover Elementary School. This project will be discussed at the June 20, 2011 Council Meeting.

**West Branch Safe Routes to School 2012** - \$250,000 Funding Source – Iowa Department of Transportation. Scheduled Completion Date – Fall 2012. Project Summary – Five sidewalk routes to the elementary/middle school complex are to be constructed next summer. The project has been placed in the East Central Iowa Council of Governments (ECICOG) Transportation Improvement Program (TIP). City Staff is currently in the process of completing a Request for Qualifications to recommend an engineering consultant to the City Council.

## **Update on City Projects (Continued)**

**West Branch Roads and Streets 2011** – approx. \$170,000 Funding Source – Roads and Streets Funds approved as part of the Fiscal Year 2012 Annual Budget. Scheduled Completion Date – Fall 2011. Project Summary – The Council will consider the best use of the \$170,000 appropriated in the FY12 budget for asphalt and seal coat projects throughout the City. This project will be discussed at the June 20, 2011 Council Meeting.

**Lift Station** - \$750,000 Funding Source – Sewer fund and/or general property taxes, as determined by the City Council. A bond is expected to be issued for this project. Scheduled Completion Date – Summer 2012. Project Summary – Engineering work is currently being completed by the city engineer.

**Comprehensive Plan Update** - \$14,000 Funding Source – Fiscal Year 2012 and 2013 Budgets. Scheduled Completion Date – Summer/Fall 2012. Project Summary – The East Central Intergovernmental Association, along with City Staff, will work with the Planning & Zoning Commission, City Council, and interested citizens to update the City's Comprehensive Plan. A kick-off meeting, which would be a joint meeting of the Council and the Planning & Zoning Commission, is tentatively scheduled for Monday July 18, 2011 at 6:00 p.m.

More information on these projects is available on the City of West Branch website at <http://www.westbranchiowa.org/departments/reports>

- **Summer Reading Program:** The Summer Reading Incentive program at the West Branch Public Library began on May 25th coinciding with the last day of school, encouraging library patrons of all ages to read for prizes throughout the summer. Current registration for the incentive programs for the children and teens has passed 200 in number. Total registration for the 2010 program came in at 301 after the full summer, so the library staff is optimistic that this summer could be the highest number of registrants that the library has had for the incentive program. The summer events come into full swing starting next week as well with Snack & Stories on Mondays, special events on Tuesdays, the weekly teen program on Wednesdays, Thursday Theater every Thursday afternoon, and storytimes on Fridays.
- **RAGRAI Update:** City staff met this week to discuss traffic control for RAGBRAI. Members of the Lions Club have indicated they may be available to assist with traffic control. The traffic control plan will likely include a request to the Council to close Main Street from Scott Drive to 4<sup>th</sup> Street from 4:00 a.m. to 11:00 a.m. on Saturday July 30<sup>th</sup>. The street closure request will be presented to Council at the June 20th Council Meeting.

**The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.**