

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council
From: Matt Muckler, City Administrator
Date: April 8, 2011 Weekly Council Update

- **Monday April 11, 2011 Council Work Session:** A Council Work Session has been scheduled for 5:30 p.m. on Monday April 11, 2011 at the West Branch Fire Station. The meeting will allow for further feedback from KLM Investments, L.L.C. on the proposed Subdivider's Agreement that was previously discussed at the April 4th Council Meeting.
- **Water System Certifications:** Lead Water Operator Tim Moss achieved his Water Distribution Grade 2 Certification, which means that the City of West Branch Water System is back in compliance with the Iowa Department of Natural Resources, having a properly certified operator. Our water system requires an Iowa Grade 2 Water Distribution Certification and an Iowa Grade 2 Water Treatment Certification. Congratulations to Tim on this achievement.
- **Iowa League of Cities Small Cities Workshop:** The City of West Branch has been invited to host Iowa League of Cities Small Cities Workshop on Tuesday June 7, 2011. The workshop will be held at Town Hall from 5:30 – 8:00pm. Topics include *Law Enforcement Contract Strategies* and *Improving Dilapidated and Abandoned Properties*. Please contact Ashley Borland-Kaalberg by April 29th if you would like to attend.
- **Police Department Staffing Update:** Crime Data Processor Gina Heick has accepted a full-time position in Iowa City. She has agreed to work part-time with the West Branch Police Department, retaining her position till the end of the grant period. Gina will work nights and weekends. Chief Bloem will be requesting an extension to the grant funding to continue her part-time status into 2012. Gina will continue to provide the Council with Monthly Police Reports and participate in community policing activities.
- **Easter Egg Hunt:** The City of West Branch Park and Recreation Department will hold its annual Easter Egg Hunt on Saturday April 23, 2011 at 10:00 a.m. at the Cookson Community Center. Four different age categories are invited to participate: 2 and under, 3-4 year olds, 5-6 year olds, and 7-9 year olds. Parents are encouraged to bring their cameras. For more information, please contact Park and Recreation Director Melissa Russell via e-mail at recdirector@westbranchiowa.org or by phone at (319) 643-4212.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.