

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council

From: Matt Muckler, City Administrator

Date: March 11, 2011

Weekly Council Update

- **March 21st Council Meeting:** The March 21, 2011 Council Meeting will include a public hearing on a loan agreement for funding of the lift station project and an I & I study. The Agenda will also allow the Council to consider a resolution declaring intent to enter into a loan agreement, the first reading of a zoning ordinance for Phase One of the Meadows Subdivision, and continued discussion of the Meadows Subdivision preliminary plat. An update on bids for the Fire Station project will take place. There will also be a presentation on the Draft West Branch Trails Plan and continued discussion of water and sewer fee options.
- **West Branch Food Pantry:** The West Branch Public Works Staff is working with volunteers for the West Branch Food Pantry to relocate the pantry from the Cookson Community Center to the office side of the old jail building located behind Town Hall. Food Pantry volunteers have come forward with \$600 to contribute to materials needed for the project. Outside of some limited electrical work, all work will be completed by Public Works Staff.
- **Monthly Library Statistics:** The use statistics at the West Branch Public Library have been compiled for February, most of which were virtually identical to those from 2010. Throughout the month, the library had 2,346 visitors and had 3,096 items circulate. Attendance at family and children's programs also stayed basically the same with 431 attendees. Electronic books and audiobooks continue to grow in popularity with circulation up by about 50% over that of last year.
- **Park and Recreation Spring Programming:** The West Branch Park and Recreation Department will be offering several programs for residents this spring, including soccer, track & field, fitness classes (Zumba, Boot Camp, and Pilates) and tot time, which will be held on Tuesdays from 10:00-11:00 a.m. at Town Hall. The Annual Easter Egg Hunt will be held at 10:00 a.m. on Saturday April 23, 2011 at the Cookson Community Center.
- **Trivia Night:** The 2nd Annual West Branch Trivia Night will be held on Saturday April 2nd at Agave Mexican Restaurant. A dinner Buffet will be served from 6:45 – 7:30 p.m. and trivia will start promptly at 7:30 p.m. Mike Quinlan will serve as Quiz Master and the Host for the evening is Dan Hays. The cost for a table of six people is \$150. All proceeds will be donated to the West Branch Football Team to provide new football pants for all players and weight room equipment.
- **Street Cleaning:** Public Works Staff is planning to clean streets next week. Crosswalks and crossbars will also be touched up with fresh paint.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.