

**City of West
Branch
Office of the
City
Administrator**

To: Mayor and Council
From: Matt Muckler, City Administrator
Date: February 25, 2011 Weekly Council Update

- **Lift Station Project Update:** The March 7, 2011 Council Meeting will include a resolution that will allow the Council to consider setting a public hearing on a bond issue that would include the funding of the lift station project.
- **PD Phone Issue:** Effective February 17th, 2011, the West Branch Police Department has discontinued the second phone line at the police department. The removal of this second line will bring the existing telephone budget back in line to \$5000.00. The second line was the (319) 643-5305 number and was used as an administrative line. We have requested that the phone company attach a message to the 5305 line so if someone is in need of police services and call this number they will be directed to call the 643-2222 number. The 643-2222 line will be answered during the day from 8am to 4pm and then forwarded to an answering machine at night from 4pm to 8 am Monday thru Friday until the Crime data processor position is terminated. The answering machine gives two alternate phone numbers to call: 911 in case of emergency and (563) 886-2121 if they need non-emergency police services.
- **Health Insurance Costs:** City Administrator Matt Muckler and Deputy City Clerk Dawn Brandt met with Wellmark BC/BS Account Manager Judy Doke this week to review the City's health plan renewal. The April 1, 2011 renewal rate increased 17.69%. The cost for single health coverage is \$418.10 a month and the family rate is \$1,045.24 a month. Single dental coverage is \$24.03 and family dental is \$81.85 a month.
- **Public Hearing and Final Adoption of Budget:** A public hearing and the final adoption of the City budget is scheduled for the Monday March 7, 2011 Council Meeting.
- **Rezoning Public Notice and Preliminary Plat:** The March 7, 2011 Council Meeting will include a public hearing on the rezoning of one parcel from R-1 to R-2 in the first phase of the Meadows Subdivision development. Also included in the March 7th agenda is a presentation and discussion of the preliminary plat from phase one of the development.

The information provided is one-way communication and should not be discussed among you as this would be a violation of the open meeting law.