



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

PLANNING AND ZONING COMMISSION MEETING
Tuesday, January 24, 2017 • 7:00 p.m.
West Branch City Council Chambers, 110 N. Poplar St.
Council Quorum May Be Present

1. Call to Order
2. Welcome to new Commission Member Emilie Walsh
3. Roll Call
4. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the December 6, 2016 Planning and Zoning Commission Meeting.
5. Public Hearing/Non-Consent Agenda
 - a. Approve _____ as Chairperson of the Planning & Zoning Commission./Move to action.
 - b. Approve _____ as Vice Chairperson of the Planning & Zoning Commission./Move to action.
 - c. Chris Kofoed – Meadows Subdivision Phase 3 Update
 - d. Update on Croell Redi-Mix Site Plan.
 - e. Continued discussion of site plan for development on Hilltop Drive.
 - f. Discussion of Residential Individual Lot Site Plan Requirements.
 - g. Discussion of Chapter 151 of the Code of Ordinances of the City of West Branch, Iowa: “Trees.”
 - h. Discussion on Update to the West Branch Comprehensive Plan
6. City Staff Reports
 - a. Zoning Administrator Terry Goerdts – Introduction to Commission
 - b. City Engineer Dave Schechinger – Upcoming City Infrastructure Projects
 - c. City Administrator Matt Muckler – Intro to Planning and Zoning Workshop presented by Gary Taylor, Iowa State University Extension and Outreach
7. Comments from Chair and Commission Members
8. The next regularly-scheduled Planning and Zoning Commission Meeting – March 28, 2017 at 7:00 p.m.
9. Adjourn

Planning & Zoning Commission Members: Chair John Fuller, Vice Chair Ryan Bowers, LeeAnn Aspelmeier, Sally Peck, Gary Slach, Emilie Walsh, vacancy • **Zoning Administrator:** Terry Goerdts • **Deputy City Clerk:** Leslie Brick
Mayor: Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale