

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**September 20, 2010  
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following city staff: City Administrator/Clerk Matt Muckler, City Attorney Bruce Goddard, Administrative Assistant Ashley Borland-Kaalberg, Police Chief David Bloem. Council members: Mark Worrell, Robert Sexton, David Johnson, Dan O'Neil, and Jim Oaks.

**APPROVE AGENDA/CONSENT AGENDA**

- a. Approve minutes from the September 7, 2010 City Council Meeting.
- b. Approve claims.
- c. Approve Class C Beer permit, Sunday Sales permit and Carryout Wine permit for Kum & Go, LC, dba Kum & Go #254.
- d. Approve closing East Green Street from North Downey to North 1st Street on Wednesday, September 29, 2010 for a community Tailgate Party.

Roll call vote – Ayes: Johnson, O'Neil, Worrell, Oaks. Sexton Absent at time of vote. Motion carried.

**CITY OF WEST BRANCH  
9/21/10**

ACTION SEWER	SERVICE	175.00
AERO RENTAL	SUPPLIES	144.50
AGVANTAGE FS INC	LP SUMMER FILL	488.22
AIR COOLED ENGINE	SUPPLIES/SERVICE	247.15
ALLIANT ENERGY	UTILITIES	9,414.83
ALLMED	MEDICAL SUPPLIES	28.92
ARAMARK	UNIFORMS/SERVICE	492.11
BAKER & TAYLOR BOOKS	BOOKS	940.14
BARNES & NOBLE	BOOKS	68.49
BARNHART'S CUSTOM SERVICE	SERVICE	487.50
BARRON MOTOR SUPPLY	SUPPLIES	198.04
BDC BUILDING PLAN REVIEW	BLDG INSPECTIONS	228.90
BLOEM, DAVID	REIMBURSEMENT	56.13
BP AMOCO	FUEL	1,059.69
BRACKNEY, VICKIE	WATER CREDIT REFUND	5.07
BUSINESS RADIO SALES	EQUIPMENT/SERVICE	523.20
CASEYS GENERAL STORE	FUEL/SUPPLIES	429.19
CEC	SERVICE	305.00
CEDAR COUNTY COOP	FUEL/LEASE	3,569.48
CEDAR COUNTY EMS	FY2010-11 DUES	100.00
CEDAR RAPIDS PHOTO COPY	SERVICE	96.90
CREATIVE SOFTWARE SERVICE	COMPUTER SERVICE	358.75
CROW SHOOTING SUPPLY INC	AMMUNITION	714.76
DEWEYS JACK & JILL	SUPPLIES	577.17
DIAMOND VOGEL PAINTS	SUPPLIES	259.20
ECONO SIGNS LLC	SIGNS	33.56
FAREWAY STORES	SUPPLIES	134.19
FARM PLAN	CLOTHING ALLOWANCE	87.60
FLEET SERVICES	FUEL	403.80
GALLS	UNIFORM/SUPPLIES	452.20
GATES, JODY	WATER CREDIT REFUND	2.31
GAYLORD BROS INC.	SUPPLIES	25.37
GENERAL PEST CONTROL	SERVICE	100.00
GENESIS PSYCHOLOGY ASSOC	SERVICE	200.00
GODDARD, ATTY BRUCE	SERVICE	280.00
GOPHER	YOUTH FOOTB	357.97
GREAT LAKES SPORTS	SPORTS SUPPLIES	510.46
HACH COMPANY	PUMP TUBING	104.95
HANNA, JOHN	REIMBURSEMENT	137.50
HEICK, GINA	CLEANING	50.00
HERB N LOU'S	GIFT CERTIFICATES	130.00
HY-VEE	SUMMER CAMP SUPPLIES	81.02
IOWA ASSN. MUN. UTIL.	EIASSO DUES	593.96
IOWA BUSINESS SUPPLY	OFFICE SUPPLIES	230.70
IOWA DEPT OF PUBLIC SAFETY	TRAINING/FY11 SUBCRIPTION	2280.00
IOWA INSURANCE DIVISION	FY10 CEMETERY ANNUAL REPORT	45.00
IOWA LIBRARY ASSOCIATION	ILA CONFERENCE	180.00
IOWA NETWORK SERVICES	SERVICE CONTRACT	26.99
IOWA ONE CALL	SERVICE	62.10
IOWA PAPER	SUPPLIES	47.84
JETCO INC.	SERVICE REPAIR	500.00
JOHNSON COUNTY REFUSE	RECYCLING AUG/GARBAGE TAGS	4,784.00
KINGDOM GRAPHICS	YOUTH SPORTS T-SHIRTS	952.00
KINSINGER, BRAD & JILLAN	WATER CREDIT REFUND	2.04
KUNDE OUTDOOR EQUIPMENT	SUPPLIES	36.95
LEASE CONSULTANTS CORP	SERVICE	59.00
LENOCH & CILEK	SUPPLIES	6.76
LIBERTY COMMUNICATIONS	PHONE SERVICE	1,084.91
LINN COUNTY R.E.C.	UTILITIES	92.74
LYNCH'S PLUMBING	SERVICE	60.00
MAIN STREET SWEETS INC	GIFT CERTIFICATES	140.00
MATT PARROTT AND SONS	OFFICE SUPPLIES	131.80
MENARDS	SUPPLIES	100.40
MT VERNON-LISBON SUN	WATER OPERATOR AD	54.88
MUCKLER, MATT	REIMBURSEMENT	123.18
NASH, ANN	CLEANING	120.00
NATIONAL FIRE PROTECTION	MEMBERSHIP DUES	150.00
NOBLE, DANIELLE	WATER CREDIT REFUND	79.18
OFFICE DEPOT	SUPPLIES	91.86
OPN ARCHITECTS INC.	LIBRARY - SITE UTILIZATI	7,250.00

ORIENTAL TRADING	SUMMER CAMP SUPPLIES	384.34
PAYROLL 9-1-10		28,232.88
PAYROLL 9-16-10		32,113.97
PEDEN, SHANELLE	VIDEOTAPING	200.00
PLATO ELECTRIC	SERVICE	101.55
PLAY IT AGAIN SPORTS	VOLLEYBALLS	189.93
PLUNKETT'S PEST CONTROL	SERVICE	47.03
PORT 'O' JONNY INC.	SERVICE	80.00
PYRAMID SERVICES INC.	SERVICE	154.22
QC ANALYTICAL SERVICES	TESTING	1164.00
QUALITY ENGRAVED SIGNS	NOTARY STAMP	17.43
QUILL CORP	OFFICE SUPPLIES	13.64
RK DIXON	SERVICE CONTRACT	289.68
SIMPLEXGRINNELL	SERVICE	300.00
SPRINT	PHONE SERVICE	359.94
STAPLES	OFFICE SUPPLIES	4.98
STREICHER'S INC.	UNIFORM	124.99
SULZNER, ELLEN	CLEANING	544.00
SWAILS, MARIAH	WATER CREDIT REFUND	58.37
THE COMEBACK	WATER CREDIT REFUND	1.56
THE GAZETTE	SUBSCRIPTION	236.95
THE LIBRARY STORE INC	SUPPLIES	26.90
TIPTON CONSERVATIVE	WATER OPERATOR AD	17.36
TOYNES	SERVICE/REPAIR	4047.30
UNIFORM DEN INC.	UNIFORM	679.07
UNITED LABORATORIES	SUPPLIES	317.10
UPS	SHIPPING	124.84
US CELLULAR	PHONE SERVICE	559.13
USA BLUE BOOK	SUPPLIES	551.15
VEENSTRA & KIMM INC.	ENGINEERING SERVICES	2271.85
VIRGIL'S SINCLAIR	SERVICE	19.00
WALMART	SUPPLIES/DVDS	213.60
WASION, TRICIA	WATER CREDIT REFUND	76.34
WEST BRANCH SCHOOLS	SUMMER SWIM BUS FEE	1,112.94
WEST BRANCH FORD	TRUCK REPAIR	67.79
WEST BRANCH HEATING	SERVICE	161.50
WEST BRANCH REPAIRS	SERVICE	492.51
WEST BRANCH TIMES	ADVERTISEMENTS	745.59
WEST LIBERTY INDEX	WATER OPERATOR AD	82.32
WESTRUM LEAK DETECTION	2010 LEAK DETECT	1,000.00
WOOD PRODUCTS	GRIND BRUSH PILE	3,265.00
	GRAND TOTALS	123,796.31

FUND TOTALS	
001 GENERAL FUND	57,751.95
022 CIVIC CENTER	553.04
031 LIBRARY	17,831.21
050 HOME TOWN DAYS FUND	60.38
110 ROAD USE TAX	11,262.96
111 POLICE RECOVERY ACT GRANT	2,622.08
112 TRUST AND AGENCY	9,494.78
600 WATER FUND	12,001.35
610 SEWER FUND	12,218.56
****	123,796.31

**The Clerk reported the following receipts for the month of August 2010:**

Water, Sewer, Recycling	\$ 56,880.14	Cedar Co. Property Tax	\$ -
Water Utility Deposits	\$ 600.00	Johnson Co. Prop. Tax	\$ 1,581.19
Cookson Rent	\$ -	Road Use Tax	\$ 22,314.47
Town Hall Rent	\$ 65.00	Fines	\$ 1,107.93
Misc.	\$ 712.50	Twp. Fire Contract	\$ -
Library	\$ 204.36	Building Permits	\$ 2,344.85
Donations	\$ 800.00	Cigarette Permits	\$ -
Interest	\$ 289.02	Krouth Fund Interest	\$ 0.36
Investments Interest	\$ 455.94	M. Gray Savings Interest	\$ -
Cable fees	\$ -	Cemetery Perp. Care Int.	\$ 0.93
Hometown Days	\$ -	MV Fuel Tax Refund	\$ 261.00
Cat & Dog Registrations	\$ 30.00	Reimbursement/Refunds	\$ -
Beer & Liquor Lic. Fees	\$ -	Grave Openings	\$ 600.00
Park & Rec. Activities	\$ 3,665.00	Cemetery Lots	\$ 200.00
SUBTOTAL	\$ 63,701.96	SUBTOTAL	\$ 28,410.73
		<b>TOTAL</b>	<b>\$ 92,112.69</b>

**The Clerk reported the following balances on hand for the month of August 2010:  
(Balances = Financial Statement Report Bank Balance + Investments)**

Funds	Bank Balance	Investments	Total
001 General	\$ 91,675.46	\$ 227,251.81	\$ 318,927.27
011 Police Donations	\$ 5,691.54	\$ -	\$ 5,691.54
014 Fire Dept. Donations	\$ 20,807.05	\$ -	\$ 20,807.05
018 Park Donations	\$ 4,588.71	\$ -	\$ 4,588.71
022 Civic Center	\$ 6,839.76	\$ 23,036.14	\$ 29,875.90
031 Library Operating	\$ (12,893.96)	\$ 16,306.76	\$ 3,412.80
036 Tort Liability	\$ (18,121.96)	\$ -	\$ (18,121.96)
050 Home Town Days	\$ 13,333.66	\$ -	\$ 13,333.66
110 Road Use Tax	\$ 149,124.08	\$ 29,772.74	\$ 178,896.82
111 Police Recovery Act Grant	\$ 44,111.10	\$ -	\$ 44,111.10
112 Trust & Agency	\$ 11,663.24	\$ -	\$ 11,663.24
119 Emergency Tax Fund	\$ 38,683.58	\$ -	\$ 38,683.58
121 Local Option Tax	\$ -	\$ -	\$ -
125 TIF	\$ 20,690.14	\$ -	\$ 20,690.14
160 Economic Develop.	\$ 138,934.85	\$ -	\$ 138,934.85
200 Debt Service	\$ 1,354.33	\$ -	\$ 1,354.33
226 SRF Debt Service	\$ 33,877.61	\$ -	\$ 33,877.61
300 Capital Improvement	\$ 274.23	\$ -	\$ 274.23
500 Cemetery Perpetual	\$ 8,891.69	\$ 88,000.00	\$ 96,891.69
501 Krouth Fund Principal	\$ -	\$ 100,859.09	\$ 100,859.09

502 Krouth Enlow Int. Fund	\$	8,499.31	\$	23,168.95	\$	31,668.26
600 Water Operating	\$	189,682.64	\$	123,224.33	\$	312,906.97
603 Water Sinking Fund	\$	10,691.64	\$	-	\$	10,691.64
610 Sewer Operating	\$	141,386.20	\$	76,183.94	\$	217,570.14
<b>TOTAL</b>	<b>\$</b>	<b>909,784.90</b>	<b>\$</b>	<b>707,803.76</b>	<b>\$</b>	<b>1,617,588.66</b>

### COMMUNICATIONS/OPEN FORUM

Cheryl Schreier gave her final goodbye to Council and thanked everyone for their great work and support toward the parks.

Becky Fredrick, Main Street spoke of the meeting with the State of Iowa Main Street that would be held Tuesday, September 21, 2010 at the City Office and invited Council to attend.

### PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY COUNCIL

- a. City Administrator Matt Muckler – Approve Resolution 906, Approving the Submission of a Safe Routes to School Grant Application./Move to action.

Jennie Embree was present to answer questions from the Council concerning the grant. Embree stated that the approval of the submission of the grant is the next step in going forward with Safe Routes to School.

Motion to approve Resolution 906 by Johnson and second by Sexton. Ayes: Johnson, Sexton, Worrell, O’Neil, Oaks.

### CITY ADMINISTRATOR

City Administrator Matt Muckler spoke about the completion of the “bottleneck project”

### MAYOR

#### Appointments/Reappointments

Daniel Stevenson, Library Board of Trustees, term expiring July 1, 2011.

Motion to appoint Daniel Stevenson, Library Board of Trustees made by Johnson and second by Sexton. Ayes: Johnson, Sexton, Worrell, O’Neil, Oaks.

### REPORTS

None

### ADJOURNMENT

City Council meeting adjourned by Mayor Kessler at 7:23 p.m.

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MAYOR DON KESSLER

ATTEST: \_\_\_\_\_  
CITY CLERK MATT MUCKLER