

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**August 1, 2011
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator/Clerk Matt Muckler, City Attorney Kevin Olson, Deputy City Clerk Dawn Brandt, Public Works Employees: Paul O'Neil, Tim Moss, Matt Goodale, and Dan Karr, Park & Recreation Director Melissa Russell, Fire Chief Administrator Dick Stoolman, Officer John Hanna and Fire Chief Kevin Stoolman. Council members: Mark Worrell, David Johnson, Dan O'Neil, and Jim Oaks. Absent: Robert Sexton.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the July 18, 2011 City Council Work Session and July 18, 2011 City Council Meeting.
- b) Approve claims.
- c) Approve payment of \$109,098.95 to Garling Constuction for payment of August bills per the City of West Branch Fire Station New Addition – New Roof Agreement.
- d) Approve agreement with L.L. Pelling Co. for seal coat work in the amount of \$49,956.15.

Motion by Johnson, second by Worrell. Roll call vote – Ayes: Johnson, Worrell, O'Neil, Oaks. Absent: Sexton.
Motion carried

DATE 7/27/2011

CITY OF WEST BRANCH
CLAIMS REGISTER REPORT

ANDREWS, ALISON	ACH PAYROLL EXPENSE	225.95
BLUE CROSS BLUE SHIELD	HEALTH INS.	5,853.34
	DENTAL INS.	408.83
	LIFE INS.	48.95
	DENTAL INS	72.30
	HEALTH INS	627.16
BORLAND-KAALBERG, ASHLEY	ACH PAYROLL EXPENSE	585.17
BOWERS, MATTHEW	ACH PAYROLL EXPENSE	210.38
BRANDT, DAWN	ACH PAYROLL EXPENSE	1,194.73
BRICK, GERRY	ACH PAYROLL EXPENSE	185.17
GOODALE, MATTHEW	ACH PAYROLL EXPENSE	1,565.16
GRIMM, JOHN	PAYROLL EXPENSE	462.76
HANNA, JOHN	ACH PAYROLL EXPENSE	1,129.77
HEICK, GINA	ACH PAYROLL EXPENSE	206.43
INTERNAL REVENUE SERVICE	FEDERAL W/H	2,089.12
	FICA-MED.CAR	2,292.51
	FICA-MED.CAR	639.24
IPERS	IPERS	2,573.06
	IPERS	624.41
KARR, DANIEL	PAYROLL EXPENSE	1,394.61
KNOCHE, REBECCA	ACH PAYROLL EXPENSE	746.63
MOSS, TIMOTHY	ACH PAYROLL EXPENSE	1,365.88
MUCKLER, MATTHEW	ACH PAYROLL EXPENSE	1,902.51
O'NEIL, PAUL	ACH PAYROLL EXPENSE	1,345.09
RUSSELL, MELISSA	ACH PAYROLL EXPENSE	941.36
SHIMMIN, NICHOLAS	ACH PAYROLL EXPENSE	1,039.46
STENDER, GRANT	ACH PAYROLL EXPENSE	262.10
STEWART, THOMAS	ACH PAYROLL EXPENSE	1,251.39
TREAS. STATE OF IOWA	STATE WTH.	943.00
WALLICK, CLAUDIA	ACH PAYROLL EXPENSE	251.73
WARGO, BARBARA	ACH PAYROLL EXPENSE	212.19
	GRAND TOTALS	32,650.39
FUND TOTALS		
001 GENERAL FUND		9,794.81
031 LIBRARY		3,287.35

110	ROAD USE TAX	2,888.50
111	POLICE RECOVERY ACT GRANT	271.62
112	TRUST AND AGENCY	7,061.08
600	WATER FUND	4,684.15
610	SEWER FUND	4,662.88
	****	32,650.39

COMMUNICATIONS/OPEN FORUM

Fire Chief Kevin Stoolman gave an update on the fire department construction. The project is almost complete, the walk-in doors still need to be re-painted and the overhead doors need some sensors replaced.

Main Street Representative Becky Frederick announced there will be a pig raffle fundraiser. Tickets are \$5.00 each or \$20.00 for 5 tickets. Winner will be announced on Saturday night at Hoover’s Hometown Days during the Dale Thomas band.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL Resolution 950, approving the hiring of Michael D. Horihan as the Police Chief for the City of West Branch, Iowa and setting the salary for the position for the fiscal year 2011-2012./Move to action

Motion by Johnson, second by Worrell to approve Resolution 950. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Recognize Paul O’Neil, Public Works Utilities Specialist for his 10 years of service to the citizens of the City of West Branch. Mayor Kessler thanked Paul for his 10 years of service to the City.

Third reading of Ordinance 681, amending Chapter 55 “Animal Protection and Control.”/Move to action.

Motion by Johnson, second by O’Neil to approve third reading of Ordinance 681. Roll call vote – AYES: Johnson, O’Neil, Worrell, Oaks. Absent: Sexton. Motion carried.

Second reading of Ordinance 683, amending Chapter 6 “City Elections.”/Move to action.

Motion by Johnson, second by Worrell to approve second reading of Ordinance 683. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve \$100,022 for selected improvements for inclusion in the West Branch Roads and Streets 2011 Project./Move to action.

City Engineer Dave Schechinger presented an engineer’s estimate for the North Downey Street and 280th Street overlay street projects. Estimate for N. Downey St. was \$135,290 and includes N. Downey from Oliphant St. to 140 feet South of Orange St. The estimate for the 280th St. overlay project was \$30,783.70.

City Administrator Matt Muckler gave an overview of the budget for the Downey St. project. The project would be paid for with Road Use Tax funds. Muckler suggested that the Council consider the timing and scope of the project in light of the Road Use Tax Fund available balance. There was also some discussion on whether or not to delay an advance payment on the Public Works Building which was budgeted in the 2011-2012 Annual Budget. Council tabled a motion until the next City Council meeting.

Accept Alternate 2 Bid Item in the amount of \$37,800 from Central Tank Coatings for the Water Tower Repair and Coating 2011 West Branch, Iowa Project./Move to action.

Muckler said that the correct bid amount should be \$38,500; \$37,800 was a typing error.

Motion by Worrell, second by Johnson to accept Alternate 2 Bid Item in the amount of \$38,500 from Central Tank Coatings for the Water Tower Repair and Coating 2011 West Branch, Iowa Project.

Roll Call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

MAYOR DON KESSLER

Appointments/Reappointments

REPORTS

Parks and Recreation Director Melissa Russell – RAGBRAI Update

Ragbrai pass through went well. About 10,000 riders came through and our community served breakfast items to about 6,000 people. There were great volunteers and community support. City Administrator Matt Muckler said that a good plan for traffic control was organized by Officer Kory Hanna, with help from the American Legion, Lions Club, reserve officers and the National Park Service.

Parks and Recreation Director Melissa Russell – Hoover’s Hometown Days Update

Hoover’s Hometown Days is this weekend, Friday and Saturday. Flyers are up and the website has the schedule of all the activities for the weekend.

Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.

Council member Robert Sexton joined the meeting by telephone at 8:00 p.m.

Motion by Johnson and second by Worrell to enter into closed session at 8:09 p.m. Roll call vote – AYES: Johnson, Worrell, Sexton, O’Neil. NAYS: Oaks. Motion carried.

ADJOURNMENT

Meeting adjourned by O’Neil. City Council meeting adjourned at 8:57 p.m.

Don Kessler, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk