

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**June 10, 2013
7:00 p.m.**

Mayor Worrell opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Police Chief Mike Horihan, Library Director Nick Shimmin and Park & Recreation Director Melissa Russell.

Council members: Jordan Ellyson, Colton Miller, Jim Oaks, Mary Beth Stevenson and Dick Stoolman.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the May 20, 2013 City Council Meeting.
- b) Approve claims.

Motion by Miller to approve the agenda and consent agenda items a-b, second by Ellyson. AYES: Miller, Ellyson, Oaks, Stoolman, Stevenson. Motion carried.

Date 6-10-13	City Of West Branch	
	Claims Register Report	
Blue Cross Blue Shield	GF/Trust/Water/Sewer	9,298.48
EFTPS	Federal Withholdings	5,388.72
ETS Corporation	Credit Card Processing	0.22
Iowa Dept. of Revenue	Withholding	858.12
IPERS	GF/Library/RUT/Trust/Water/Sewer	7,358.79
Treasurer State Of Iowa	Iowa Sales Tax Pmt May	1,930.00
Wageworks	Flex Benefit	483.32
Payroll Expenses	GF/Library/RUT/Water/Sewer	<u>24,590.89</u>
		49,908.54
Fund Totals		
001 General Fund		21,017.79
031 Library		4,545.34
110 Road Use Tax		825.49
112 Trust And Agency		10,429.62
600 Water Fund		6,303.47
610 Sewer Fund		6,303.51
950 BC/BS Flexible Benefit		<u>483.32</u>
Grand Total		49,908.54

COMMUNICATIONS/OPEN FORUM

Shimmin introduced Michael Schlitz, candidate for the Library Board of Trustees. Shimmin stated that Mr. Schlitz is a teacher/librarian at Horace Mann Elementary School and well suited for serving on the Board.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL

Mayor Mark Worrell – Recognition of Chassis Engineering.

This item was postponed to a future meeting.

Resolution 1117, approving the development of the West Branch Dog Park./Move to action.

Animal Control Commission Chair, Dr. Alan Beyer, stated that grass is currently being planted. Fundraising efforts and construction activities are the next steps. Dr. Beyer stated that there is a ten-foot buffer planned to ensure dog waste does not enter the creek.

Motion by Stevenson to approve Resolution 1117 and second by Ellyson. AYES: Stevenson, Ellyson, Oaks, Stoolman, and Miller. Motion carried.

Resolution 1118, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2013-2014./Move to action.

Motion by Ellyson to approve Resolution 1118 and second by Miller. AYES: Ellyson, Miller, Stevenson, Stoolman, Oaks. Motion carried.

Resolution 1119, setting the salary for an appointed officer of the City of West Branch, Iowa for the fiscal year 2013-2014./Move to action.

Motion by Ellyson to approve Resolution 1119 and second by Miller. AYES: Ellyson, Miller, Stoolman, Oaks and Stevenson. Motion carried.

Resolution 1120, approving a surveying agreement with VJ Engineering in the amount of \$3,200 for Lot A of Block 1 of Lot B, I.W. Haines Subdivision./Move to action.

Worrell stated that this survey would establish the boundaries of the roadway connecting Beranek Park to Second Street. Oaks stated his support of the resolution and stated that the survey should be recorded after completion.

Motion by Oaks to approve Resolution 1120 and second by Miller. AYES: Oaks, Miller, Stoolman, Stevenson and Ellyson. Motion carried.

Resolution 1121, amending Rule 15 of the Council Rules of Procedure to include the Pledge of Allegiance./Move to action.

Motion by Miller to approve Resolution 1121 and second by Ellyson. AYES: Miller, Ellyson, Oaks, Stevenson and Stoolman. Motion carried.

Mayor Mark Worrell – Appointments/Reappointments/Move to action.

Dick Stoolman – Cedar County E-911 Service Board

Dick Stoolman – Cedar County Emergency Management Commission

Worrell stated that Stoolman has a vast amount of experience in this area and felt that he would represent the City of West Branch well on the Board and Commission.

Motion by Miller to approve appointment and second by Ellyson. AYES: Miller, Ellyson, Stevenson and Oaks. Stoolman abstained. Motion carried.

CITY STAFF REPORTS

City Attorney Kevin Olson – Discussion of Local Option Sales Tax (LOST)

Olson stated that the current LOST would pay off the Fire Department Expansion project ahead of schedule, prior to its current expiration on June 30, 2015. West Branch and Wilton are the only two communities in Cedar County that have sunset provisions on their LOST. Two approvals from the voters were discussed: one for a change of purpose to use the LOST through its current expiration and another vote to extend the LOST. Oaks asked what the purpose might be. Muckler recommended future LOST revenues could be used for road and street maintenance. Miller suggested that projects completed with the current LOST could build trust and confidence in voters when they considered an extension of LOST. Ellyson stated that she feels taxpayers have more confidence in the city government after seeing a large amount of projects completed in recent years. Stoolman stated that much of the LOST raised would come from Casey's after they open their new store. Muckler stated that future reductions in property tax by the state legislature should be considered in the Council's deliberations on this matter.

Park & Recreation Director – Summer Program Update

Russell stated that all summer programs are currently underway. There are fifteen adult volleyball teams. T-Ball numbers are strong this year. There is still time to sign up for swim lessons in Tipton. Day camp registrations are now being accepted. A teen trip to Maquoketa Caves is planned. Local businesses have stepped forward to provide lunches for the Lunch Bunch Program.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Stoolman asked about the lift station project. Muckler stated that Ricklefs Excavating, Ltd. has requested an extension and that a Council report was forthcoming. Council discussed the necessity for the fill on site to settle before the control building is located on the site. Ellyson complimented Boy Scout Troop 156 on their installation of the new sign at Wapsi Creek Park.

Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa./Move to action.

Motion by Ellyson to adjourn to executive session at 7:43 p.m. and second by Stevenson. AYES: Ellyson, Stevenson, Miller, Stoolman and Oaks. Motion carried.

Motion by Miller to adjourn from the executive session at 8:58 p.m. and second by Ellyson. Motion carried on a voice vote.

ADJOURNMENT

Motion to adjourn meeting by Miller, second by Ellyson. Motion carried on a voice vote. City Council meeting adjourned at 8:59 p.m.

Mark Worrell, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk