

(These minutes are not approved until the next Commission meeting.)

**City of West Branch Park & Recreation Commission Meeting**  
*August 27th, 2015*  
*West Branch City Council Chambers, 110 North Poplar Street*

Commission Chair, Shane Staker, opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience, Commission Members Cory Nalan, Angie Miller, Beth Noe, Shane Staker and Liz Seydel were present. Becky Hosier joined the meeting at 6:39 p.m. Absent: Mike Fryauf and Becky Hosier

**Approve minutes from the July 16th 2015 Park & Recreation Commission Meeting.**

Motion by Noe second by Nalan to approve minutes. AYES: Noe, Nalan, Seydel, Miller, Staker. Absent: Fryauf, Hosier. Motion carried.

**Director Melissa Russell – Discussion on fall registrations.**

Parks & Recreation Director Russell reported that Park and Recreation program numbers were similar to the numbers in previous years. The upcoming coaches meeting was discussed. Director Russell reported that there were enough coaches to make small teams. The need to enforce attendance at coaches meetings especially for Summer League was necessary.

**Director Melissa Russell - Discussion on dates and locations for satellite voting.**

Russell gave information regarding signatures required for satellite voting. The Methodist Church Annual Tailgate was discussed as a possible location for a satellite location. As soon as the petitions are ready, Russell will deliver them to the commission members to obtain the signatures from West Branch residents. 100 signatures are required for each satellite location.

**Director Melissa Russell – Discussion on Halloween Chili Supper and Costume Contest**

The costume contest and chili supper will be on Saturday October 31st at the West Branch Fire Station. Director Russell has spoken with Chief Stoolman regarding use of the station and he has given his approval. Tentative times will be 4:30-8:00pm, however this is dependent on Trick or Treat times. Staker and Hosier will work on finding the judges for the contest. Russell will order the medals and the food. There are leftover paper supplies from last year at Town Hall.

**Adjourn**

Motion to adjourn meeting by Staker. Motion carried on a voice vote. Park and Recreation Commission meeting adjourned at 7:30 p.m.