

City of West Branch

~A Heritage for Success~

Office of the City Administrator

August 8, 2012

Members of the Planning and Zoning Commission,

The next meeting of the Planning & Zoning Commission will take place on Tuesday September 25, 2012 at 6:30 p.m. Attached to this letter are the agenda for the September 25th Commission Meeting and the minutes from the August 7, 2012 Commission Meeting.

The agenda for the September 25th Commission Meeting is again focused on the draft comprehensive plan. ECIA and City staff will be working to complete an updated draft of the plan including the suggestions from the last two commission meetings. That update will be provided to commission members prior to the September 25th Regular Commission Meeting. In the meantime, please feel free to work on developing further suggestions for the comp plan. As a reminder, the September 25th meeting agenda, the current draft of the comprehensive plan and comp plan survey results can all be found on the City's Website at:

<http://westbranchiowa.org/government/planning-zoning-commission>

The August 20th City Council Agenda currently contains reappointments to the Planning & Zoning Commission for members Fuller and Hansen. Please contact me with any questions that you may have.

Thanks,



Matt Muckler
City Administrator

Cc: Lisa Schettler