



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

CITY COUNCIL MEETING AGENDA
Monday, June 5, 2017 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the May 4, 2017 City Council Work Session
 - b. Approve minutes from the May 15, 2017 City Council Meeting.
 - c. Approve minutes from the May 20, 2017 City Council Work Session
 - d. Approve minutes from the May 24, 2017 City Council Work Session
 - e. Approve street closures for the 2017 Hoovers Hometown Days Celebration.
 - i. 2nd Street from Main Street to the Water Street Parking Lot from 5:00 p.m. on Friday August 4, 2017 to 1:00 a.m. on Sunday August 6, 2017.
 - ii. Main Street from Parkside Drive to 2nd Street from 12:00 a.m. on Saturday August 5, 2017 to 12:00 a.m. on Sunday August 6, 2017.
 - iii. Main Street from Parkside Drive to Poplar Street, S. Downey from Wetherell to Main Street, and Wetherell from S. Poplar Street to S. Downey Street from 5:00 a.m. to 6:00 p.m. on Saturday August 5, 2017.
 - iv. N. Downey Street from Main Street to Green Street from 2:30 a.m. on Saturday August 5, 2017 to 6:00 p.m. on Saturday August 5, 2017.
 - v. W Orange St. from N Oliphant St. to Ridge View Dr. on Saturday, August 5th from 8:15 a.m. to 10:15 a.m.
 - vi. Pedersen St. from W Orange St. to Hilltop Dr. on Saturday, August 5th from 8:15 a.m. to 10:15 a.m.
 - f. Approve FY17 Cigarette Permit renewals for: Kum & Go LC dba Kum & Go #254, Fisher's Market Nauvoo IL Inc. dba Dewey's Jack & Jill, Casey's Marketing Company, dba Casey's General Store #3463, and Shivji LLC, dba BP Amoco.
 - g. Approve Class E Liquor license with privileges: Class B Carryout Wine permit, Class C Carryout Beer permit, and Sunday Sales permit for Kum & Go, LC, dba Kum & Go #254.
 - h. Approve claims.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Appointments/Reappointments./Move to action.

Mayor: Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson
Interim City Administrator: Nick Shimmin • **Fire Chief:** Kevin Stoolman
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale



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- i. Kristin Nalan - Library Board of Trustees, June 30, 2018
 - b. Kevin Rogers - West Branch Community Development Group Update.
 - c. Resolution 1619, amending the City of West Branch Police Department Policies and Procedure Manual./Move to action
 - d. Resolution 1620, approving the articles of agreement creating the Lower Cedar Watershed Management Authority./ Move to action.
 - e. Resolution 1622, approving Pedersen Valley Part Three - Phase One, Lot 21 Site Plan./Move to action.
 - f. Public Hearing to dispose of an interest in real property to Barnhart Properties and Peter Tuttle.
 - g. Resolution 1623, directing the Mayor and Deputy City Clerk to execute a quit claim deed of a 0.07 acre tract to Barnhart Properties LLC and Peter Tuttle./Move to action
 - h. Resolution 1624, approving a Social Media Policy./Move to action
 - i. Resolution 1625, setting salaries for appointed officers and employees for the fiscal year 2017-2018./Move to action.
 - j. Resolution 1627, approving the employment agreement for the City Administrator/City Clerk of the City of West Branch, Iowa./Move to action.
 - k. Resolution 1628, amending Resolution 1602./Move to action
 - l. Resolution 1629, setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder./Move to action.
 - m. Resolution 1630, approving an Escrow Agreement with Croell, Inc./Move to action
 - n. Resolution 1631, establishing new funds./Move to action.
 - o. Resolution 1632, approving an engagement letter from Dorsey & Whitney./Move to action.
8. City Staff Reports
 - a. City Attorney Kevin Olson - New fireworks legislation
 - b. Deputy City Clerk Gordon Edgar - Resolving unconnected utilities accounts
9. Comments from Mayor and Council Members
 - a. Mayor Pro Tem Colton Miller - Dave's Welding & Repair Invoice #32625
10. Adjournment