



110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

CITY COUNCIL MEETING AGENDA
Monday, March 6, 2017 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the February 13, 2017 City Council Work Session.
 - b. Approve minutes from the February 21, 2017 City Council Meeting.
 - c. Approve Class E Liquor license with privileges: Class B Carryout Wine permit, Class C Carryout Beer permit, and Sunday Sales permit for Casey's Marketing Company, dba Casey's General Store #3463 at 615 S. Downey Street.
 - d. Approve destruction of records with Document Destruction & Recycling Services listed on the Administration and Public Works Department Records Destruction Forms per the Record Retention Manual for Iowa Cities.
 - e. Approve claims.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Accept the resignation of Michelle Carter from the Library Board of Trustees./Move to action.
 - b. Second Reading of Ordinance 745, establishing a Historic Preservation Commission for the City of West Branch, Iowa; providing for the recognition and promotion of historic sites and defining powers and duties of the Commission./Move to action.
 - c. Resolution 1573, approving city administrator/clerk job description./Move to action.
 - d. Public Hearing on the Fiscal Year 2017-2018 Annual Budget.
 - e. Resolution 1576, adopting the Fiscal Year 2017-2018 Annual Budget./Move to action.
 - f. Resolution 1577, adopting residential individual lot site plan requirements./Move to action.
 - g. Resolution 1578, approving West Branch High School ACE Building Site Plan./Move to action.
 - h. Resolution 1579, approving a variance for street width in the Meadows Subdivision, Part 3./Move to action.



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CITY COUNCIL MEETING AGENDA
Monday, March 6, 2017 • 7:00 p.m. (continued)
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- i. Resolution 1580, approving a subdivider's agreement for the Meadows Subdivision, Parts Three A and Three B./Move to action.
 - j. Resolution 1581, approving the Meadows Subdivision, Part 3 Preliminary Plat./Move to action.
 - k. Resolution 1582, accepting bids and awarding the construction contract for the North First Street Improvements Project for the City of West Branch, Iowa./Move to action.
 - l. Resolution 1583, approving two contracts for the 2017 Hoover's Hometown Days Celebration in the amount of \$1,450.00./Move to action.
 - m. Resolution 1584, modifying letter of credit obligation and reauthorizing the City to enter into a loan agreement and borrow funds in a principal amount not to exceed \$495,000.00./Move to action.
 - n. Resolution 1585, approving the City of West Branch Special Events Policy & Procedures and Special Event Permit Application./Move to action.
8. City Staff Reports
 - a. City Attorney Kevin Olson - Review of Rules of Procedure, Code of Conduct, Code of Ethics
 - b. Public Works Director Matt Goodale – Street Closure Policy
 - c. Public Works Director Matt Goodale – Oliphant Street Sidewalk - Phase 1 Project
 - d. Public Works Director Matt Goodale – Main Street Sidewalk Phase 4 Project
 9. Comments from Mayor and Council Members
 10. Adjournment