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CITY COUNCIL SPECIAL SESSION AGENDA
Wednesday, May 24, 2017 • 5:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
 - a. Motion adjourn to closed session to conduct interviews in accordance with Chapter 21.5(i) of the State Code of Iowa, which reads as follows:
“To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”
 - b. Mayor announces return to open session.
 - c. Resolution 1626, Appointing _____ to the position of City Administrator/City Clerk./Move to Action.
 - d. Resolution 1627, Approving the employment agreement for City Administrator/City Clerk./Move to Action.
7. Adjournment

RESOLUTION 1626

A RESOLUTION TO APPOINT _____ TO THE POSITION OF CITY ADMINISTRATOR/CLERK.

WHEREAS, the City of West Branch, IA desires to employ the services of _____ as City Administrator/City Clerk of the City of West Branch.

NOW, THEREFORE, BE IT RESOLVED, that the City of West Branch, IA hereby appoints _____ to the position of City Administrator/City Clerk.

Passed and approved this 24th day of May 2017.

Roger Laughlin, Mayor

Attest:

Gordon Edgar, Deputy City Clerk

RESOLUTION 1627

A RESOLUTION APPROVING THE EMPLOYMENT AGREEMENT FOR CITY ADMINISTRATOR / CITY CLERK OF THE CITY OF WEST BRANCH, IOWA.

WHEREAS, the City of West Branch, Iowa has appointed _____ as the City Administrator/City Clerk effective May 24, 2017; and,

WHEREAS, the City Council wishes to approve the Employment Agreement with the City Administrator/City Clerk setting for the salary, benefits, term, and other requirements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of West Branch, Iowa hereby approves said the Employment Agreement and authorizes the Mayor to execute said agreement.

PASSED AND APPROVED, this 24th Day of May 2017.

Roger Laughlin, Mayor

Attest:

Leslie Brick, Deputy City Clerk