

CITY COUNCIL MEETING AGENDA – AMENDED*

Monday, March 21, 2016 • 7:00 p.m.

City Council Chambers, 110 North Poplar Street

Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the March 7, 2016 City Council Meeting.
 - b. Approve claims.
 - c. Approve cigarette license for Casey's Marketing Company, D/B/A Casey's General Store #3463, located at 615 S. Downey Street.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Mayor Roger Laughlin – Recognition of Main Street Sweets.
 - b. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
 - i. Nick Goodweiler – Park & Recreation Commission, December 31, 2018
 - c. Rev. Alexis Johnson – West Branch United Methodist Church Accessibility Project
 - d. Approve Class C Liquor License (LC) (Commercial) with Brew Pub and Sunday Sales privileges pending successful completion of fire inspection for the Downunder, located at 102 W. Main Street./Move to action.
 - e. Approve Class E Liquor License (LE) with Class B Native Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales privileges pending successful completion of fire inspection for Casey's Marketing Company, D/B/A Casey's General Store #3463, located at 615 S. Downey Street./Move to action.
 - f. Resolution 1402, authorizing the transfer of funds./Move to action.
 - g. Public Hearing on proposed action to institute proceedings to enter into a loan agreement and to borrow money thereunder in a principal amount not to exceed \$750,000.
 - h. Resolution 1436, taking additional action with respect to a General Obligation Loan Agreement and authorizing a Letter of Credit Reimbursement Agreement./Move to action.
 - i. Public Hearing on amending the current budget for the fiscal year ending June 30, 2016.
 - j. Resolution 1437, amending the current budget for the fiscal year ending June 30, 2016./Move to action.

* City Council Meeting Agenda amended on March 20, 2016 to update language on items 7g and 7h.

CITY COUNCIL MEETING AGENDA – AMENDED*

Monday, March 21, 2016 • 7:00 p.m. (continued)

City Council Chambers, 110 North Poplar Street

Action may be taken on any agenda item.

- k. Resolution 1438, ordering notice of public hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 4th Street Reconstruction for the City of West Branch, Iowa, and the taking of bids therefor./Move to action.
- l. Resolution 1439, approving advertising with iHeart Media in the amount of \$5,390./Move to action.
- 8. City Staff Reports
 - a. Public Works Director Matt Goodale – Inflow & Infiltration Phase 2 Point Repairs on 4th Street
- 9. Comments from Mayor and Council Members
 - a. Councilperson Mary Beth Stevenson – March 31st River Restoration Workshop
- 10. Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa./Move to action.
- 11. Adjournment

* City Council Meeting Agenda amended on March 20, 2016 to update language on items 7g and 7h.

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**March 7, 2016
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 7:00 p.m. Mayor Laughlin then invited the Council, staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson were present. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, City Attorney Kevin Olson, Police Chief Mike Horihan, Library Director Nick Shimmin, Park & Recreation Director Melissa Russell and Fire Chief Kevin Stoolman.

APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION.

Approve minutes from the February 12, 2016 Special City Council Meeting.

Approve minutes from the February 12, 2016 City Council Work Session.

Approve minutes from the February 16, 2016 City Council Meeting.

Approve minutes from the February 25, 2016 City Council Joint Work Session.

Approve minutes from the February 25, 2016 City Council Work Session.

Approve claims.

COUNCIL CLAIMS 3/7/2016

ACTION SEWER & SEPTIC SERV	LIFT STATION MAINTENANCE	1,177.75
ALLIANT ENERGY	ELECTRICAL SERVICE	13.07
AMAZON	BOOKS	459.52
BAKER & TAYLOR INC.	BOOKS	801.26
BP AMOCO	VEHICLE FUEL	126.52
BROWN'S WEST BRANCH	VEHICLE REPAIRS	177.75
CEDAR COUNTY COOPERATIVE	FUEL	681.04
CEDAR RAPIDS PHOTO COPY IN	COPIES	64.46
FARMERS SUPPLY SALES INC	STREET SWEEPER REPAIR	267.95
FELD FIRE EQUIPMENT CO. IN	UNIFORMS	9,374.00
FRENCH RENEKER ASSOCIATES	CONSULTING SERVICES	850.00
HAWKEYE PHOTO BOOTHS	ENTERTAINMENT-HHTD	200.00
HBK ENGINEERING LLC	CONSULTING SERVICES	11,206.25
HD CLINE COMPANY	EQUIPMENT REPAIRS	73.68
INSTITUTE OF PUBLIC AFFAIR	TRAINING	919.94
INTERNATIONAL INST OF MUNI	DUES	95.00
IOWA ASSN. MUN. UTILITIES	DUES	738.59
IOWA LAW ENFORCEMENT ACADE	TRAINING	6,285.00
IOWA ONE CALL	SERVICE	10.80
JOHN DEERE FINANCIAL	SUPPLIES	193.67
KINGDOM GRAPHICS LLC	TRUCK ACCESSORIES	200.00
KOCH BROTHERS INC	COPIES	269.52
LIBERTY COMMUNICATIONS	SERVICE	1,219.60
LIBERTY DOORS INC	HANDICAP DOOR OPERATOR	3,940.00
MEDIACOM	SERVICE	40.90
MIDWEST FRAME & AXLE	TRUCK ACCESSORIES	243.74
MOORE'S WELDING INC	REPAIR EQUIPMENT	119.99
MOZY INC	SERVICE	158.95
OASIS ELECTRIC LLC	SERVICE	1,297.50
OLSON, KEVIN D	LEGAL SERVICE	3,000.00
OVERDRIVE INC	EBOOKS	288.89
PEDEN, SHANELLE M	SERVICE	225.00
PIP PRINTING & MARKETING S	FORMS	137.33
PITNEY BOWES PURCHASE POWE	POSTAGE	500.00
PLUNKETT'S PEST CONTROL IN	PEST CONTROL - TOWN HALL	25.96
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	564.00
QUILL CORP	OFFICE SUPPLIES	263.93
REPUBLIC SERVICES OF IOWA	SERVICE	43.00
RICK EUGENE	ENTERTAINMENT-HHTD	150.00
SHIMMIN, NICK	SUPPLIES	88.97
SUPPLYWORKS	MISC SUPPLIES	72.00

TRIPLEPOINT ENVIRONMENTAL	LAGOON TRAINING	198.00	
UNIFORM DEN INC.	BULLETT PROOF VEST	1,380.97	
UPSTART	BOOKS	1,039.46	
US BANK EQUIPMENT FINANCE	LIBRARY COPIER CONTRACT	59.00	
USA BLUE BOOK	SAFETY SUPPLIES	86.52	
VEENSTRA & KIMM INC.	CONSULTING SERVICES	15,737.45	
VERIZON WIRELESS	CELL PHONE SERVICE	785.62	
WEST BRANCH ANIMAL CLINIC	BOARDING OF IMPOUNDED ANIMALS	205.80	
WEST BRANCH FORD	VEHICLE REPAIRS	42.14	
WEST BRANCH TIMES	LEGAL NOTICES	<u>1,822.34</u>	
TOTAL			67,922.83
<u>PAYROLL 2/26/2016</u>			47,300.31
<u>PAID BETWEEN MEETINGS</u>			
CULLIGAN WATER TECHNOLOGI	SERVICE	69.40	
DEARBORN NATIONAL INSURANCE	LIFE INSURANCE	62.15	
JOHNSON COUNTY MUTUAL AID	FIRE PROTECTION	95.00	
MIDWEST INFLATABLES	HHTD INFLATABLES	4,000.00	
NATIONAL PARK SERVICE	DONATION	7,500.00	
PITNEY BOWES PURCHASE POWER	POSTAGE	500.00	
US BANK CORPORATE CARD	TRAINING & SUPPLIES	181.10	
WELLMARK	HEALTH INSURANCE	11,712.48	
WB COMMUNITY SCHOOL	RECREATION SUPPLIES	87.50	
MISCELLANEOUS VENDORS	WATER DEPOSIT REFUNDS	71.87	
UPS	SHIPPING	85.79	
IOWA SECTION AWWA	TRAINING & EDUCATION	160.00	
IMFOA	DUES, TRAINING	<u>435.00</u>	
TOTAL			<u>24,960.29</u>
GRAND TOTAL EXPENDITURES			140,183.43
<u>FUND TOTALS</u>			
001 GENERAL FUND	73,571.41		
022 CIVIC CENTER	117.23		
031 LIBRARY	12,321.91		
110 ROAD USE TAX	1,026.82		
112 TRUST AND AGENCY	17,724.18		
301 REAP GRANT PROJEC	850.00		
305 MAIN ST CROSSINGS	1,322.32		
306 4TH ST IMPROVEMEN	6,128.13		
307 MAIN ST INTERSECT	4,633.80		
600 WATER FUND	11,649.09		
610 SEWER FUND	<u>10,838.54</u>		
GRAND TOTAL		140,183.43	

Motion by Stevenson, second by Miller to approve agenda/consent agenda. AYES: Stevenson, Miller, Pierce, Ellyson, Shields. Motion carried.

COMMUNICATIONS/OPEN FORUM –

Dave Peden of Dave's Welding addressed the Council with a concern of a recent water bill and inquired on the city's plan for clean-up activities on his property.

Superintendent Pete Swisher updated the Council of the National Park Centennials upcoming events, including 1) Every 4th Grader in a Park Program, 2) Lift Every Voice, 3) School Tours, 4) Expanded Music on the Village Green Series, and 5) Hoover's Hometown Days.

PUBLIC HEARING/NON-CONSENT AGENDA

Mayor Roger Laughlin – Recognition of Dewey's Jack & Jill

Faye Koosman, manager of Dewey's Jack & Jill for twenty nine years was presented with a certificate of appreciation from Mayor Laughlin. Laughlin thanked Koosman for her years of service and helping employ hundreds of high school student throughout the years.

Resolution 1419, approving a generator service maintenance agreement with Interstate Power Systems./Move to action.
Muckler commented that the agreement is for five years and includes inspections, maintenance and load testing for the generator at the lift station.

Motion by Ellyson, second by Pierce to approve Resolution 1419. AYES: Ellyson, Pierce, Miller, Shields, Stevenson. Motion carried.

Public Hearing on the Fiscal Year 2016-2017 Annual Budget.

Entered public hearing at 7:13 p.m. Shane Staker from the audience questioned if a meeting had been scheduled with CEDCO regarding the projected FY16-17 budget for Main Street West Branch. Public Hearing closed at 7:14 p.m.

Resolution 1430, adopting the Fiscal Year 2016-2017 Annual Budget./Move to action.

Muckler reported on the highlights of the FY16-17 budget which includes; additional funding for public safety, continued aggressive debt reduction, a new salt shed, and CIP projects.

Motion by Shields, second by Stevenson to approve Resolution 1430. AYES: Shields, Stevenson, Pierce, Miller, Ellyson. Motion carried.

Resolution 1431, to fix a date of meeting for a public hearing on amending the current budget for the fiscal year ending June 30, 2016./Move to action.

Muckler noted that the budget amendment is for three areas; additional funds for maintenance on plow trucks for public works (Road Use Tax), engineering fees for the Casey's project and legal fees for the Acciona lawsuit, using TIF funds.

Motion by Ellyson, second by Stevenson to approve Resolution 1431. AYES: Ellyson, Stevenson, Miller, Shields, Pierce. Motion carried.

Resolution 1432, approving ten agreements for the 2016 Hoover's Hometown Days Celebration./Move to action.

Motion by Pierce, second by Shields to approve Resolution 1432. AYES: Pierce, Shields, Miller, Stevenson, Ellyson. Motion carried.

Resolution 1433, approving a consultant services agreement with Jose Gongora for safety and health consulting services./Move to action.

Muckler recommended to postpone approving Resolution 1433 based on feedback from Council. Muckler will request some changes to the current agreement and bring back to Council at a later date.

Motion by Stevenson, second by Pierce to postpone Resolution 1433. AYES: Stevenson, Pierce, Miller, Shields, Ellyson. Motion carried.

Resolution 1434, approving annual insurance renewals with Wellmark Blue Cross Blue Shield of Iowa for health and dental insurance./Move to action.

Motion by Shields, second by Pierce to approve Resolution 1434. AYES: Shields, Pierce, Ellyson, Miller, Stevenson. Motion carried.

CITY STAFF REPORTS

Fire Chief Kevin Stoolman – West Branch Fire & Rescue Annual Report

Stoolman reported on 2015 call volumes, response times and current membership numbers. Mayor Laughlin thanked Stoolman for the fire departments service to the community.

Park & Recreation Director Melissa Russell-Heritage Square

Russell asked for guidance from the Council on developing rules for Heritage Square. Inquiries have been made on reserving the park due to new businesses in the area and currently there are no rules for this space. Russell also indicated that rules would need to be developed for Wapsi Park as well. Russell said she would draft some ideas and bring them back at a later date.

Zoning Administrator Paul Stagg – Slach Commercial Subdivision

Stagg informed the Council that Cedar County has been working to bring the Slach commercial subdivision into compliance with the current county zoning regulations and ensure that all properties have valid E-911 addresses going forward. He also noted that the County would be holding a public meeting in Town Hall on March 22, 2016 regarding the proposed changes. Muckler discussed the Slach Commercial Subdivision Project that was adopted in the City's Urban Renewal Plan and a potential annexation.

Zoning Administrator Paul Stagg – Residential Plot Plans

Stagg reported that there has been some discussion recently with the Planning & Zoning Commission about possibly requiring residential individual lot site plans. Stagg described that much like site plans that are required for commercial development or subdivisions, these detailed plans would provide City staff with required information and help expedite the plan review process. Stagg has been working with Dave Schechinger and will be presenting these items to the Planning & Zoning Commission at a future meeting for discussion and recommendations.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS - None

ADJOURNMENT

Motion to adjourn meeting by Shields, second by Pierce. Motion carried on a voice vote. City Council meeting adjourned at 8:18 p.m.

Roger Laughlin, Mayor

ATTEST: _____
Leslie Brick, Deputy City Clerk

CLAIMS**3/21/2016**

ALLIANT ENERGY	ELECTRIC SERVICE	12,252.48
BRICK, LESLIE	MEETING MILEAGE	24.30
CEDAR COUNTY RECORDER	RECORDING FEE	7.00
COSTCO WHOLESALE	PROGRAM SUPPLIES	115.09
DEWEYS JACK & JILL	SUPPLIES	57.53
GOERDT, TERENCE J	INSPECTION SERVICES	262.50
LINN COUNTY R.E.C.	STREETS - UTILITIES	138.00
LYNCH'S PLUMBING INC	MAINTENANCE SUPPLIES	4.30
MEDIACOM	CABLE SERVICE	40.90
MENARDS	LIGHT BULBS	186.69
MIDWEST JANITORIAL SERVICE	MIDWEST JANITORIAL SERVICE INC	781.26
PEDEN, SHANELLE M	RECORDING SERVICES	150.00
PHYSIO-CONTROL INC	MEDICAL SUPPLIES	208.90
PITNEY BOWES PURCHASE POWER	POSTAGE	500.00
PRINTING HOUSE	OFFICE FORMS	122.00
QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	584.00
RACOM CORPORATION	COMMUNICATION EQUIPMENT	20,496.36
RICKERTSEN, LISA	CONSULTING SERVICES	375.00
ROCK RIVER ARMS, INC	EQUIPMENT	965.00
SHIMMIN, NICK	MEMBERSHIP DUES	165.00
STATE HYGIENIC LAB	LAB ANALYSIS	25.00
US BANK CORPORATE CARD	SUPPLIES	77.99
US BANK EQUIPMENT FINANCE	COPIER LEASE	241.80
USA BLUE BOOK	CHEMICALS	480.77
WALMART COMMUNITY/GEMB	BOOKS, PROGRAM SUPPLIES	244.16
TOTAL		38,506.03

PAYROLL**3/11/2016****36,332.78****PAID BETWEEN MEETINGS**

ASCAP	ASCAP LICENSE	336.00
AWWA-IA	TRAINING	190.00
BARRON MOTOR SUPPLY	REPAIR/MAINTENANCE/SUPPLIES	427.78
BMI	BMI LICENSE	336.00
PLEASANT VALLEY NURSERY	TREES FOR PARKS	6,375.00
RAT PACK EVENTS	HHTD ENTERTAINMENT	2,000.00
REPUBLIC SERVICES OF IOWA	DOCUMENT DESTRUCTION	43.00
TISINGER, MATT	MILEAGE	106.80
UPS	SHIPPING	27.16
WEX BANK	VEHICLE FUEL	726.39
TOTAL		10,568.13

GRAND TOTAL EXPENDITURES**85,406.94**

FUND TOTALS

001	GENERAL FUND	58,572.05
022	CIVIC CENTER	352.68
031	LIBRARY	5,830.03
110	ROAD USE TAX	477.86
112	TRUST & AGENCY	3867.16
600	WATER FUND	8,591.48
610	SEWER FUND	7,715.68
GRAND TOTAL		85,406.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE OPERATION	GENERAL FUND	ROCK RIVER ARMS, INC.	EQUIPMENT	965.00
		ALLIANT ENERGY	UTILITY SERVICE	298.26
		MIDWEST JANITORIAL SERVICE INC	JANITORIAL SERVICE POLICE	44.64
			TOTAL:	1,307.90
FIRE OPERATION	GENERAL FUND	RACOM CORPORATION	COMMUNICATION EQUIPMENT	4,380.92
		PHYSIO-CONTROL INC	COMMUNICATION EQUIPMENT	16,115.44
		PRINTING HOUSE	MEDICAL SUPPLIES	208.90
		ALLIANT ENERGY	OFFICE FORMS	122.00
			UTILITY SERVICE	894.79
			TOTAL:	21,722.05
STREET LIGHTING	GENERAL FUND	LINN COUNTY R.E.C.	STREETS - UTILITIES	138.00
		ALLIANT ENERGY	UTILITY SERVICE	209.97
			UTILITY SERVICE	4,343.09
			TOTAL:	4,691.06
PARK & RECREATION	GENERAL FUND	DEWEYS JACK & JILL	SUPPLIES	22.34
		SHIMMIN, NICK	MEMBERSHIP DUES	55.00
		COSTCO WHOLESALE	PROGRAM SUPPLIES	34.66
		ALLIANT ENERGY	ELEC SERVICE-LION FIELD	21.28
			UTILITY SERVICE	25.04
			TOTAL:	158.32
CLERK & TREASURER	GENERAL FUND	SHIMMIN, NICK	MEMBERSHIP DUES	55.00
		GOERDT, TERENCE J	INSPECTION SERVICES	262.50
		BRICK, LESLIE	MEETING MILEAGE	24.30
		US BANK CORPORATE CARD	SUPPLIES	6.33
		RICKERTSEN, LISA	CONSULTING SERVICES	375.00
		PITNEY BOWES PURCHASE POWER	POSTAGE	166.66
		ALLIANT ENERGY	UTILITY SERVICE	580.34
			UTILITY SERVICE	260.03
		US BANK EQUIPMENT FINANCE	COPIER LEASE	241.80
		MIDWEST JANITORIAL SERVICE INC	JANITORIAL SERVICE CITY OF	80.36
			TOTAL:	2,052.32
LEGAL SERVICES	GENERAL FUND	CEDAR COUNTY RECORDER	RECORDING FEE	7.00
			TOTAL:	7.00
LOCAL CABLE ACCESS	GENERAL FUND	PEDEN, SHANELLE M	RECORDING-REG CITY COUNCIL	75.00
		ALLIANT ENERGY	RECORDING-ANIMAL CONTROL C	75.00
		MEDIACOM	UTILITY SERVICE	100.00
			CABLE SERVICE	40.90
			TOTAL:	290.90
COMMISSION	GENERAL FUND	US BANK CORPORATE CARD	SUPPLIES	17.78
			TOTAL:	17.78
TOWN HALL	CIVIC CENTER	MIDWEST JANITORIAL SERVICE INC	JANITORIAL SERVICE TOWN HA	352.68
			TOTAL:	352.68
LIBRARY	LIBRARY	DEWEYS JACK & JILL	PROGRAM SUPPLIES	13.69
		WALMART COMMUNITY/GEMB	BOOKS, PROGRAM SUPPLIES	11.88
			BOOKS, PROGRAM SUPPLIES	31.76
			BOOKS, PROGRAM SUPPLIES	200.52
		SHIMMIN, NICK	MEMBERSHIP DUES	55.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		COSTCO WHOLESALE	PROGRAM SUPPLIES	80.43
		US BANK CORPORATE CARD	SUPPLIES	53.88
		ALLIANT ENERGY	UTILITY SERVICE	451.21
		MIDWEST JANITORIAL SERVICE INC	JANITORIAL SERVICE LIBRARY	303.58
			TOTAL:	1,201.95
ROADS & STREETS	ROAD USE TAX	ALLIANT ENERGY	UTILITY SERVICE	383.76
			TOTAL:	383.76
WATER OPERATING	WATER FUND	DEWEYS JACK & JILL	SUPPLIES	21.50
		STATE HYGIENIC LAB	LAB ANALYSIS	25.00
		MENARDS	SUPPLIES	50.77
		PITNEY BOWES PURCHASE POWER	POSTAGE	166.67
		ALLIANT ENERGY	ELECTRICAL SERVICE	131.50
			UTILITY SERVICE	2,707.45
		USA BLUE BOOK	CHEMICALS	480.77
			TOTAL:	3,583.66
SEWER OPERATING	SEWER FUND	LYNCH'S PLUMBING INC	MAINTENANCE SUPPLIES	4.30
		QC ANALYTICAL SERVICES LLC	LAB ANALYSIS	584.00
		MENARDS	LIGHT BULBS	135.92
		PITNEY BOWES PURCHASE POWER	POSTAGE	166.67
		ALLIANT ENERGY	UTILITY SERVICE	1,845.76
			TOTAL:	2,736.65

===== FUND TOTALS =====		
001	GENERAL FUND	30,247.33
022	CIVIC CENTER	352.68
031	LIBRARY	1,201.95
110	ROAD USE TAX	383.76
600	WATER FUND	3,583.66
610	SEWER FUND	2,736.65

	GRAND TOTAL:	38,506.03

TOTAL PAGES: 2

	REVENUE FY2016							
	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB
001 GENERAL FUND	54,923.12	23,932.70	35,620.37	400,171.44	80,437.28	52,634.70	60,881.83	16,201.05
022 CIVIC CENTER	175.26	85.00	706.53	7,572.13	844.22	330.19	689.24	249.25
027 MEMORIAL GARDEN PROJECT								210.00
031 LIBRARY	643.65		11,980.43	80,035.09	2,083.42	736.26	341.65	817.16
036 TORT LIABILITY	339.62	340.27	2,813.24	34,542.17	2,895.72	491.65	2,077.34	230.32
110 ROAD USE TAX	23,875.68	32,163.19	28,527.83	21,821.35	24,821.98	25,054.87	20,882.31	24,000.27
112 TRUST & AGENCY	593.65		6,738.10	82,733.84	6,935.71	1,177.58	4,975.51	551.59
119 EMERGENCY TAX FUND	130.46		1,221.42	14,774.38	1,238.58	214.92	888.53	98.52
121 LOCAL OPTION SALES TAX	26,653.12	14,610.53		29,221.07	11,140.04	15,050.92	15,050.92	15,050.94
125 TIF		14.88	2,573.75	59,690.64	11,245.77	482.98	4,277.63	81.04
160 REVOLVING LOAN FUND								104,745.16
226 DEBT SERVICE	754.82	50.93	8,638.85	106,667.13	9,426.11	1,591.41	6,741.44	1,014.65
302 PARKSIDE DR IMPR PROJECT	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00			
304 W MAIN ST STORMWATER IMP								
305 MAIN ST CROSSING PROJ		69,688.00						
306 4TH ST IMPROV PROJ		521,808.00						
307 MAIN ST INTERSECTION IMPROV		258,354.00						
500 CEMETERY PERPETUAL FUND	120.08	720.08	0.08	420.08	0.08	300.08	0.08	0.08
501 KROUTH PRINCIPAL FUND	14.30			45.27		64.13	0.03	
502 KROUTH INTEREST FUND	2.28	0.03	0.03	8.92	0.03	12.62		0.03
600 WATER FUND	38,625.06	38,333.77	42,559.82	43,315.85	39,968.74	39,226.70	43,222.29	38,160.48
610 SEWER FUND	25,434.70	26,549.49	28,182.45	32,185.29	27,990.40	27,065.23	30,762.71	27,942.98
740 STORM WATER UTILITY	2,908.58	3,615.56	3,129.76	4,329.31	3,210.42	3,197.68	5,216.18	4,486.43
TOTAL	176,444.38	991,516.43	173,942.66	918,783.96	223,488.50	167,631.92	196,007.69	233,839.95

March 2016



111 East Main Street • Post Office Box 786
West Branch, Iowa 52358
Main Street Office: 319.643.7100
Director: 319.329.8186

www.MainStreetWestBranch.org
Email: mainstreetwb@lcom.net



Kevin Rogers
Executive Director

As I've been saying, "**TOGETHER** we are going to make **GREAT** things happen!" I am happy to say that we have and we are doing just that!

While we saw a slight drop in attendance at our 4th Annual Sweets for Success Fundraiser on Saturday, February 13, we actually had an increase in the financial support. The message from those in attendance was loud and clear: "We believe in the West Branch Main Street program; what they are doing to promote West Branch; what they are doing to preserve its rich heritage, and what they are doing to strengthen and grow the business infrastructure."

Its events like this that enables the Main Street West Branch program to keep doing what we are doing.

THANK YOU TO EVERYONE who made the 4th Annual Sweets for Success another huge success!



INTERESTING FACT

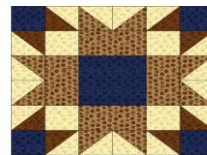
Volunteers are Main Street West Branch's Lifeblood.

There were eight individuals: Rebecca Frederick, Liz Osborne, Nicki Brick, Cary Wiesner, Beth Thomsen, Barb Krall, and Erin Morrison-Vincent, that volunteered over 200 hours to pull the 4th Annual Sweets for Success fundraiser together. Joanne Hora added to the volunteer hours by lending her time and talent to help decorate for the event.

Newsletter



9 a.m. to 11 a.m. the first Saturday of each month through May, in the event space behind Heritage Merchants



March 15-19, 2016
Daily 10 a.m. – 4 p.m.

Cotton Creek **MILL**

Block of the Month Quilt Show

West Branch Town Hall - 201 E. Main St.
Contact Cotton Creek Mill 319.643.3554 for more information

With a purchase, the first 25 customer's at Cotton Creek Mill will receive a FREE pin cushion kit!



Wine Night Wednesday

A Bridal Feature with Custom Designer

K.JacWen Couture

Wednesday, March 23
5:30 p.m. – 8:30 p.m.

Brick Arch Winery

For more information contact Kylie at
319.298.5549 or kjacwen@gmail.com



Monday,
August 15, 2016

Main Street West Branch

will be the featured community at the
Main Street Iowa booth.



Welcomnig, Walkable, & Safe Three factors of a vibrant downtown!

Join Main Street West Branch, area businesses, and the Boy Scouts of America in making West Branch's Historic Main Steet District a more welcoming place that residents and visitors alike would like to come and spend time.

More information coming in April & May!



<http://www.mainstreetwestbranch.org>

Over the next 8-10 months our website is going to:

- Take on a new look and feel.
- Have a new user-friendly and exciting Business Directory.
- Expanded calender of events.*
- An Important Links section.
- Plus MUCH, MUCH MORE!

**If there is an event that you would like MSWB to consider placing in the calendar, please send the date(s) and a brief description of the event to: mainstreetwestbranch@gmail.com. Please include contact information and a telephone number of the requester.*

**Featured
business of the
month**
BUILDING LOCAL BUSINESS



From the outside not much has changed at 104 ½ East Main Street, in the heart of the Main Street district. However from the inside a sizable transformation

has been taking place. And just as soon as one last inspection takes place, Main Street Sweets will be open for business again – any luck by the first week in March.

Main Street Sweets has been closed since Christmas Eve (2015), in preparation for a move two blocks up the street into the former location of the Pink Pony.

Steven and Jessica Grace opened Main Street Sweets at 309 East Main Street in June 2010. Steven a 1998 graduate and Jessica a 2000 grauate of West Branch Community schools, chose to locate their business in West Branch because of the small town Mayberry feel that West Branch has, according to Steven.

Steven added that he and Jessica saw a need for an ice cream and burger joint that complemented what was all ready in town, offering quality foods at a reasonable cost. Main Street Sweets is kind of the local Dairy Queen without the francize.

While the inside seating capacity of Main Street Sweets will remain pretty much the same, the addition of the outside seating capicity (the deck) is amongst the factors that lead Steven and Jessica to the former Pink Pony location in the heart of the Main Street district.

The menu will be essentially the same as it was before and yes, the flavor burst ice cream will be back! Dine in or carry out. Weekly lunch specials will be offered too.

Hours will be 11 a.m.-8 p.m. Monday-Saturday. During the summer until 9 p.m. Monday-Saturday, and 12-7 p.m Sunday.

<http://www.mainstreetsweetswb.com/> or on f

**City of West Branch
Advisory Board/Commission
Application Form**

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of West Branch.

When a vacancy occurs an announcement of that vacancy will be posted. No sooner than two weeks later the Mayor and City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: Parks and Rec Date: 3/2/16

Your Name: Nick Goodweiler Street Address: 105 1/2 Edwray St W Apt
PO Box
424

Do you live within the corporate limits of West Branch? Yes No

How long have you been a resident of West Branch? 16 yrs

Occupation: Engineer Employer: Aleris

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

I have a degree in mechanical and civil engineering
which will help in design decisions. I have participated
in WB Parks and Rec for 16 years of my life.

What particular contributions do you feel you can make to this board or commission?

I believe I have a good base in project planning.
I think West Branch is a town that can benefit
a lot from parks and rec functions. I believe
I can help look at things from a younger perspective
and how it will change WB over my lifetime.

LEGEND

- IRON ROD WITH YELLOW CAP #12531
- ⊗ CUT "X" IN CONCRETE
- FOUND PROPERTY CORNER AS NOTED
- ⊙ FOUND 1-3/4" PIPE IN CONCRETE

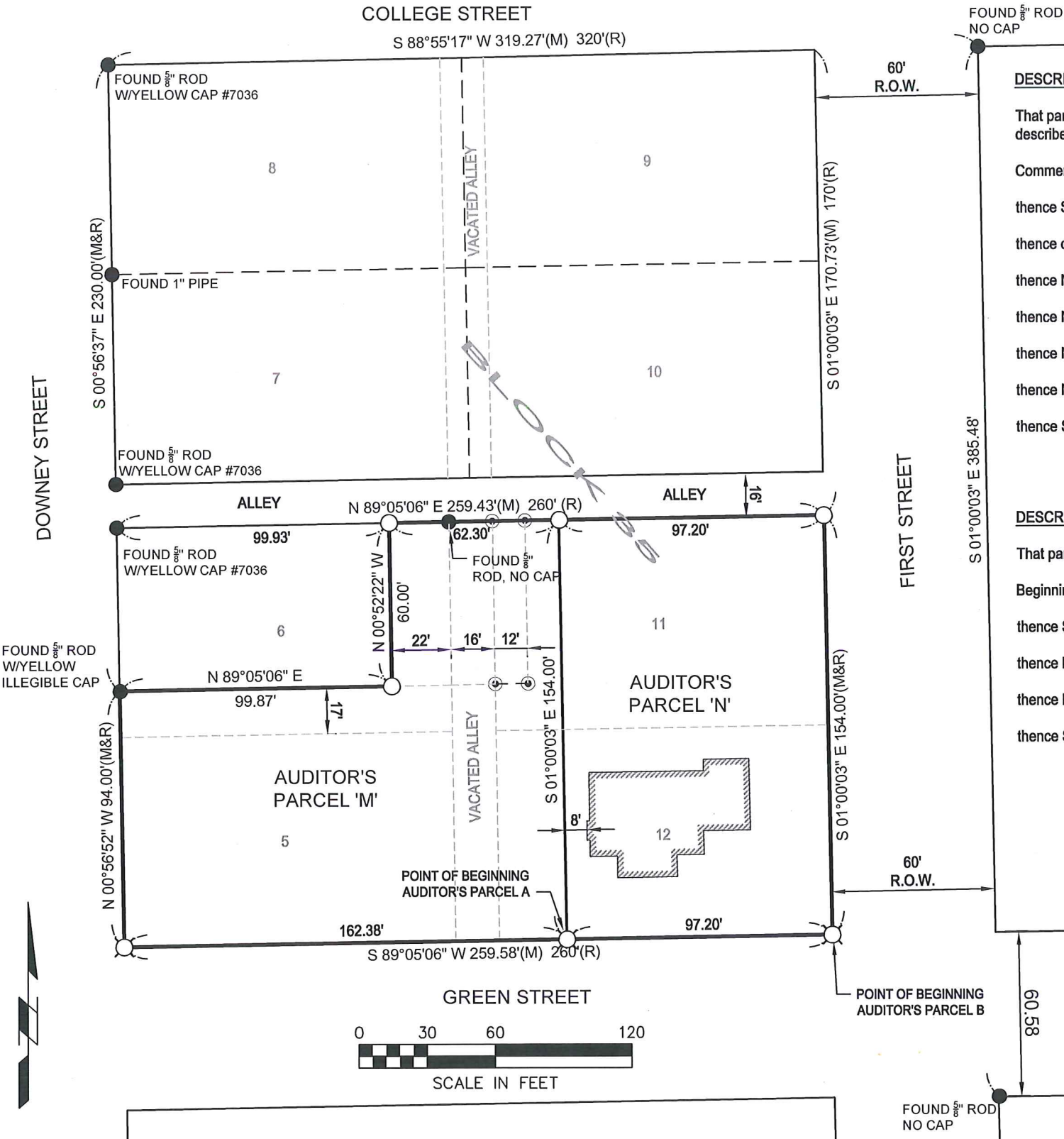
Document 2016 709 Pages 1
Date 3/16/2016 Time 2:26:21PM
Rec Amt \$7.00

PLAT OF SURVEY
AUDITOR'S PARCEL 'M' & 'N'

A PART OF BLOCK 35, TOWN OF CAMERON NOW WEST BRANCH
LOCATED IN THE SW 1/4 SECTION 5, TOWNSHIP 79 NORTH, RANGE 4 WEST OF THE 5TH P.M.
WEST BRANCH, CEDAR COUNTY, IOWA

DESIGNATED
by
CEDAR COUNTY AUDITOR
PARCEL M + N
DATE 3-16-16
INITIAL JC

THIS SPACE RESERVED FOR RECORDER'S USE



DESCRIPTION - AUDITOR'S PARCEL 'M'

That part of Lots 5, 6, 11, 12 and a portion of the vacated alley all in Block 35 of the Town of Cameron now West Branch, Cedar County, Iowa being more particularly described as follows:

Commencing as a point of reference at the Southeast corner of said Lot 12;
thence South 89°05'06" West 97.20 feet along the North right-of-way line of Green Street (assumed bearing for this description only) to the point of beginning;
thence continuing South 89°05'06" West 162.38 feet along said North right-of-way line to a point of intersection with the East line of Downey Street;
thence North 0°56'52" West 94.00 feet along the East right-of-way line of Downey Street to the Northwest corner of the South 17 feet of said Lot 6;
thence North 89°05'06" East 99.87 feet along the North line of the South 17 feet of said Lot 6;
thence North 0°52'22" West 60.00 feet along the West line of the East 22 feet of said Lot 6 to a point of intersection with the South right-of-way line of a alley;
thence North 89°05'06" East 62.30 feet along said South right-of-way line;
thence South 1°00'03" East 154.00 feet to the point of beginning and containing 0.44 acre more or less.

DESCRIPTION - AUDITOR'S PARCEL 'N'

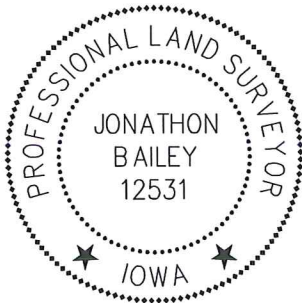
That part of Lots 11 & 12 of Block 35 of the Town of Cameron now West Branch, Cedar County, Iowa being more particularly described as follows:
Beginning at the Southeast corner of said Lot 12;
thence South 89°05'06" West 97.20 feet along the North right-of-way line of Green Street (assumed bearing for this description only);
thence North 1°00'03" East 154.00 feet to a point of intersection with the South right-of-way line of a alley;
thence North 89°05'06" East 97.20 feet along said South right-of-way line to a point of intersection with the West right-of-way line of First Street;
thence South 1°00'03" East 154.00 feet along said West right-of-way line to the point of beginning and containing 0.34 acre more or less.

ONLY THESE COPIES OF THIS DOCUMENT SIGNED AND DATED IN CONTRASTING INK COLOR ARE
TO BE CONSIDERED CERTIFIED OFFICIAL COPIES PER IOWA ADMINISTRATION CODE 193C-6.1(5)

PROPRIETOR:
THE FIRST UNITED METHODIST
CHURCH OF WEST BRANCH

SURVEY REQUESTED BY:
THE CITY OF WEST BRANCH

SURVEY PREPARED BY:
SHIVE-HATTERY, INC.
2839 NORTHGATE DR.
IOWA CITY, IA 52245
(319) 354-3040



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS
PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED
BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT
I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF
THE STATE OF IOWA.

SIGNATURE: [Signature]
NAME: JONATHON BAILEY
DATE: 3/16/16 LICENSE NUMBER: 12531
MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2016
PAGES, SHEETS OR DIVISIONS COVERED BY THIS SEAL: B1.1

SHIVE-HATTERY
ARCHITECTURE + ENGINEERING
Iowa | Illinois | Indiana | Missouri
http://www.shive-hattery.com

PLAT OF SURVEY - AUDITOR'S PARCEL 'M' & 'N'
A PART OF BLOCK 35, TOWN OF CAMERON NOW WEST BRANCH
WEST BRANCH, CEDAR COUNTY, IOWA

PROJECT NO.
114263-0

SHEET NO.
B1.1

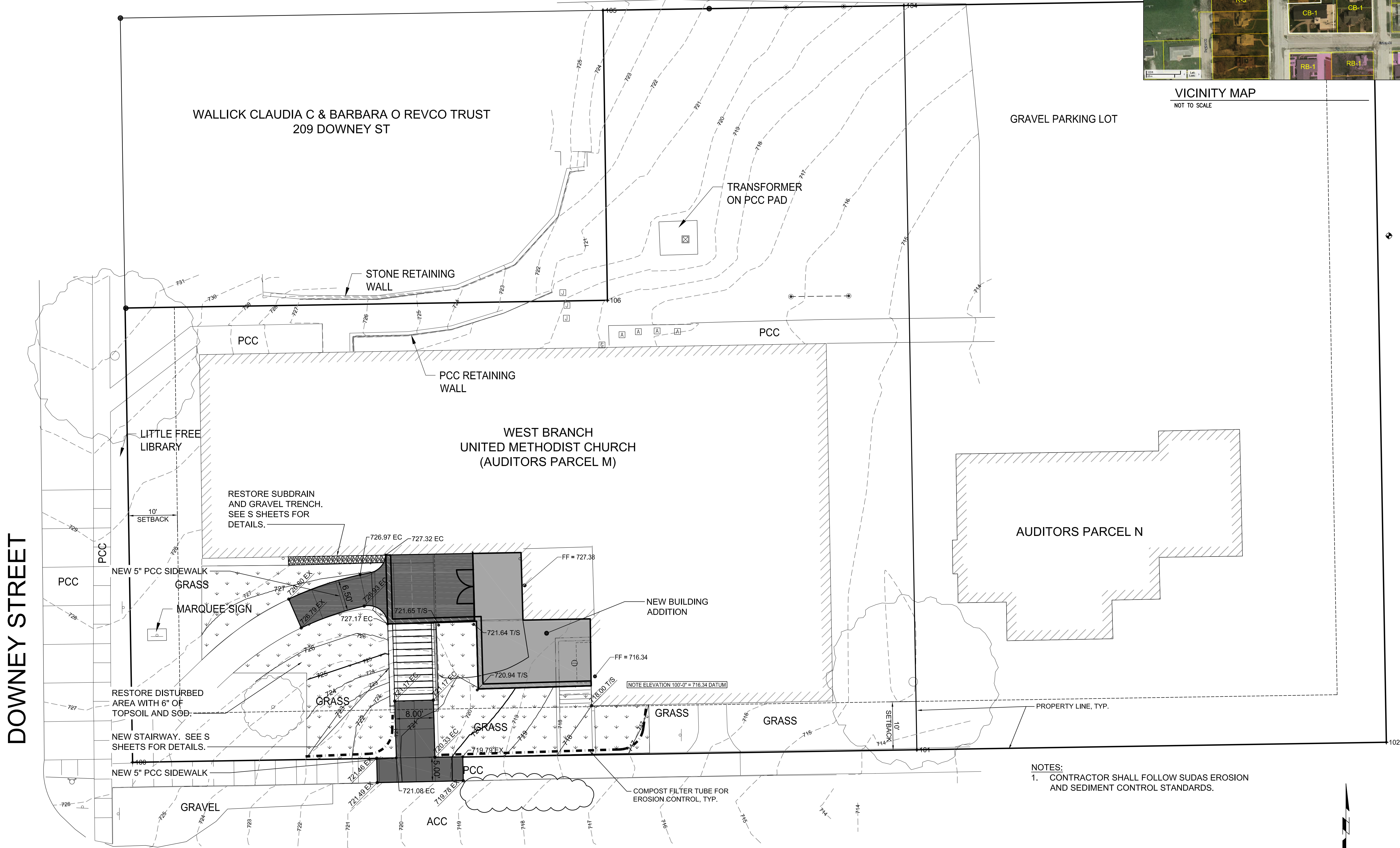
mimuhle | P:\Projects\IC1142630\Deliverables\Drawings\site plan application.dwg | 3/16/2016 8:00 PM

E
D
C
B
A

DOWNNEY STREET

N 1ST STREET

GREEN STREET



- NOTES:
- CONTRACTOR SHALL FOLLOW SUDAS EROSION AND SEDIMENT CONTROL STANDARDS.

DESCRIPTION - AUDITOR'S PARCEL M

That part of Lots 5, 6, 11, 12 and the vacated alley of Block 35 of the Town of Cameron now West Branch, Cedar County, Iowa being more particularly described as follows:

Commencing as a point of reference at the Southeast corner of said Lot 12;

thence South 89°05'06" West 97.20 feet along the North right-of-way line of Green Street (assumed bearing for this description only) to the point of beginning;

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thence North 0°52'22" West 60.00 feet along the West line of the East 22 feet of said Lot 6 to a point of intersection with the South right-of-way line of an alley;

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DESCRIPTION - AUDITOR'S PARCEL N

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thence North 1°00'03" East 154.00 feet to a point of intersection with the South right-of-way line of an alley;

thence North 89°05'06" East 97.20 feet along said South right-of-way line to a point of intersection with the West right-of-way line of First Street;

thence South 1°00'03" East 154.00 feet along said West right-of-way line to the point of beginning and containing 0.34 acre more or less.



VICINITY MAP
NOT TO SCALE

SHIVEHATTERY
ARCHITECTURE+ENGINEERING

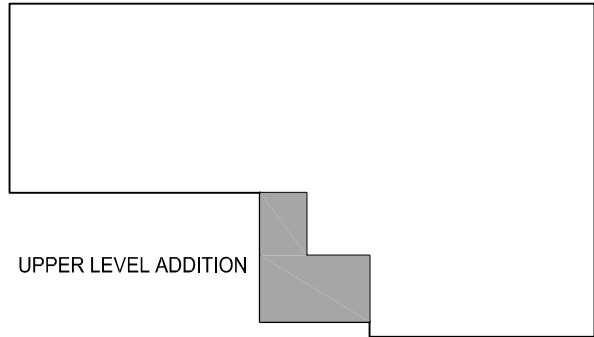
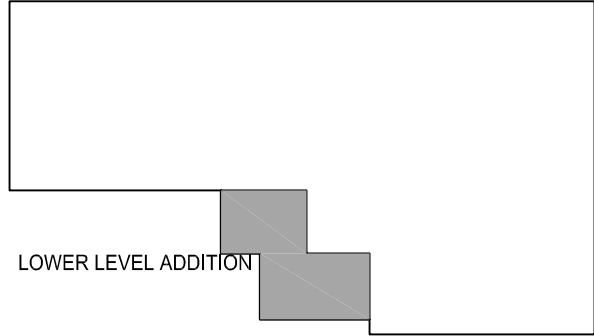
2834 Northgate Drive, | Iowa City, Iowa 52245
319.354.3040 | fax: 319.354.6921 | shive-hattery.com

Iowa | Illinois | Indiana | Missouri

Illinois Firm Number: 184-000214

WEST BRANCH
UNITED METHODIST CHURCH
ACCESSIBILITY IMPROVEMENT

203 North Downey Street, P.O. Box 750,
West Branch, IA 52358



KEY PLAN

DRAWN	MLM
APPROVED	MLM
ISSUED FOR	SITE PLAN SUBMITTAL
DATE	March 14, 2016
FIELD BOOK	

PROJECT NO.: 1142630

SITE PLAN

C1

RESOLUTION NO. 1402

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS

BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the City Clerk is hereby authorized to transfer the budgeted funds in the amount of \$91,696.30 from the TIF Debt Service Fund (125) into the Parkside Drive Improvements Capital Project Fund (302); and

Passed and approved this 21st day of March, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$750,000

(GENERAL OBLIGATION)

The City Council of the City of West Branch, Iowa (the “City”), will meet on March 21, 2016, at the City Council Chambers, 110 N. Poplar Street, West Branch, Iowa, at 7:00 o’clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$750,000 for the purpose of settling the judgment (the “Judgment”) lodged against the City in the *Acciona Windpower North America, LLC v. City of West Branch* litigation. The City will initially use its authority to enter into the Loan Agreement to secure a letter of credit in connection with the legal appeal of the Judgment.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of West Branch, Iowa.

Matt Muckler
City Clerk

MINUTES FOR HEARING ON A LOAN
AGREEMENT AND AUTHORIZE
LETTER OF CREDIT REIMBURSEMENT
AGREEMENT

439235-9

West Branch, Iowa

March 21, 2016

The City Council of the City of West Branch, Iowa, met on March 21, 2016, at 7:00 p.m., at the City Council Chamber, 110 N. Poplar Street, West Branch, Iowa. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Loan Agreement in a principal amount not to exceed \$750,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. 1436

Resolution taking additional action with respect to a General Obligation Loan Agreement and authorizing a Letter of Credit Reimbursement Agreement

WHEREAS, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to vest itself with authority to enter into a Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$750,000 for the purpose of settling the judgment (the “Judgment”) lodged against the City in the *Acciona Windpower North America, LLC v. City of West Branch* litigation, and pursuant to law and duly published notice of the proposed action has held a hearing thereon on March 21, 2016; and

WHEREAS, the City will initially use its vested authority to secure a letter of credit arrangement in connection with the legal appeal of the Judgment; and

WHEREAS, Community State Bank, West Branch, Iowa (the “Bank”) has agreed to issue an Irrevocable Standby Letter of Credit (the “Letter of Credit”) in favor of the City; and

WHEREAS, a Letter of Credit Reimbursement Agreement (the “Reimbursement Agreement”) has been prepared to set forth the mutual understanding between the City and the Bank with respect to the Letter of Credit and it is now necessary for the City Council to take additional action with respect to the Loan Agreement and to give approval to the Reimbursement Agreement; and

NOW, THEREFORE, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa. The City hereby covenants that it shall treat any and all obligations to reimburse the Bank that may arise under the Reimbursement Agreement as “general obligations” of the City. The City further covenants to use its authority to enter into the Loan Agreement and borrow funds for the prompt and full satisfaction of any such reimbursement obligations to the Bank as may arise.

Section 2. The Reimbursement Agreement in substantially the form as has been presented to and considered by this City Council and containing substantially the same terms and provisions set forth therein, is hereby approved, and the Mayor and City Clerk are hereby authorized and directed to make such changes thereto as they, with the advice of bond counsel, deem necessary and to execute and deliver the Reimbursement Agreement and to execute any and all other documents and do any and all things deemed necessary in order to accomplish the purposes of this resolution. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 21, 2016.

Mayor

Attest:

City Clerk

• • • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA

COUNTIES OF CEDAR AND JOHNSON

SS:

CITY OF WEST BRANCH

I, the undersigned, City Clerk of the City of West Branch, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the public hearing on the City Council's intention of entering into a Loan Agreement in the future and authorizing a Letter of Credit Reimbursement Agreement in connection therewith.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

March 17, 2016

Matt Muckler
City Administrator/City Hall
West Branch, Iowa
Via Email

Re: Letter of Credit
Our File No. 439235-9

Dear Matt:

We have prepared and attach proceedings to be used at the March 21st City Council meeting reflecting the public hearing on a General Obligation Loan Agreement and providing for the adoption of the resolution authorizing a Letter of Credit and Reimbursement Agreement.

The proceedings attached include the following items:

1. Minutes of the meeting covering the public hearing, followed by the resolution taking additional action in connection with the Loan Agreement. This resolution sets forth the City Council's determination to enter into the Loan Agreement in the future, and its adoption constitutes the "additional action" required by the Iowa Code. In addition, the Resolution authorizes the City to enter into a Letter of Credit Reimbursement Agreement with Community State Bank.

2. Attestation Certificate attesting to the validity of the transcript.

On March 21st the City Council should meet as scheduled, hold the hearing on its intention to enter into the Loan Agreement and adopt the attached resolution. The minutes as drafted assume that no objections will be filed or made.

As soon as these proceedings are completed, please return one fully executed copy of all of the completed pages in these proceedings.

If you have any questions, please contact Rebecca Donaldson or me.

Best regards,

John P. Danos

Attachments

cc: Maggie Burger
Bill Miller
Kevin Olson

NOTICE OF PUBLIC HEARING **AMENDMENT OF CURRENT CITY BUDGET**

The City Council of West Branch in CEDAR & JOHNSON County, Iowa
will meet at the City Council Chambers, 110 N. Poplar Street, West Branch, IA
at 7:00 p.m. on 3/21/2016
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,543,534		1,543,534
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	1,543,534	0	1,543,534
Delinquent Property Taxes	4	0		0
TIF Revenues	5	150,000		150,000
Other City Taxes	6	196,453		196,453
Licenses & Permits	7	62,000		62,000
Use of Money and Property	8	4,900		4,900
Intergovernmental	9	542,304		542,304
Charges for Services	10	993,504		993,504
Special Assessments	11	0		0
Miscellaneous	12	52,100		52,100
Other Financing Sources	13	1,494,815	-639,815	855,000
Transfers In	14	0	639,815	639,815
Total Revenues and Other Sources	15	5,039,610	0	5,039,610
Expenditures & Other Financing Uses				
Public Safety	16	799,916		799,916
Public Works	17	532,186	23,954	556,140
Health and Social Services	18	0		0
Culture and Recreation	19	815,613	0	815,613
Community and Economic Development	20	59,973	25,000	84,973
General Government	21	301,047	100,000	401,047
Debt Service	22	436,253		436,253
Capital Projects	23	840,000	0	840,000
Total Government Activities Expenditures	24	3,784,988	148,954	3,933,942
Business Type / Enterprises	25	847,830		847,830
Total Gov Activities & Business Expenditures	26	4,632,818	148,954	4,781,772
Transfers Out	27	639,815		639,815
Total Expenditures/Transfers Out	28	5,272,633	148,954	5,421,587
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-233,023	-148,954	-381,977
Beginning Fund Balance July 1	30	1,841,087		1,841,087
Ending Fund Balance June 30	31	1,608,064	-148,954	1,459,110

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Additional expenditures: Public Works = tree trimming and maintenance of vehicles, Comm & Economic Development = Engineering services for Casey's Project, General Government = legal services.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

RESOLUTION NO. 1437

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR
ENDING JUNE 30, 2016

FY16 Budget Amendment – See State Form

PASSED, APPROVED, AND ADOPTED this 21st day of March, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/City Clerk

16-142

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2016 - AMENDMENT #2

To the Auditor of CEDAR & JOHNSON County, Iowa:
The City Council of West Branch in said County/Counties met on 3/21/2016
at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to
publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against
the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave
final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any.
thereupon, the following resolution was introduced.

RESOLUTION No. 1437

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2016

(AS AMENDED LAST ON November 2, 2015.)

Be it Resolved by the Council of the City of West Branch

Section 1. Following notice published March 10, 2016

and the public hearing held, 3/21/2016 the current budget (as previously amended) is amended as set out
herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,543,534	0	1,543,534
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,543,534	0	1,543,534
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	150,000	0	150,000
Other City Taxes	6	196,453	0	196,453
Licenses & Permits	7	62,000	0	62,000
Use of Money and Property	8	4,900	0	4,900
Intergovernmental	9	542,304	0	542,304
Charges for Services	10	993,504	0	993,504
Special Assessments	11	0	0	0
Miscellaneous	12	52,100	0	52,100
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Culture and Recreation	19	815,613	0	815,613
Community and Economic Development	20	59,973	25,000	84,973
General Government	21	301,047	100,000	401,047
Debt Service	22	436,253	0	436,253
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Beginning Fund Balance July 1	30	1,841,087	0	1,841,087
Ending Fund Balance June 30	31	1,608,064	-148,954	1,459,110

Passed this 21st day of March
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

RESOLUTION NO. 1438

ORDERING NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF 4th STREET RECONSTRUCTION FOR THE CITY OF WEST BRANCH, IOWA, AND THE TAKING OF BIDS THEREFOR

WHEREAS, the City Council intends to complete the 4th Street Reconstruction Project as part of the City of West Branch, Iowa Capital Improvements Plan.

NOW, THEREFORE, It Is Resolved by the Council of the City of West Branch, Iowa, that the City Clerk is hereby directed to give notice in substantially the following form:

NOTICE OF HEARING AND LETTING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF 4th STREET RECONSTRUCTION FOR THE CITY OF WEST BRANCH, IOWA, AND THE TAKING OF BIDS THEREFOR

Notice is hereby given that the City Council of West Branch, Iowa will meet in the Council Chambers at the City Library, 110 North Poplar Street, West Branch, Iowa, on the 4th day of April, 2016 at 7:00 p.m. at which time a hearing will be held and said Council proposes to adopt plans, specifications, form of contract and estimate of cost for the construction of the 4th Street Reconstruction and work incidental thereto for said City.

Sealed proposals will be received by the City Clerk of the City of West Branch, Iowa, at City Hall, 110 North Poplar Street, West Branch, Iowa, until 2:00 p.m. on the 31st day of March, 2016, for the construction of 4th Street Reconstruction as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be acted upon by said City at the April 4th City Council Meeting or at such later time and place as then may be fixed.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

4th STREET RECONSTRUCTION

Reconstruct 4th Street from approximately 300 feet north of Orange Street to the north approximately 1,100 feet. The existing street is sealcoat and the reconstructed street will be 7-inch PCC, 31 feet wide with curb intakes and storm sewer. Includes all labor, equipment, and materials necessary for approximately 1,550 square yards of pavement removal, 3,853 square yards of 7-inch PCC pavement, 527 square yards of 4-inch PCC sidewalk, HMA driveway, 1,125 linear feet of storm sewer, curb intakes, excavation, traffic control, seeding, and associated work, including cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of West Branch, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications and form of contract or to the estimate cost of said improvements made by any interested party.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the City, and any alternations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

The bid security should be made payable to the CITY OF WEST BRANCH, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes.

NHL-1

368169

Notice of Hearing and Letting

The City Council reserves the right to reject any or all bids and to waive informalities or technicalities in any bid and to accept the bid which it deems to be in the best interest of the City. The Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the date of Hearing and Letting.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the City Council.

The work under the contract shall commence within ten (10) days after date set forth in written Notice to Proceed. All work shall be completed, subject to any extensions of time which may be granted by the City Council, by October 28, 2016.

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive calendar day will be assessed for each day that work shall remain uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

Payment to the Contractor for said improvements will be made in cash derived from the proceeds of the issuance and sale of such bonds and/or from such cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Estimates will be prepared on the last day of each month by the Contractor, subject to the approval of the Engineer, who will certify to the City for payment each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Council, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa, as amended. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The City will issue a sales tax exemption certificate applicable for all materials purchased for the project. Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from TECHNIGRAPHICS, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240. Contact Jill Chambers at 319-354-5950 or email jillc@rapidsrepro.com. A refundable deposit of \$30 is required. Please make checks to Veenstra & Kimm, Inc. Mail said deposit checks to Technigraphics, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240, Attn: Jill Chambers. Upon receiving deposit check, plans and specifications will be mailed out. When plans and specifications are returned in good condition within 14 days of the award date of the project, deposit checks will be returned.

This notice is given by order of the Council of the City of WEST BRANCH, Iowa.

CITY OF WEST BRANCH, IOWA

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator

NHL-2

368169

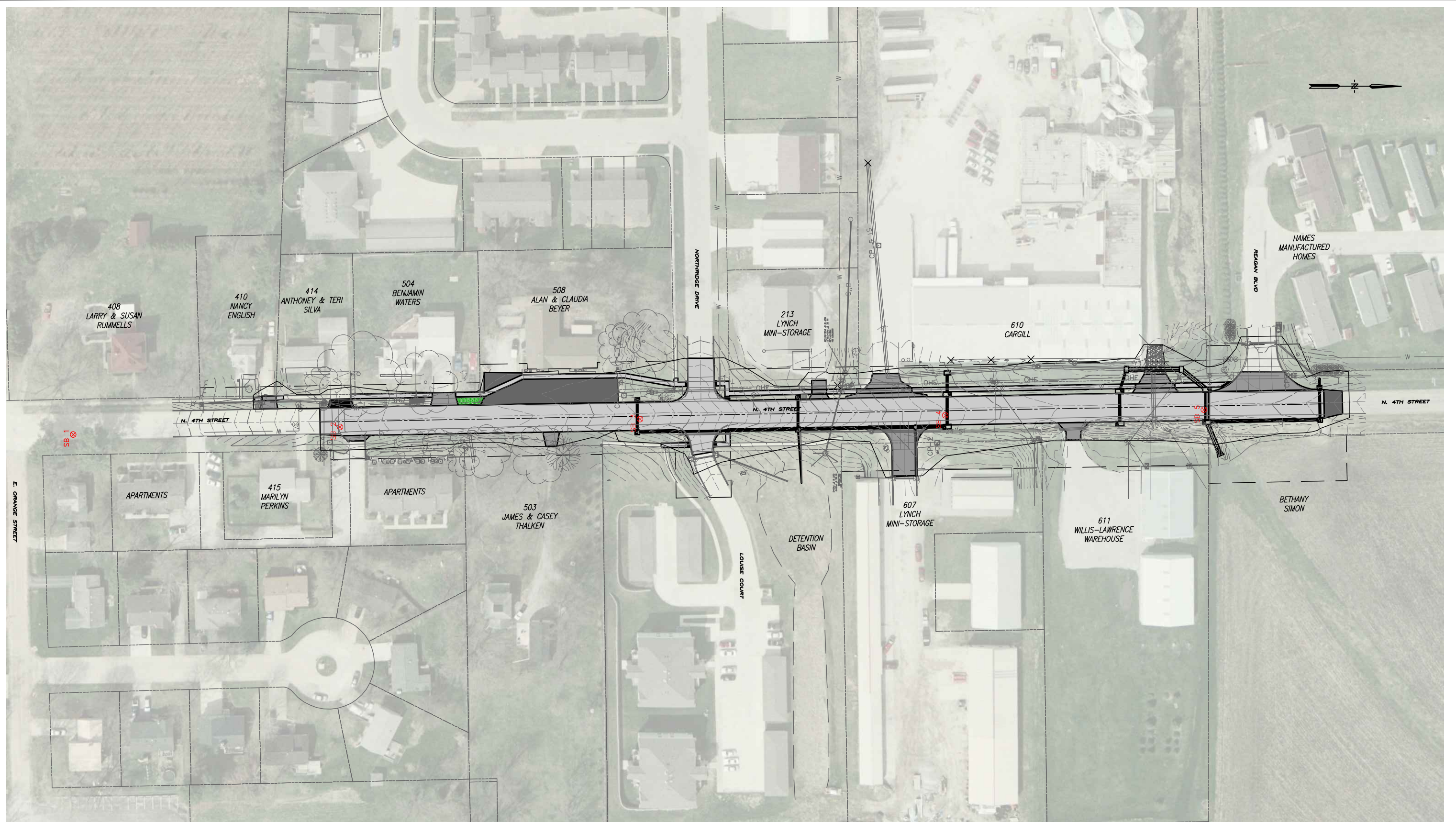
* * * * *

Passed and approved this 21st day of March, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk



VEENSTRA & KIMM, INC.

4th Street Reconstruction
City of West Branch
FIGURE 1



March 14, 2016

PROJECT INFORMATION SHEET

4th STREET RECONSTRUCTION WEST BRANCH, IOWA

OWNER: City of West Branch, Iowa.

PROPOSALS RECEIVED: Until 2:00 p.m., 31st day of March, 2016, by the City Clerk of the City of West Branch, Iowa, at City Hall, 110 North Poplar Street, West Branch, Iowa.

DESCRIPTION OF PROJECT:

The nature and extent of the improvements are as follows:

4th STREET RECONSTRUCTION

Reconstruct 4th Street from approximately 300 feet north of Orange Street to the north approximately 1,100 feet. The existing street is sealcoat and the reconstructed street will be 7-inch PCC, 31 feet wide with curb intakes and storm sewer. Includes all labor, equipment, and materials necessary for approximately 1,550 square yards of pavement removal, 3,853 square yards of 7-inch PCC pavement, 527 square yards of 4-inch PCC sidewalk, HMA driveway, 1,125 linear feet of storm sewer, curb intakes, excavation, traffic control, seeding, and associated work, including cleanup.

BID SECURITY: Certified check, cashier's check, certified share draft or bid bond in the amount of five percent (5%) of the bid. Bidders will use the bid bond form included in the specifications.

COMPLETION DATE: Work will commence within ten (10) calendar days after the date set forth within written Notice to Proceed and shall be completed by October 28, 2016.

~ 2 ~

ENGINEER: VEENSTRA & KIMM, INC., 860 22nd Avenue, Suite 4,
Coralville, Iowa 52241.

PLAN AVAILABILITY: Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies may be obtained from TECHNIGRAPHICS, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240. Contact Jill Chambers at 319-354-5950 or email jillc@rapidsrepro.com.

REFUNDABLE DEPOSIT: A refundable deposit of \$30 is required. Please make checks to ***Veenstra & Kimm, Inc.*** Mail said deposit checks to Technigraphics, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240, Attn: Jill Chambers. Upon receiving deposit check, plans and specifications will be mailed out. When plans and specifications are returned in good condition within 14 days of the award date of the project, deposit checks will be returned.

DIRECT QUESTIONS

TO: Leland Belding, 319-466-1000

ALL PLANS AND SPECIFICATIONS ARE SENT BY UNITED PARCEL SERVICE. THEREFORE, **PLEASE INCLUDE YOUR STREET ADDRESS WHEN REQUESTING PLANS AND SPECIFICATIONS.** UNITED PARCEL SERVICE WILL NOT DELIVER TO P.O. BOX NUMBERS.

ALSO, PLEASE INCLUDE YOUR TELEPHONE NUMBER AND FAX NUMBER WHEN REQUESTING PLANS AND SPECIFICATIONS.

Opinion of Cost for 4th Street Reconstruction						
West Branch, Iowa						
3/3/2016						
					TOTAL PROJECT	
No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
1	2101-0850002	CLEAR+GRUBB	UNIT	\$50.00	10	\$500.00
2	2102-2710070	EXCAVATION, CL 10, RDWY+BORROW	CY	\$10.00	1722	\$17,220.00
3	2102-2710080	EXCAVATION, CL 10, UNSUIT/UNSTABLE MAT'L	CY	\$30.00	3091	\$92,730.00
4	2102-2712070	EXCAVATION, CL 13, RDWY+BORROW	CY	\$30.00	565	\$16,950.00
5	2105-8425015	TOPSOIL, STRIP, SALVAGE+SPREAD	CY	\$15.00	700	\$10,500.00
6	2113-0001000	SUBGRADE STABIL MAT'L	SY	\$55.50	239	\$13,264.50
7	2113-0001100	SUBGRADE STABIL MAT'L, POLYMER GRID	SY	\$9.00	239	\$2,151.00
8	2115-0100000	MODIFIED SUBBASE	CY	\$35.00	1116	\$39,060.00
9	2213-7100400	RELOCATION OF MAIL BOX	EACH	\$100.00	13	\$1,300.00
10	2301-1033070	STD/S-F PCC PAV'T, CL C CL 3, 7"	SY	\$35.00	3853	\$134,855.00
11	2303-0000100	HMA COMMERCIAL MIX (INCL ASPH BINDER)	TON	\$75.00	480	\$36,000.00
12	2312-8260051	GRANULAR SURF ON RD, CL A CR STONE	TON	\$50.00	280	\$14,000.00
13	2401-6745650	RMVL OF EXIST STRUCT	LS	\$500.00	4	\$2,000.00
14	2416-0100015	APRON, CONC, 15"	EACH	\$1,000.00	2	\$2,000.00
15	2416-0100018	APRON, CONC, 18"	EACH	\$1,500.00	2	\$3,000.00
16	2416-0100042	APRON, CONC, 42"	EACH	\$1,800.00	1	\$1,800.00
17	2431-0000100	MODULAR BLOCK RETAIN WALL	SF	\$30.00	50	\$1,500.00
18	2435-0130148	MANHOLE, SAN SWR, SW-301, 48"	EACH	\$4,000.00	2	\$8,000.00
19	2435-0140148	MANHOLE, STORM SWR, SW-401, 48"	EACH	\$4,000.00	1	\$4,000.00
20	2435-0140302	MANHOLE, STORM SWR, SW-403, WELL ONLY	EACH	\$4,000.00	1	\$4,000.00
21	2435-0140304	MANHOLE, STORM SWR, SW-403, TOP ONLY	EACH	\$1,500.00	1	\$1,500.00
22	2435-0140400	MANHOLE, STORM SWR, SW-404	EACH	\$8,500.00	2	\$17,000.00
23	2435-0250800	INTAKE, SW-508	EACH	\$4,000.00	6	\$24,000.00
24	2435-0251000	INTAKE, SW-510	EACH	\$4,000.00	8	\$32,000.00
25	2435-0251224	INTAKE, SW-512, 24"	EACH	\$2,000.00	1	\$2,000.00
26	2435-0251300	INTAKE, SW-513	EACH	\$4,000.00	1	\$4,000.00
27	2435-0700020	CONNECTION TO EXIST INTAKE	EACH	\$500.00	1	\$500.00
28	2502-8212036	SUBDRAIN, LONGITUDINAL, (SHLD) 6"	LF	\$10.00	1470	\$14,700.00
29	2502-8221303	SUBDRAIN OUTLET, DR-303	EACH	\$300.00	2	\$600.00
30	2503-0112008	STORM SWR GRAVITY MAIN, TRENCHED,PVC,8"	LF	\$35.00	58	\$2,030.00
31	2503-0114212	STORM SWR G-MAIN,TRENCHED, RCP 2000D,12"	LF	\$40.00	130	\$5,200.00
32	2503-0114215	STORM SWR G-MAIN,TRENCHED, RCP 2000D,15"	LF	\$40.00	346	\$13,840.00
33	2503-0114218	STORM SWR G-MAIN,TRENCHED, RCP 2000D,18"	LF	\$45.00	421	\$18,945.00
34	2503-0114242	STORM SWR G-MAIN,TRENCHED, RCP 2000D,42"	LF	\$55.00	170	\$9,350.00
35	2503-0200036	RMV STORM SWR PIPE LE 36"	LF	\$8.00	484	\$3,872.00
36	2503-0200136	RMV STORM SWR PIPE GT 36"	LF	\$18.50	88	\$1,628.00
37	2504-0114008	SAN SWR G-MAIN, TRENCHED, PVC, 8"	LF	\$50.00	195	\$9,750.00
38	2510-6745850	RMVL OF PAV'T	SY	\$7.00	1550	\$10,850.00
39	2511-6745900	RMVL OF SIDEWALK	SY	\$10.00	52	\$520.00
40	2511-7526004	SIDEWALK, PCC, 4"	SY	\$25.00	527	\$13,175.00
41	2511-7528101	DETECTABLE WARNING	SF	\$30.00	80	\$2,400.00
42	2515-2475006	DRIVEWAY, PCC, 6"	SY	\$30.00	232	\$6,960.00
43	2515-2475007	DRIVEWAY, PCC, 7"	SY	\$35.00	1051	\$36,785.00
44	2524-6765010	RMV+REINSTALL SIGN	EACH	\$100.00	6	\$600.00
45	2526-8285000	CONSTRUCTION SURVEY	LS	\$10,000.00	1	\$10,000.00
46	2528-8445110	TRAFFIC CONTROL	LS	\$2,000.00	1	\$2,000.00
47	2533-4980005	MOBILIZATION	LS	\$25,000.00	1	\$25,000.00
48	2554-0114008	WATER MAIN, TRENCHED, PVC, 8"	LF	\$35.00	75	\$2,625.00
49	2554-0202200	FITTINGS BY COUNT, DI, MECHANICAL JOINT	EACH	\$125.00	12	\$1,500.00
50	2554-0212020	VALVE BOX EXTENSION	EACH	\$200.00	2	\$400.00
51	2554-0210201	FIRE HYDRANT ASSEMBLY, WM-201	EACH	\$5,500.00	3	\$16,500.00
52	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	\$2,000.00	1	\$2,000.00
53	2601-2640350	SPECIAL DITCH CONTROL,WOOD EXCELSIOR MAT	SQ	\$25.00	30	\$750.00
54	2602-0000020	SILT FENCE	LF	\$2.00	911	\$1,822.00
55	2602-0000071	RMVL OF SILT FENCE/SILT FENC-DITCH CHECK	LF	\$1.00	911	\$911.00
56	2602-0000101	MAINT OF SILT FENC/SILT FENC-DITCH CHECK	LF	\$1.00	911	\$911.00
57	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	\$500.00	1	\$500.00
		Subtotal				\$701,954.50
		Contingency	10%			\$70,195.45
		Construction Total				\$772,149.95

RESOLUTION NO. 1439

RESOLUTION APPROVING ADVERTISING WITH IHEART MEDIA IN THE AMOUNT OF \$5,390.

WHEREAS, the City of West Branch is interested in promoting the Housing Incentive Program, the Summer Concert Series, and Hoover's Hometown Days; and

WHEREAS, the City of West Branch, IA would like to have a remote broadcast with AM 800 KXIC for Hoover's Hometown Days, which would include an iHeart personality and four live 60-second cut-ins during the event; and

WHEREAS, the remote broadcast package would include twenty additional promotional announcements on the three days prior to the event, as well as web advertising; and

WHEREAS, the remote broadcast package was presented to the City of West Branch at a cost of \$1,000.00; and

WHEREAS, the City of West Branch would also like to advertise Hoover's Hometown Day 2016 with KKSX 95.7 Kiss Country and KKRQ 100.7 the Fox in the month preceding the event in the amount of \$2,390.00; and

WHEREAS, the City of West Branch would also like to promote Hoover's Hometown Days 2016 on AM 800 KXIC, as well other events in West Branch between April and September, including the 100th Anniversary of the National Park Service, the Summer Concert Series and the Housing Incentive Program; and

WHEREAS, iHeart Media has proposed a package for two radio advertisements for each Chicago Cub broadcast on KXIC between April and September for a cost of \$2,000, with any October games being free; and

WHEREAS, it is now necessary to approve said proposals.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned advertising proposals with iHeart Media in the amount of \$5,390.00 are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

Passed and approved this 21st day of March, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

The City of West Branch

- **2016**
- **We will honor rates and everything you received in 2015**
- **Remote (2 Hours) Aug 6th 9:30A - 11:30A \$1,000**
- ***Jay Capron MCing parade FREE**
- ***Multiple Live KXIC Guest visits FREE**
- **Cubs 6 month KXIC Season (Two :30 commercials per game) \$2,000 *Oct. games FREE**
- **KKRQ 100.7 THE FOX July (:30) (84 commercials) \$1,200**
- **KKSY 96.5 KISS COUNTRY July (:30) (96 commercials) \$799**
- **KKRQ 100.7 THE FOX Aug (:15) (31 commercials) \$391**
- **Grand Total (same as 2015) \$5,390**
***Added Value**



INTRODUCTION TO RIVER RESTORATION

Monday, March 28, 5:30 PM
Lime Creek Nature Center
Mason City

Thursday, March 31, 3:00 PM
West Branch City Hall
West Branch

Thursday, April 7, 5:30 PM
UNI BCS Building
Cedar Falls

Iowa Rivers Revival and the Cedar River Watershed Coalition are teaming up to present a series of introductory workshops about natural river restoration benefits and practices. Landowners, farmers, policymakers, city staffers, conservationists, educators, and the public are invited to attend the free, 1.5 hour-long workshops. Presentations will provide an overview of river restoration techniques and benefits, as well as highlight current river restoration efforts in the Cedar River Watershed.

Natural river restoration can be an affordable and practical solution for addressing streambank erosion issues across Iowa. Eroding streambanks can mean the loss of crop buffer areas, productive farmland, and local infrastructure. In addition, streambank erosion is a major contributor to sediment and nutrients in our water. Understanding river dynamics can lead to much more cost-effective, fish and wildlife friendly solutions to these problems. River restoration also enhances aquatic ecosystems and improves river recreation, fishing, and hunting – boosting local economies and providing public health and quality of life.

Registration: There is no fee to participate, but advanced registration is recommended due to limited space. **Please RSVP** by clicking [here](#) or by emailing info@iowarivers.org.



Stream restoration project on Dry Run Creek on the University of Northern Iowa campus, incorporating sloped banks, bank "hides" for fish habitat, and native prairie. The creek withstood the massive rains and floods of 2008, among other high flows. Photos courtesy of Josh Balk.

Jenn Dreier, Assistant Director
Iowa Rivers Revival, P.O. Box 72, Des Moines, IA 50301
Phone: (515) 724-4093 Email: jdreier@iowarivers.org
www.iowarivers.org

Mary Beth Stevenson, Iowa-Cedar River Basin Coordinator
Iowa DNR, 323 Stanley Hydraulics Laboratory, Iowa City, IA 52242
Phone: (319) 325-8593 Email: MaryBeth.Stevenson@dnr.iowa.gov
www.iahr.uiowa.edu/cedarriverwatershed