

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Work Session**

**February 25, 2016  
7:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council Work Session meeting to order at 7:08 p.m. Roll call: Mayor Roger Laughlin was present. Council members: Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson were present. Jordan Ellyson was absent. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Gordon Edgar, Parks & Recreation Director Melissa Russell, Public Works Director Matt Goodale and Library Director Nick Shimmin.

Mr. Jeff Schott, Institute of Public Affairs, University of Iowa - Council Effectiveness and Teamwork Training

Jeff Schott reviewed the questionnaires completed by the Mayor, Council members and City staff. The six areas of effectiveness that were reviewed were: Acting Strategically, Making Decisions, Teamwork, Connecting to Community, Exercising Authority and Council Improvement. Mr. Schott felt the Council was far ahead of most communities in all areas. He did suggest a "new council member orientation program" be considered in the future. Mayor Pro Tem Miller felt that getting Council packets to the members sooner would be of great benefit.

**ADJOURNMENT**

Motion to adjourn meeting by Miller, second by Pierce. Motion carried on a voice vote. City Council Work Session meeting adjourned at 8:42p.m.

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Gordon R. Edgar, Deputy City Clerk