

CITY COUNCIL MEETING AGENDA
Tuesday, February 16, 2016 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve claims.
 - b. Approve destruction of records with Document Destruction & Recycling Services listed on Records Destruction Form per the Record Retention Manual for Iowa Cities.
 - c. Approve Class C Native Wine License with Outdoor Service and Sunday Sales Permit for Elmira Winery, Inc. DBA Brick Arch Winery.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Mark Nolte, President, Iowa City Area Development Group (ICAD) – ICAD Annual Update
 - b. Robyn Hunter – Memorial Gardens Project Update
 - c. Resolution 1418, approving a joint funding agreement with the U.S. Geological Survey for a flood inundation model./Move to action.
 - d. Resolution 1427, adopting the final proposed fiscal year 2016-2017 annual budget and ordering a notice of hearing for March 7, 2016./Move to action.
 - e. Resolution 1428, setting the date for a public hearing on proposal to enter into a General Obligation Loan Agreement./Move to action.
 - f. Resolution 1429, approving two agreements with Rat Pack Events for the 2016 Hoover’s Hometown Days Celebration./Move to action.
 - g. Accept the resignation of Cory Nalan from the Park & Recreation Commission./Move to action.
8. City Staff Reports
 - a. Zoning Administrator Paul Stagg – Slach Commercial Subdivision
 - b. Public Works Director Matt Goodale – Annual Stormwater Utility Update
9. Comments from Mayor and Council Members
10. Adjournment

2/16/2016

AERO RENTAL INC	EQUIPMENT RENTAL	825.00
ALLIANT ENERGY	SERVICES	11,031.37
AMAZON	SUPPLIES	316.28
BAKER & TAYLOR INC.	BOOKS	748.88
BARRON MOTOR SUPPLY	MAINTENANCE SUPPLIES	84.64
BIG COUNTRY SEEDS INC	SNOW MELT	453.25
CEDAR COUNTY RECORDER	RECORDING	7.00
CEDAR RAPIDS PHOTO COPY IN	SERVICES	63.49
CHIEF SUPPLY CORPORATION	UNIFORMS	499.33
COSTCO WHOLESALE	SUPPLIES	48.97
D&R PEST CONTROL	SERVICES	70.00
DEMCO	SUPPLIES	95.95
DEWEYS JACK & JILL	SUPPLIES	55.67
DORSEY & WHITNEY LLP	LEGAL SERVICE	750.00
EBSCO INDUSTRIES, INC	MAGAZINE SUBSCRIPTIONS	698.68
ELECTRIC MOTORS OF IOWA CI	MAINTENANCE SUPPLIES	167.43
EMERGENCY SERVICES MARKETI	SERVICES	29.85
FUTURE LINE TRUCK EQUIPMEN	SNOW PLOW, DUMP BOX, INSTALLATION	25,109.53
GOERDT, TERENCE J	SERVICES	350.00
HAWKINS INC	CHEMICALS	1,364.27
HOSPERS & BROTHER PRINTERS	OFFICE SUPPLIES	132.90
IOWA ASSN. MUN. UTILITIES	DUES	597.47
IOWA RURAL WATER ASSOC.	DUES	275.00
IOWA STATE UNIVERSITY, TRE	BOOKS	75.50
JOHNSON COUNTY MUTUAL AID	DUES	95.00
KUNDE OUTDOOR EQUIPMENT	SUPPLIES	371.96
KUSICK, MIKE	MILEAGE	15.00
LIBERTY COMMUNICATIONS	SERVICES	1,218.46
LINN COUNTY R.E.C.	SERVICES	138.00
LYNCH'S EXCAVATING INC	SERVICES	13,016.60
MENARDS	SUPPLIES	491.39
MIDWEST JANITORIAL SERVICE	SERVICES	843.42
MIDWEST WIRELESS LLC	CAMERAS	465.00
NORTH EAST IOWA REGIONAL L	DUES	20.00
OASIS ELECTRIC LLC	SERVICES	191.28
OVERDRIVE INC	BOOKS	586.18
PEDEN, SHANELLE M	SERVICES	75.00
QC ANALYTICAL SERVICES LLC	TESTING	730.00
QUALITY ENGRAVED SIGNS	SIGNS	114.87
QUILL CORP	SUPPLIES	329.82
RICKERTSEN, LISA	CONSULTING SERVICES	450.00
SHIMMIN, NICK	SUPPLIES	21.36
STATE HYGIENIC LAB	TESTING	190.00
SUPPLYWORKS	MAINTENANCE SUPPLIES	95.08
TREAT AMERICA	MEALS	1,288.70
UNIFORM DEN INC.	UNIFORMS	553.01

US BANK EQUIPMENT FINANCE	COPIER LEASE	300.80
USA BLUE BOOK	SUPPLIES	173.61
VERIZON WIRELESS	SERVICES	785.62
WALMART COMMUNITY/GEMB	SUPPLIES	296.98
WEST BRANCH FIREFIGHTERS	TRAINING	280.00
WESTRUM LEAK DETECTION INC	SERVICES	500.00
WEX BANK	FUEL	775.68
TOTALS		68,263.28
PAYROLL		2/12/2016 36,471.18
PAID BETWEEN MEETINGS		
KINGDOM GRAPHICS	SERVICES	648.00
UPS	SERVICES	230.35
TOTAL		878.35
GRAND TOTAL EXPENDITURES		105,612.81
FUND TOTALS		
001 GENERAL FUND		38,623.08
022 CIVIC CENTER		5003.91
031 LIBRARY		4,754.51
110 ROAD USE TAX		2,397.75
112 TRUST AND AGENCY		4,597.65
600 WATER FUND		24,880.49
610 SEWER FUND		25,355.42
GRAND TOTAL		105,612.81

**City of West Branch
RECORDS DESTRUCTION FORM**

Page 1 of 1

CAUTION: A state record may not be destroyed if any litigation, claim, negotiation, audit, open records request, administrative review, or other action involving the record is initiated before the expiration of the retention period. The record must be retained until completion of the action and the resolution of all issues that arise from it, or until the expiration of the retention period, whichever is later. Any record subject to federal audit must be retained until the expiration of the audit period or the period specified in the City of West Branch Records Retention manual, whichever is later.

Departmental Destruction		<input checked="" type="checkbox"/> I certify that these OFFICIAL RECORD COPIES are past the retention period specified by the Records Retention Schedule and that all audit and administrative requirements have been satisfied. <input checked="" type="checkbox"/> I certify that no HOLD has been placed on these OFFICIAL RECORDS due to any litigation, claim, negotiation, audit, or open records requests and all administrative requirements have been satisfied. Date approved by City Council:
Date of Records Destruction:		
Department Name: Administration – City Office		
Destruction Method:		
Shredding _____ Discard _____ Outside Vendor <u> X </u> Document Destruction & Recycling Services		
Destruction Certificate: 112049		

Description of Records The contents of each box should be listed separately	Inclusive Dates	Retention Period	Record Type
Utility Billing Stubs	January 2010- January 2011	5 years	P. Administrative/Legal
Utility Billing Records	January 2010- January 2011	5 years	P. Administrative/Legal
General Ledger Journals – FY05-06, Budget Revenue, Budget Expenditure, Cashed Checks, Claims Payable, Check Printing	FY05-06	10 years	P. Financial Records

INSTRUCTIONS FOR FILLING OUT THE RECORDS DESTRUCTION FORM

1. Fill in the department name and date.
2. Locate a description of your records in the Records Retention Schedule and record.
3. Enter the description of the records in the “Description of Records” column.
4. Fill in the “Inclusive Dates” of the records. Please include month and year.
5. Fill in the “Retention Period” listed for the records in the Records Retention Schedule.
6. Fill in the “Record Type” of the records (for example, P= Paper, E=Electronic, etc.). The completed *original* Records Destruction form must be maintained as a permanent record at the City Office.

RESOLUTION NO. 1161

A RESOLUTION APPROVING THE CONSTRUCTION OF MEMORIAL GARDEN IN THE WEST BRANCH CEMETERY

WHEREAS, the City is interested in making the West Branch Municipal Cemetery a quiet, beautiful place for the deceased where a sense of repose will be obtained by dignified landscape effects on a well maintained lawn; and

WHEREAS, Robyn Hunter and the members of the Hunter Family have approached the City Council with a proposal to create the Memorial Garden in the southeast section of the West Branch Municipal Cemetery adjacent to the Honor Circle; and

WHEREAS, plans for the Memorial Garden have been prepared by Iowa City Landscaping and Garden Center and reviewed by the City Council and the West Branch Chauncey Butler American Legion Post 514; and

WHEREAS, Phase One of the project includes concrete work and landscaping, estimated at \$32,000; and

WHEREAS, Phase Two will include the construction of a gazebo and Phase Three includes landscaping at the entrance of the Memorial Garden; and

WHEREAS, Robyn Hunter will be leading a community-wide fundraising effort which will fund the entire cost of the Memorial Garden; and

WHEREAS, completion of the Memorial Garden will enhance the West Branch Cemetery and provide opportunities for families to place memorials for their loved ones.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council approves the construction of Phase One of the Memorial Garden in the West Branch Cemetery after \$32,000 in donations for Memorial Gardens has been received into the City of West Branch General Fund and future phases as funding becomes available.

Passed and approved this 18th day of November, 2013.



Mark Worrell, Mayor

ATTEST:



Matt Muckler, City Administrator/Clerk

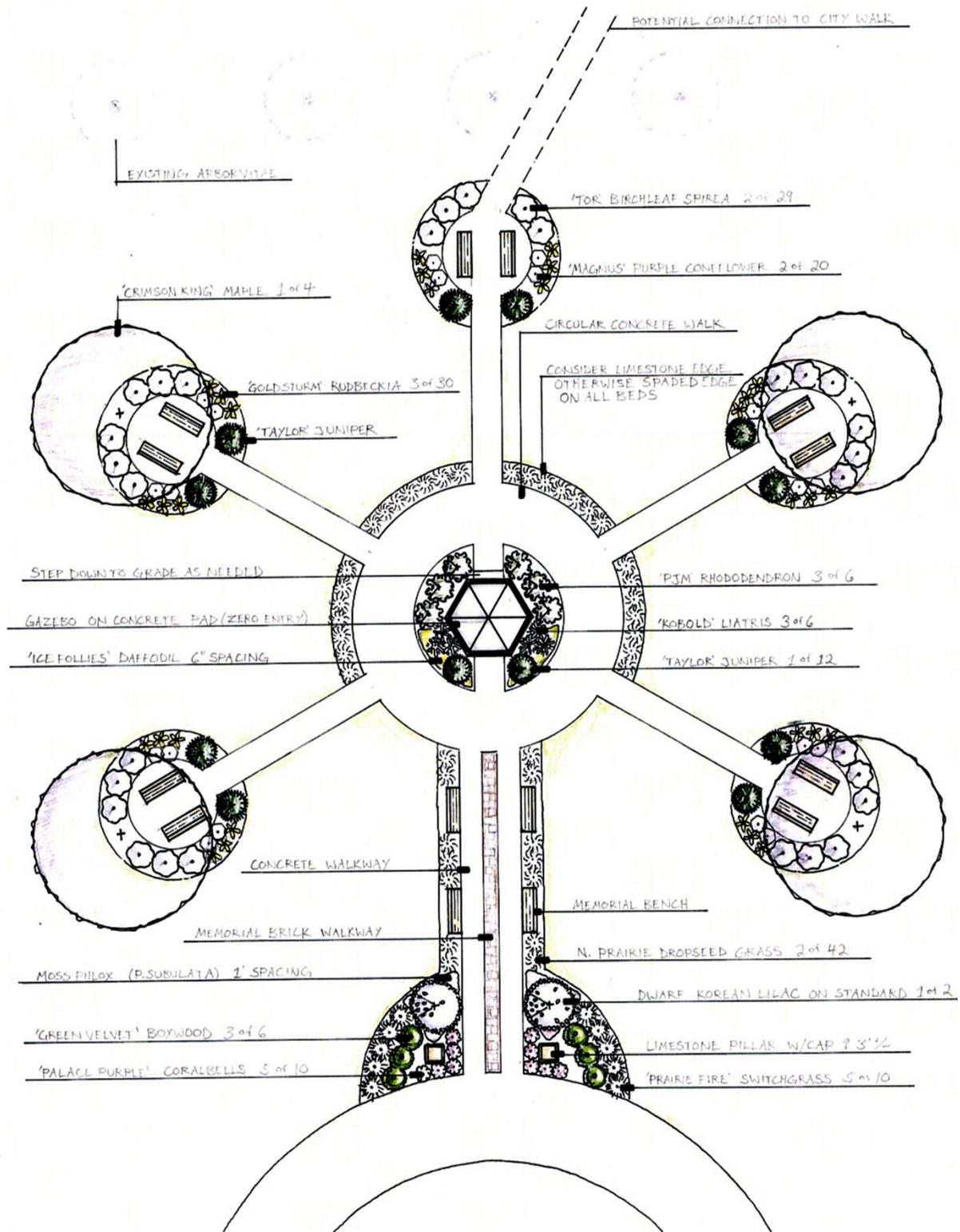


LANDSCAPE PLAN

GARDEN CENTER | 720 Highway 1 West | Iowa City, IA 52242 | ph: (319) 337-4951 | fax: (319) 337-4374 | www.iowacitylandscaping.com
 INSTALLATION & DESIGN | 4660 Harbort Horner Hwy. | Iowa City, IA 52248 | ph: (319) 486-3623 | fax: (319) 486-3623

MEMORIAL GARDEN
 WEST BRANCH CEMETERY
 DATE: 7/9/2013 SCALE: 1" = 8'
 DRAWN BY: JOSHUA GUSTAFSON

This drawing is the property of Iowa City Landscaping. Any use or duplication of this drawing without our written consent is prohibited.



RESOLUTION NO. 1418

RESOLUTION APPROVING A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGIC SURVEY FOR A FLOOD INUNDATION MODEL.

WHEREAS, the USGS Iowa Water Science Center has installed streamgages and raingages in the Wapsinonoc Creek watershed per a previous joint funding agreement for stormwater monitoring; and

WHEREAS, the streamgages and raingages provide real-time information, allowing city officials and residents to view current levels in the creek and rainfall data at multiple locations to be better prepared for the possibility of flooding; and

WHEREAS, these gages were intended to provide data that can be used for future flood inundation modeling; and

WHEREAS, these monitoring locations would then assist city officials in implementing flood mitigation practices; and

WHEREAS, a set of scenarios will be defined by the City of West Branch along with future National Park Service flood mitigation plans to evaluate best management practices to mitigate future flooding of West Branch; and

WHEREAS, a joint funding agreement to develop a flood inundation model has been provided to the City of West Branch by the USGS Iowa Water Science Center; and

WHEREAS, the City of West Branch would pay \$43,980 for the services under this agreement; and

WHEREAS, it is now necessary to approve said agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned joint funding agreement between the City of West Branch and the United States Geologic Survey (USGS) Iowa Water Science Center for development of a flood inundation model is hereby approved. Further, the Mayor is directed to execute the agreement on behalf of the City.

Passed and approved this 16th day of February, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk



United States Department of the Interior

U. S. GEOLOGICAL SURVEY

Iowa Water Science Center
400 South Clinton St. Rm. 269
Iowa City, Iowa 52240

January 22, 2016

Matt Muckler
City Administrator
City of West Branch
PO Box 218 110 N. Poplar St
West Branch, IA 52358

Dear Mr. Muckler;

Enclosed are two original copies of our Joint Funding Agreement for calendar year 2016 & 2017. This agreement is for the development and testing of a flood inundation model (HEC-RAS) to provide a hydrologic/hydraulic assessment of the West Branch of Wapsinoc Creek watershed.

If this is acceptable, please sign both originals; return one signed original in the enclosed self-addressed envelope and retain the other for your records.

As per Federal regulations, work cannot be continued or started until we receive the signed agreement. Results of all work performed under this agreement will be available to the City of West Branch and the U.S. Geological Survey for scientific analysis and publication. Work performed with funds from this agreement will be conducted on a fixed-cost basis. The City of West Branch will be billed annually for their portion of this agreement in January 2016.

We appreciate your consideration of our cooperative program. If you have any questions about the work performed under this agreement, please contact Greg Nalley at 319-358-3630. Questions regarding the agreement's terms, billing period or other administrative concerns may be addressed to our Administrative Officer, Jeff Henningfield, at 319-358-3650.

A handwritten signature in black ink, appearing to read "Kevin Richards".

Kevin Richards
Director
USGS Iowa Water Science Center

Enclosures

**U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR WATER RESOURCES INVESTIGATIONS**

Customer No: 600004586
Agreement No: 16MWWIA00000033
Project No: NP009NR
TIN #: 42-6005357

Fixed Cost Agreement Yes No

This agreement is entered into as of the **1st day of February 2016** by the U.S. Geological Survey, U.S. Department of the Interior, party of the first part, and the **City of West Branch, Iowa**, party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation the **development and testing of a flood inundation model (HEC-RAS) to provide a hydrologic/hydraulic assessment of the West Branch of Wapsinonoc Creek watershed**, hereinafter called the program. The USGS legal authority is 43 USC 36C; 43 USC 50; and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) includes In-Kind Services in the amount of \$ 0.00.

- (a) **\$ 29,320.00** by the party of the first part during the period **February 1, 2016 to September 30, 2017**
FY16: \$0 FY17: \$29,320
- (b) **\$ 43,980.00** by the party of the second part during the period **February 1, 2016 to September 30, 2017**
FY16: \$19,980 FY17: \$24,000

(c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0
Description of the USGS regional/national program: N/A

(d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.

(e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to ensure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties.

9. USGS will issue billings utilizing Department of the Interior Bill for Collection (Form DI-1040). Billing documents are to be rendered **annually** in August 2016 and 2017. Payments of bills are due within 60 days after the billing date. If not paid by the due date, interest will be charged at the current Treasury rate for each 30 day period, or portion thereof, that the payment is delayed beyond the due date. (31 USC 3717; Comptroller General File B-212222, August 23, 1983.)

USGS Point of Contact
 Name: Greg Nalley
 Address: 400 South Clinton St. Rm 269
Iowa City, IA 52240
 Phone: 319-358-3630
 Email: gmnalley@usgs.gov
 By: [Signature] Date: 1/22/16
 Name: Kevin Richards
 Title: Center Director
 By: [Signature] Date: 1-22-16
 Name: Dan Christiansen
 Title: Supervisory Hydrologist

Customer Point of Contact
 Name: Matt Muckler - City Administrator
 Address: City of West Branch
PO Box 218 110 N. Poplar St
 Phone: 319-643-5888
 Email: matt@westbranchiowa.org
 By: _____ Date: _____
 Name: Roger Laughlin
 Title: Mayor
 By: _____ Date: _____
 Name: _____
 Title: _____

RESOLUTION NO. 1427

A RESOLUTION ADOPTING THE FINAL PROPOSED FISCAL YEAR 2016-2017 ANNUAL BUDGET AND ORDERING A NOTICE OF HEARING FOR MARCH 7, 2016.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST BRANCH, IOWA:

The final proposed fiscal year 2016-2017 annual budget as set forth in the budget summary and certification of taxes and in the detailed budget in support thereof showing revenue estimates and appropriation expenditures and allocations to programs for said fiscal year is adopted and a public hearing is set for March 7, 2016.

Passed and approved the 16th day of February 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

CHECK CITY VALUATIONS
 Taxable Valuations By Class By Levy Authority
 100% Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of West Branch

		(A) Commercial - Non-TIF	(B) Commerical - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1	Taxable	46,681,352	5,124,839	12,490,722	0
2	100% Assessed	52,437,595	5,124,839	13,878,580	0

	REPLACEMENT \$	FILLS TO:
3	General Fund \$66,276	REVENUES, LINE 18, COL (C)
4	Special Fund \$12,631	REVENUES, LINE 18, COL (D)
5	Debt Fund \$11,065	REVENUES, LINE 18, COL (F)
6	Capital Reserve Fund \$0	REVENUES, LINE 18, COL (G)

* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below. Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

		(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	18						

Fund Balance Worksheet for City of

West Branch

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
(1)										
*Annual Report FY 2015										
Beginning Fund Balance July 1 (pg 5, line 134) *	1	1,044,995	246,735	207,611	34,039	0	156,030	1,689,410	428,686	2,118,096
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	1,775,405	612,485	214	469,761	88,183	2,527	2,948,575	792,681	3,741,256
Actual Expenditures Except End Bal (pg 12, line 259) *	3	1,991,240	555,272	95,690	468,291	6,798	0	3,117,291	901,192	4,018,483
Ending Fund Balance June 30 (pg 12, line 261) *	4	829,160	303,948	112,135	35,509	81,385	158,557	1,520,694	320,175	1,840,869
(2)										
** Re-Estimated FY 2016										
Beginning Fund Balance	5	829,160	303,948	112,135	35,509	81,385	158,557	1,520,694	320,175	1,840,869
Re-Est Revenues	6	1,844,856	686,705	150,000	437,865	855,000	2,000	3,976,426	984,319	4,960,745
Re-Est Expenditures	7	1,970,892	691,307	91,697	436,253	540,000	0	3,730,149	989,319	4,719,468
Ending Fund Balance	8	703,124	299,346	170,438	37,121	396,385	160,557	1,766,971	315,175	2,082,146
(3)										
** Budget FY 2017										
Beginning Fund Balance	9	703,124	299,346	170,438	37,121	396,385	160,557	1,766,971	315,175	2,082,146
Revenues	10	1,828,341	700,201	150,000	418,550	0	2,000	3,099,092	1,023,013	4,122,105
Expenditures	11	1,718,092	514,319	187,387	407,485	396,385	0	3,223,668	1,183,013	4,406,681
Ending Fund Balance	12	813,373	485,228	133,051	48,186	0	162,557	1,642,395	155,175	1,797,570

* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

2015

** The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF _____ **West Branch**

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1 Portion of General Fund Levy Used for Emerg. Mgmt. Comm.	<input style="width: 100px; height: 20px;" type="text"/>	0
2 <u>Support of a Local Emerg.Mgmt.Comm.</u>	8,500	8,413
3 TOTAL FOR FISCAL YEAR 2017	8,500	8,413

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2016 (J)	ACTUAL 2015 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	335,680	83,948						419,628	317,186
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	292,637	2,335						294,972	515,227
Ambulance	6								0	0
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	2,500							2,500	3,565
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	630,817	86,283	0			0		717,100	835,978
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	172,192	251,994						424,186	509,207
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	40,000							40,000	34,938
Traffic Control and Safety	15								0	0
Snow Removal	16								0	0
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19								0	0
Garbage (if not Enterprise)	20	63,000							63,000	65,518
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	275,192	251,994	0			0		527,186	609,663
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0			0		0	0
CULTURE & RECREATION										
Library Services	31	188,870	31,618						220,488	206,105
Museum, Band and Theater	32								0	0
Parks	33								0	0
Recreation	34	110,417	95,936						206,353	141,921
Cemetery	35	102,062	22,798						124,860	106,619
Community Center, Zoo, & Marina	36	17,312							17,312	18,240
Other Culture and Recreation	37	111,000	5,600						116,600	89,107
TOTAL (lines 31 - 37)	38	529,661	155,952	0			0		685,613	561,992

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

		RE-ESTIMATED Fiscal Year Ending 2016						Fiscal Years		
GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL
(A)	(B)	(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2016	2015
			(D)	REVENUES	(F)	(G)			(J)	(K)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	0
Economic Development	40	34,973							34,973	139,089
Housing and Urban Renewal	41								0	0
Planning & Zoning	42	25,000							25,000	18,926
Other Com & Econ Development	43								0	0
	44									
TOTAL (lines 39 - 44)	45	59,973	0	0			0		59,973	158,015
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	11,250	798						12,048	10,884
Clerk, Treasurer, & Finance Adm.	47	144,376	13,139						157,515	83,441
Elections	48								0	0
Legal Services & City Attorney	49	240,000							240,000	85,734
City Hall & General Buildings	50								0	51,838
Tort Liability	51								0	0
Other General Government	52								0	0
TOTAL (lines 46 - 52)	53	395,626	13,937	0			0		409,563	231,897
DEBT SERVICE	54				436,253				436,253	468,291
Gov Capital Projects	55					540,000			540,000	6,798
TIF Capital Projects	56								0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		540,000	0		540,000	6,798
TOTAL Governmental Activities Expenditures <i>(lines 11+22+30+38+44+52+53+54)</i>	58	1,891,269	508,166	0	436,253	540,000	0		3,375,688	2,872,634
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							438,459	438,459	386,108
Sewer Utility	60							254,371	254,371	303,245
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68							85,000	85,000	19,666
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70								0	65,475
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73							777,830	777,830	774,494
TOTAL ALL EXPENDITURES (lines 58+74)	74	1,891,269	508,166	0	436,253	540,000	0	777,830	4,153,518	3,647,128
Regular Transfers Out	75	79,623	183,141					211,489	474,253	275,665
Internal TIF Loan Transfers Out	76			91,697					91,697	95,690
Total ALL Transfers Out	77	79,623	183,141	91,697	0	0	0	211,489	565,950	371,355
Total Expenditures and Other Fin Uses (lines 73+74)	78	1,970,892	691,307	91,697	436,253	540,000	0	989,319	4,719,468	4,018,483
Ending Fund Balance June 30	79	703,124	299,346	170,438	37,121	396,385	160,557	315,175	2,082,146	1,840,869

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2016	ACTUAL 2015
Taxes Levied on Property	1	1,088,466	216,785		238,283				1,543,534	1,537,121
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,088,466	216,785		238,283	0			1,543,534	1,537,121
Delinquent Property Taxes	4								0	0
TIF Revenues	5			150,000					150,000	214
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	11,672	2,328		2,453				16,453	0
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	24,172
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11								0	0
Other Local Option Taxes	12		175,000						175,000	173,221
Subtotal - Other City Taxes (lines 6 thru 12)	13	11,672	177,328		2,453	0			191,453	197,393
Licenses & Permits	14	62,000							62,000	30,720
Use of Money & Property	15	4,900							4,900	5,645
Intergovernmental:										
Federal Grants & Reimbursements	16	6,000							6,000	6,000
Road Use Taxes	17		280,000						280,000	241,447
Other State Grants & Reimbursements	18	63,136	12,592		13,266				88,994	114,266
Local Grants & Reimbursements	19	167,310							167,310	124,577
Subtotal - Intergovernmental (lines 16 thru 19)	20	236,446	292,592	0	13,266	0		0	542,304	486,290
Charges for Fees & Service:										
Water Utility	21							494,410	494,410	434,255
Sewer Utility	22							329,896	329,896	307,783
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	45,675							45,675	45,653
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							45,000	45,000	35,427
Other Fees & Charges for Service	33	78,523							78,523	126,975
Subtotal - Charges for Service (lines 21 thru 33)	34	124,198	0		0	0	0	869,306	993,504	950,093
Special Assessments	35								0	0
Miscellaneous	36	45,100					2,000	5,000	52,100	162,425
Other Financing Sources:										
Regular Operating Transfers In	37	180,377			183,863			110,013	474,253	275,665
Internal TIF Loan Transfers In	38	91,697							91,697	95,690
Subtotal ALL Operating Transfers In	39	272,074	0	0	183,863	0	0	110,013	565,950	371,355
Proceeds of Debt (Excluding TIF Internal Borrowing)	40					855,000			855,000	0
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	272,074	0	0	183,863	855,000	0	110,013	1,420,950	371,355
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	1,844,856	686,705	150,000	437,865	855,000	2,000	984,319	4,960,745	3,741,256
Beginning Fund Balance July 1	44	829,160	303,948	112,135	35,509	81,385	158,557	320,175	1,840,869	2,118,096
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	2,674,016	990,653	262,135	473,374	936,385	160,557	1,304,494	6,801,614	5,859,352

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	345,885	82,815						428,700	419,628	317,186
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	268,026	2,745						270,771	294,972	515,227
Ambulance	6								0	0	0
Building Inspections	7								0	0	0
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	2,500							2,500	2,500	3,565
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	616,411	85,560				0		701,971	717,100	835,978
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	86,622	301,764						388,386	424,186	509,207
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	40,000							40,000	40,000	34,938
Traffic Control and Safety	15								0	0	0
Snow Removal	16								0	0	0
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20	65,000							65,000	63,000	65,518
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	191,622	301,764				0		493,386	527,186	609,663
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	225,370	31,445						256,815	220,488	206,105
Museum, Band and Theater	32								0	0	0
Parks	33								0	0	0
Recreation	34	95,149	15,388						110,537	206,353	141,921
Cemetery	35	110,949	23,914						134,863	124,860	106,619
Community Center, Zoo, & Marina	36	17,000							17,000	17,312	18,240
Other Culture and Recreation	37	119,846	5,504						125,350	116,600	89,107
TOTAL (lines 31 - 37)	38	568,314	76,251				0		644,565	685,613	561,992

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
COMMUNITY & ECONOMIC DEVELOPMENT												
Community Beautification	39									0	0	0
Economic Development	40		31,973							31,973	34,973	139,089
Housing and Urban Renewal	41									0	0	0
Planning & Zoning	42		25,000							25,000	25,000	18,926
Other Com & Econ Development	43									0	0	0
TOTAL (lines 39 - 44)	45		56,973	0	0			0		56,973	59,973	158,015
GENERAL GOVERNMENT												
Mayor, Council, & City Manager	46		18,750	2,487						21,237	12,048	10,884
Clerk, Treasurer, & Finance Adm.	47		139,538	13,504						153,042	157,515	83,441
Elections	48									0	0	0
Legal Services & City Attorney	49		81,484							81,484	240,000	85,734
City Hall & General Buildings	50									0	0	51,838
Tort Liability	51									0	0	0
Other General Government	52									0	0	0
TOTAL (lines 46 - 52)	53		239,772	15,991	0			0		255,763	409,563	231,897
DEBT SERVICE	54					407,485				407,485	436,253	468,291
Gov Capital Projects	55						396,385			396,385	540,000	6,798
TIF Capital Projects	56									0	0	0
TOTAL CAPITAL PROJECTS	57		0	0	0		396,385	0		396,385	540,000	6,798
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58		1,673,092	479,566	0	407,485	396,385	0		2,956,528	3,375,688	2,872,634
BUSINESS TYPE ACTIVITIES												
Proprietary: Enterprise & Budgeted ISF												
Water Utility	59								491,722	491,722	438,459	386,108
Sewer Utility	60								373,475	373,475	254,371	303,245
Electric Utility	61								0	0	0	0
Gas Utility	62								0	0	0	0
Airport	63								0	0	0	0
Landfill/Garbage	64								0	0	0	0
Transit	65								0	0	0	0
Cable TV, Internet & Telephone	66								0	0	0	0
Housing Authority	67								0	0	0	0
Storm Water Utility	68								90,000	90,000	85,000	19,666
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0	0	0
Enterprise DEBT SERVICE	70								0	0	0	65,475
Enterprise CAPITAL PROJECTS	71								0	0	0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73								955,197	955,197	777,830	774,494
TOTAL ALL EXPENDITURES (lines 58+74)	74		1,673,092	479,566	0	407,485	396,385	0	955,197	3,911,725	4,153,518	3,647,128
Regular Transfers Out	75		45,000	34,753						227,816	307,569	275,665
Internal TIF Loan / Repayment Transfers Out	76				187,387					187,387	91,697	95,690
Total ALL Transfers Out	77		45,000	34,753	187,387	0	0	0	227,816	494,956	565,950	371,355
Total Expenditures & Fund Transfers Out (lines 75+76)	78		1,718,092	514,319	187,387	407,485	396,385	0	1,183,013	4,406,681	4,719,468	4,018,483
Ending Fund Balance June 30	79		813,373	485,228	133,051	48,186	0	162,557	155,175	1,797,570	2,082,146	1,840,869

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	1,183,494	225,243		205,256	0			1,613,993	1,543,534	1,537,121
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,183,494	225,243		205,256	0			1,613,993	1,543,534	1,537,121
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			150,000					150,000	150,000	214
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	12,216	2,327		2,039	0			16,582	16,453	0
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0	24,172
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11								0	0	0
Other Local Option Taxes	12		180,000						180,000	175,000	173,221
Subtotal - Other City Taxes (lines 6 thru 12)	13	12,216	182,327		2,039	0			196,582	191,453	197,393
Licenses & Permits	14	35,788							35,788	62,000	30,720
Use of Money & Property	15	3,900							3,900	4,900	5,645
Intergovernmental:											
Federal Grants & Reimbursements	16	6,000							6,000	6,000	6,000
Road Use Taxes	17		280,000						280,000	280,000	241,447
Other State Grants & Reimbursements	18	66,276	12,631	0	11,065	0		0	89,972	88,994	114,266
Local Grants & Reimbursements	19	179,285							179,285	167,310	124,577
Subtotal - Intergovernmental (lines 16 thru 19)	20	251,561	292,631	0	11,065	0		0	555,257	542,304	486,290
Charges for Fees & Service:											
Water Utility	21							514,000	514,000	494,410	434,255
Sewer Utility	22							354,000	354,000	329,896	307,783
Electric Utility	23								0	0	0
Gas Utility	24								0	0	0
Parking	25								0	0	0
Airport	26								0	0	0
Landfill/Garbage	27	44,316							44,316	45,675	45,653
Hospital	28								0	0	0
Transit	29								0	0	0
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32							45,000	45,000	45,000	35,427
Other Fees & Charges for Service	33	67,613							67,613	78,523	126,975
Subtotal - Charges for Service (lines 21 thru 33)	34	111,929	0		0	0	0	913,000	1,024,929	993,504	950,093
Special Assessments	35								0	0	0
Miscellaneous	36	44,700					2,000	0	46,700	52,100	162,425
Other Financing Sources:											
Regular Operating Transfers In	37	34,753			162,803			110,013	307,569	474,253	275,665
Internal TIF Loan Transfers In	38	150,000			37,387				187,387	91,697	95,690
Subtotal ALL Operating Transfers In	39	184,753	0	0	200,190	0	0	110,013	494,956	565,950	371,355
Proceeds of Debt (Excluding TIF Internal Borrowing)	40								0	855,000	0
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	184,753	0	0	200,190	0	0	110,013	494,956	1,420,950	371,355
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	1,828,341	700,201	150,000	418,550	0	2,000	1,023,013	4,122,105	4,960,745	3,741,256
Beginning Fund Balance July 1	44	703,124	299,346	170,438	37,121	396,385	160,557	315,175	2,082,146	1,840,869	2,118,096
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	2,531,465	999,547	320,438	455,671	396,385	162,557	1,338,188	6,204,251	6,801,614	5,859,352

CITY OF West Branch
ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2017

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,183,494	225,243		205,256	0			1,613,993	1,543,534	1,537,121
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,183,494	225,243		205,256	0			1,613,993	1,543,534	1,537,121
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			150,000					150,000	150,000	214
Other City Taxes	6	12,216	182,327		2,039	0			196,582	191,453	197,393
Licenses & Permits	7	35,788	0					0	35,788	62,000	30,720
Use of Money and Property	8	3,900	0	0	0	0	0	0	3,900	4,900	5,645
Intergovernmental	9	251,561	292,631	0	11,065	0		0	555,257	542,304	486,290
Charges for Fees & Service	10	111,929	0		0	0	0	913,000	1,024,929	993,504	950,093
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	44,700	0		0	0	2,000	0	46,700	52,100	162,425
Sub-Total Revenues	13	1,643,588	700,201	150,000	218,360	0	2,000	913,000	3,627,149	3,539,795	3,369,901
Other Financing Sources:											
Total Transfers In	14	184,753	0	0	200,190	0	0	110,013	494,956	565,950	371,355
Proceeds of Debt	15	0	0	0	0	0		0	0	855,000	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	1,828,341	700,201	150,000	418,550	0	2,000	1,023,013	4,122,105	4,960,745	3,741,256
Expenditures & Other Financing Uses											
Public Safety	18	616,411	85,560	0			0		701,971	717,100	835,978
Public Works	19	191,622	301,764	0			0		493,386	527,186	609,663
Health and Social Services	20	0	0	0			0		0	0	0
Culture and Recreation	21	568,314	76,251	0			0		644,565	685,613	561,992
Community and Economic Development	22	56,973	0	0			0		56,973	59,973	158,015
General Government	23	239,772	15,991	0			0		255,763	409,563	231,897
Debt Service	24	0	0	0	407,485		0		407,485	436,253	468,291
Capital Projects	25	0	0	0		396,385	0		396,385	540,000	6,798
Total Government Activities Expenditures	26	1,673,092	479,566	0	407,485	396,385	0		2,956,528	3,375,688	2,872,634
Business Type Proprietary: Enterprise & ISF	27							955,197	955,197	777,830	774,494
Total Gov & Bus Type Expenditures	28	1,673,092	479,566	0	407,485	396,385	0	955,197	3,911,725	4,153,518	3,647,128
Total Transfers Out	29	45,000	34,753	187,387	0	0	0	227,816	494,956	565,950	371,355
Total ALL Expenditures/Fund Transfers Out	30	1,718,092	514,319	187,387	407,485	396,385	0	1,183,013	4,406,681	4,719,468	4,018,483
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31 32	110,249	185,882	-37,387	11,065	-396,385	2,000	-160,000	-284,576	241,277	-277,227
Beginning Fund Balance July 1	33	703,124	299,346	170,438	37,121	396,385	160,557	315,175	2,082,146	1,840,869	2,118,096
Ending Fund Balance June 30	34	813,373	485,228	133,051	48,186	0	162,557	155,175	1,797,570	2,082,146	1,840,869

**LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**

City Name: West Branch

Fiscal Year
2017

Project Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2017 (F)	Interest Due FY 2017 +(G)	Bond Reg./Paying Agent Fees Due FY 2017 +(H)	Total Obligation Due FY 2017 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) GO Corp. Purpose and Refunding Bonds, Series 2013	2,730,000	GO	02/19/2013	1081	160,000	40,190	0	200,190	200,190	0
(2) Water Revenue Bonds	943,000	NON - GO	02/20/2007	798	56,238	8,775	0	65,013	65,013	0
(3) GO Property Acquisition Note	400,000	GO	07/22/2013	1130	100,000	10,995	500	111,495	0	111,495
(4) GO Corp. Purpose Bonds, Series 2015	855,000	GO	08/03/2015	1377	80,000	15,300	500	95,800	0	95,800
(5)		NO SELECTION						0		0
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
TOTALS					396,238	75,260	1,000	472,498	265,203	207,295

CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES

(1)

OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS

(2)

ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS

0
0

0
0

0
0

(3)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA

(4)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF A "DEBT TYPE" WAS NOT SELECTED ON THE LT DEBT TAB.

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

City of West Branch, Iowa

The City Council will conduct a public hearing on the proposed Budget at 110 N. Poplar St., West Branch, IA
 on 3/7/2016 at 7:00 p.m.
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
 Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
 City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 12.59382

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

(319) 643-5888
 phone number

Matt Muckler
 City Clerk/Finance Officer's NAME

		Budget FY 2017	Re-estimated FY 2016	Actual FY 2015
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,613,993	1,543,534	1,537,121
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,613,993	1,543,534	1,537,121
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	150,000	150,000	214
Other City Taxes	6	196,582	191,453	197,393
Licenses & Permits	7	35,788	62,000	30,720
Use of Money and Property	8	3,900	4,900	5,645
Intergovernmental	9	555,257	542,304	486,290
Charges for Fees & Service	10	1,024,929	993,504	950,093
Special Assessments	11	0	0	0
Miscellaneous	12	46,700	52,100	162,425
Other Financing Sources	13	0	855,000	0
Transfers In	14	494,956	565,950	371,355
Total Revenues and Other Sources	15	4,122,105	4,960,745	3,741,256
Expenditures & Other Financing Uses				
Public Safety	16	701,971	717,100	835,978
Public Works	17	493,386	527,186	609,663
Health and Social Services	18	0	0	0
Culture and Recreation	19	644,565	685,613	561,992
Community and Economic Development	20	56,973	59,973	158,015
General Government	21	255,763	409,563	231,897
Debt Service	22	407,485	436,253	468,291
Capital Projects	23	396,385	540,000	6,798
Total Government Activities Expenditures	24	2,956,528	3,375,688	2,872,634
Business Type / Enterprises	25	955,197	777,830	774,494
Total ALL Expenditures	26	3,911,725	4,153,518	3,647,128
Transfers Out	27	494,956	565,950	371,355
Total ALL Expenditures/Transfers Out	28	4,406,681	4,719,468	4,018,483
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-284,576	241,277	-277,227
Beginning Fund Balance July 1	30	2,082,146	1,840,869	2,118,096
Ending Fund Balance June 30	31	1,797,570	2,082,146	1,840,869

MINUTES TO SET DATE FOR HEARING
ON A PROPOSAL TO ENTER INTO A
GENERAL OBLIGATION LOAN
AGREEMENT

439235-9

West Branch, Iowa

February 16, 2016

The City Council of the City of West Branch, Iowa, met on February 16, 2016, at 7:00 o'clock p.m., at the City Council Chambers, 110 N. Poplar Street, West Branch, Iowa. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

••••

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

RESOLUTION NO. 1428

Resolution setting the date for a public hearing on proposal to enter into a General Obligation Loan Agreement

WHEREAS, the City of West Branch (the “City”), in Cedar and Johnson Counties, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to vest itself with authority to enter into a Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$750,000 for the purpose of settling the judgment (the “Judgment”) lodged against the City in the *Acciona Windpower North America, LLC v. City of West Branch* litigation, and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, the City will initially use its vested authority to secure a letter of credit arrangement in connection with the legal appeal of the Judgment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of West Branch, Iowa, as follows:

Section 1. The City Council shall meet on March 21, 2016, at the City Council Chambers, 110 N. Poplar Street, West Branch, Iowa, at 7:00 o’clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to authorize the Loan Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 4 and not more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$750,000

(GENERAL OBLIGATION)

The City Council of the City of West Branch, Iowa (the “City”), will meet on March 21, 2016, at the City Council Chambers, 110 N. Poplar Street, West Branch, Iowa, at 7:00 o’clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$750,000 for the purpose of settling the judgment (the “Judgment”) lodged against the City in the *Acciona Windpower North America, LLC v. City of West Branch* litigation. The City will initially use its authority to enter into the Loan Agreement to secure a letter of credit in connection with the legal appeal of the Judgment.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of West Branch, Iowa.

Matt Muckler
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 16, 2016.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTIES OF CEDAR AND JOHNSON SS:
CITY OF WEST BRANCH

I, the undersigned, City Clerk of the City of West Branch, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for a hearing on the City's proposal to take action in connection with a certain General Obligation Loan Agreement, as referred to therein.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

ORGANIZATION CERTIFICATE:

STATE OF IOWA
COUNTIES OF CEDAR AND JOHNSON SS:
CITY OF WEST BRANCH

I, the undersigned City Clerk, do hereby certify that the City of West Branch is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that the City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

- Roger Laughlin, Mayor
- Matt Muckler, City Administrator/City Clerk
- Colton Miller, Council Member/Mayor Pro-Tem
- Jordan Ellyson, Council Member
- Brian Pierce, Council Member
- Tim Shields, Council Member
- Mary Beth Stevenson, Council Member

WITNESS MY HAND this ____ day of _____, 2016.

City Clerk

PUBLICATION CERTIFICATE:

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
COUNTIES OF CEDAR AND JOHNSON SS:
CITY OF WEST BRANCH

I, the undersigned, City Clerk of the City of West Branch, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into a certain Loan Agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached are true and complete copies, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

(Attach here the publisher's original affidavit with a clipping of the notice, as published.)

February 10, 2016

Via Email

Matt Muckler
City Clerk/City Hall
West Branch, Iowa

Re: General Obligation Loan Agreement
Our File No. 439235-9

Dear Matt:

We have prepared and attach proceedings to be used at the February 16th City Council meeting to set March 21st as the date for the hearing on the General Obligation Loan Agreement authorization which will serve to secure the City's obligation on the Letter of Credit we discussed for the judgment appeal.

The documents attached include the following items:

1. Resolution fixing the date, time and place of the meeting at which it is proposed to hold the hearing and take action to enter into the Loan Agreement.

The notice of hearing is set out in the resolution. Please print an extra copy for delivery to the publisher. Please insert the time and place of the hearing in both the resolution and the notice.

2. Attestation Certificate with respect to the validity of the transcript.

3. Organization Certificate.

4. Publication Certificate with respect to publication of the notice, to which must be attached the publisher's affidavit of publication with the clipping of the notice as published.

The notice of hearing must be published at least once not less than 4 and not more than 20 days before the March 21st meeting date in a legal newspaper which has a general circulation in West Branch. As soon as the notice appears in the newspaper, please have a copy faxed to our office at (515) 283-1060.

As soon as possible after the City Council meeting, please return one fully executed copy of these proceedings.

If you have any questions, please contact Rebecca Donaldson or me.

Best regards,

John P. Danos

Attachments

cc: Maggie Burger
Bill Miller

RESOLUTION NO. 1429

RESOLUTION APPROVING TWO AGREEMENTS WITH RAT PACK EVENTS FOR THE 2016 HOOVER'S HOMETOWN DAYS CELEBRATION.

WHEREAS, the City's premier event of the year is Hoover's Hometown Days; and

WHEREAS, a highlight of recent Hoover's Hometown Days Celebrations has been entertainment on the Hoover Stage; and

WHEREAS, the fiscal year 2015-2016 budget for Hoover's Hometown Days includes funding for entertainment on the Hoover Stage; and

WHEREAS, the National Park Service will also make funding available for this performance; and

WHEREAS, Rat Pack Events has submitted two proposed service agreements to provide the featured evening entertainment on the Hoover Stage in the amount of \$10,000.00; and

WHEREAS, it is now necessary to approve said agreements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa that the aforementioned agreements with Rat Pack Events are hereby approved. Further, the Mayor is directed to execute the agreements on behalf of the City.

Passed and approved this 16th day of February, 2016.

Roger Laughlin, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

Rat Pack Events

Po Box 703
Nevada City, CA 95959
(916)771-8585 email: ratpackevents@yahoo.com

Thank you for choosing The Rat Pack Entertainment Group, Rat Pack Events, to perform on Saturday Aug 6, 2016 Between the hours of 7pm to 10pm. Herbert Hoover's Hometown Days, Herbert Hoover National Historic Site. 110 Parkside Dr, West Branch, IA 52358. You,(client) agree to pay Rat Pack Events \$7800.00 for the time specified above. All payments made payable to parent company B&B Events. There would be an additional travel charge of approximately 0.00 (included). There would be a limited break between sets. A deposit of \$1000.00 is required for your date. This deposit is **non- refundable** and non-transferable. Refunds for cancellations or postponements are solely at the discretion of The Rat Pack Events and result in loss of deposit. If cancelled total balance is due by scheduled day of event. Overtime must be paid at time of request. Price reflects a 7% discount for cash which does not apply to credit cards.

The Balance of \$6800.00 night of performance. (Payment is required in full prior to event so as to pay all musicians night of) If balance after an additional 20% of total will be added to balance due. If for any reason Rat Pack Events cannot perform at your event, Rat Pack Events are responsible only for the amount paid to Rat Pack Events and will not be responsible for any other penalties, charges or reimbursements. Any and all adjustments will solely be at the discretion of Rat Pack Events.

If the client has selected a particular Entertainer to perform at the event, every effort will be made to ensure that the request is honored. In the event of an emergency or conflict, another entertainer will be selected to perform at your event. Any specific music requests should be received in writing at least 30 days prior to the event. Requests made at the event will be honored on the basis of availability, propriety and Rat Pack Events discretion, based on representation. In the event that requested music is not available a suitable substitute will be selected.

The client will be responsible for the behavior of guests at the event. Any damage or theft of Rat Pack Events music or equipment by said guests will be fully compensated for by the client upon presentation of itemized list. Any and all costs required to collect fees or charges agreed to in this contract will be paid by the client. No verbal agreements other than credit card use have or will be made.

Rat Pack Events to Provide: Piano, Bass, Drums, 6 Horns to play to fireworks at conclusion of show 7-10ish as required for fireworks timing.

_____ Client Signature *Robert M. Caudle* Rat Pack Events

Roger Laughlin, Mayor
City of West Branch
110 North Poplar Street
PO Box 218
West Branch, Iowa 52358
(page 1 of 2)

Rat Pack Events

Po Box 703
Nevada City, CA 95959
(916)771-8585 email: ratpackevents@yahoo.com

Thank you for choosing The Rat Pack Entertainment Group, Rat Pack Events, to perform on Saturday Aug 6, 2016 Between the hours of 7pm to 10pm. Herbert Hoover's Hometown Days, Herbert Hoover National Historic Site. 110 Parkside Dr, West Branch, IA 52358. You, (client) agree to pay Rat Pack Events \$2200.00 for the time specified above. All payments made payable to parent company B&B Events. There would be an additional travel charge of approximately 0.00 (included). There would be a limited break between sets. A deposit of \$1000.00 is required for your date. This deposit is **non-refundable** and non-transferable. Refunds for cancellations or postponements are solely at the discretion of The Rat Pack Events and result in loss of deposit. If cancelled total balance is due by scheduled day of event. Overtime must be paid at time of request. Price reflects a 7% discount for cash which does not apply to credit cards.

The Balance of \$1200.00 night of performance. (Payment is required in full prior to event so as to pay all musicians night of) If balance after an additional 20% of total will be added to balance due. If for any reason Rat Pack Events cannot perform at your event, Rat Pack Events are responsible only for the amount paid to Rat Pack Events and will not be responsible for any other penalties, charges or reimbursements. Any and all adjustments will solely be at the discretion of Rat Pack Events.

If the client has selected a particular Entertainer to perform at the event, every effort will be made to ensure that the request is honored. In the event of an emergency or conflict, another entertainer will be selected to perform at your event. Any specific music requests should be received in writing at least 30 days prior to the event. Requests made at the event will be honored on the basis of availability, propriety and Rat Pack Events discretion, based on representation. In the event that requested music is not available a suitable substitute will be selected.

The client will be responsible for the behavior of guests at the event. Any damage or theft of Rat Pack Events music or equipment by said guests will be fully compensated for by the client upon presentation of itemized list. Any and all costs required to collect fees or charges agreed to in this contract will be paid by the client. No verbal agreements other than credit card use have or will be made.

Rat Pack Events to Provide: Piano, Bass, Drums, 6 Horns to play to fireworks at conclusion of show 7-10ish as required for fireworks timing. 1200.00 Plus Additional \$1000.00 for rooms. total with rooms...**2200.00**

Client Signature *Robert M. Caudle* Rat Pack Events

Roger Laughlin, Mayor
City of West Branch
110 North Poplar Street
PO Box 218
West Branch, Iowa 52358
(pg 2 of 2)

February 2, 2016

To Melissa Russell and West Branch City Council

After much contemplation I am resigning my position on the Parks and Recreation Commission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cory Nalan'. The signature is fluid and cursive, starting with a large 'C' and ending with a long horizontal stroke.

Cory Nalan