

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**February 12, 2016  
5:00 p.m.**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 5:01 p.m. Mayor Laughlin then invited the Council, Staff and members of the audience to stand and led the group in the Pledge of Allegiance. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Tim Shields, and Mary Beth Stevenson were present. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Gordon Edgar, City Attorney Kevin Olson, Police Chief Mike Horihan, and Park & Recreation Director Melissa Russell. Council member Pierce arrived at approximately 5:07 p.m.

**APPROVE AGENDA/CONSENT AGENDA/MOVE TO ACTION.**

Approve minutes from the February 2, 2016 City Council Meeting.

Approve minutes from the February 2, 2016 City Council Work Session.

Motion by Ellyson, second by Shields to approve agenda/consent agenda. AYES: Ellyson, Shields, Miller, Stevenson. Motion carried.

**COMMUNICATIONS/OPEN FORUM**

Police Chief Horihan reported on the Pipeline Safety Training he attended in Coralville.

Shane Staker, President of Main Street West Branch, spoke on some of the improvements made to the community as a result of that organization's efforts.

**PUBLIC HEARING/NON-CONSENT AGENDA**

Resolution 1424, approving the hiring of Terry Goerdts for 2015-2016 as Part-Time Building Inspector for West Branch./Move to action.

Motion by Miller, second by Shields to hire Terry Goerdts as Part-Time Building Inspector for the City of West Branch. AYES: Miller, Shields, Stevenson, Pierce, Ellyson. Motion carried.

Resolution 1425, terminating the Revolving Loan Fund Agreement with Main Street West Branch./Move to action.

City Administrator Muckler explained that the Iowa State Auditors objected to city funds being under the control of an outside party. Although the City thought the issue had been resolved last year, the auditors in the most recent audit raised another objection. The City decided to terminate the agreement with Main Street West Branch and record the entries on the cities' books. Motion by Stevenson, second by Shields to approve Resolution 1425. AYES: Stevenson, Shields, Miller, Ellyson Pierce. Motion carried.

Resolution 1426 establishing a new special revenue fund./Move to action.

City Administrator Muckler reported that this will be used for revenue related to the Revolving Loan Fund as a result of Resolution 1425. Motion by Ellyson, second by Miller to approve Resolution 1426. AYES: Ellyson, Miller Stevenson, Shields, Pierce. Motion carried.

Parks and Recreation Director Melissa Russell – Dana and Christopher Reeve Foundation Grant Application

Director Russell reported that she will be submitting a grant application to the Dana and Christopher Reeve Foundation for playground equipment at Wapsi Park.

Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa/Move to action.

Motion by Shields, second by Ellyson to adjourn to executive session. AYES: Shields, Ellyson, Miller, Pierce, Stevenson. Motion carried. Meeting adjourned to executive session at 5:25 P.M.

Motion by Shields, second by Ellyson to adjourn executive session. Motion passed on voice vote. The executive session adjourned at 5:48 P.M. and the regular session resumed immediately thereafter.

#### **COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

There were no comments from the mayor or council members.

#### **ADJOURNMENT**

Motion to adjourn meeting by Pierce, second by Shields. Motion carried on a voice vote. City Council meeting adjourned at 5:49 P.M.

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Roger Laughlin, Mayor

ATTEST: \_\_\_\_\_  
Gordon R. Edgar, Deputy City Clerk