

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Work Session #2

**January 19, 2016
Immediately following the regular Council Meeting**

Mayor Roger Laughlin called the West Branch City Council meeting to order at 8:42 p.m. Roll call: Mayor Roger Laughlin was present. Council members: Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, and Mary Beth Stevenson were present. Laughlin welcomed the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Leslie Brick, Finance Officer Gordon Edgar, Police Chief Mike Horihan, Library Director Nick Shimmin, Park & Recreation Director Melissa Russell, Public Works Director Matt Goodale and Fire Chief Kevin Stoolman.

Department Director Presentations

Chief Horihan described his FY17 budget requests including additional funding for fuel, multi-band radios, increases for uniforms and utility services and the purchase of active shooter vests. Chief Stoolman indicated that there would be additional revenue coming from the townships this fiscal year and that no significant changes would be needed. Library Director Shimmin noted his budget requests reflected an increase in custodial services, building maintenance and technology services. Park & Rec Director Russell noted a few minor changes and requested \$30,000 for playground equipment in Wapsi Park. Public Works Director Goodale requested increases in the following areas; tree trimming, sealcoat in the cemetery and other streets, crack sealing, asphalt repairs at two Main Street intersections and the construction of a salt shed. Water and Sewer repairs would continue as well.

Council approves an initial general fund revenue estimate and salary plan.

Muckler reviewed the salary plan. He noted a few changes to the proposed compensation schedule including an increase in part-time salary for Public Works, a 10% increase for the deputy city clerk and the two senior police officers, and a salary adjustment for the three junior police officers. Muckler also commented that the health insurance rates reflect a 3.15% increase. General Fund Revenue estimates will be ready for the next City Council meeting.

Council Member Input - Questions and Comments for Staff - None

ADJOURNMENT

Motion by Shields to adjourn the work session, second by Ellyson. Motion carried on a voice vote.
City Council work session adjourned at 9:50 p.m.

Roger Laughlin, Mayor

ATTEST:

Leslie Brick, Deputy City Clerk