

City of West Branch ~A Heritage for Success~

110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

CITY COUNCIL MEETING AGENDA **Monday, January 4, 2016 • 7:00 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
 - a. Approve minutes from the December 21, 2015 City Council Meeting.
 - b. Approve claims.
 - c. Approve 2016 Seal Coat Unit Pricing Agreement with L.L. Pelling Company.
 - d. Approve Class E liquor license, including carryout beer; carryout wine, and Sunday sales privileges for Fisher's Market Nauvoo, IL DBA Dewey's Jack & Jill.
 - e. Approve 2016 City Council Meeting Schedule.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
 - a. Resolution 1413, approving license agreements with the American Society of Composers, Authors and Publishers and Broadcast Music, Inc./Move to action.
 - b. Resolution 1414, approving an entertainment contract with Flying Houndz Frizbee LLC./Move to action.
 - c. Resolution 1415, adopting a policy authorizing the city clerk or deputy city clerk to pay certain bills prior to the City Council's approval./Move to action.
 - d. Resolution 1416, establishing a new reserve fund./Move to action.
 - e. Councilperson Mary Beth Stevenson - Appointments/Reappointments/Move to action.
 - i. John Fuller – Planning & Zoning Commission, December 31, 2019
 - ii. Sally Peck – Planning & Zoning Commission, December 31, 2019
 - iii. Craig Walker – Zoning Board of Adjustment, December 31, 2020
 - f. Mayor Roger Laughlin - Appointments/Reappointments/Move to action.
 - i. Mayor Pro Tem – Colton Miller
 - ii. Official City Newspaper - West Branch Times
 - iii. Public Health Officer - Dr. Thomas Novak
 - iv. Animal Control Facility - West Branch Animal Clinic
 - v. City Engineer – Dave Schechinger, Veenstra & Kimm, Inc.
 - vi. Ashley Olson - Animal Control Commission, December 31, 2018
 - vii. Alan Beyers - Animal Control Commission, December 31, 2018
 - viii. Liz Seydel – Park & Recreation Commission, December 31, 2018
 - ix. Cory Nalan – Park & Recreation Commission, December 31, 2018
 - x. Doug Klein – Park & Recreation Commission, December 31, 2018
8. City Staff Reports
9. Comments from Mayor and Council Members
10. Adjournment

Mayor: Roger Laughlin • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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CITY COUNCIL WORK SESSION AGENDA
Monday, January 4, 2016
Immediately following regular City Council Meeting
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. FY 2017 Budget Session
 - i. Review of Proposed Budget Schedule
 - ii. Comp Plan Review
 - iii. CIP Review
 - iv. City Council Annual Goals
 - v. Total Employee Compensation Proposal
 - vi. FY 16 Expenditures by Function
 - vii. FY 16 Revenue by Source
 - viii. West Branch Property Tax Distribution
 - ix. My Tax Dollars at Work
 - x. Review of Budget Forms
 - xi. Council Member Input - Questions and Comments for Staff
4. Adjourn