

(These minutes are not approved until the next Commission meeting.)

City of West Branch Park & Recreation Commission Meeting
July 16th, 2015
West Branch City Council Chambers, 110 North Poplar Street

Park and Recreation Director, Melissa Russell, opened the regular meeting of the Park & Recreation Commission at 6:35 p.m. welcoming the audience, Brian Boelk from HBK and Roger Laughlin. Commission Members Cory Nalan, Mike Fryauf, Beth Noe, and Liz Seydel were present. Becky Hosier joined the meeting at 6:39 p.m. Absent: Shane Staker, Angie Miller, and Becky Hosier

Approve minutes from the June 18th, 2015 Park & Recreation Commission Meeting.

Motion by Nalan second by Noe to approve minutes. AYES: Noe, Nalan, Seydel, Fryauf. Absent: Staker, Miller, and Hosier. Motion carried.

Director Melissa Russell – Discussion on informational brochure.

Parks & Recreation Director Russell asked for feedback from members of changes and updates to the park brochure. All agreed to the following changes: expand park priorities and building phase explanations, keep the conceptual drawings for proposed improvements, remove sample ballot, simplify the frequently asked questions, expand property tax explanation section and shorten the brochure to four pages, keep the conceptual drawings for proposed improvements, remove sample ballot, simplify the frequently asked questions, expand property tax explanation section and shorten the brochure to four pages.

Director Melissa Russell - Set dates and locations for satellite voting.

Russell gave information regarding signatures required for satellite voting. PTO has not set dates on the fall festival. It was suggested to have satellite voting at the Halloween Chili Supper at the Fire Station. Director Russell will ask Fire Chief Kevin Stoolman regarding satellite voting at the Fire Station. Motion by Fryauf, second by Noe. AYES: Fryauf, Noe, Seydel, Nalan.

Director Melissa Russell – Discussion on Phase 1, Beranek Park sand volleyball courts.

Brian Boelk from HBK discussed the project needs for the new sand volleyball court. Roger Laughlin agreed to take the lead on the project. Public works director Matt Gooddale will order the supplies needed according HBK. Laughlin has volunteers lined up to start work on the project. Russell will place the order for the volleyball nets, poles, lines, and pads from USA volleyball as soon as council approval is given. The intention is to have the volleyball courts completed by August 14th.

Director Melissa Russell – Discussion on summer league field agreement.

Russell, Council Person Tim Shields met with Superintendent Kevin Hatfield regarding the former summer league agreement. There are a few changes made to the agreement. The school will service equipment such as the lawn mowers. The school will also purchase the needed field chalk and the City will reimburse. Director Russell will continue to schedule the field use.

Adjourn

Motion to adjourn meeting by Fryauf, second by Nalan. Motion carried on a voice vote. Park and Recreation Commission meeting adjourned at 7:26 p.m.