

# City of West Branch

~A Heritage for Success~

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110 N. Poplar Street • PO Box 218 • West Branch, Iowa 52358  
(319) 643-5888 • Fax (319) 643-2305 • www.westbranchiowa.org • city@westbranchiowa.org

## **CITY COUNCIL WORK SESSION**

**Monday, August 3, 2015 • 6:00 p.m.**

**Heritage Square, Intersection of Main Street and S. Downey Street**

1. Call to order
2. Roll call
3. Peggy Jeffries, West Branch Preservation Commission Member - Heritage Square Design
4. Lou Picek, West Branch Preservation Commission Chair - Heritage Square Design
5. Adjournment

## **CITY COUNCIL MEETING AGENDA**

**Monday, August 3, 2015 • 7:00 p.m.**

**City Council Chambers, 110 North Poplar Street**

*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action.
  - a. Approve minutes from the July 20, 2015 City Council Joint Work Session with the West Branch Community School District Board of Directors.
  - b. Approve minutes from the July 20, 2015 City Council Meeting.
  - c. Approve claims.
  - d. Resolution 1371, approving a rope demonstration agreement in the amount of \$200.00 for the Hoover's Hometown Days Celebration on August 8, 2015.
  - e. Resolution 1372, approving an agreement with Great River Brooms in the amount of \$203.57 for the Hoover's Hometown Days Celebration on August 8, 2015.
  - f. Resolution 1373, approving an amended special event lease agreement with M&M Golf Cars, LLC of Bettendorf, IA in the amount of \$627.00 for use during the Hoover's Hometown Days Celebration from August 7-8, 2015.
  - g. Resolution 1380, approving the payment for installation of a new banner on Main Street for the 2015 Hoover's Hometown Days Celebration in the amount of \$1,329.89.
  - h. Approve amended Class C liquor license for Herb n' Lou's Ltd. DBA: Herb N Lou's to allow outdoor service privilege on August 8, 2015 for Hoover's Hometown Days.
  - i. Approve Class C Liquor license with Outdoor Service and Sunday Sales permit for Casa Tequila Foods 3, Inc. DBA Casa Tequila Authentic Mexican Grill.
  - j. Approve Class C Liquor License with Outdoor Service and Sunday Sales for Thirsty on 30 Inc. DBA Thirsty on 80.
6. Communications/Open Forum

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**Mayor:** vacant • **Council Members:** Jordan Ellyson, Colton Miller, Brian Pierce, Tim Shields, Mary Beth Stevenson  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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**CITY COUNCIL MEETING AGENDA**  
**Monday, August 3, 2015 • 7:00 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

7. Public Hearing/Non-Consent Agenda
  - a. Third Reading of Ordinance 731, amending the Code of Ordinances of the City of West Branch by transferring the responsibilities of the Zoning Board of Adjustment into a New Chapter of Said Code of Ordinances./Move to action.
  - b. Third Reading of Ordinance 733, adopting the existing City Code of the City of West Branch, Iowa as the Code of Ordinances of the City of West Branch, Iowa, 2015./Move to action.
  - c. Resolution 1334, approving those certain agreements in connection with the Public Improvements for S. Downey Street & Tidewater Drive./Move to action.
  - d. Resolution 1362, approving the intent to appoint Roger Laughlin as Mayor until regular city elections./Move to action.
  - e. Accept the resignation of Roger Laughlin from the West Branch Planning and Zoning Commission./Move to action.
  - f. Councilperson Mary Beth Stevenson - Appointments/Move to action.
    - i. Elizabeth Seiberling – Planning & Zoning Commission, Dec. 31, 2018.
  - g. Resolution 1374, approving an amended Memorandum of Understanding between the West Branch Community School District and the City of West Branch, Iowa regarding the Summer League Ball Program./Move to action.
  - h. Resolution 1375, setting a nuisance hearing for Robert W. Lucassen for 207 E. Green Street for 7:00 p.m. on August 17, 2015.
  - i. Resolution 1376, approving the appointment of a selection committee for the consultant selection process for a City Highway Bridge Program Project with the Iowa Department of Transportation./Move to action.
  - j. Resolution 1377, providing for the issuance of \$855,000 General Obligation Corporate Purpose Bonds, Series 2015 and providing for the levy of taxes to pay the same./Move to action.
  - k. Resolution 1379, approving partial payment estimate number two (final) in the amount of the retainage (\$10,157.01) to All American Concrete, Inc. of West Liberty, IA and accepting the West Branch, Iowa Main Street Sidewalk – Phase 2 Project as substantially completed./Move to action.
8. City Staff Reports
  - a. City Administrator Matt Muckler – FY15 Outstanding Obligations Report
  - b. Police Chief Mike Horihan – Police Body-Worn Camera Policies
  - c. Public Works Director Matt Goodale – College Street Bridge Repair Update
9. Comments from Mayor and Council Members
10. Adjournment

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