

# City of West Branch

~ A Heritage for Success ~

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110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358  
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

**CITY COUNCIL MEETING AGENDA**  
**Monday, June 24, 2013 • 7:00 p.m.**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Welcome
5. Approve Agenda/Consent Agenda/Move to action
  - a. Approve minutes from the June 10, 2013 City Council Meeting.
  - b. Approve claims.
  - c. Approve Fire Department payroll for July 1, 2013, in the amount of \$31,284.00.
  - d. Approve Fire Department officers for fiscal year 2013-2014.
  - e. Approve amendment to Fire Department By-Laws.
  - f. Approve e-mail hosting agreement with F&B Communications, Inc. in an amount of \$399.40.
  - g. Approve FY14 Cigarette Permit renewals for: Kum & Go; Dewey's Jack & Jill; Herb n' Lou's; Casey's General Store #2424; and BP Amoco.
  - h. Approve street closure of 2<sup>nd</sup> Street from Main Street to the Water Street Parking Lot from 5:00 p.m. on Friday August 2, 2013 to 12:00 a.m. on Sunday August 4, 2013 and on Main Street from Parkside to 2<sup>nd</sup> Street from 12:00 a.m. on Saturday August 3, 2013 to 12:00 a.m. on Sunday August 4, 2013 for activities associated with Hoover's Hometown Days.
6. Communications/Open Forum
7. Public Hearing/Non-Consent Agenda
  - a. Accept the resignation of Jennifer Harden./Move to action.
  - b. Resolution 1124, hiring Shanelle Peden as an administrative assistant and setting the salary for the position for fiscal year 2013-2014./Move to action.
  - c. Resolution 1125, approving a block time computer support agreement with F&B Communications, Inc. in the amount of \$3,125./Move to action.
  - d. Resolution 1126, approving a payment for services agreement with TAC 10, Inc. in the amount of \$3,500./Move to action.
  - e. Resolution 1127, accepting public improvements in Pedersen Valley, Part V./Move to action.

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**Mayor:** Mark Worrell • **Council Members:** Jordan Ellyson, Colton Miller, Jim Oaks, Mary Beth Stevenson, Dick Stoolman  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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**CITY COUNCIL MEETING AGENDA**  
**Monday, June 24, 2013 • 7:00 p.m. (continued)**  
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- f. Mayor Mark Worrell - Appointments/Reappointments/Move to action.
  - i. Michael Schlitz – Library Board of Trustees, June 30, 2016
  - ii. Laura Gongora – Library Board of Trustees, June 30, 2016
- 8. City Staff Reports
  - a. City Administrator Matt Muckler – Fiscal Year 2013-2014 Roads & Street Budget
- 9. Comments from Mayor and Council Members
- 10. Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa./Move to action.
- 11. Adjournment