

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

CITY COUNCIL MEETING AGENDA
Monday, May 6, 2013 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the April 15, 2013 City Council Meeting.
 - b. Approve claims.
 - c. Approve transfer of \$51,338.01 from Krouth & Enlow Fund 501 to Library–General Fund 031. Approve deposit of \$40,690 from the CD into the library operating fund and creating a new CD with the balance of \$10,648.01 in fund 031.
 - d. Approve Class E Liquor license with privileges: Class B Carryout Wine permit, Class C Beer permit, and Sunday Sales permit for Kum & Go, LC, DBA Kum & Go #254.
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
 - a. Resolution 1100, approving the appointment of Mary Beth Stevenson to fill the unexpired term of Councilmember Dan O’Neil./Move to action.
 - b. Accept the resignation of Mary Beth Stevenson from the Planning and Zoning Commission./Move to action.
 - c. Councilperson Colton Miller - Appointments/Reappointments/Move to action.
 - i. Molly Menard – Planning & Zoning Commission, December 31, 2016
 - d. Accept the resignation of Laura Gongora from the Library Board of Trustees./Move to action.
 - e. Mayor Mark Worrell - Appointments/Reappointments/Move to action.
 - i. Amy Guhl – Library Board of Trustees, June 30, 2014
 - f. Third Reading of Ordinance 708, vacating that certain 60-foot portion on an alley located between lots 65 & 66 and lot 42 in block 7 in Cameron (Original Town) also known as West Branch, West Branch, Iowa./Move to action.
 - g. Second Reading of Ordinance 710, vacating the northern 70 feet of a 16-foot alley located between lots 21 & 22 in block 22 in Cameron (Original Town) A.K.A. West Branch, in West Branch, Cedar County, Iowa./Move to action.
 - h. Second Reading of Ordinance 711, amending Title Chapter 160 Flood Plain Regulations./Move to action.

Mayor: Mark Worrell • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dick Stoolman
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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CITY COUNCIL MEETING AGENDA
Monday, May 6, 2013 • 7:00 p.m. (continued)
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- i. Resolution 1104, approving 28E agreements between the City of West Branch, Iowa and the Boards of Trustees of Cass, Gower, Graham, Iowa, Scott and Springdale Townships for the purposes of fire protection and aid and assistance for other emergencies or disasters relating to life and property, or hazardous materials./Move to action.
 - j. Resolution 1105, approving an engineering services agreement between Calhoun-Burns and Associates, Inc. and the City of West Branch, Iowa for 2013 bridge inspection and load rating./Move to action.
 - k. Resolution 1106, setting a public hearing for Monday May 20, 2013 at the 7:00 p.m. City Council Meeting on amending the current budget for the fiscal year ending June 30, 2013./Move to action.
 - l. Resolution 1107, approving an engineering services agreement for West Branch Sanitary Sewer Study – Phases 2 & 3 with Veenstra & Kimm, Inc. in an amount not to exceed \$20,000./Move to action.
 - m. Resolution 1108, approving revised Altorfer, Inc. Site Plan./Move to action.
 - n. Discussion of U.S. Department of Justice Community Oriented Policing Services (COPS) Grant Application
 - o. Resolution 1109, approving a three-year service agreement with eCivis for Grants Network: Research and Grants Network: Knowledge Base services in an amount of \$3,500 per year./Move to action.
 - p. Resolution 1110, approving a service agreement with eCivis for the writing of three grants in an amount of \$22,500./Move to action.
 - q. Resolution 1111, approving an engineering services agreement for West Branch, Iowa Sanitary Sewer Rehabilitation – Area 1 with Veenstra & Kimm, Inc. in an amount not to exceed \$30,950./Move to action.
7. City Staff Reports
 - a. City Engineer Dave Schechinger and City Attorney Kevin Olson – Potential Formation of a Stormwater Utility for the City of West Branch
 - b. Library Director Nick Shimmin – Update on Library Building Program
 - c. Park & Rec Director Melissa Russell – Tree Planting Event Report
 8. Comments from Mayor and Council Members
 - a. Mayor Mark Worrell – Residential Lot Plot Plan Requirements
 9. Adjournment

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