

# City of West Branch

~ A Heritage for Success ~

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## **CITY COUNCIL MEETING AGENDA** **Tuesday, January 22, 2013 • 6:30 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
  - a. Approve minutes from the January 7, 2013 City Council Meeting.
  - b. Approve minutes from the January 10, 2013 City Council Work Session.
  - c. Approve claims.
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
  - a. Resolution 1066, setting the salary for Greg C. Hall for fiscal year 2012-2013./Move to action.
  - b. Resolution 1067, approving Official Statement for bonding of Lift Station, I & I Work and Refinancing./Move to action.
  - c. Resolution 1068, approving a letter to the Iowa Finance Authority requesting that early prepayment be accepted for the \$1,740,000 General Obligation Water Improvement SRF Bond, Series 2005, dated June 2, 2005./Move to action.
  - d. Public hearing on amending the current budget for the fiscal year ending June 30, 2013.
  - e. Resolution 1069, approving Budget Amendment./Move to action.
  - f. Resolution 1070, approving a purchase agreement with Altorfer Inc. for a 2012 CAT 262 Skid Steer Loader in the amount of \$36,788./Move to action.
  - g. Resolution 1071, approving the purchase of five skid steer attachments with Lackender Inc. in the amount of \$9,000./Move to action.
  - h. Discussion of Ordinance 685, Amending Title Chapter 92 "Water Rates."
  - i. City Engineer Dave Schechinger – Street Report Presentation
  - j. Approve initial general fund revenue estimate./Move to action.
  - k. Approve Total Employee Compensation Plan for FY 2013-2014./Move to action.
  - l. Approve general fund departmental non-salary expenditures./Move to action.
7. City Staff Reports
  - a. Park & Recreation Director Melissa Russell – Existing Town Hall Studies, Drawings and Reports
8. Comments from Mayor and Council Members
9. Adjournment

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**Mayor:** Don Kessler • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dan O'Neil, Mark Worrell  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Meeting**

**January 7, 2013  
6:30 p.m.**

Mayor Pro Tem Jim Oaks opened the West Branch City Council meeting at 6:30 p.m. by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Administrative Assistant Jennifer Harden, Public Works Director Matt Goodale, Police Chief Mike Horihan, Fire Chief Administrator Dick Stoolman and Library Director Nick Shimmin.

Council members: Jordan Ellyson, Colton Miller, Dan O'Neil and Jim Oaks. Absent: Mark Worrell

**APPROVE AGENDA/CONSENT AGENDA**

- a) Approve minutes from the December 17, 2012 City Council Meeting.
- b) Approve minutes from the December 17, 2012 City Council Work Session.
- c) Approve claims.
- d) Approve moving the Monday January 21, 2013 City Council Meeting to Tuesday, January 22, 2013, due to the Martin Luther King Jr. Holiday
- e) Approve Class C Beer license including Class B native wine and Sunday Sales privileges for Shivji LLC DBA BP Amoco.
- f) Approve Class E liquor license, including carryout beer; carryout wine, and Sunday sales privileges for Fisher's Market Nauvoo, IL DBA Dewey's Jack & Jill.

Motion by O'Neil to approve the agenda/consent agenda, second by Ellyson.

AYES: O'Neil, Ellyson, Miller, Oaks.

Absent: Worrell.

Motion carried.

Date 1-7-13	City of West Branch Claims Register Report	
BC/BS	Insurance	9,033.70
EFTPS	Federal W/H	4,592.36
IPERS	IPERS	3,404.66
Payroll Expense 12-21-12	Payroll 12-21-12	22,660.26
Treasurer State of Iowa	State W/H tax	879.00
Wellmark BC/BS	Flex	513.33
	Grand Total	41,083.31
Fund Totals		
001 General Fund		18,003.16
031 Library		4,295.40
110 Road Use Tax		142.70
112 Trust and Agency		9,305.89
600 Water fund		4,668.08
610 Sewer fund		4,668.08
Grand Total		41,083.31

**COMMUNICATIONS/OPEN FORUM**

None.

**PUBLIC HEARING/NON-CONSENT AGENDA**

Second Reading of Ordinance 705, amending Chapter 65 "Stop or Yield Required."/Move to action.

Motion by O'Neil to approve the second reading of Ordinance 705, second by Ellyson. AYES: Ellyson, Miller. NAYES: O'Neil, Oaks. Absent: Worrell. Motion failed.

City Administrator Matt Muckler – Used Elgin Pelican Street Sweeper Report

Miller does not think it is in the City's best interest to spend \$160,000 on a piece of equipment that is used for 250 hours a year. O'Neil stated that the sweeper payments could be budgeted, and that the City is better off to buy a new Sweeper now. Oaks expressed getting back into the mode of knowing when equipment needs replaced and to set a goal to make equipment last at least 25 years.

Resolution 1058, approving the purchase of an Elgin Pelican Street Sweeper in the amount of \$165,203./Move to action.

Muckler stated the intent was to pay for the Sweeper in two years out of the debt service levy, and still be able to put away funds through the road use tax and general funds.

Motion by O'Neil to approve Resolution 1058, second by Ellyson. AYES: O'Neil, Ellyson, Oaks. NAYES: Miller. Absent: Worrell. Motion carried.

Public Hearing on Loan Agreement in a Principal Amount Not to Exceed \$1,600,000.

Mayor Pro Tem Oaks opened the public hearing at 7:03 p.m. There were no public comments. Mayor Pro Tem Oaks closed the public hearing at 7:03 p.m.

Resolution 1061, expressing the intent of the City Council of West Branch, Iowa to enter into a loan agreement./Move to action.

Motion by O'Neil to approve Resolution 1061, second by Ellyson. AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

Resolution 1062, releasing Rummells Farms, Inc. from that certain Owner's Agreement Rummells Commercial Subdivision, Part One, West Branch, Iowa./Move to action.

Muckler stated that this item relates to Altorfer's plans to open a dealership in West Branch. This resolution would release Rummell's Farms, Inc from the Owner's Agreement so Altorfer can develop the land.

Motion by O'Neil to approve Resolution 1062, second by Ellyson. AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

Resolution 1063, naming Dylan Court and Dylan Drive as Ridge View Drive./Move to action.

Muckler stated that the County EMA requested the City look at changing the name of Dylan Court and Dylan Drive. The City talked to the owners of KLM, who submitted other names to the EMA office.

Motion by O'Neil to approve Resolution 1063, second by Ellyson.

AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

Resolution 1064, accepting the West Branch Flood Control Dam Project as substantially completed./Move to action.

Muckler stated that the engineer on the project has declared the project complete. Motion by O'Neil to approve Resolution 1064, second by Ellyson.

AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

Resolution 1065, adopting a policy authorizing the city clerk or deputy city clerk to pay certain bills prior to the City Council's approval./Move to action.

Muckler stated that this is the annual resolution authorizing staff to pay early bills. Motion by O'Neil to approve Resolution 1065, second by Ellyson. AYES: O'Neil, Ellyson, Miller, Oaks.

Absent: Worrell. Motion carried.

Set a public hearing for Tuesday January 22, 2013 at the 6:30 P.M City Council Meeting on amending the current budget for the fiscal year ending June 30, 2013./Move to action.

Motion by O'Neil, second by Ellyson. AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

Councilperson Jordan Ellyson – Appointments/Reappointments/Move to action.

- i. Wayne Frauenholtz – Zoning Board of Adjustment, December 31, 2013
- ii. Wilburn Bass – Zoning Board of Adjustment, December 31, 2014
- iii. Craig Cochran – Zoning Board of Adjustment, December 31, 2017
- iv. Lauren O'Neil – Planning and Zoning Commission, December 31, 2013
- v. Al Rozinek – Planning and Zoning Commission, December 31, 2014
- vi. Gary Slach – Planning and Zoning Commission, December 31, 2014
- vii. Mary Beth Stevenson – Planning and Zoning Commission, December 31, 2016
- viii. Roger Laughlin – Planning and Zoning Commission, December 31, 2016
- ix. Dawn Brandt - City Treasurer/Finance Officer

Motion by Ellyson, second by O'Neil. AYES: Ellyson, O'Neil, Miller, Oaks. Absent: Worrell. Motion carried.

Mayor Pro Tem Jim Oaks – Appointments/Reappointments./Move to action.

- i. Official City Newspaper - West Branch Times
- ii. Alan Beyer - Animal Control Commission, December 31, 2014
- iii. Amy Lynch - Animal Control Commission, December 31, 2014
- iv. Leesa Johnson - Animal Control Commission, December 31, 2013
- v. Lou Picek – Historic Preservation Commission, December 31, 2014
- vi. Alan Bohanan – Historic Preservation Commission, December 31, 2014
- vii. John Fuller – Historic Preservation Commission, December 31, 2014
- viii. Beth Noe – Park & Recreation Commission, December 31, 2013
- ix. Tim Shields – Park & Recreation Commission, December 31, 2014
- x. Becky Hosier – Park & Recreation Commission, December 31, 2015
- xi. Lisa Corr – Park & Recreation Commission, December 31, 2015

Motion by O'Neil, second by Ellyson. AYES: O'Neil, Ellyson, Miller, Oaks. Absent: Worrell. Motion carried.

#### **CITY STAFF REPORTS**

None.

#### **COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

Mayor Pro Tem Oaks proposed that the Budget Work Session be held on a weekday at 3:30. The Work Session was then scheduled for Thursday, January 10<sup>th</sup> at 3:30 p.m. Mayor Pro Tem Oaks also invited Betty Frederick from Main Street West Branch to share a few words regarding the upcoming Sweets for Success Dessert Auction and Fundraiser, which will be held on Saturday, February 2<sup>nd</sup> at 7:00 p.m.

#### **ADJOURNMENT**

Motion to adjourn meeting by Ellyson, second by O'Neil. City Council meeting adjourned at 7:17 p.m.

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Jim Oaks, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
Matt Muckler, City Clerk

*(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)*

**West Branch, Iowa  
Council Chambers**

**City Council Work Session**

**January 10, 2013  
3:30 P.M.**

Mayor Pro Tem Jim Oaks opened the Work session at 3:30 p.m. by welcoming the following City staff: City Administrator Matt Muckler, Deputy City Clerk Dawn Brandt, Administrative Assistant Jennifer Harden, Public Works Director Matt Goodale, Police Chief Mike Horihan, Fire Chief Administrator Dick Stoolman, Park & Rec Director Melissa Russell and Library Director Nick Shimmin.  
Council members: Colton Miller, Dan O'Neil and Mark Worrell. Absent: Jordan Ellyson.

City Council Budget Work Session #1

Discussion on agenda items a, b and c was postponed. Department directors presented their budget proposals to Council. Worrell suggested that park improvements be budgeted in the park and recreation budget rather than roads and streets. Members expressed concern about a proposed increase in ICAD financial support. The salary schedule and road and streets project list were discussed. Plans for a potential renovation at Town Hall were discussed. Miller asked for a discussion of water rates to take place at the next regular Council Meeting.

**ADJOURNMENT**

Motion by O'Neil to adjourn. Second by Worrell. Motion passed by voice vote. City Council Work Session adjourned at 5:58 p.m.

\_\_\_\_\_  
Jim Oaks, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
Matt Muckler, City Clerk

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3E ELECTRICAL ENGINEERING & EQUIP	1/22/13	STREETS - SUPPLIES	ROAD USE TAX	ROADS & STREETS	53.02
				TOTAL:	53.02
AGVANTAGE FS INC	1/22/13	STREETS - LP GAS	ROAD USE TAX	ROADS & STREETS	1,142.85
				TOTAL:	1,142.85
ALLIANT ENERGY	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	POLICE OPERATION	158.58
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	FIRE OPERATION	475.76
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	1,949.63
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	192.23
	1/09/13	PARK & REC - UTILITIES	GENERAL FUND	PARK & RECREATION	12.39
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	PARK & RECREATION	19.47
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	CLERK & TREASURER	173.59
	1/02/13	VARIOUS DEPTS - UTILITIES	GENERAL FUND	LOCAL CABLE ACCESS	100.00
	1/02/13	VARIOUS DEPTS - UTILITIES	CIVIC CENTER	TOWN HALL	400.30
	1/02/13	VARIOUS DEPTS - UTILITIES	LIBRARY	LIBRARY	332.62
	1/02/13	VARIOUS DEPTS - UTILITIES	ROAD USE TAX	ROADS & STREETS	130.24
	1/09/13	WATER - UTILITIES	WATER FUND	WATER OPERATING	82.76
	1/02/13	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	204.30
	1/02/13	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	958.12
	1/02/13	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	507.21
	1/02/13	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	414.20
	1/02/13	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	198.01
	1/02/13	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	499.92
				TOTAL:	6,809.33
ALTORFER INC	1/22/13	STREETS - GASKET	ROAD USE TAX	ROADS & STREETS	2.14
	1/22/13	STREETS - GASKET	ROAD USE TAX	ROADS & STREETS	2.84
				TOTAL:	4.98
AMAZON	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	218.90
	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	16.78
				TOTAL:	235.68
AMSAN	1/22/13	TH/LIB/ADMIN/SEWER - SUPPL	GENERAL FUND	CLERK & TREASURER	25.74
	1/22/13	TH/LIB/ADMIN/SEWER - SUPPL	CIVIC CENTER	TOWN HALL	46.26
	1/22/13	TOWN HALL - GARBAGE LINERS	CIVIC CENTER	TOWN HALL	35.39
	1/22/13	TH/LIB/ADMIN/SEWER - SUPPL	LIBRARY	LIBRARY	102.88
	1/22/13	TH/LIB/ADMIN/SEWER - SUPPL	SEWER FUND	SEWER OPERATING	158.52
				TOTAL:	368.79
BAKER & TAYLOR INC.	1/22/13	LIBRARY - BOOKS	LIBRARY	LIBRARY	582.99
				TOTAL:	582.99
BARRON MOTOR SUPPLY	1/22/13	STREETS - SUPPLIES	ROAD USE TAX	ROADS & STREETS	394.47
				TOTAL:	394.47
BDC BUILDING INSPECTION & PLAN REVIEW	1/22/13	ADMIN-BLDG INSPECTIONS FOR	GENERAL FUND	CLERK & TREASURER	96.60
				TOTAL:	96.60
BLUE CROSS BLUE SHIELD	1/02/13	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	60.76
	1/02/13	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	57.72
	1/02/13	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	536.53
	1/02/13	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	500.75
	1/02/13	LIFE INSURANCE EMPLOYEE	GENERAL FUND	NON-DEPARTMENTAL	8.00
	1/02/13	LIFE INSURANCE EMPLOYEE	GENERAL FUND	NON-DEPARTMENTAL	8.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/02/13	DENTAL INSURANCE	LIBRARY	NON-DEPARTMENTAL	15.19
	1/02/13	DENTAL INSURANCE	LIBRARY	NON-DEPARTMENTAL	15.19
	1/02/13	HEALTH INSURANCE	LIBRARY	NON-DEPARTMENTAL	178.84
	1/02/13	HEALTH INSURANCE	LIBRARY	NON-DEPARTMENTAL	178.84
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	2,145.98
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	136.52
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	9.45
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	ROADS & STREETS	613.97
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	ROADS & STREETS	35.39
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	ROADS & STREETS	4.11
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	LIBRARY	1,311.43
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	LIBRARY	80.89
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	LIBRARY	6.30
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	PARK & RECREATION	476.88
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	PARK & RECREATION	55.63
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	PARK & RECREATION	3.15
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	CEMETERY	613.98
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	CEMETERY	35.37
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	CEMETERY	3.46
	1/02/13	HEALTH INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	250.37
	1/02/13	DENTAL INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	16.69
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	4.57
	1/02/13	LIFE INSURANCE	TRUST AND AGENCY	LOCAL CABLE ACCESS	0.79
	1/02/13	DENTAL INSURANCE	WATER FUND	NON-DEPARTMENTAL	7.59
	1/02/13	DENTAL INSURANCE	WATER FUND	NON-DEPARTMENTAL	9.11
	1/02/13	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	89.42
	1/02/13	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	107.31
	1/02/13	HEALTH INSURANCE	WATER FUND	WATER OPERATING	810.71
	1/02/13	DENTAL INSURANCE	WATER FUND	WATER OPERATING	49.80
	1/02/13	LIFE INSURANCE	WATER FUND	WATER OPERATING	4.57
	1/02/13	DENTAL INSURANCE	SEWER FUND	NON-DEPARTMENTAL	7.60
	1/02/13	DENTAL INSURANCE	SEWER FUND	NON-DEPARTMENTAL	9.12
	1/02/13	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	89.42
	1/02/13	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	107.30
	1/02/13	HEALTH INSURANCE	SEWER FUND	SEWER OPERATING	810.71
	1/02/13	DENTAL INSURANCE	SEWER FUND	SEWER OPERATING	49.79
	1/02/13	LIFE INSURANCE	SEWER FUND	SEWER OPERATING	4.55
				TOTAL:	9,521.75
BP AMOCO	1/22/13	FIRE/POLICE/STREETS - FUEL	GENERAL FUND	POLICE OPERATION	475.93
	1/22/13	FIRE/POLICE/STREETS - FUEL	GENERAL FUND	FIRE OPERATION	80.36
	1/22/13	FIRE/POLICE/STREETS - FUEL	ROAD USE TAX	ROADS & STREETS	873.15
				TOTAL:	1,429.44
BUSINESS RADIO SALES	1/22/13	FIRE - RADIOS FOR SIRENS	GENERAL FUND	FIRE OPERATION	1,570.00
				TOTAL:	1,570.00
CEDAR COUNTY RECORDER	1/22/13	LEGAL - DOCUMENT RECORDING	GENERAL FUND	LEGAL SERVICES	34.00
				TOTAL:	34.00
CEDAR RAPIDS PHOTO COPY INC	1/22/13	LIBRARY - SERVICE	LIBRARY	LIBRARY	17.96
	1/22/13	LIBRARY - SERVICE	LIBRARY	LIBRARY	41.28
				TOTAL:	59.24
COMMUNITY STATE BANK	1/03/13	FIRE DEPT EXPANSION LOAN P	GO DEBT SERVICE	BONDING	7,689.18
	1/03/13	FIRE DEPT EXPANSION LOAN P	GO DEBT SERVICE	BONDING	675.39

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	8,364.57
CULLIGAN WATER TECHNOLOGIES	1/02/13	FIRE - WATER COND RENTAL	GENERAL FUND	FIRE OPERATION	32.95
				TOTAL:	32.95
CY FROMMELT	1/22/13	STREETS - TREE REMOVAL	ROAD USE TAX	ROADS & STREETS	2,500.00
				TOTAL:	2,500.00
DAVE'S WELDING & REPAIR	1/22/13	STREETS - SERVICE TRUCKS	ROAD USE TAX	ROADS & STREETS	1,215.26
				TOTAL:	1,215.26
DECHO CORPORATION	1/22/13	ADMIN - SERVER BACKUP	GENERAL FUND	CLERK & TREASURER	158.95
				TOTAL:	158.95
DEWEYS JACK & JILL	1/22/13	LIBRARY/WATER - SUPPLIES	LIBRARY	LIBRARY	9.00
	1/22/13	LIBRARY/WATER - SUPPLIES	WATER FUND	WATER OPERATING	8.28
				TOTAL:	17.28
EAST CENT INTERGOVT ASN.	1/22/13	LEGAL - COMP PLAN NOV EXP	GENERAL FUND	LEGAL SERVICES	1,815.00
				TOTAL:	1,815.00
EFTPS	1/07/13	FEDERAL WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	1,278.74
	1/07/13	SOCIAL SECURITY WITHHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	877.28
	1/07/13	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	205.19
	1/07/13	FEDERAL WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	231.30
	1/07/13	SOCIAL SECURITY WITHHHOLDI	LIBRARY	NON-DEPARTMENTAL	195.11
	1/07/13	MEDICARE WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	45.64
	1/07/13	FEDERAL WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	9.74
	1/07/13	SOCIAL SECURITY WITHHHOLDI	ROAD USE TAX	NON-DEPARTMENTAL	8.26
	1/07/13	MEDICARE WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	1.94
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	295.68
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	69.15
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	ROADS & STREETS	166.32
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	ROADS & STREETS	38.89
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LIBRARY	195.11
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LIBRARY	45.64
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	PARK & RECREATION	69.94
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	PARK & RECREATION	16.36
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CEMETERY	138.12
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CEMETERY	32.31
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	MAYOR AND COUNCIL	12.40
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	MAYOR AND COUNCIL	2.90
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CLERK & TREASURER	184.48
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CLERK & TREASURER	43.16
	1/07/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LOCAL CABLE ACCESS	18.60
	1/07/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LOCAL CABLE ACCESS	4.35
	1/07/13	FEDERAL WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	293.83
	1/07/13	SOCIAL SECURITY WITHHHOLDI	WATER FUND	NON-DEPARTMENTAL	177.77
	1/07/13	MEDICARE WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	41.56
	1/07/13	SOCIAL SECURITY WITHHHOLDI	WATER FUND	WATER OPERATING	177.78
	1/07/13	MEDICARE WITHHOLDINGS	WATER FUND	WATER OPERATING	41.56
	1/07/13	FEDERAL WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	293.84
	1/07/13	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	NON-DEPARTMENTAL	177.78
	1/07/13	MEDICARE WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	41.56
	1/07/13	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	SEWER OPERATING	177.77
	1/07/13	MEDICARE WITHHOLDINGS	SEWER FUND	SEWER OPERATING	41.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/02/13	FEDERAL WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	1,120.63
	1/02/13	SOCIAL SECURITY WITHHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	294.00
	1/02/13	SOCIAL SECURITY WITHHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	588.00-
	1/02/13	SOCIAL SECURITY WITHHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	1,110.03
	1/02/13	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	101.50
	1/02/13	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	203.00-
	1/02/13	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	259.59
	1/02/13	FEDERAL WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	227.19
	1/02/13	SOCIAL SECURITY WITHHHOLDI	LIBRARY	NON-DEPARTMENTAL	196.88
	1/02/13	MEDICARE WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	46.05
	1/02/13	FEDERAL WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	6.76
	1/02/13	SOCIAL SECURITY WITHHHOLDI	ROAD USE TAX	NON-DEPARTMENTAL	6.34
	1/02/13	MEDICARE WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	1.48
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	434.00
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	868.00-
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	330.87
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	101.50
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	203.00-
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	77.38
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	ROADS & STREETS	152.43
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	ROADS & STREETS	35.64
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LIBRARY	196.88
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LIBRARY	46.05
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	PARK & RECREATION	69.94
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	PARK & RECREATION	16.36
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CEMETERY	126.13
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CEMETERY	29.48
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	MAYOR AND COUNCIL	262.88
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	MAYOR AND COUNCIL	61.48
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	CLERK & TREASURER	154.49
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CLERK & TREASURER	36.14
	1/02/13	SOCIAL SECURITY WITHHHOLDI	TRUST AND AGENCY	LOCAL CABLE ACCESS	19.64
	1/02/13	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LOCAL CABLE ACCESS	4.59
	1/02/13	FEDERAL WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	284.66
	1/02/13	SOCIAL SECURITY WITHHHOLDI	WATER FUND	NON-DEPARTMENTAL	181.50
	1/02/13	MEDICARE WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	42.45
	1/02/13	SOCIAL SECURITY WITHHHOLDI	WATER FUND	WATER OPERATING	181.50
	1/02/13	MEDICARE WITHHOLDINGS	WATER FUND	WATER OPERATING	42.45
	1/02/13	FEDERAL WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	284.64
	1/02/13	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	NON-DEPARTMENTAL	181.50
	1/02/13	MEDICARE WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	42.45
	1/02/13	SOCIAL SECURITY WITHHHOLDI	SEWER FUND	SEWER OPERATING	181.49
	1/02/13	MEDICARE WITHHOLDINGS	SEWER FUND	SEWER OPERATING	42.45
				TOTAL:	10,781.05
FEH ASSOCIATES INC	1/22/13	LIBRARY-PRE-FUNDING PHASE	LIBRARY	LIBRARY	8,121.25
				TOTAL:	8,121.25
FRENCH RENEKER ASSOCIATES INC	1/22/13	ENG FOR WB FLOOD CON FINAL	GENERAL FUND	CLERK & TREASURER	249.25
				TOTAL:	249.25
GALLS -- AN ARAMARK CO LLC	1/02/13	POLICE - GLOVES	GENERAL FUND	POLICE OPERATION	29.09
	1/22/13	POLICE - UNIFORMS	GENERAL FUND	POLICE OPERATION	27.89
	1/22/13	POLICE - NAMEPLATE	GENERAL FUND	POLICE OPERATION	31.45
				TOTAL:	88.43

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GAYLORD BROS INC.	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	25.62
				TOTAL:	25.62
GREATAMERICA LEASING CORP	1/22/13	ADMIN - COPIER CONTRACT	GENERAL FUND	CLERK & TREASURER	252.06
				TOTAL:	252.06
HAWKINS WATER TREATMENT	1/22/13	WATER - AZONE 15	WATER FUND	WATER OPERATING	1,038.10
				TOTAL:	1,038.10
HORIHAN, MIKE	1/22/13	POLICE - REIMB FOR SUPPLIE	GENERAL FUND	POLICE OPERATION	30.44
				TOTAL:	30.44
HOSPERS & BROTHER PRINTERS	1/22/13	FIRE - THANK YOU CARDS	GENERAL FUND	FIRE OPERATION	198.24
				TOTAL:	198.24
ICMA	1/22/13	ADMIN - ICMA MEMBERSHIP DU	GENERAL FUND	CLERK & TREASURER	639.00
				TOTAL:	639.00
IOWA CITY PRESS-CITIZEN	1/22/13	LIBRARY - SUBSCRIPTION	LIBRARY	LIBRARY	32.62
				TOTAL:	32.62
IOWA LAW ENFORCEMENT ACADEMY	1/22/13	POLICE - MMPI-2 FOR A KOCH	GENERAL FUND	POLICE OPERATION	140.00
				TOTAL:	140.00
IOWA MUNICIPAL FINANCE OFFICERS ASSN.	1/22/13	ADMIN - IMFOA ANNUAL DUES	GENERAL FUND	CLERK & TREASURER	55.00
				TOTAL:	55.00
IOWA NETWORK SERVICES INC	1/22/13	ADMIN - WEBSITE HOSTING	GENERAL FUND	CLERK & TREASURER	26.99
				TOTAL:	26.99
IOWA ONE CALL	1/22/13	WATER/SEWER - SERVICE	WATER FUND	WATER OPERATING	8.10
	1/22/13	WATER/SEWER - SERVICE	SEWER FUND	SEWER OPERATING	8.10
				TOTAL:	16.20
IOWA STATE UNIVERSITY	1/22/13	SEWER - WORK ZONE SAFETY T	SEWER FUND	SEWER OPERATING	230.00
				TOTAL:	230.00
IPERS	1/02/13	IPERS	GENERAL FUND	NON-DEPARTMENTAL	562.49
	1/02/13	IPERS	GENERAL FUND	NON-DEPARTMENTAL	556.18
	1/02/13	PROT IPERS	GENERAL FUND	NON-DEPARTMENTAL	354.81
	1/02/13	PROT IPERS	GENERAL FUND	NON-DEPARTMENTAL	393.62
	1/02/13	IPERS	LIBRARY	NON-DEPARTMENTAL	193.10
	1/02/13	IPERS	LIBRARY	NON-DEPARTMENTAL	194.75
	1/02/13	IPERS	ROAD USE TAX	NON-DEPARTMENTAL	7.70
	1/02/13	IPERS	ROAD USE TAX	NON-DEPARTMENTAL	5.92
	1/02/13	PROT IPERS	TRUST AND AGENCY	POLICE OPERATIONS	532.72
	1/02/13	PROT IPERS	TRUST AND AGENCY	POLICE OPERATIONS	590.99
	1/02/13	IPERS	TRUST AND AGENCY	ROADS & STREETS	236.79
	1/02/13	IPERS	TRUST AND AGENCY	ROADS & STREETS	217.34
	1/02/13	IPERS	TRUST AND AGENCY	LIBRARY	289.66
	1/02/13	IPERS	TRUST AND AGENCY	LIBRARY	292.13
	1/02/13	IPERS	TRUST AND AGENCY	PARK & RECREATION	116.46
	1/02/13	IPERS	TRUST AND AGENCY	PARK & RECREATION	116.46
	1/02/13	IPERS	TRUST AND AGENCY	CEMETERY	197.35
	1/02/13	IPERS	TRUST AND AGENCY	CEMETERY	180.61
	1/02/13	IPERS	TRUST AND AGENCY	MAYOR AND COUNCIL	72.83

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/02/13	IPERS	TRUST AND AGENCY	CLERK & TREASURER	278.66
	1/02/13	IPERS	TRUST AND AGENCY	CLERK & TREASURER	228.43
	1/02/13	IPERS	TRUST AND AGENCY	LOCAL CABLE ACCESS	26.01
	1/02/13	IPERS	TRUST AND AGENCY	LOCAL CABLE ACCESS	27.47
	1/02/13	IPERS	WATER FUND	NON-DEPARTMENTAL	175.42
	1/02/13	IPERS	WATER FUND	NON-DEPARTMENTAL	181.65
	1/02/13	IPERS	WATER FUND	WATER OPERATING	263.16
	1/02/13	IPERS	WATER FUND	WATER OPERATING	272.49
	1/02/13	IPERS	SEWER FUND	NON-DEPARTMENTAL	175.44
	1/02/13	IPERS	SEWER FUND	NON-DEPARTMENTAL	181.65
	1/02/13	IPERS	SEWER FUND	SEWER OPERATING	263.12
	1/02/13	IPERS	SEWER FUND	SEWER OPERATING	272.48
				TOTAL:	7,457.89
JETCO ELECTRIC INC.	1/22/13	WATER - BATTERY	WATER FUND	WATER OPERATING	135.00
				TOTAL:	135.00
JOHN DEERE FINANCIAL	1/02/13	STREETS/WATER - SUPPLIES	ROAD USE TAX	ROADS & STREETS	63.95
	1/02/13	STREETS/WATER - SUPPLIES	WATER FUND	WATER OPERATING	57.55
	1/02/13	STREETS/WATER - SUPPLIES	WATER FUND	WATER OPERATING	173.82
				TOTAL:	295.32
JOHNSON COUNTY REFUSE INC.	1/09/13	RECYCLING - DECEMBER	GENERAL FUND	SOLID WASTE	3,648.00
				TOTAL:	3,648.00
KINGDOM GRAPHICS LLC	1/09/13	WATER - DECAL FOR TRUCK	WATER FUND	WATER OPERATING	100.00
				TOTAL:	100.00
L. L. PELLING CO. INC	1/22/13	STREETS - PREMIX	ROAD USE TAX	ROADS & STREETS	164.85
				TOTAL:	164.85
LEASE CONSULTANTS CORP	1/22/13	LIBRARY - COPIER LEASE CON LIBRARY		LIBRARY	59.00
				TOTAL:	59.00
LIBERTY COMMUNICATIONS	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	POLICE OPERATION	151.59
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	FIRE OPERATION	85.92
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	FIRE OPERATION	36.74
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	PARK & RECREATION	124.04
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	CLERK & TREASURER	246.45
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	LOCAL CABLE ACCESS	130.33
	1/02/13	VARIOUS DEPTS - PHONE SERV	CIVIC CENTER	TOWN HALL	35.64
	1/02/13	VARIOUS DEPTS - PHONE SERV	LIBRARY	LIBRARY	176.85
	1/02/13	VARIOUS DEPTS - PHONE SERV	ROAD USE TAX	ROADS & STREETS	41.77
	1/02/13	VARIOUS DEPTS - PHONE SERV	WATER FUND	WATER OPERATING	41.78
	1/02/13	VARIOUS DEPTS - PHONE SERV	SEWER FUND	SEWER OPERATING	41.78
				TOTAL:	1,112.89
LINN COUNTY R.E.C.	1/09/13	STREETS - UTILITIES	GENERAL FUND	STREET LIGHTING	102.00
				TOTAL:	102.00
LOWES BUSINESS ACCT/GEGRB	1/02/13	STREETS - SUPPLIES	ROAD USE TAX	ROADS & STREETS	78.84
				TOTAL:	78.84
LYNCH'S PLUMBING INC	1/22/13	WATER - REPAIR PORT WATER	WATER FUND	WATER OPERATING	130.40
	1/22/13	WATER - SUPPLIES	WATER FUND	WATER OPERATING	4.30
	1/22/13	WATER - CURB STOP REPAIR	WATER FUND	WATER OPERATING	326.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	461.05
MACDOUGALL, NATHAN	1/18/13	REIMB FOR OVERPAYMENT OF T TRUST AND AGENCY		POLICE OPERATIONS	294.00
	1/18/13	REIMB FOR OVERPAYMENT OF T TRUST AND AGENCY		POLICE OPERATIONS	101.50
				TOTAL:	395.50
MAIN STREET WEST BRANCH	1/02/13	COMM & CULT- HOLIDAY GREEN GENERAL FUND		COMM & CULTURAL DEVEL	159.25
				TOTAL:	159.25
MAS MODERN MARKETING	1/22/13	POLICE - SUPPLIES	GENERAL FUND	POLICE OPERATION	86.81
				TOTAL:	86.81
MATT PARROTT/STOREY KENWORTHY	1/22/13	ADMIN - TAX FORMS & ENVELO	GENERAL FUND	CLERK & TREASURER	72.88
	1/22/13	ADMIN - TAX FORMS & ENVELO	GENERAL FUND	CLERK & TREASURER	47.90
				TOTAL:	120.78
MEDIACOM	1/02/13	ADMIN - SERVICE	GENERAL FUND	CLERK & TREASURER	40.90
				TOTAL:	40.90
MIDWEST FRAME & AXLE	1/22/13	STREETS - PARTS	ROAD USE TAX	ROADS & STREETS	63.27
				TOTAL:	63.27
MIDWEST JANITORIAL SERVICE INC	1/22/13	LIB/TH/ADMIN/POLICE - CLEA	GENERAL FUND	POLICE OPERATION	43.33
	1/22/13	LIB/TH/ADMIN/POLICE - CLEA	GENERAL FUND	CLERK & TREASURER	78.00
	1/22/13	LIB/TH/ADMIN/POLICE - CLEA	CIVIC CENTER	TOWN HALL	221.00
	1/22/13	LIB/TH/ADMIN/POLICE - CLEA	LIBRARY	LIBRARY	294.67
				TOTAL:	637.00
MISCELLANEOUS V SHEARER, AMY	1/18/13	01-01100-01	WATER FUND	WATER OPERATING	76.85
				TOTAL:	76.85
MMS CONSULTANTS INC	1/22/13	LEGAL - CONSULTING	GENERAL FUND	LEGAL SERVICES	414.38
				TOTAL:	414.38
MOORE'S WELDING INC	1/22/13	WATER/STREETS - SERVICE	GENERAL FUND	STREET LIGHTING	325.00
	1/22/13	WATER/STREETS - SERVICE	ROAD USE TAX	ROADS & STREETS	65.00
	1/22/13	WATER/STREETS - SERVICE	WATER FUND	WATER OPERATING	937.50
				TOTAL:	1,327.50
OASIS ELECTRIC LLC	1/22/13	FIRE-INSTALL DOOR OPENERS	GENERAL FUND	FIRE OPERATION	1,222.20
				TOTAL:	1,222.20
OFFICE DEPOT CREDIT PLAN	1/22/13	ADMIN/POLICE - OFFICE SUPP	GENERAL FUND	POLICE OPERATION	41.47
	1/22/13	ADMIN/POLICE - OFFICE SUPP	GENERAL FUND	CLERK & TREASURER	23.65
				TOTAL:	65.12
OLSON, KEVIN D.	1/22/13	LEGAL SERVICES FOR JANUARY	GENERAL FUND	LEGAL SERVICES	1,500.00
				TOTAL:	1,500.00
OVERDRIVE INC	1/22/13	LIBRARY - EBOOKS	LIBRARY	LIBRARY	182.73
	1/22/13	LIBRARY - EBOOKS	LIBRARY	LIBRARY	97.95
				TOTAL:	280.68
PEDEN, SHANELLE M.	1/22/13	CABLE - VIDEOTAPING	GENERAL FUND	LOCAL CABLE ACCESS	150.00
				TOTAL:	150.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PITNEY BOWES GLOBAL FINANCIAL SERVICES	1/02/13	ADMIN - POSTAGE METER LEAS	GENERAL FUND	CLERK & TREASURER	444.03
	1/22/13	LIBRARY - POSTAGE METER RE	LIBRARY	LIBRARY	120.00
				TOTAL:	564.03
PITNEY BOWES PURCHASE POWER	1/22/13	ADMIN/WATER/SEWER - POSTAG	GENERAL FUND	CLERK & TREASURER	166.67
	1/22/13	ADMIN/WATER/SEWER - POSTAG	WATER FUND	WATER OPERATING	166.66
	1/22/13	ADMIN/WATER/SEWER - POSTAG	SEWER FUND	SEWER OPERATING	166.67
				TOTAL:	500.00
PLUNKETT'S PEST CONTROL INC	1/22/13	ADMIN - SERVICE	GENERAL FUND	CLERK & TREASURER	24.96
				TOTAL:	24.96
QC ANALYTICAL SERVICES LLC	1/22/13	SEWER - TESTING	SEWER FUND	SEWER OPERATING	552.00
	1/22/13	SEWER - TESTING PILOT PLAN	SEWER FUND	SEWER OPERATING	882.00
				TOTAL:	1,434.00
QUILL CORP	1/22/13	FIRE/ADM/POL/SEWER-SUPPLIE	GENERAL FUND	POLICE OPERATION	63.83
	1/22/13	POLICE - DVD-RW DISCS	GENERAL FUND	POLICE OPERATION	25.99
	1/22/13	FIRE/ADM/POL/SEWER-SUPPLIE	GENERAL FUND	FIRE OPERATION	237.35
	1/22/13	FIRE/ADM/POL/SEWER-SUPPLIE	GENERAL FUND	CLERK & TREASURER	95.10
	1/22/13	ADMIN - STAPLERS	GENERAL FUND	CLERK & TREASURER	28.06
	1/22/13	LIBRARY - BOOK TAPE	LIBRARY	LIBRARY	50.34
	1/22/13	LIBRARY - ENVELOPES	LIBRARY	LIBRARY	6.86
	1/22/13	LIBRARY - DATE STAMP	LIBRARY	LIBRARY	3.95
	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	4.79
	1/22/13	FIRE/ADM/POL/SEWER-SUPPLIE	SEWER FUND	SEWER OPERATING	5.83
				TOTAL:	522.10
RK DIXON	1/02/13	ADMIN - BLK & WHITE COPIES	GENERAL FUND	CLERK & TREASURER	273.50
				TOTAL:	273.50
SPRINT	1/22/13	POLICE - SERVICE	GENERAL FUND	POLICE OPERATION	179.97
				TOTAL:	179.97
STATE HYGIENIC LAB. ACCT.REC.	1/22/13	WATER - TESTING	WATER FUND	WATER OPERATING	22.00
	1/22/13	WATER - TESTING	WATER FUND	WATER OPERATING	18.00
				TOTAL:	40.00
THE IOWA CHILDREN'S MUSEUM	1/22/13	PARK & REC - LUNCH BUNCH P	GENERAL FUND	PARK & RECREATION	124.96
				TOTAL:	124.96
TREASURER STATE OF IOWA	1/17/13	IOWA SALES TAX PMT DECEMBE	WATER FUND	WATER OPERATING	1,631.29
	1/17/13	IOWA SALES TAX PMT DECEMBE	SEWER FUND	WATER OPERATING	280.71
	1/02/13	STATE WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	631.20
	1/02/13	STATE WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	606.80
	1/02/13	STATE WITHHOLDING TAX	LIBRARY	NON-DEPARTMENTAL	91.00
	1/02/13	STATE WITHHOLDING TAX	LIBRARY	NON-DEPARTMENTAL	91.00
	1/02/13	STATE WITHHOLDING TAX	ROAD USE TAX	NON-DEPARTMENTAL	2.04
	1/02/13	STATE WITHHOLDING TAX	ROAD USE TAX	NON-DEPARTMENTAL	1.02
	1/02/13	STATE WITHHOLDING TAX	WATER FUND	NON-DEPARTMENTAL	129.38
	1/02/13	STATE WITHHOLDING TAX	WATER FUND	NON-DEPARTMENTAL	132.09
	1/02/13	STATE WITHHOLDING TAX	SEWER FUND	NON-DEPARTMENTAL	129.38
	1/02/13	STATE WITHHOLDING TAX	SEWER FUND	NON-DEPARTMENTAL	132.09
				TOTAL:	3,858.00
TYLER TECHNOLOGIES	1/22/13	CEMETERY - CEMETERY SUB FE	GENERAL FUND	CEMETERY	587.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	587.00
UPS	1/09/13	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	24.68
	1/22/13	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	48.88
	1/02/13	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	49.36
	1/02/13	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	49.36
	1/02/13	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	12.34
				TOTAL:	184.62
US CELLULAR	1/02/13	POLICE - PHONE SERVICE	GENERAL FUND	POLICE OPERATION	209.33
	1/09/13	FIRE - PHONE SERVICE	GENERAL FUND	FIRE OPERATION	37.66
	1/02/13	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	PARK & RECREATION	87.69
	1/02/13	VARIOUS DEPTS - PHONE SERV	ROAD USE TAX	ROADS & STREETS	76.35
	1/02/13	VARIOUS DEPTS - PHONE SERV	WATER FUND	WATER OPERATING	76.36
	1/02/13	VARIOUS DEPTS - PHONE SERV	SEWER FUND	SEWER OPERATING	76.35
				TOTAL:	563.74
USA BLUE BOOK	1/22/13	WATER/SEWER - SUPPLIES	WATER FUND	WATER OPERATING	138.60
	1/22/13	WATER/SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	71.09
				TOTAL:	209.69
VEENSTRA & KIMM INC.	1/22/13	ENG FOR ALTORFER SITE PLAN	GENERAL FUND	LEGAL SERVICES	421.60
	1/22/13	ENG FOR CASEY'S SITE PLAN	GENERAL FUND	LEGAL SERVICES	114.00
	1/22/13	ENG FOR LIFT STATION GEN S	SEWER FUND	SEWER OPERATING	1,450.00
				TOTAL:	1,985.60
WALMART COMMUNITY/GEMB	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	229.48
	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	41.36
	1/22/13	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	2.38
				TOTAL:	273.22
WELLMARK BLUECROSS BLUESHIELD	1/07/13	DEPENDANT CARE FLEX	GENERAL FUND	NON-DEPARTMENTAL	104.17
	1/07/13	MEDICAL REIMBURSEMENT FLEX	GENERAL FUND	NON-DEPARTMENTAL	267.50
	1/07/13	DEPENDANT CARE FLEX	WATER FUND	NON-DEPARTMENTAL	52.08
	1/07/13	MEDICAL REIMBURSEMENT FLEX	WATER FUND	NON-DEPARTMENTAL	18.75
	1/07/13	DEPENDANT CARE FLEX	SEWER FUND	NON-DEPARTMENTAL	52.08
	1/07/13	MEDICAL REIMBURSEMENT FLEX	SEWER FUND	NON-DEPARTMENTAL	18.75
	1/02/13	DEPENDANT CARE FLEX	GENERAL FUND	NON-DEPARTMENTAL	62.50
	1/02/13	MEDICAL REIMBURSEMENT FLEX	GENERAL FUND	NON-DEPARTMENTAL	252.50
	1/02/13	DEPENDANT CARE FLEX	WATER FUND	NON-DEPARTMENTAL	72.91
	1/02/13	MEDICAL REIMBURSEMENT FLEX	WATER FUND	NON-DEPARTMENTAL	26.25
	1/02/13	DEPENDANT CARE FLEX	SEWER FUND	NON-DEPARTMENTAL	72.92
	1/02/13	MEDICAL REIMBURSEMENT FLEX	SEWER FUND	NON-DEPARTMENTAL	26.25
				TOTAL:	1,026.66
WEST BRANCH FORD	1/22/13	STREETS - SERVICE 03 FORD	ROAD USE TAX	ROADS & STREETS	233.39
	1/22/13	STREETS - SERVICE 04 FORD	ROAD USE TAX	ROADS & STREETS	76.06
				TOTAL:	309.45
WEST BRANCH REPAIRS	1/22/13	POLICE - RAM TRUCK OIL CHA	GENERAL FUND	POLICE OPERATION	52.16
	1/22/13	FIRE - SERVICE	GENERAL FUND	FIRE OPERATION	463.85
				TOTAL:	516.01
WEST BRANCH TIMES	1/22/13	LEGAL & COMM - PUBLICATION	GENERAL FUND	COMM & CULTURAL DEVEL	72.50
	1/22/13	ADMIN - RENEWAL SUBSCRIPTI	GENERAL FUND	CLERK & TREASURER	29.00
	1/22/13	LEGAL & COMM - PUBLICATION	GENERAL FUND	LEGAL SERVICES	252.85

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/02/13	LEGAL/STREETS - PUBLICATIO	GENERAL FUND	LEGAL SERVICES	831.64
	1/02/13	LEGAL/STREETS - PUBLICATIO	ROAD USE TAX	ROADS & STREETS	29.00
				TOTAL:	1,214.99
WEX BANK	1/22/13	POLICE - FUEL	GENERAL FUND	POLICE OPERATION	82.87
				TOTAL:	82.87
**PAYROLL EXPENSES	1/01/2013 - 1/31/2013		GENERAL FUND	POLICE OPERATION	10,941.80
			GENERAL FUND	ROADS AND STREETS	5,002.37
			GENERAL FUND	PARK & RECREATION	2,686.40
			GENERAL FUND	CEMETERY	4,359.21
			GENERAL FUND	MAYOR AND COUNCIL	4,440.00
			GENERAL FUND	CLERK & TREASURER	5,849.00
			GENERAL FUND	LOCAL CABLE ACCESS	616.89
			LIBRARY	LIBRARY	6,710.46
			ROAD USE TAX	ROADS & STREETS	235.62
			WATER FUND	WATER OPERATING	6,177.96
			SEWER FUND	SEWER OPERATING	6,177.96
				TOTAL:	53,197.67

===== FUND TOTALS =====

001	GENERAL FUND	66,003.16
022	CIVIC CENTER	738.59
031	LIBRARY	19,382.80
110	ROAD USE TAX	7,493.27
112	TRUST AND AGENCY	12,022.63
226	GO DEBT SERVICE	8,364.57
600	WATER FUND	17,303.24
610	SEWER FUND	14,851.26
GRAND TOTAL:		146,159.52

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**RESOLUTION 1066**

A RESOLUTION SETTING THE SALARY FOR GREG C. HALL FOR FISCAL YEAR 2012-2013.

Whereas the City of West Branch, Iowa hired Greg C. Hall as a part-time police officer on December 17, 2012.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
PT Police Officer	Greg C. Hall	\$15.00/hour	20/week

SECTION 2. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 3. This resolution will be effective upon final passage of the City Council.

SECTION 4. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

Passed and Approved this 22<sup>nd</sup> day of January, 2013.

\_\_\_\_\_  
Jim Oaks, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

RESOLUTION NO. 1068

RESOLUTION APPROVING A LETTER TO THE IOWA FINANCE AUTHORITY REQUESTING THAT EARLY PREPAYMENT BE ACCEPTED FOR THE \$1,740,000 GENERAL OBLIGATION WATER IMPROVEMENT SRF BOND, SERIES 2005, DATED JUNE 2, 2005.

WHEREAS, the City's independent financial advisor, Speer Financial, has advised the City Council of the City of West Branch, IA to consider the refinancing of the \$1,740,000 General Obligation Water Improvement SRF Bond, Series 2005, dated June 2, 2005 (the "Bond"); and

WHEREAS, the City Council has further advised that the City would first need to obtain permission from the Iowa Finance Authority to provide early prepayment on the Bond; and

WHEREAS, it is now necessary to contact the Iowa Finance Authority concerning early prepayment of the Bond.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that a letter be sent to the Iowa Finance Authority requesting early prepayment of the Bond.

\* \* \* \* \*

Passed and approved this 22nd day of January, 2013.

\_\_\_\_\_  
Jim Oaks, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

# City of West Branch

~A Heritage for Success~

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Office of the Mayor

January 22, 2013

Ms. Lori Beary  
Iowa Finance Authority  
2015 Grand Ave.  
Des Moines, IA 50312

Dear Ms. Beary:

The City of West Branch understands that the Iowa Finance Authority is currently accepting early prepayments on prior SRF issues. This letter is the City's formal request that IFA accept early prepayment on the following loans:

- \$1,740,000 General Obligation Water Improvement SRF Bond, Series 2005, dated June 2, 2005.

The City would like to prepay these loans on or around March 15, 2013.

If there are any issues accepting said prepayment, please advise at your earliest convenience.

We appreciate your assistance and consideration with respect to this matter.

Sincerely,

Jim Oaks  
Mayor Pro Tem

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110 N. Poplar St. · PO Box 218 · West Branch, Iowa 52358 · Ph. 319-643-5888  
[matt@westbranchiowa.org](mailto:matt@westbranchiowa.org) · Fax 319-623-2305 · [www.westbranchiowa.org](http://www.westbranchiowa.org)

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of West Branch in CEDAR & JOHNSON County, Iowa  
will meet at West Branch City Council Chambers 110 N Poplar Street  
at 6:30 pm on January 22, 2013  
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2013  
(year)  
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1,323,418		1,323,418
Less: Uncollected Property Taxes-Levy Year			0
<b>Net Current Property Taxes</b>	<b>1,323,418</b>	<b>0</b>	<b>1,323,418</b>
Delinquent Property Taxes			0
TIF Revenues	97,387		97,387
Other City Taxes	177,684	-26,000	151,684
Licenses & Permits	19,475	26,000	45,475
Use of Money and Property	6,300		6,300
Intergovernmental	388,927	-7,600	381,327
Charges for Services	759,251	12,801	772,052
Special Assessments			0
Miscellaneous	32,500	95,710	128,210
Other Financing Sources	843,792		843,792
<b>Total Revenues and Other Sources</b>	<b>3,648,734</b>	<b>100,911</b>	<b>3,749,645</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	492,524	54,822	547,346
Public Works	537,908	26,892	564,800
Health and Social Services			0
Culture and Recreation	460,268	47,227	507,495
Community and Economic Development	21,250	281,565	302,815
General Government	220,680	6,648	227,328
Debt Service	308,813		308,813
Capital Projects	931,565	-281,565	650,000
<b>Total Government Activities Expenditures</b>	<b>2,973,008</b>	<b>135,589</b>	<b>3,108,597</b>
Business Type / Enterprises	785,563		785,563
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>3,758,571</b>	<b>135,589</b>	<b>3,894,160</b>
Transfers Out	193,792		193,792
<b>Total Expenditures/Transfers Out</b>	<b>3,952,363</b>	<b>135,589</b>	<b>4,087,952</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>-303,629</b>	<b>-34,678</b>	<b>-338,307</b>
Beginning Fund Balance July 1	1,614,058		1,614,058
<b>Ending Fund Balance June 30</b>	<b>1,310,429</b>	<b>-34,678</b>	<b>1,275,751</b>

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Donations, Library and Police Department expenses and technical corrections.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Matt Muckler

City Clerk/ Finance Officer Name

RESOLUTION NO. 1069

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR  
ENDING JUNE 30, 2013

FY13 Budget Amendment – See State Form

PASSED, APPROVED, AND ADOPTED this 22nd day of January, 2013.

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Jim Oaks, Mayor Pro Tem

ATTEST:

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Matt Muckler, City Administrator/City Clerk

Revenue Area	From	To	Amend. Amt.	Inc/Dec	Account Code	Explanation
Taxes Levied on Prop.	1,323,418	1,323,418				
TIF Revenues	97,387	97,387				
Other City taxes	177,684	151,684	(26,000.00)	Decr.		Moved cable franchise fee from Other City taxes to Licenses and permits per state auditor - no entry
Licenses & Permits	19,475	45,475	26,000.00	Incr.		Moved cable franchise fee from Other City taxes to Licenses and permits per state auditor - no entry
Use of Money & Prop.	6,300	6,300				
Intergovernmental	388,927	381,327	(7,600.00)	Decr.		No entry in financial, correction to budget form (error, put in wrong Revenue area - see CFS & Misc below)
Charges for services	759,251	772,052	2,900.00	Incr.		No entry in financial, correction to budget form (error, put in wrong Revenue area - see Intergovernmental)
Special Assessments			9,901.00	Incr.	001-4-0-950-1-4553	Meadows subdivision & Furman engineering revenue received
Miscellaneous	32,500	128,210	4,700.00	Incr.		No entry in financial, correction to budget form (error, put in wrong Revenue area - see Intergovernmental)
			11,500.00	Incr.	001-4-0-950-4-4799	Middle School Project - school district cost share rev.
			15,392.00	Incr.	001-4-0-950-4-4799	280th St. Project - Cedar County cost share revenue
			8,410.00	Incr.	001-4-0-950-2-4705	Fire - Secrest donation revenue received
			2,000.00	Incr.	031-4-4-410-4-4705	Library - Target donation revenue received
			50,000.00	Incr.	031-4-4-410-4-4705	Library - Hansen donation revenue received
			3,708.00	Incr.	031-4-4-410-4-4705	Library - Secrest donation revenue received
Other Fin. Sources	843,792	843,792				
<b>Total Revenue</b>	<b>3,648,734</b>	<b>3,749,645</b>	<b>100,911</b>			

Expenditure Area	From	To	Amend. Amt	Inc/Dec	Account Code	Explanation
Public Safety	492,524	547,346	8,700.00	Incr.	001-5-1-110-6230	Police Dept. academy training & tuition costs
			19,548.00	Incr.	001-5-1-110-6727	2012 Ford Explorer Police vehicle equipment and Medtronic equipment
			20,866.00	Incr.	111-5-1-110-6727	2012 Ford Explorer Police vehicle purchase
			5,708.00	Incr.	001-5-1-110-6723	2012 Ford Explorer Police vehicle purchase
Public Works	537,908	564,800	11,500.00	Incr.	001-5-2-210-6761	Middle School Project - street expense
			15,392.00	Incr.	001-5-2-210-6761	280th Street Project expense
Culture & Recreation	460,268	507,495	6,537.00	Incr.	031-5-4-410-6419	Library - computer and laptop expenses
			40,690.00	Incr.	031-5-4-410-6498	Library building project processes and planning exp.
Community Eco. Dev.	21,250	302,815	281,565.00	Incr.		No entry in financial, correction to budget form (error, put in wrong Exp. area)
General Government	220,680	227,328	3,900.00	Incr.	001-5-6-640-6490	Engineering fees paid for Meadows Subdivision
			2,748.00	Incr.	001-5-6-640-6490	Taxes paid for N 2nd St. Park
Debt Service	308,813	308,813				
Capital Projects	931,565	650,000	(281,565.00)	Decr.		No entry in financial, correction to budget form (error, put in wrong Exp. area)
Business Type Act.	785,563	785,563				
Transfers out	193,792	193,792				
Total Expenditures	3,952,363	4,087,952	135,589			

RESOLUTION NO. 1070

A RESOLUTION APPROVING THE PURCHASE OF A 2012 CAT 262C SKID  
STEER LOADER

WHEREAS, City staff is recommending the purchase of a skid steer loader in order to more efficiently complete various Public Works projects; and

WHEREAS, Altorfer Inc. is in the process of locating a dealership within the city limits of West Branch, IA; and

WHEREAS, Altorfer Inc. is offering the state contract bid price of 37% off of the list price and a one year premier warranty.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council approves the purchase of a 2012 CAT 262C Skid Steer Loader in the amount of \$36,788.00 with funding coming from a short-term loan through a local bank.

Passed and approved this 22nd day of January, 2013.

\_\_\_\_\_  
Jim Oaks, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk



# ALTORFER INC.

## PURCHASE AGREEMENT

**Cedar Rapids** (319) 365-0551   
 **Davenport** (563) 324-1935   
 **East Peoria** (309) 694-1234   
 **Hannibal** (573) 221-8600   
 **Moberly** (660) 263-8200   
 **Rock Falls** (815) 625-8774   
 **Springfield** (217) 529-5541   
 **Urbana** (217) 359-1671

Mail payment to: P.O. Box 1347, Cedar Rapids, IA 52406

SOLD TO <u>CITY OF WEST BRANCH</u> PHONE _____ STREET <u>PO BOX 218</u> CITY <u>WEST BRANCH</u> STATE <u>IA</u> ZIP CODE <u>52358</u> COUNTY <u>CEDAR</u> INDUSTRY CODE <u>202</u> SHIP TO <u>CR</u>	CUSTOMER NO. <u>M-600630</u> ITEM NO. <u>TBT</u> F.O.B. <u>CR</u> VIA <u>ALTORFER</u> APPROX. SHIPPING DATE <u>1-28-13</u>	<b>EQUIPMENT MANAGEMENT &amp; PRODUCT LINK</b> Your machine(s) has been enrolled in an Equipment Management Solutions Package 1 (S1). This includes Product Link installed and activated, VisionLink™ access and training, S•O•S sampling, reports and recommendations, and PartStore™ access.  <i>*Note*</i> The Product Link device contains a satellite transmitter that functions automatically without operator intervention. When electric/electronic detonators are used, this communication device should be deactivated within 40 feet of a blast site. If you have any questions, please refer to your machine's operation and maintenance manual.
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TERMS:     Cash                       Cash on Invoice  
 Cash on Delivery             Payment Plan Below

To complete the registration, please provide your email address:  
 EMAIL MGOODALE@WESTBRANCHIOWA.ORG

MACHINE (MAKE, MODEL AND SERIAL NUMBER)	AMOUNT
ONE NEW 2012 CAT 262C SKID S/N	SALES PRICE \$36,788
PRESSURIZED SOUND SUPRESSED CAB, A/C HEATAND DEFROSTER	
AIR SUSPENSION SEAT, STANDARD FLOW HYDRAULICS, SELF LEVELING BUCKET	
72" GP BUCKET, TWO SPEED TRANSMISSION HEAVY DUTY BATTERY	
FRONT AND REAR WORK LIGHTS, HAND AND FOOT TROTTLER	
HYDRAULICALLY DRIVEN DEMAND FAN, BACK UP ALARM	
	TAX EXEMPT -0-
INCLUDES ONE YEAR PREMIER WARRANTY	NET AMOUNT DUE \$36,788

\_\_\_\_\_ PAYMENTS OVER \_\_\_\_\_ MONTHS  
 INTEREST RATE \_\_\_\_\_ LEASE TYPE \_\_\_\_\_  
 CCAN# \_\_\_\_\_  
 QUOTE# \_\_\_\_\_  
 APP# \_\_\_\_\_  
  
SAFETY: Attachments for the above machine have been reviewed and checklist AE070080 read by me.  
 PRICE ESCALATION: This order is taken and signed with the understanding that it carries with it an escalation clause which means that price in effect at time of shipment will apply.

**BILL OF SALE FOR PROPERTY TAKEN IN TRADE**  
 For value received, I/we hereby bargain and sell, grant and deliver to ALTORFER INC.

Make \_\_\_\_\_ Model \_\_\_\_\_  
 Serial No. \_\_\_\_\_  
 I/We hereby certify that there is no lien, claim, debt, mortgage or encumbrance of any kind, nature or description against this property now existing, of record or otherwise, and that same is free and clear and is my/our sole and absolute property.

\_\_\_\_\_  
 Customer Signature                                      \$ Payoff

THIS ORDER IS MADE AND ACCEPTED SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THE REVERSE SIDE HEREOF. ANY DIFFERENT OR ADDITIONAL TERM IN YOUR ACCEPTANCE OF THIS OFFER ARE HEREBY OBJECTED TO.

<input checked="" type="checkbox"/> _____ TITLE _____ CUSTOMER SIGNATURE PRINT NAME _____ BY _____ CUSTOMER PURCHASE ORDER NO. _____ DATED THIS _____ DAY OF _____ ACCEPTANCE RECOMMENDED BY SALESMAN <u>BRUCE VIETH</u>	BANK _____ ADDRESS _____ INSURANCE: SELF <input type="checkbox"/> ALTORFER <input type="checkbox"/> AGENT _____ ADDRESS _____ ACCEPTED THIS _____ DAY OF _____ ALTORFER INC. BY _____
---	--

1. **NEW WARRANTY.** New Caterpillar products are sold subject to the terms of the applicable warranty. Copies of the warranty applicable to this purchase are attached hereto and the customer, by initialing below, acknowledges the receipt of the listed warranties.

Initials	Form	Date	Initials	Form	Date
( )	Self 5070	( )	( )		( )
( )	Self 5069 (Century Line)	( )	( )		( )

2. **USED WARRANTY.** Dealer guarantees a used machine against mechanical failure for a period of \_\_\_\_\_ days or \_\_\_\_\_ service meter hours (whichever comes first) as set out below. Dealer will pay \_\_\_\_\_ % and the Customer \_\_\_\_\_ % of the cost of repairs.

- Warranty covers both parts and labor necessary to repair an inoperative machine.
- Dealer and Customer will share the cost of such repairs (including replacement parts, labor, service expense and mileage as required) in the proportion shown above.
- Customer agrees to promptly report to Dealer any mechanical failures that occur during the term of this agreement, and to make the machine available on request to Dealer during its regular daytime working hours; if the Customer desires the work done outside of regular hours, Customer agrees to pay the difference between standard rates and overtime rates in effect at that time.
- Warranty period begins on the date of delivery of the machine to the Customer.
- Warranty does not cover expendable items such as glass, tires, cable, hoses, cutting edges, filters, oils, grease, electrical equipment, batteries, etc.
- Dealer reserves the right to inspect the machine at any time, and to refuse any claim resulting from negligence or abuse.
- All repair work is to be performed by Dealer except as otherwise authorized by Dealer.
- IF THE PARTICIPATION IN COST OF REPAIRS OF DEALER IS SHOWN AS "NONE," THE MACHINE IS SOLD "AS IS" WITHOUT WARRANTY OF ANY KIND, AND AT THE CUSTOMER'S ENTIRE RISK AND RESPONSIBILITY.

THE ABOVE WARRANTIES, IF ANY, ARE IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED; THERE IS NO WARRANTY OF MERCHANTABILITY; THERE IS NO WARRANTY THAT THE EQUIPMENT SHALL BE FIT FOR ANY PARTICULAR PURPOSE OR USE; NO WARRANTIES EXTEND BEYOND THE DESCRIPTIONS CONTAINED HEREIN.

3. **CONDITION OF TRADE-IN.** If, in the opinion of the Dealer, the mechanical condition of the trade-in (if any) is substantially different when it is turned over to the Dealer than it was when this Purchase Order was signed, the Dealer reserves the right to request that the trade-in allowance figure be reevaluated.

4. **TITLE WARRANTY.** Dealer warrants full and complete title to the goods which are subject to this agreement including the warranty that (a) the Dealer has good title to the goods; (b) the Dealer has the right to convey title to the goods; (c) the goods sold shall be free and clear of encumbrances, security interests, liens and charges.

5. **ACCEPTANCE.** Goods sold pursuant to this agreement shall be inspected by the Customer upon arrival and any use of the goods for purposes other than inspection and testing during this period shall constitute an acceptance. If the goods fail to conform to the agreement in any way, the Customer shall notify the Dealer within five (5) days of arrival and failing such notification the goods shall be deemed to have been accepted.

6. **FORCE MAJEURE.** The Dealer shall not be responsible for any delay of other failure to perform caused by reason of strikes, lockouts, or other labor difficulties or by material shortages, fires, floods, and other acts of God, accidents, embargoes, acts of war, conditions caused by a national emergency, any rule, order or regulations of any governmental body or agency, delays of subcontractors, or by reason of any other act beyond the reasonable control of Dealer, and Dealer's time for performance shall be extended accordingly. If delivery is delayed or interrupted for any such cause, Dealer may store the equipment at Customer's expense and risk and if on premises controlled by Dealer, may charge therefor at a rate similar to that charged by a public warehouse. Any such storage be deemed delivery for the purpose of this agreement.

7. This agreement shall be construed under the laws of the State of Iowa and the United States of America. The courts of such state shall have exclusive jurisdiction over all controversies arising out of or in connection with this agreement. It is understood, however, that if any portion of this agreement is prohibited or contrary to the laws of any County, State, Province or other political subdivision in which it is used or to which it is made applicable, it shall, as to said County, State, Province or other political subdivision be ineffective and void to the extent of such prohibition or illegality without invalidating any of its remaining provisions, and to this end the provisions and clauses of this agreement are declared to be severable.

8. Any taxes or import duties imposed by the laws of any County, Dominion, State, Territory, Province, Municipality or other authority, which Dealer may be required to pay or to reimburse to others by reason of them manufacture, ownership, use or sale of any goods delivered under this agreement, will be added to the price of the goods either as a separate item or included in the invoice price of the goods, as the law may require or Dealer may determine.

9. This agreement is not subject to cancellation or to change unless requested by the Customer and accepted in writing by the Dealer. In the event of any such cancellations, the Customer shall pay the Dealer within 30 days of such cancellation reasonable costs and all other expense incurred by Dealer prior to receipt of the request for cancellation (including but not limited to engineering expenses and all commitments to its suppliers, sub-contractors, and others) plus an amount equal to fifteen percent (15%) of the total of the foregoing.

10. Any payments agreed to by the Customer and not fulfilled by the Customer on the date promised, shall be subject to a late payment penalty of 1.5% interest per month (18% per year). The minimum penalty shall be \$2.00 per month. This charge will continue until the amount and interest are paid in full.

11. Purchaser is hereby notified that Altorfer Rents has assigned to J.P. Morgan Property Exchange Inc., acting in its capacity as a Qualified Intermediary, its rights (including its rights with respect to all money and any trade-ins, but none of its obligations) with respect to the sale of this equipment. Payment must be made to "JPEX as QI for Altorfer Rents" and mailed to Altorfer Rents, P.O. Box 1347, Cedar Rapids, IA 52406.

12. **REMEDIES.** The rights and remedies of the Dealer shall not be exclusive but shall be cumulative and in addition to any other rights and remedies provided by any and all clauses of this Purchase Order and to all other rights and remedies in law or equity.

13. **ALTORFER IS NOT LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR ANY BREACH OF WARRANTY OR DAMAGES OF ANY NATURE, PERSONAL OR PROPERTY, SUFFERED OR SUSTAINED IN THE OPERATION OF THE EQUIPMENT OR RESULTING FROM FAILURE OR INADEQUACY OF THE EQUIPMENT OR ITS COMPONENTS; AND THAT ALTORFER SHALL NOT BE DEEMED OR HELD OBLIGATED, LIABLE OR ACCOUNTABLE UPON OR UNDER ANY GUARANTEE OR WARRANTY, EXPRESS OR IMPLIED, STATUTORY BY OPERATION OF LAW, OR OTHERWISE, IN ANY MANNER OR FORM BEYOND THE AGREEMENTS OF SUB-PARAGRAPHS 1 OR 2 THIS AGREEMENT.**

14. Any action of any type by any party to this Agreement relating to this Agreement, whether such action be for breach of contract, breach of warranty, in tort or under any other legal theory, must be commenced within two (2) years of accrual of the cause of action.

15. Customer agrees that this agreement can be filed as public notice of a lien in favor of Altorfer Inc. This filing will be made with the competent agency as designated by law. Customer affirms that this agreement creates a lien in favor of Altorfer Inc.

16. **EFFECTIVE DATE OF AGREEMENT.** This agreement must be approved and signed by an authorized officer/agent of Altorfer before any of its terms or conditions are valid.

# EXTENDED EQUIPMENT PROTECTION PLAN

## ALTORFER WARRANTY

Altorfer Inc. warrants your new machine to be free from mechanical breakdown due to manufacturer's defects in material and workmanship under normal use and service, from the date of original delivery until the machine has been operated for:

- 1.) UNLIMITED service meter hours, or 2.) 12 months, whichever occurs first. 3.) Mileage Included  Y  N

### Altorfer Responsibilities

This warranty is limited to repair or replacement, whichever Altorfer Inc. elects of any part which is found upon Altorfer Inc. inspection to be defective in material or workmanship, along with the labor of such new or repaired parts. **Such parts and labor will be provided without charge to the user during normal working hours at an Altorfer Inc. place of business or other establishment authorized by Altorfer Inc.**, but this warranty does not include any costs for transporting the machine to such place of business or establishment. This warranty is not applicable to normal maintenance service (such as engine tune-ups) or normal replacement of service or wear items. Repairs made by Altorfer Inc. pursuant to this warranty coverage shall not extend the stated warranty period.

### Excludes (Not Limited to) :

- Batteries
- Service Items / Fluids
- Tires
- Radios
- Preventative Maintenance Items
- Window Glass, Mirrors, and Lens
- Maintenance Items
- Cat Work TOOL/GPS
- Rubber or Steel Undercarriage

### User Responsibilities

- (1) Owner shall be responsible for giving timely notice of warrantable failure and promptly making machine available for repair.
- (2) Owner shall be responsible for compliance with all recommendations included in the Lubrication and Maintenance Guide for the model covered.
- (3) Owner shall make the machine available for inspection during the warranty period on reasonable notice from Altorfer Inc.
- (4) Scheduled Oil Sampling (SOS) program is included at no charge with this warranty. Owner is required to take oil samples at intervals designated by Altorfer Inc.'s oil lab. Failure to comply could result in cancellation of Warranty.
- (5) Travel and mileage.
- (6) Replacement parts due to normal wear.
- (7) Applicable taxes.
- (8) The machine may not be altered or modified in any manner which affects the mechanical operation of the machine as designed by Caterpillar Inc.
- (9) Altorfer Inc. shall not be obligated to make any repairs necessitated by misuse, abuse, accident, negligence or use of the machine beyond its rated capacities.

### WARRANTED MACHINE

262C2

TBT

Registered Model

Serial No.

Purchaser

Warranty Effective Date

By

Altorfer Inc.

By

Purchaser

### General Conditions and Limitations

Remedies under the extended warranty are expressly limited to parts and labor specifically provided. Altorfer Inc. shall in no event be liable for any other losses, damages, costs or expenses claimed by you including loss from failure of the machine to operate for any period of time, and all other direct, indirect, special, incidental, or consequential damages, including all personal injury and property damage due to alleged negligence or strict liability of Altorfer Inc. The extended warranty coverage shall not be applicable to Caterpillar Inc. Product Improvement Programs. **THE EXTENDED WARRANTY SET FORTH ABOVE IS IN LIEU OF ALL OTHER WARRANTIES BY ALTORFER INC. EXPRESS OR IMPLIED BY LAW. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, ALTORFER INC. MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS OF THE MACHINE FOR ANY PARTICULAR PURPOSE.**

01/01/11

**CITY OF WEST BRANCH  
COUNCIL ACTION REPORT**

MEETING DATE: January 22, 2013

AGENDA ITEM: 6g

DATE PREPARED: January 16, 2013

STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: Resolution 1071, approving the purchase of five skid steer attachments with Lackender Inc. in the amount of 9,000./Move to action.

WORKSHOP    SPECIAL    CONSENT    NON-CONSENT    TABLED    PUBLIC HEARING

**PROJECT DESCRIPTION:**

The Public Works Department is recommending the purchase of the following five skid loader attachments:

- |                                      |            |
|--------------------------------------|------------|
| 1) 72" Hydraulic Angle Broom         | \$3,787.00 |
| 2) 48" 4,000 Pallet Forks & Frame    | \$695.00   |
| 3) 72" 4-N-1 Bucket                  | \$2,597.00 |
| 4) 72" Long Bottom Bucket with teeth | \$1,148.00 |
| 5) 96" Snow Bucket                   | \$1,346.00 |

**RECOMMENDATIONS:**

City staff is recommending the adoption of Resolution 1071.

**ATTACHMENTS:**

Resolution 1071  
Lackender Inc. Skid Steer Attachment Brochure

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion) \$9,000.00

BUDGETED       UNBUDGETED FISCAL YEAR BUDGET (check one)      110-5-2-210-6727

RESOLUTION NO. 1071

A RESOLUTION APPROVING THE PURCHASE OF SKID STEER  
ATTACHMENTS FROM LACKENDER INC.

WHEREAS, City staff is recommending the purchase of a skid steer loader in order to more efficiently complete various Public Works projects; and

WHEREAS, Lackender Inc. of Iowa City, IA offers quality skid steer attachments at discounted prices to the City of West Branch.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Cedar County, Iowa, that the City Council approves the purchase of skid steer attachments in the amount of \$9,000.00 with funding coming from a short-term loan through a local bank.

Passed and approved this 22nd day of January, 2013.

\_\_\_\_\_  
Jim Oaks, Mayor Pro Tem

ATTEST:

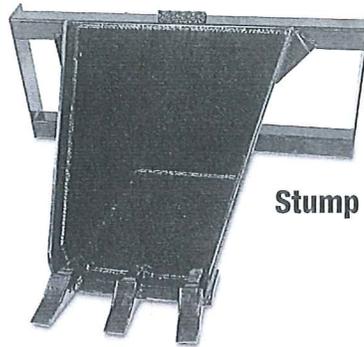
\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

# Lackender INC.

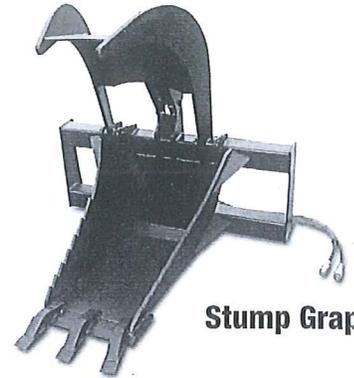
4661 Dane Road SW • Iowa City, IA 52240  
319-338-4114 or 1-800-498-8032  
www.lackender-fab.com



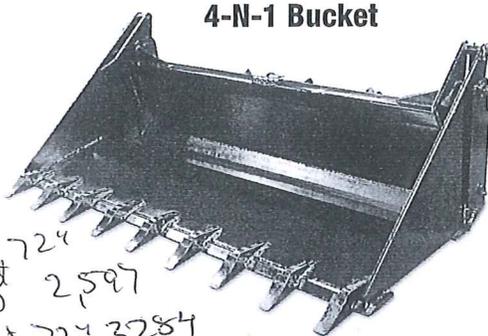
**Snow Pusher**



**Stump Bucket**

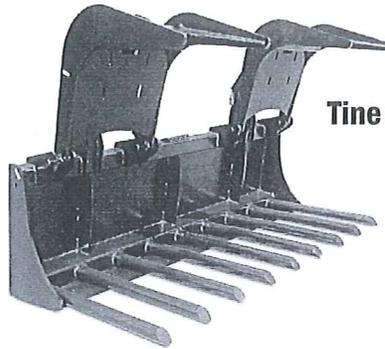


**Stump Grapple**

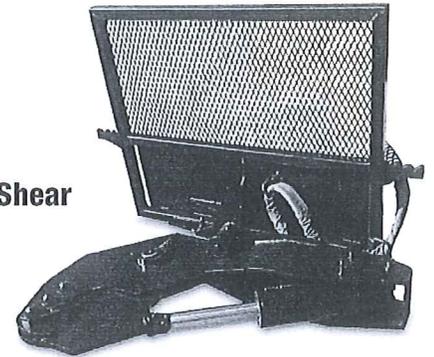


**4-N-1 Bucket**

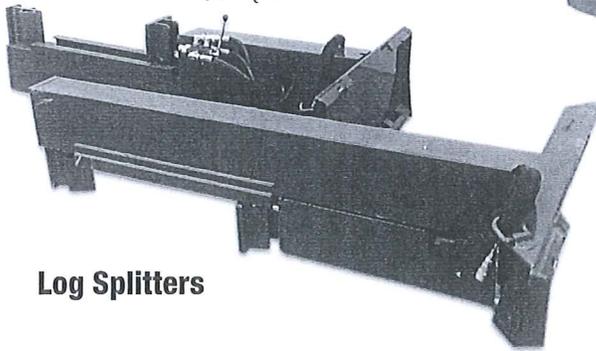
724  
\$ 2,597  
170  
Left 724 3284  
no teeth



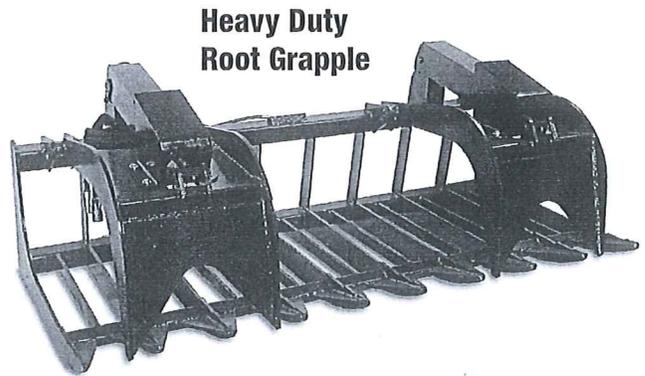
**Tine Grapple**



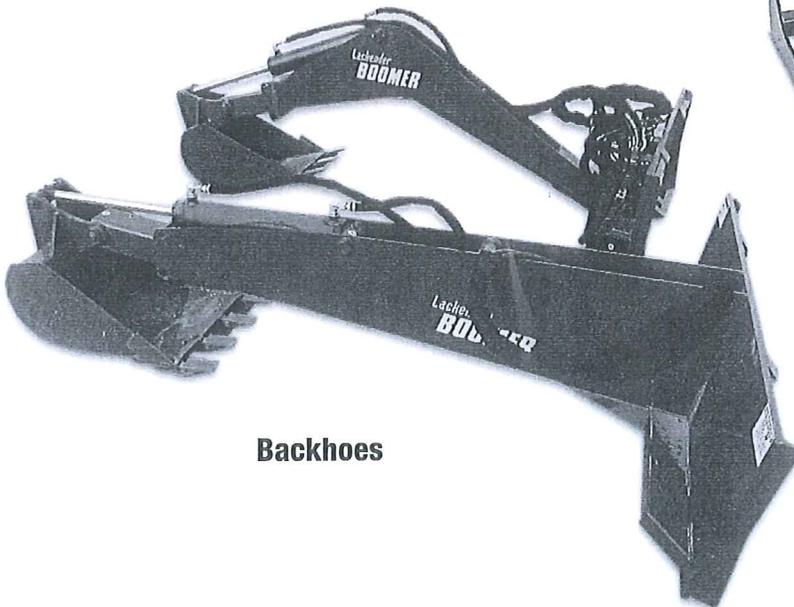
**Tree Shear**



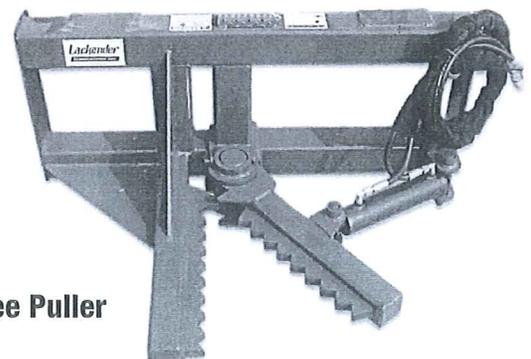
**Log Splitters**



**Heavy Duty Root Grapple**



**Backhoes**



**Tree Puller**

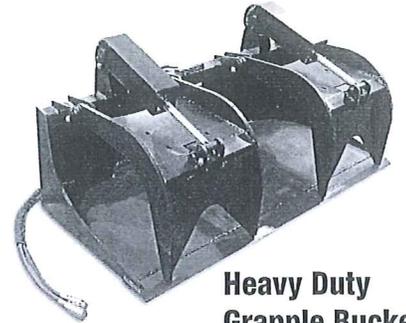


Angle Broom

72"  
 \$3787<sup>00</sup>  
 hydro

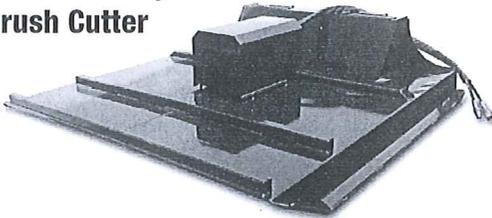


Skid Steer Auger

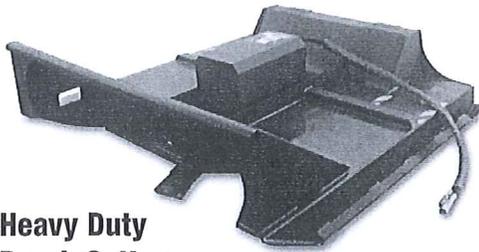
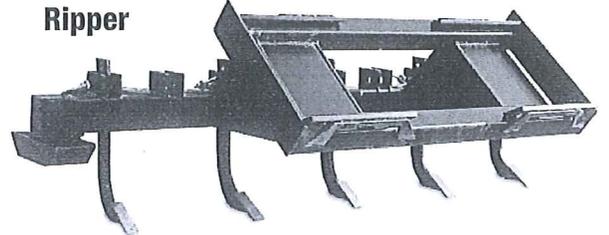


Heavy Duty Grapple Bucket

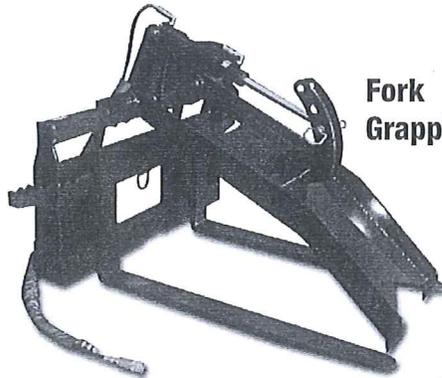
Standard Duty Brush Cutter



Ripper

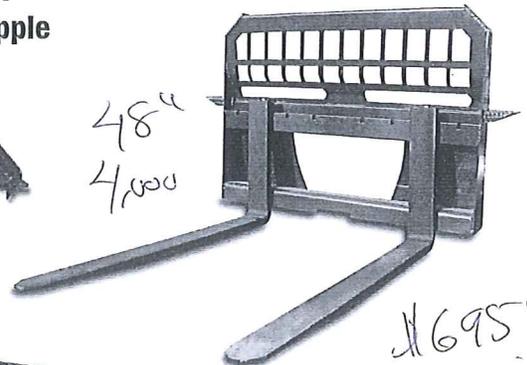


Heavy Duty Brush Cutter



Fork Grapple

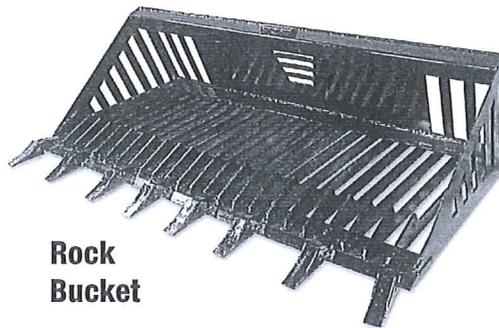
Pallet Forks & Frame



48"  
 4,000

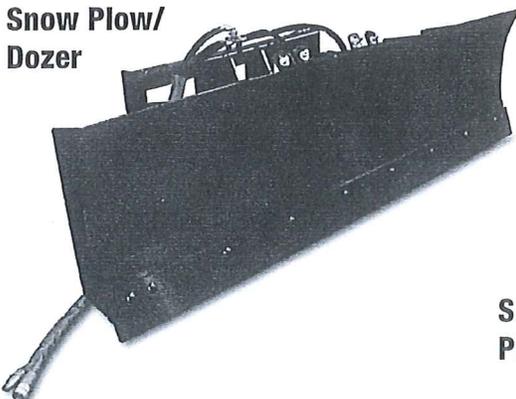
\$1695<sup>00</sup>

Rock Grapple

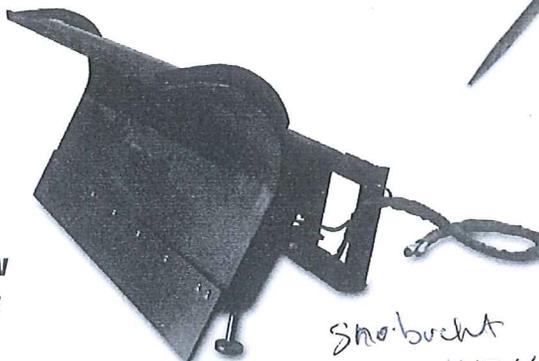


Rock Bucket

Snow Plow/ Dozer



Snow Plow



Hay Forks

4 in 1 72" 140  
 \$2597<sup>00</sup>  
 extra \$3289

72" LB brocht w/teeth \$1148

snow bucket 96" \$1346

**ORDINANCE NO. 685**

AN ORDINANCE AMENDING TITLE CHAPTER 92 "WATER RATES"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 92 "WATER RATES" of the Code of West Branch, Iowa is hereby amended by deleting Section 92.02 in its entirety and inserting in lieu thereof:

**92.02 RATES FOR SERVICE.**

**Water service shall be furnished at the rate of:**

\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.

\$5.23 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2012.

\$5.87 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2013.

\$6.51 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2014.

\$7.15 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2015.

\$7.79 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective July 1, 2016.

2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 21st day of November, 2011.

First Reading:                      October 17, 2011  
Second Reading:                    November 7, 2011  
Third Reading:                      November 21, 2011

  
\_\_\_\_\_  
Don Kessler, Mayor

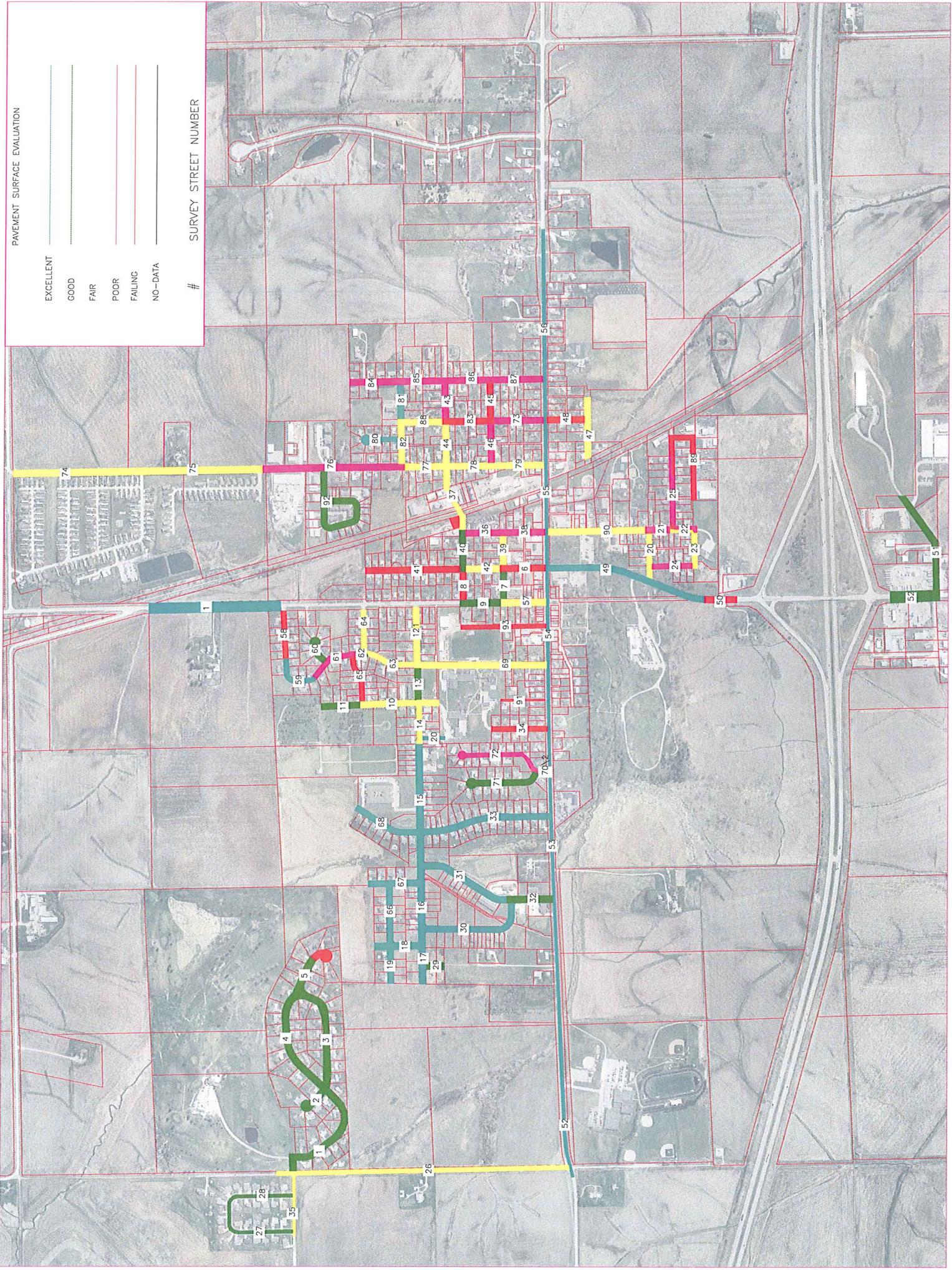
Attest:

  
\_\_\_\_\_  
Matt Muckler, City Administrator/Clerk

PAVEMENT SURFACE EVALUATION

- EXCELLENT
- GOOD
- FAIR
- POOR
- FALLING
- NO-DATA

# SURVEY STREET NUMBER



## Fiscal Year 2013-14 General Fund Revenue Estimate

Property Tax	\$ 973,122	
Ag Land	\$ 1,348	
City-Owned Civic Center Levy	\$ 16,219	
Local Emg Migma Com Levy	\$ 5,835	
Emergency Levy	\$ 32,437	
Cable Franchise Fee	\$ 26,000	
Licenses and Permits	\$ 24,375	Includes beer & liquor, cigarette, building and animal licenses
Interest	\$ 2,800	
Rent and Royalties	\$ 2,600	Town Hall rent
Subdivision Charges	\$ 30,905	Site Plans, Final Plats, Engineering Pass-Through
NPS Snow Plowing	\$ 6,000	Annual Contract
Library CD Fund Transfer	\$ 30,000	
Library Reimbursement	\$ 13,332	Rural Library Assistance
Other Library	\$ 6,950	Fines, Misc. revenue, Private contributions, Open access
Fire Trustees	\$ 139,275	
Landfill	\$ 43,488	Recycling contract
Cemetery Lots	\$ 1,500	Sale of lots
Grave Openings	\$ 8,000	
Parks and Rec Fees	\$ 22,225	All Recreation Department activity fees
Donations	\$ 10,000	Hoover's Hometown Days
Fuel Tax Refund	\$ 1,500	
Fines	\$ 4,000	
Misc. Revenue	\$ 7,500	NSF fees, Garbage tags, other misc.
<b>Total Revenue Estimate</b>	<b>\$ 1,409,411</b>	
Minus Trustees, Parks & Rec, Library and Subdivision Charges and Main Street Loan Payments	<u>\$ 222,405</u>	
Subtotal 1	<u>\$ 1,187,006</u>	
Minus FY13 GF Salary Estimate	<u>\$ 508,516</u>	
Non-salary GF expenditures	<u>\$ 678,490</u>	

## Total Employee Compensation - FY 2013/14\*

\*Assumes 1.9% Salary Increase and 6.82% Increase in the cost of health insurance and no increase in dental or life insurance.

Employee/Dept	Base Salary	1.9% or other	OT	FY 14 Salary Prop.	IPERS	FICA	INS	Total
Matt Muckler	\$ 78,408.75	\$ 1,489.77	\$ -	\$ 79,898.52	\$ 7,134.94	\$ 6,112.24	\$ 11,402.88	\$ 104,548.57
Dawn Brandt	\$ 41,801.76	\$ 794.23	\$ 1,064.90	\$ 43,660.89	\$ 3,898.92	\$ 3,340.06	\$ 6,150.60	\$ 57,050.47
Jennifer Harden	\$ 31,200.00	\$ 592.80	\$ 794.82	\$ 32,587.62	\$ 2,910.07	\$ 2,492.95	\$ 11,402.88	\$ 49,393.53
Admin Subtotal	\$ 151,410.51	\$ 2,876.80	\$ 1,859.72	\$ 156,147.03	\$ 13,943.93	\$ 11,945.25	\$ 28,956.36	\$ 210,992.57
Mike Horihan	\$ 52,780.00	\$ 5,278.00	\$ 5,805.80	\$ 63,863.80	\$ 6,475.79	\$ 4,885.58	\$ 11,402.88	\$ 86,628.05
John Hanna	\$ 40,755.40	\$ 4,075.54	\$ 4,483.09	\$ 49,314.03	\$ 5,000.44	\$ 3,772.52	\$ 11,402.88	\$ 69,489.88
Alex Koch	\$ 36,961.60	\$ 3,696.16	\$ 4,065.78	\$ 44,723.54	\$ 4,534.97	\$ 3,421.35	\$ 6,453.72	\$ 59,133.57
PD Subtotal	\$ 130,497.00	\$ 13,049.70	\$ 14,354.67	\$ 157,901.37	\$ 16,011.20	\$ 12,079.45	\$ 29,259.48	\$ 215,251.50
Paul Stagg	\$ 35,360.00	\$ 671.84	\$ 4,503.98	\$ 40,535.82	\$ 3,619.85	\$ 3,100.99	\$ 6,453.72	\$ 53,710.38
Paul O'Neil	\$ 39,998.40	\$ 759.97	\$ 5,094.80	\$ 45,853.17	\$ 4,094.69	\$ 3,507.77	\$ 6,453.72	\$ 59,909.34
Tim Moss	\$ 41,080.00	\$ 780.52	\$ 5,232.57	\$ 47,093.09	\$ 4,205.41	\$ 3,602.62	\$ 11,402.88	\$ 66,304.00
Matt Goodale	\$ 47,652.80	\$ 4,765.28	\$ 6,552.26	\$ 58,970.34	\$ 5,266.05	\$ 4,511.23	\$ 11,402.88	\$ 80,150.50
Part Time	\$ 18,125.00	\$ -	\$ -	\$ 18,125.00	\$ 1,618.56	\$ 1,386.56	\$ -	\$ 21,130.13
PW Subtotal	\$ 182,216.20	\$ 6,977.61	\$ 21,383.60	\$ 210,577.41	\$ 18,804.56	\$ 16,109.17	\$ 35,713.20	\$ 281,204.35
Nick Shimmin	\$ 39,549.84	\$ 3,954.98	\$ -	\$ 43,504.82	\$ 3,884.98	\$ 3,328.12	\$ 6,453.72	\$ 57,171.64
Becky Knoche	\$ 30,000.00	\$ 3,000.00	\$ -	\$ 33,000.00	\$ 2,946.90	\$ 2,524.50	\$ 11,402.88	\$ 49,874.28
Part Time	\$ 19,500.00	\$ 3,172.00	\$ -	\$ 22,672.00	\$ 2,024.61	\$ 1,734.41	\$ -	\$ 26,431.02
Library Subtotal	\$ 89,049.84	\$ 10,126.98	\$ -	\$ 99,176.82	\$ 8,856.49	\$ 7,587.03	\$ 17,856.60	\$ 133,476.94
Melissa Russell	\$ 34,923.20	\$ 663.54	\$ 889.67	\$ 36,476.41	\$ 3,257.34	\$ 2,790.45	\$ 6,818.16	\$ 49,342.36
P & R Subtotal	\$ 34,923.20	\$ 663.54	\$ 889.67	\$ 36,476.41	\$ 3,257.34	\$ 2,790.45	\$ 6,818.16	\$ 49,342.36
Mayor & Council	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ 100.00	\$ 573.75	\$ -	\$ 8,173.75
M & C Subtotal	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ 100.00	\$ 573.75	\$ -	\$ 8,173.75
<b>Totals</b>	<b>\$ 595,596.75</b>	<b>\$ 33,694.63</b>	<b>\$ 38,487.66</b>	<b>\$ 667,779.04</b>	<b>\$ 60,973.53</b>	<b>\$ 51,085.10</b>	<b>\$ 118,603.80</b>	<b>\$ 898,441.47</b>

FY 2011-2012 General Fund Non-Salary Expenditure Worksheet

	FY 08 Actual	FY 09 Actual	FY 10 Actual	FY 11 Budgeted	FY 12 Budgeted	FY 13 Budgeted	FY 14 Request	Council
Police Operation	\$72,340.00	\$98,646.00	\$70,847.00	\$60,550.00	\$41,840.00	\$69,900.00	\$75,036.00	\$75,036.00
Fire Operation	\$49,658.00	\$125,797.00	\$236,962.00	\$54,712.00	\$56,497.00	\$56,483.00	\$65,875.00	\$65,875.00
Animal Control	\$2,921.00	\$1,681.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00	\$3,000.00	\$3,000.00
Roads and Street	\$96,147.00	\$76,895.00	\$12,956.00	\$11,650.00	\$26,650.00	\$102,320.00	\$151,208.00	\$118,538.00
Street Lighting	\$27,895.00	\$27,385.00	\$31,000.00	\$33,000.00	\$33,000.00	\$32,000.00	\$32,000.00	\$32,000.00
Library	\$43,061.00	\$46,486.00	\$42,763.00	\$40,287.00	\$48,389.00	\$58,974.00	\$58,114.00	\$58,114.00
Parks and Rec	\$11,722.00	\$35,256.00	\$47,710.00	\$47,120.00	\$13,350.00	\$17,755.00	\$14,025.00	\$53,687.00
Cemetery	\$15,051.00	\$16,157.00	\$20,850.00	\$22,300.00	\$22,300.00	\$19,300.00	\$24,000.00	\$24,000.00
Town Hall	\$0.00	\$0.00	\$10,000.00	\$30,700.00	\$11,000.00	\$17,367.00	\$16,219.00	\$16,219.00
Community Dev	\$8,220.00	\$8,220.00	\$8,650.00	\$8,650.00	\$8,650.00	\$42,250.00	\$31,000.00	\$31,000.00
Economic Dev	\$18,632.00	\$23,183.00	\$23,000.00	\$13,000.00	\$11,250.00	\$21,250.00	\$23,500.00	\$21,250.00
Mayor and Coun	\$292.00	\$227.00	\$600.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Clerk and Treasu	\$91,652.00	\$79,561.00	\$107,025.00	\$99,350.00	\$107,536.00	\$64,918.00	\$69,679.00	\$64,937.00
Legal Services	\$25,230.00	\$17,833.00	\$24,500.00	\$21,500.00	\$36,500.00	\$44,442.00	\$44,442.00	\$44,442.00
Lawsuit	\$0.00	\$0.00	\$18,500.00	\$18,410.00	\$18,410.00	\$0.00	\$0.00	\$0.00
Solid Waste	\$44,757.00	\$48,406.00	\$52,000.00	\$53,000.00	\$53,000.00	\$54,000.00	\$55,555.00	\$55,555.00
Local Cable Acces	\$15,722.00	\$6,285.00	\$24,650.00	\$24,650.00	\$26,000.00	\$14,290.00	\$11,137.00	\$11,137.00
Commission	\$863.00	\$586.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$3,500.00	\$3,500.00
Total	\$524,163.00	\$612,604.00	\$735,113.00	\$542,179.00	\$517,672.00	\$617,549.00	\$678,490.00	\$678,490.00

**6761 Capital Improvement Streets** – Public Works has listed below projects and the estimated completion cost for each project. A large portion of projects will be done in house. This will allow the City to save on some projects and allow for some projects that would not otherwise be possible.

1. Removal and expansion of the existing parking lot at Beranek Park. This will also include revamping the existing landscaping as the expansion of the parking will remove a good portion of it. – <b>In house</b> . Scheduled for <b>2013</b> . Paid for (\$25,000) in Park & Rec Budget.	\$0 GF
2. Addition of a concrete parking lot at Wapsi Creek Park. – <b>In house</b> . Scheduled for <b>2014</b> . Park & Rec \$8,672 for parking lot. + \$16,328 for street = \$25,000 total project cost.	\$16,328 RUT
3. Sidewalk repairs. – <b>In house</b> .	\$5,000 GF
4. Pour concrete in the cold side of the shop. This is our storage area. It has a gravel floor. Pouring this would finish off the interior of the shop, allow us to put up shelving that we already own and store supplies up off the floor. – In house	\$8,000 RUT
5. Removal and placement of the section of South Downey Street that runs from Wetherell to Main Street along Heritage Square. Completion of this would finish off our work in Heritage Square for the most part and give the area a finished look. – In house	\$4,000 RUT
6. Street patches in various places around town, mainly concrete streets. – <b>In house</b>	\$5,000 RUT
7. Main Street Sidewalk Payment	\$3,427 GF
8. Approximately 300 ton of ¾ inch road stone for use on resurfacing of 300 <sup>th</sup> Street east of where pavement ends near the city brush pile. This is per an agreement with the County.	\$3,000 RUT
9. Poplar Street overlay project. This was budgeted for last year. Several factors played into making us hold off on this. We would like to budget it in this year and get it done.	\$35,000 RUT
10. Replacement of one block of Green Street. This would be the block from Fourth Street to Fifth Street. At the moment it is sealcoat, we would like to replace it with curb and gutter and asphalt. All major utilities under this are relatively new or will be replaced prior to any work being done on this street reconstruction.	\$50,000 RUT
11. Repairs to alleys. We have a never ending job of cleaning up gravel off of roads after rain storms. We would like to do a combination of sealcoat and concrete work to the problem alleys in town to alleviate our workload and provide us with a better street surface to maintain.	\$20,000 GF
<b>Subtotal for improvements</b>	<b>\$149,755</b>
12. Safe Road to School Contingency/Maple Street Sidewalk/Capital Improvement Plan	\$47,611
13. Pedestrian Bridge – Hoover Trail to West Branch Village – Engineering	\$25,000 All GF
Total RUT of \$121,328 + Total GF of \$101,038 = Grand Total of \$222,366	<b>\$222,366</b>

## City of West Branch, IA FY 14 Capital Improvement Projects

### Projects by Funding Source

#### General Fund-Roads & Streets

Sidewalk Repairs *	\$5,000	
Main Street Sidewalk Payment	\$3,427	
Alley Repairs *	\$20,000	
SRTS Contingency/Maple St/CIP	\$47,611	
Pedestrian Bridge Engineering	<u>\$25,000</u>	
GF – Roads & Streets Total		\$101,038

#### General Fund-Park & Rec

Wapsi Creek Park (Green St) *	\$8,672	
Beranek Park – Parking Lot *	<u>\$24,000</u>	
GF – Park & Rec Total		\$32,672

#### Road Use Tax

Wapsi Creek Park (Green St) *	\$16,328	
Public Works Building Concrete *	\$8,000	
South Downey Street *	\$4,000	
Street Patching *	\$5,000	
300 <sup>th</sup> Street Rock	\$3,000	
Poplar Street Overlay	\$35,000	
Green Street (4 <sup>th</sup> -5 <sup>th</sup> )	<u>\$50,000</u>	
RUT Total		<u>\$121,328</u>

Grand Total \$255,038

001-5-2-210-6761	GF – Roads and Streets	\$101,038
110-5-2-210-6761	RUT – Roads and Streets	\$121,328
001-5-4-430-6792	GF – Park & Rec	<u>\$ 32,672</u>
Total		\$255,038

### Projects by Completion Date

#### December 31, 2013 (\$63,427)

Beranek Parking Lot \*  
Public Works Building Concrete \*  
300<sup>th</sup> Street Rock  
Pedestrian Bridge Engineering  
Main Street Sidewalk Payment

#### June 30, 2014 (\$114,000)

Wapsi Creek Park \*  
South Downey Street \*  
Green Street Overlay  
Poplar Street Overlay

#### Year Round (\$77,611)

Street Patching \*  
Sidewalk Repairs  
SRTS/Maple St/CIP Plan  
Alley Repairs

\* Denotes In-House Project

**CITY OF WEST BRANCH  
COUNCIL ACTION REPORT**

MEETING DATE: January 22, 2013

AGENDA ITEM: 7a

DATE PREPARED: January 16, 2013

STAFF LIAISON: Melissa Russell, Park & Recreation  
Director

TITLE: City Staff Reports: Park & Recreation Director Melissa Russell – Existing Town Hall Studies, Drawings and Reports

WORKSHOP    CONSENT    NON-CONSENT    REPORTS    PUBLIC HEARING

**PROJECT DESCRIPTION:**

At the January 10, 2013 City Council Budget Work Session, a discussion of potential renovations to the Town Hall building were discussed. There have been four main objectives identified by staff that could be accomplished by a renovation of Town Hall, while maintaining the building's primary focus as a public meeting and gathering space:

- 1) Make the building accessible. This is important not only for voting, but also for allowing access to the building for all of our community members for all events held in the Town Hall.
- 2) Provide modern his and hers restroom facilities on the main floor of the building (in the vicinity of the current Park & Rec Office).
- 3) Convert the two-car garage space into more usable space, which could include stairs, an elevator or lift to allow people access to the main floor, an office (for park & rec), a conference room and a lobby area.
- 4) Restrict access to the basement and provide a space for Police Department evidence storage (in an area of the basement that is secure) and general Police Department and Park and Recreation storage.

**RECOMMENDATIONS:**

Information only. Staff will work with Main Street West Branch and Shive-Hattery and plans to bring a proposal before the Council for study and/or design services for the renovation of Town Hall to take place during FY14.

Staff believes that

**ATTACHMENTS:**

Pages 1-5: Narrative, drawings and cost estimate prepared by Rohrbach Carlson PC, June 29, 2001.  
Pages 6-10: Façade and interior conceptual drawings prepared by Main Street Iowa, June 20, 2007.

**CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)**

N/A  
\_\_\_\_\_

## **Option B**

### **Construct New Municipal Building**

Option B proposes to house all Municipal Offices, Public Safety, and Fire Protection in a single new building on the site of the existing City Office Building at the corner of Main Street and Second Street. The two main benefits of this option are centralizing municipal departments and maintaining the public use of the Social Hall without conflicts with the City Council.

In addition to the construction of a new building, optional remodeling of the existing Municipal Building is included for your review. The costs for this work are listed separately for your information.

#### **Outline of Option B**

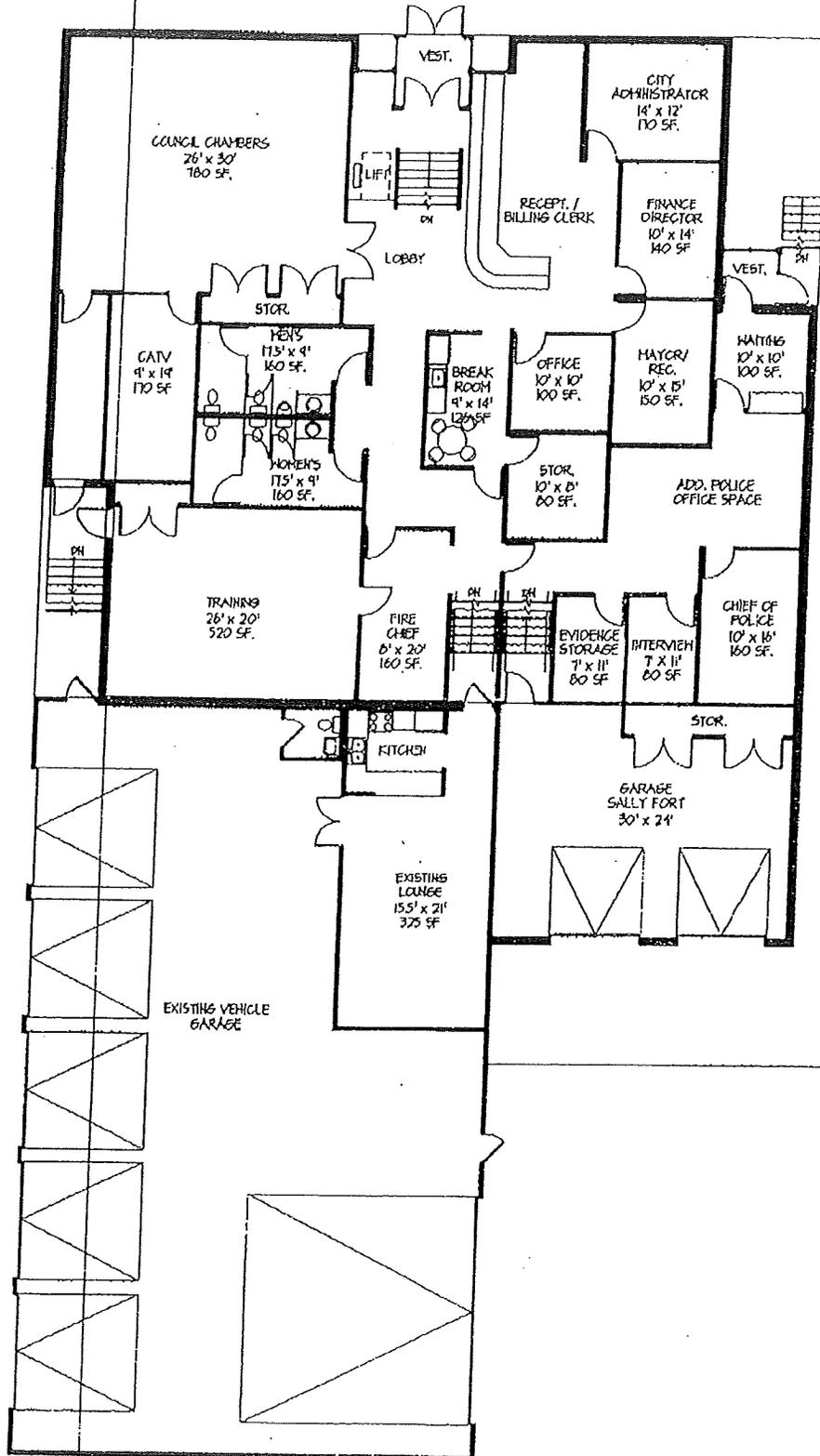
- Locate Municipal Offices in new 70' x 80' building adjacent to existing Firehouse
- All offices and departments in single location
- Maintain Public Works Water Lab in current location
- Provide garage for Public Safety
- Remodel old Municipal Building for Recreation and Teen Center use only
- Provide second exit for basement Teen Center
- Provide larger toilet facilities for basement Teen Center
- Replace windows for greater energy efficiency
- Provide new heating and cooling system

#### **Benefits:**

- All offices in central location
- Emergency power is available
- Social Hall maintained for public use
- More parking is available

#### **Negatives:**

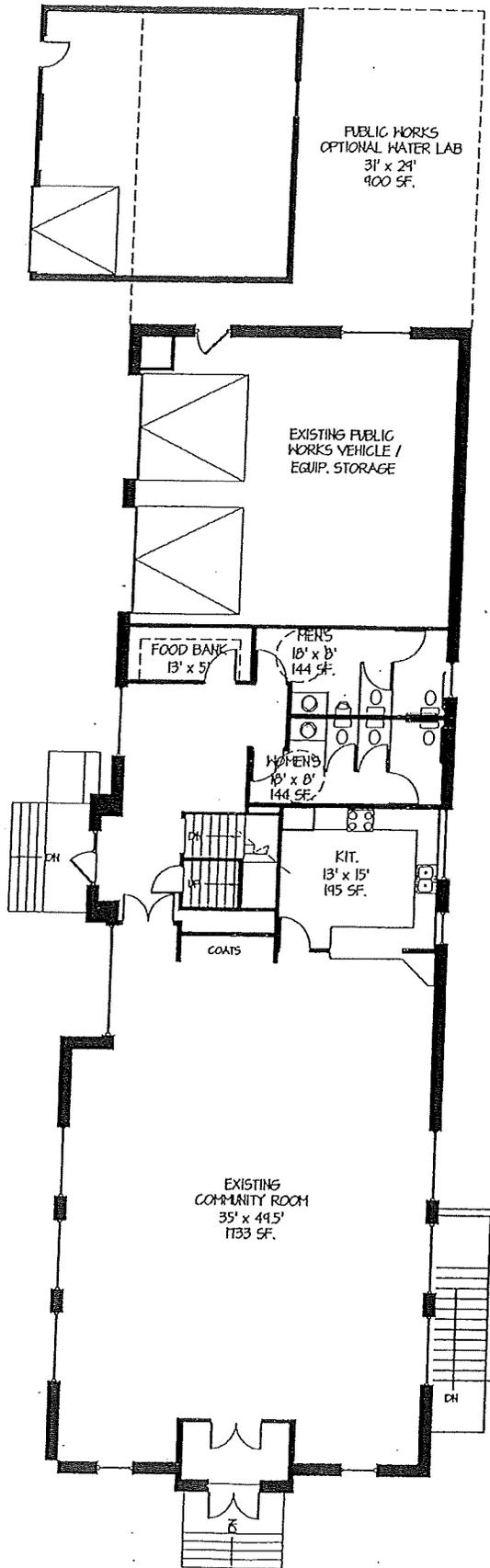
- Located in flood boundary, building will be island– must be build 4' above existing ground level
- Higher cost due to new construction versus remodeling



RAISE FLOOR  
 ↙

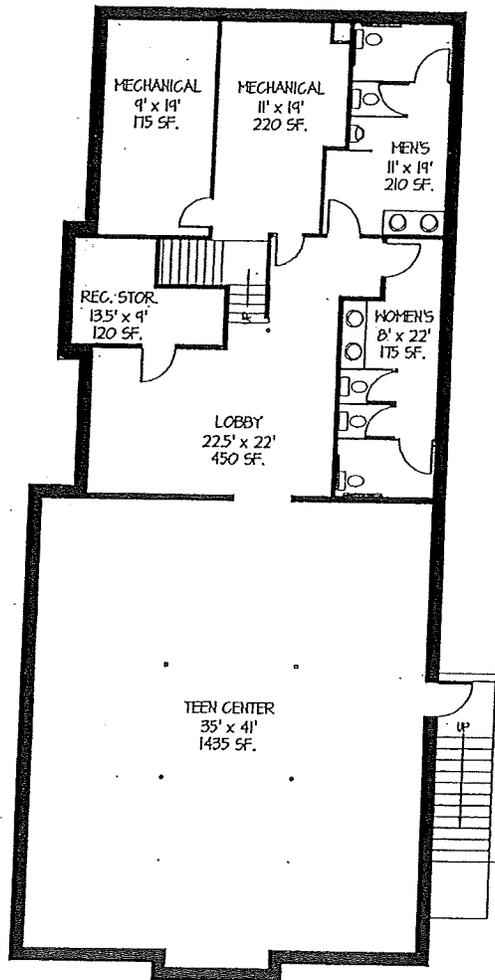
OPTION B - PROPOSED NEW MUNICIPAL BUILDING PLAN

SCALE: 1/16" = 1'-0"



**OPTION B - OLD MUNICIPAL BUILDING - GROUND FLOOR**

SCALE: 1/16" = 1'-0"



**OPTION B - OLD MUNICIPAL BUILDING - LOWER LEVEL**

SCALE: 1/16" = 1'-0"

City of  
**WEST BRANCH**  
Municipal Facilities Programming

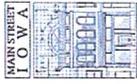
**Project Budget**

**Option B**

Building		Area SF	Cost/ SF	Total Cost
New Municipal Building		6,400	\$105	672,000
Subtotal construction costs				\$672,000
Contingency			10%	\$67,200
Fees and Reimbursable			10%	\$67,200
Soft Costs			10%	\$67,200
Furnishings			5%	\$33,600
<b>Total Project Costs</b>				<b>\$907,200</b>
<b>Optional Work</b>				
Old Municipal Building	Ground Floor	2,900	\$60	\$174,000
	Lower Level	2,310	\$50	\$115,500
Public Works Option		1,020	\$100	\$102,000
Subtotal				\$391,500
Contingency			10%	\$39,150
Fees and Reimbursable			10%	\$39,150
Soft Costs			10%	\$39,150
Furnishings			2%	\$7,850
<b>Total Optional Costs</b>				<b>\$399,350</b>
<b>Total Project Costs With Optional Work</b>				<b>\$1,306,550</b>



**Main Street Iowa  
Proposed Facade Renovation  
Town Hall Building  
West Branch, Iowa**

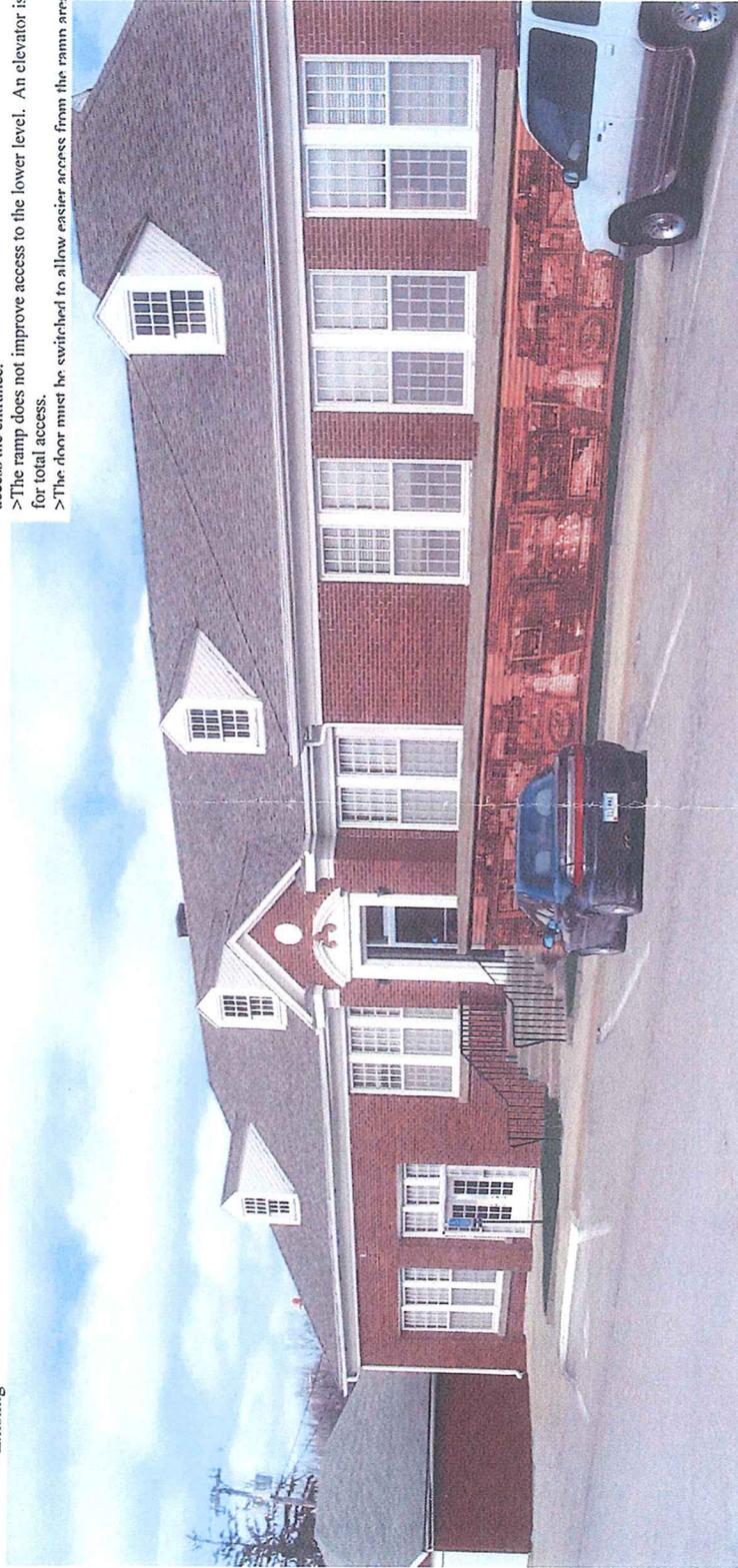


**IOWA**  
*life | changing*

**Notes:**

- >With the newly renovated space for City offices, the need to incorporate council chambers and city staff has been met. Therefore, this structure will remain predominately a public meeting/gathering space.
- >The current garage area should be converted to a usable space. This area can be directly accessible from grade by converting the overhead doors into windows and a door system as shown. Alternative layouts are shown on the separate diagrams.
- >The main space needs to be handicapped accessible. The insertion of an elevator inside the structure is the ideal solution and should be pursued. This drawing shows an exterior ramp leading to the side entrance. The ramp is screened by a solid masonry wall. The wall is enhanced with a historic mural. The mural can be ceramic tile or it can be three dimensional brick.
- >The existing landing must be large enough to meet ADA standards to allow users to access the entrance.
- >The ramp does not improve access to the lower level. An elevator is the best solution for total access.
- >The door must be switched to allow easier access from the ramp area

Existing



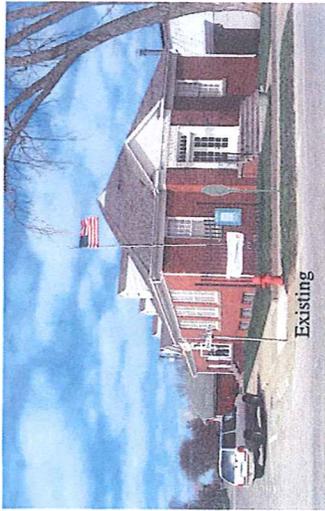
PROJECT #04207

DRAWN BY: T. Reinders/M. Wagler

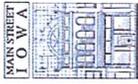
**CONCEPTUAL DRAWING ONLY**

SHEET #1 OF 2 REVISIONS

DATE June 20, 2007



**Main Street Iowa  
Proposed Facade Renovation  
Town Hall Building  
West Branch, Iowa**



**IOWA**  
*life | changing*

- Notes:**
- >With the newly renovated space for City offices, the need to incorporate council chambers and city staff has been met. Therefore, this structure will remain predominantly a public meeting/gathering space.
  - >The main space needs to be handicapped accessible. The insertion of an elevator inside the structure is the ideal solution and should be pursued. This drawing shows an exterior ramp leading to the side entrance. The ramp is screened by a solid masonry wall. The wall is enhanced with a historic mural. The mural can be ceramic tile or it can be three dimensional brick.
  - >This view shows how the ramp can't allow light to enter the lower level and how the ramp meets the corner.
  - >The existing landing must be large enough to meet ADA standards to allow users to access the entrance.
  - >The ramp does not improve access to the lower level. An elevator is the best solution for total access.
  - >The door must be switched to allow easier access from the ramp area.



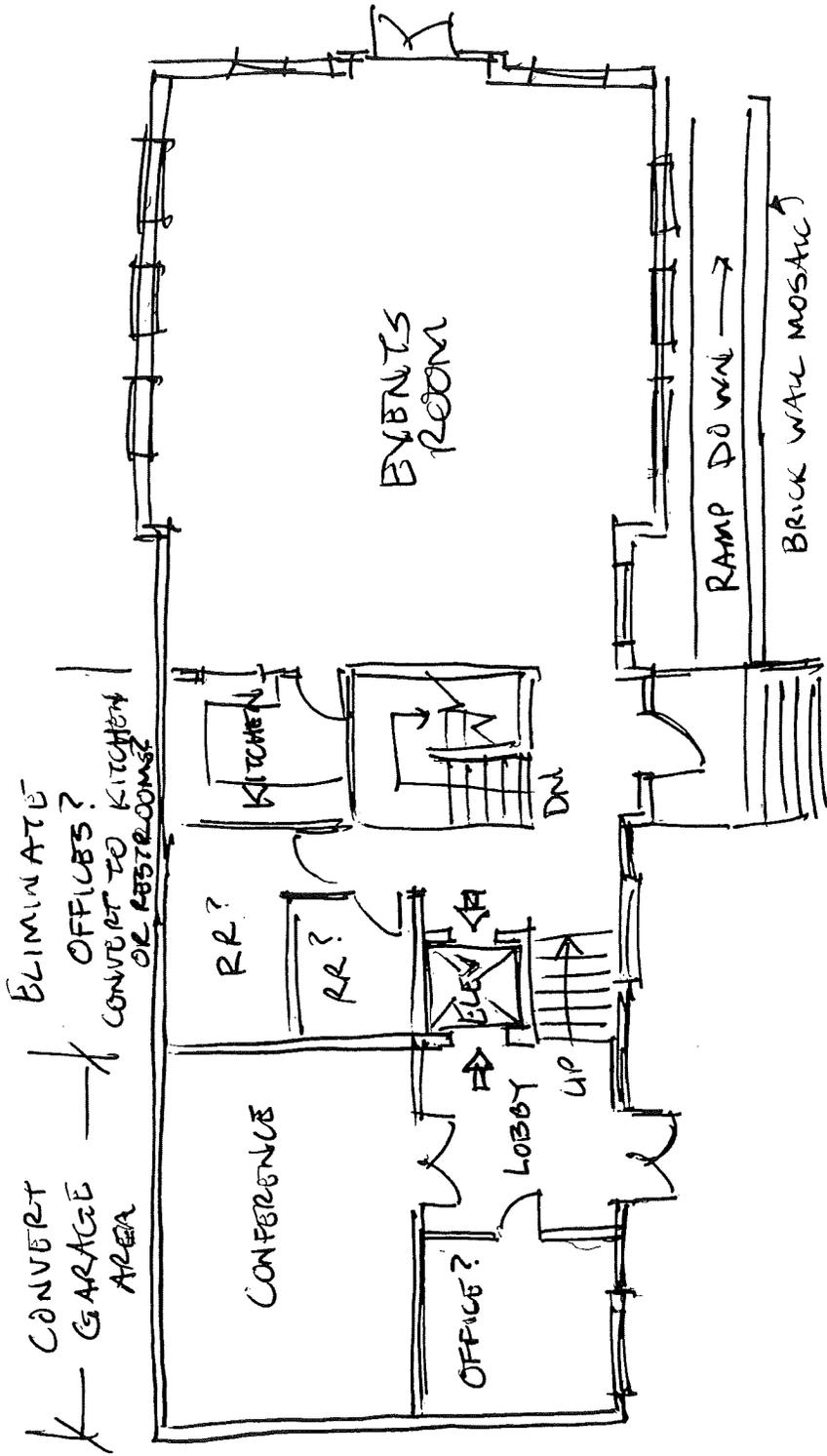
PROJECT #04207

DRAWN BY: T. Reinders/M. Wagler

**CONCEPTUAL DRAWING ONLY**

SHEET #2 OF 2 REVISIONS

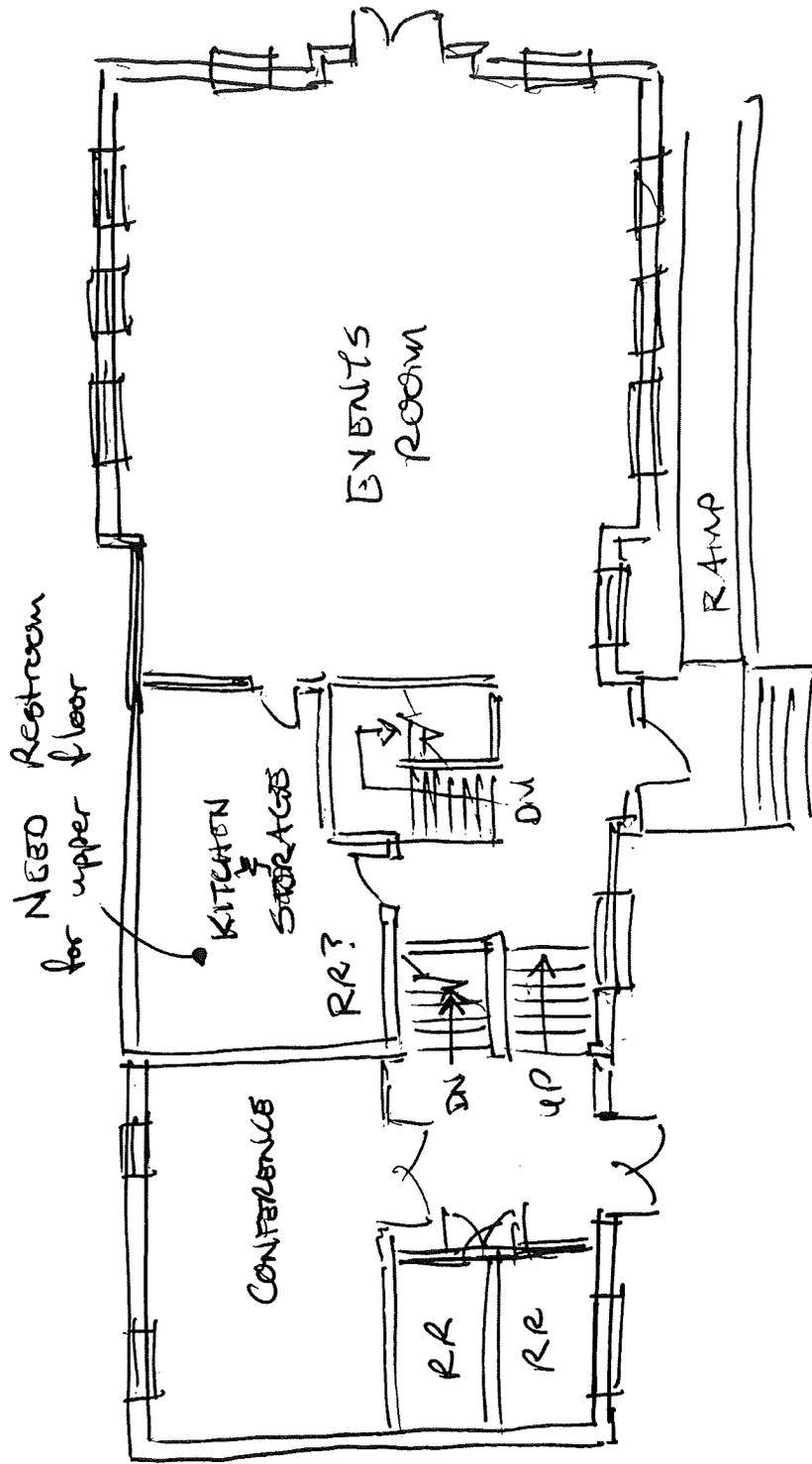
DATE June 20, 2007



FLOOR PLAN DIAGRAM

TOWN HALL  
 PROJECT # 027207  
 1/2

6/20/07  
 WEST BRANCH IA



FLOOR PLAN DIAGRAM

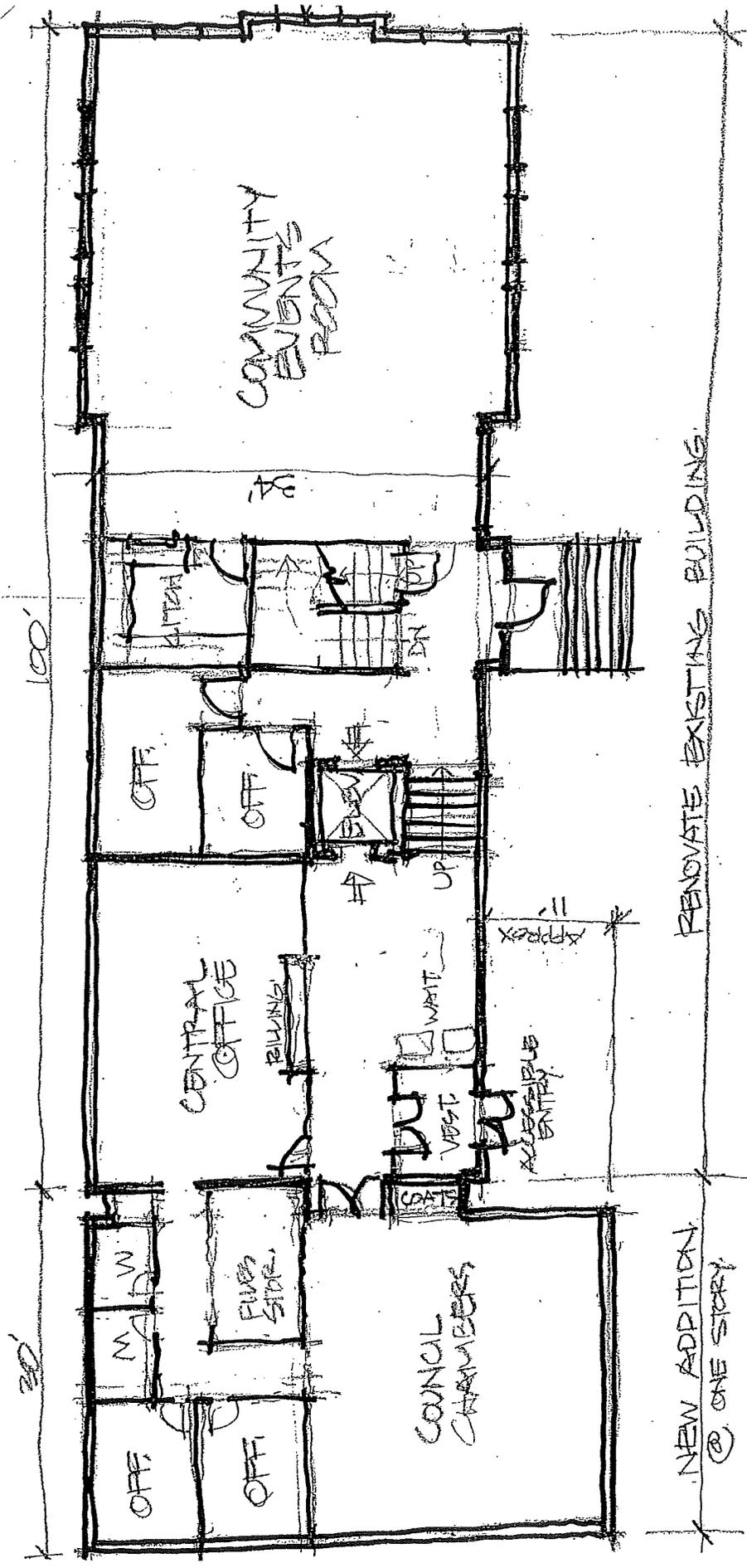
TOWN HALL

PROJECT # 04207

2/2

6/20/07

WEST BRANCH IA



RENOVATE EXISTING BUILDING

NEW ADDITION  
@ ONE STORY

