

# City of West Branch

~ A Heritage for Success ~

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110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358  
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

**CITY COUNCIL MEETING AGENDA**  
**Monday, November 19, 2012 • 6:30 p.m.**  
**City Council Chambers, 110 North Poplar Street**  
*Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
  - a. Approve minutes from the November 5, 2012 City Council Meeting.
  - b. Approve claims.
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
  - a. Shelise Parsley, Executive Director, Cedar County Economic Development Commission (CCEDCO) – CCEDCO Update
  - b. Approve Change Order Request 1 for the Oliphant Street Sidewalk Project for \$1,200 to replace curb and gutter at the northeast corner of Oliphant & Orange and the northeast corner of Oliphant & Northside.
  - c. Approve Change Order Request 2 for the Oliphant Street Sidewalk Project for \$375 to remove an additional 42 inches of driveway at 411 N. Oliphant Street to avoid two joints located in close proximity.
  - d. Approve Change Order Request 3 for the Oliphant Street Sidewalk Project for \$500 to place additional rock and raise the sidewalk at 417 N. Oliphant Street and 118 Northside Drive.
  - e. Approve Change Order Request 4 for the Oliphant Street Sidewalk Project for \$350 to remove a retaining wall from the public right-of-way near 203 West Orange Street.
  - f. Approve Change Order Request 5 for the Oliphant Street Sidewalk Project for \$500 for additional grading at 118 Northside Drive in order to avoid the need for the installation of a retaining wall.
  - g. Approve Change Order Request 6 for the Oliphant Street Sidewalk Project for \$584.68 for a sewer cleanout cover, fill under sidewalk and installation of a tube under the sidewalk at 411 N. Oliphant Street.
  - h. Second reading of Ordinance 701, amending Chapter 65 “Stop or Yield Required.”/Move to action.

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**Mayor:** Don Kessler • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dan O’Neil, Mark Worrell  
**City Administrator/Clerk:** Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin  
**Parks & Rec Director:** Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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**CITY COUNCIL MEETING AGENDA**  
**Monday, November 19, 2012 • 6:30 p.m. (continued)**  
**City Council Chambers, 110 North Poplar Street**  
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- i. Public Hearing on the intent to dispose of an interest in real property to Katharine Gaskill.
  - j. Resolution 1047, directing the Mayor and City Clerk to execute a quit claim deed of a 0.03 acre tract to Katharine Gaskill./Move to action.
  - k. City Engineer Dave Schechinger – Report on Terracon Geotechnical Engineering Report on the Lift Station and Update on Plans & Specifications.
  - l. Public Hearing on the plans, specifications, estimate of cost and form of contract; setting a date for letting and directing published notice of the same; all for the Lift Station Project, West Branch, Iowa.
  - m. Resolution 1048, approving the plans, specifications, estimate of cost and form of contract; setting a date for letting and directing published notice of the same; all for the Lift Station Project, West Branch, Iowa./Move to action.
  - n. Resolution 1049, approving the submission of the City of West Branch 2011-2012 Annual Financial Report to the State Auditor's Office./Move to Action.
  - o. Resolution 1050, approving the submission of the City of West Branch FY 2012 Annual Urban Renewal Report./Move to Action.
7. City Staff Reports
    - a. City Administrator Matt Muckler – Comp Plan Update
    - b. Public Works Director Matt Goodale – 1979 Elgin Pelican Street Sweeper Update
    - c. Library Director Nick Shimmin – Annual Report
  8. Comments from Mayor and Council Members
  9. Adjournment