

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@Lcom.net

CITY COUNCIL MEETING AGENDA **Monday, June 25, 2012 • 7:00 p.m.** **City Council Chambers, 110 North Poplar Street** *Action may be taken on any agenda item.*

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the June 4, 2012 City Council Meeting.
 - b. Approve claims.
 - c. Approve Fire Department payroll for July 1, 2012, in the amount of \$25,913.00.
 - d. Approve Fire Department officers for FY13.
 - e. Approve transfer of \$22,101.05 from Emergency Fund to General Fund.
 - f. Approve interfund transfer to the General Fund Fire Apparatus Reserve Fund in the amount of \$29,217.97.
5. Communications/Open Forum
6. Public Hearing/Non-Consent Agenda
 - a. Accept resignation of Gina Heick from the West Branch Animal Control Commission./Move to action.
 - b. Third Reading of Ordinance 695, granting to Interstate Power and Light Company, its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate a natural gas distribution system in the City of West Branch./Move to action.
 - c. The Waiver Rule./Move to action.
 - d. Second Reading of Ordinance 697, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, "Streets and Sidewalks," Chapter 136 "Sidewalk Regulations."/Move to action.
 - e. Third Reading of Ordinance 697, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, "Streets and Sidewalks," Chapter 136 "Sidewalk Regulations."/Move to action.
 - f. Resolution 1000, approving the City of West Branch, Iowa Sidewalk Inspection and Repair Policy./Move to action.
 - g. Resolution 1001, transferring \$5,500 monthly from the Water Fund to the Water Sinking Fund./Move to action.
 - h. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of middle school access road improvements for the City of West Branch, Iowa, and the taking of bids therefor.

Mayor: Don Kessler • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dan O'Neil, Mark Worrell
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@Lcom.net

CITY COUNCIL MEETING AGENDA Monday, June 25, 2012 • 7:00 p.m. (continued) City Council Chambers, 110 North Poplar Street *Action may be taken on any agenda item.*

- i. Resolution 1002, setting the bid date for construction of middle school access road improvements for the City of West Branch, Iowa./Move to action.
 - j. Resolution 1003, accepting bid for construction of middle school access road improvements for the City of West Branch, Iowa./Move to action.
 - k. Resolution 1004, placing and accepting additional street lights in the Meadows Subdivision./Move to action.
 - l. Resolution 1005, approving the sale and sampling of wine and a vendor permit for Elmira Winery, Inc. dba Brick Arch Winery for the June 28, 2012 Music on the Green event./Move to action.
 - m. Mayoral Appointment: Resolution 1006, hiring Bode Koranda as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.
 - n. Mayoral Appointment: Resolution 1007, hiring Bradly Peck as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.
 - o. Mayoral Appointment: Resolution 1008, hiring Matthew Jackson as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.
 - p. Mayoral Appointment: Resolution 1009, hiring Jeremy Stenda as a part-time police officer for the City of West Branch, Iowa, and setting the salary for the position for fiscal year 2012-2013./Move to action.
 - q. Mayoral Appointment: Resolution 1010, setting the salary for an employee of the City of West Branch, Iowa for fiscal year 2012-2013./Move to action.
7. City Staff Reports
 - a. Fire Chief Kevin Stoolman – Fire Department Update
 - b. Police Chief Mike Horihan – Police Department Update
 - c. Public Works Director Matt Goodale – Town Hall Update
 8. Comments from Mayor and Council Members
 9. Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could be reasonable be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.
 10. Adjournment

Mayor: Don Kessler • Council Members: Jordan M. Ellyson, Colton Miller, Jim Oaks, Dan O'Neil, Mark Worrell
City Administrator/Clerk: Matt Muckler • Fire Chief: Kevin Stoolman • Library Director: Nick Shimmin
Parks & Rec Director: Melissa Russell • Police Chief: Mike Horihan • Public Works Director: Matt Goodale

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**June 4, 2012
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Public Works Director Matt Goodale, Library Director Nick Shimmin, Fire Chief Administrator Dick Stoolman and Police Chief Mike Horihan. Council members: Jordan Ellyson, Colton Miller, Dan O'Neil and Jim Oaks.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the May 21, 2012 City Council Meeting.
- b) Approve claims.
- c) Approve FY13 Cigarette Permit renewals for: Kum & Go; Dewey's Jack & Jill; Herb n' Lou's; Casey's General Store #2424; and BP Amoco.
- d) Approve Police Officer and Water/Wastewater Operator Job Descriptions.
- e) Approve retirement payout for Dan Karr in the amount of \$12,795.10.

Date 6/4/12 - City of West Branch Claims Register Report

BP Amoco	Water/Sewer/Fire/Police -Fuel	1798.50
Digital River Education	Library - Software	683.52
Don's Painting Service	Painting Of The Gazebo	500.00
Dreamhost Webhosting	Admin - Service For Website	119.40
Evenflo Company Inc	Fire - Supplies	703.20
F&B Communications	Library - Computers	850.00
Farm & Home Publishers	Library - Book	40.30
Iowa One Call	Water/Sewer - Service	55.80
Matt Parrott	Admin - Envelopes	136.93
Menards	Sewer - Supplies	531.05
Plunkett's Pest Control	Admin - Pest Service	45.76
Port 'O' Jonny Inc.	Cemetery - Service	83.00
Pyramid Services Inc.	Cemetery - Parts For Mower	88.33
US Cellular	Fire - Phone Service	525.01

These claims were not individually listed on the council claims report approved at the City Council meeting on 5-21-12. The grand total of \$134,975.15 approved at the meeting including these claims.

ABC Fire Protection Inc	Fire Extinguishers	348.50
Blue Cross Blue Shield	Health/Dental/Life	9030.55
Deluxe Corporation	Business Deposit	40.50
EFTPS	Withholdings	5162.68
IPERS		3256.54
John Deere Financial	Sewer Supplies	36.98
Treasurer State of Iowa	State Withholding	1028.00
Wellmark BlueCross BlueShield	Flex Benefits	513.33
Payroll Expenses		24147.65

===== FUND TOTALS =====

001 GENERAL FUND	18,752.50
022 CIVIC CENTER	46.25
031 LIBRARY	3,847.13
110 ROAD USE TAX	818.96
112 TRUST AND AGENCY	8,879.38
600 WATER FUND	5,630.34
610 SEWER FUND	5,590.17

GRAND TOTAL:	43,564.73

Motion by Oaks to approve the agenda and consent agenda, second by O'Neil; Ellyson, Miller. Motion carried. Worrell Absent

COMMUNICATIONS/OPEN FORUM

City Administrator Matt Muckler reminded the council and community of the meeting with school board on June 6th, at City Council Chambers. Also a reminder that the June 18th Council meeting is moved to June 25th and the July 2nd Council Meeting is cancelled. Matt Muckler asked City Engineer Dave Schechinger to get bids ready for the Middle School street and sidewalk project. Matt Muckler also discussed an asphalt project on Main Street to raise the elevation of the street which would provide a 6" curb consistent along the entire block.

Becky Frederick, President of Main Street West Branch announced that Rod Ness will be moving out of state to Wyoming. She reported that the board is sad to see him go and thanked him for his work in the community. The Main Street Board has selected Mackenzie Edwards as an interim director.

Rob Ness thanked the City and the Council for the experience he has had working with them to improve Main Street.

Pete Swisher announced the concert series in Village Green for the month of June. Every Thursday starting June 7th there is a free concert thanks to the joint efforts of the City of WB, Main Street and the National Park.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL

Approve Resolution 999, approving an agreement with Blue Sky Developers for an exclusive negotiating period on the former Cookson Community Center property./Move to action. Oaks asked if the agreement applied to the entire property or just the building and the land that the building sets on. Muckler responded that the agreement would apply to the entire property. Oaks stated that he felt that the property was too valuable to turn over the property to a developer for \$1. O'Neil stated that his understanding was that this agreement would only allow the developer the opportunity to assess the viability of a project on the Cookson Property and that the City retained all rights to the property. Oaks agreed with this assessment. Muckler stated that no negotiations had been discussed with the developer at this time. Muckler stated that this item comes to the Council after a considerable amount of work to market the property has been completed by City and Main Street staff. Staff has spoken to the Iowa Health Care Association, several assisted living centers, and interested developers. Staff recommended the approval of this item as they recognized something special in the preliminary proposal by Blue Sky Developers. Faye Swift introduced herself and Blaine Thomas, and she stated that she is interested in renovating the building into apartments. Kessler and O'Neil spoke in favor of the agreement. Motion by O'Neil, second by Ellyson to approve Resolution 999. AYES: O'Neil, Ellyson, Miller. NAYS: Oaks. Absent: Worrell. Motion carried.

Approve Resolution 997, approving the site plan for the reconstructed McDonald's Restaurant located at 610 S. Downey Street, West Branch, Iowa./Move to action. Muckler reported that Planning & Zoning approved the site plan. The timetable would be June 18-September 28 for construction. Seating capacity is unchanged at less than one hundred customers. This revised site plan was requested by McDonalds who changed the plan slightly to reduce some costs. Kessler stated that he would no longer like to see trailers using a portion of the McDonald's parking lot for parking. Motion by O'Neil, second by Miller. AYES: O'Neil, Miller, Oaks, Ellyson. Absent: Worrell. Motion carried.

Approve Resolution 998, approving Amendment No. 1 to Engineering Services Agreement for \$10,900 with French-Reneker-Associates, Inc. Engineers and Surveyors of Fairfield, IA in connection with design and engineering during construction for a proposed 300-acre drainage area flood control dam in Section 36, T80N, R5W, Johnson County, Iowa, in the Hoover Creek Watershed./Move to action. Bruce Barnhart provided background on the project and spoke in favor of the resolution. Oaks stated that he has seen this approach successfully reduce stormwater problems in Iowa City. Ken Fawcett also spoke in favor of the resolution. O'Neil asked about future potential problems. Barnhart said that he could not predict the outcome of construction costs. Miller stated that he was disappointed that the engineering firm didn't warn the City more strongly about the potential for a high hazard classification. Oaks stated that the high hazard classification and the increased costs that go along with that classification were the result of the Iowa DNR. Motion by O'Neil, second by Miller. AYES: O'Neil, Miller, Oaks, Ellyson. Absent: Worrell. Motion carried.

Approve Second Reading of Ordinance 695, granting to Interstate Power and Light Company, its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate a natural gas distribution system in the City of West Branch./Move to action. Oaks noted that notices were received from Alliant for a natural gas rate increase and stated that he believes that the Council made a mistake by not moving forward with a gas utility feasibility study. Motion by O'Neil, second by Ellyson. AYES: O'Neil, Ellyson, Miller. NAYS: Oaks. Absent: Worrell. Motion carried.

Approve Third Reading of Ordinance 696, referencing the City of West Branch Schedule of Fees in Chapter 7 of the City Code of Ordinances./Move to action. Motion by O’Neil, second by Ellyson. AYES: O’Neil, Ellyson, Oaks, Miller. Absent: Worrell

Approve Resolution 987, establishing nuisance abatement municipal infraction fees, Park & Recreation program fees, vendor fees, site plan fees and public facility user fees in the West Branch Schedule of Fees./Move to action. Motion by O’Neil, second by Ellyson to amend the resolution by changing vendor fee language to reference West Branch residency instead of Cedar County residency. AYES: O’Neil, Ellyson, Oaks, Miller Absent: Worrell. Motion by O’Neil, second by Ellyson to approve the resolution as amended. AYES: O’Neil, Ellyson, Oaks, Miller. Absent Worrell.

First Reading of Ordinance 697, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, “Streets and Sidewalks,” Chapter 136 “Sidewalk Regulations./Move to action. Muckler introduced four new sections to the resolution requested by Council at the previous Council Meeting: 1) repairs to match existing sidewalk width, 2) hardship language, 3) appeal language, and 4) City will accept bids (but that property owners would ultimately be responsible for contractor selection and payment arrangements). Property owners would still be financially responsible for the repairs. Muckler suggested that the 2nd and 3rd reading occur at the June 25th meeting. This would require a motion to waive the 3rd reading, for the purpose of getting notices out during the summer so that we could get some sidewalks fixed this year. This is a policy that will require the citizens to make an investment in their sidewalks. O’Neil noted that it’s a good thing that Matt has put this together so the City can enforce the ordinances that are in place or why do we have them. O’Neil thanked Muckler for bringing forward this item and felt that it would enable the City to better enforce a sidewalk repair program. Motion by O’Neil, second by Ellyson. AYES: O’Neil, Ellyson, Oaks, Miller. Absent: Worrell.

Resolution 994, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2012-2013./Move to action. Muckler noted that this includes all City employees except Officer Hanna and Muckler. Motion by O’Neil, second by Ellyson. AYES: O’Neil, Ellyson, Oaks, Miller. Absent Worrell.

Resolution 995, setting the rank and salary for an employee of the City of West Branch, Iowa for the fiscal year 2012-2013./Move to action. Chief Horihan spoke on behalf of Officer Hanna, citing his commitment and work ethic and recommending his promotion to sergeant. Motion by Miller, second by O’Neil. AYES: Miller, O’Neil, Ellyson, Oaks. Absent: Worrell.

Resolution 996, setting the salary for an appointed officer of the City of West Branch, Iowa for the fiscal year 2012-2013./Move to action. Motion by Miller, second by O’Neil. AYES: Miller, O’Neil, Ellyson, Oaks. Absent: Worrell.

CITY STAFF REPORTS

Library – Nick Shimmin

Nick gave an update on the summer reading programs at the library. There is a program for all ages. The library has a very full calendar in June with a lot of events.

Parks and Recreation – Melissa Russell

Melissa Russell gave an update on the summer programs for the parks and recreation department, including t-ball, volleyball, lunch bunch, swimming bus and lessons, and a bus trip going to the opening day Iowa Football game at Soldier Field. Enrollment in programs overall is up this year.

COMMENTS FROM MAYOR AND COUNCIL MEMBERS

Mayor Kessler thanked Rod Ness for his service and welcomed Mackenzie Edwards to Main Street West Branch.

ADJOURNMENT

Motion to adjourn meeting by O’Neil, second by Ellyson. City Council meeting adjourned at 7:51 p.m.

Don Kessler, Mayor

ATTEST: _____
Angela Kessler, Administrative Assistant

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ACCONA WINDPOWER NORTH AMERICA LLC	6/13/12	TIF DEBT SRV - FY12 REBATE T I F		TIF DEBT SERVICE	113,077.13
				TOTAL:	113,077.13
AERO RENTAL INC	6/13/12	FIRE - SUPPLIES	GENERAL FUND	FIRE OPERATION	141.29
				TOTAL:	141.29
ALLIANT ENERGY	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	POLICE OPERATION	93.05
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	FIRE OPERATION	279.15
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	1,908.88
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	STREET LIGHTING	118.47
	6/05/12	P&R - 219 E GREEN ST UTILI	GENERAL FUND	PARK & RECREATION	12.02
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	PARK & RECREATION	32.10
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	CLERK & TREASURER	180.89
	6/05/12	VARIOUS DEPTS - UTILITIES	GENERAL FUND	LOCAL CABLE ACCESS	100.00
	6/05/12	VARIOUS DEPTS - UTILITIES	CIVIC CENTER	TOWN HALL	140.72
	6/05/12	VARIOUS DEPTS - UTILITIES	LIBRARY	LIBRARY	273.68
	6/05/12	VARIOUS DEPTS - UTILITIES	ROAD USE TAX	ROADS & STREETS	95.60
	6/05/12	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	278.14
	6/05/12	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	1,042.36
	6/05/12	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	483.20
	6/05/12	VARIOUS DEPTS - UTILITIES	WATER FUND	WATER OPERATING	206.31
	6/05/12	WATER - UTILITIES	WATER FUND	WATER OPERATING	38.51
	6/05/12	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	238.11
	6/05/12	VARIOUS DEPTS - UTILITIES	SEWER FUND	SEWER OPERATING	1,112.67
				TOTAL:	6,633.86
AMAZON	6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	232.81
	6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	72.21
				TOTAL:	305.02
AMSAN	6/13/12	SEWER/ADMIN - SUPPLIES	GENERAL FUND	CLERK & TREASURER	31.69
	6/13/12	LIB/CABLE/SEWER - SUPPLIES	GENERAL FUND	LOCAL CABLE ACCESS	30.60
	6/13/12	LIB/CABLE/SEWER - SUPPLIES	LIBRARY	LIBRARY	50.98
	6/13/12	LIB/CABLE/SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	62.22
	6/13/12	SEWER/ADMIN - SUPPLIES	SEWER FUND	SEWER OPERATING	225.30
				TOTAL:	400.79
BAKER & TAYLOR BOOKS	6/13/12	LIBRARY - BOOKS	LIBRARY	LIBRARY	1,331.59
				TOTAL:	1,331.59
BARRON MOTOR SUPPLY	6/13/12	STREETS/CEMETERY - SUPPLIE	GENERAL FUND	CEMETERY	41.63
	6/13/12	STREETS/CEMETERY - SUPPLIE	ROAD USE TAX	ROADS & STREETS	78.31
				TOTAL:	119.94
BDC BUILDING INSPECTION & PLAN REVIEW	6/13/12	ADMIN - BUILDING INSPECTIO	GENERAL FUND	CLERK & TREASURER	312.90
				TOTAL:	312.90
BEAN & BEAN	6/13/12	CEMETERY - GRAVE OPENINGS	GENERAL FUND	CEMETERY	2,000.00
				TOTAL:	2,000.00
BIG COUNTRY SEEDS INC	6/13/12	SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	193.00
				TOTAL:	193.00
BLUE CROSS BLUE SHIELD	6/20/12	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	58.48
	6/20/12	DENTAL INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	58.48
	6/20/12	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	509.70

VENDOR NAME

DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/20/12	HEALTH INSURANCE	GENERAL FUND	NON-DEPARTMENTAL	509.70
6/20/12	LIFE INSURANCE EMPLOYEE	GENERAL FUND	NON-DEPARTMENTAL	8.00
6/20/12	LIFE INSURANCE EMPLOYEE	GENERAL FUND	NON-DEPARTMENTAL	8.00
6/20/12	DENTAL INSURANCE	LIBRARY	NON-DEPARTMENTAL	15.19
6/20/12	DENTAL INSURANCE	LIBRARY	NON-DEPARTMENTAL	15.19
6/20/12	HEALTH INSURANCE	LIBRARY	NON-DEPARTMENTAL	178.84
6/20/12	HEALTH INSURANCE	LIBRARY	NON-DEPARTMENTAL	178.84
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	1,192.22
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	85.94
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	POLICE OPERATIONS	3.15
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	ROADS & STREETS	327.86
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	ROADS & STREETS	20.23
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	ROADS & STREETS	2.21
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	LIBRARY	1,311.43
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	LIBRARY	80.89
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	LIBRARY	6.30
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	PARK & RECREATION	476.88
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	PARK & RECREATION	55.63
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	PARK & RECREATION	3.15
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	CEMETERY	327.86
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	CEMETERY	20.21
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	CEMETERY	1.88
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	459.00
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	28.31
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	CLERK & TREASURER	3.78
6/20/12	HEALTH INSURANCE	TRUST AND AGENCY	LOCAL CABLE ACCESS	119.21
6/20/12	DENTAL INSURANCE	TRUST AND AGENCY	LOCAL CABLE ACCESS	6.32
6/20/12	LIFE INSURANCE	TRUST AND AGENCY	LOCAL CABLE ACCESS	0.79
6/20/12	DENTAL INSURANCE	WATER FUND	NON-DEPARTMENTAL	8.61
6/20/12	DENTAL INSURANCE	WATER FUND	NON-DEPARTMENTAL	8.61
6/20/12	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	103.73
6/20/12	HEALTH INSURANCE	WATER FUND	NON-DEPARTMENTAL	103.73
6/20/12	HEALTH INSURANCE	WATER FUND	WATER OPERATING	698.64
6/20/12	DENTAL INSURANCE	WATER FUND	WATER OPERATING	43.64
6/20/12	LIFE INSURANCE	WATER FUND	WATER OPERATING	3.55
6/20/12	DENTAL INSURANCE	SEWER FUND	NON-DEPARTMENTAL	8.66
6/20/12	DENTAL INSURANCE	SEWER FUND	NON-DEPARTMENTAL	8.66
6/20/12	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	101.94
6/20/12	HEALTH INSURANCE	SEWER FUND	NON-DEPARTMENTAL	101.94
6/20/12	HEALTH INSURANCE	SEWER FUND	SEWER OPERATING	690.29
6/20/12	DENTAL INSURANCE	SEWER FUND	SEWER OPERATING	43.07
6/20/12	LIFE INSURANCE	SEWER FUND	SEWER OPERATING	3.54
TOTAL:				8,002.68
TOTAL:				227.56
TOTAL:				227.56
TOTAL:				523.32
TOTAL:				145.42
TOTAL:				1,084.06
TOTAL:				1,752.80
TOTAL:				835.92
TOTAL:				835.92
TOTAL:				24.94

BOUND TREE MEDICAL LLC

BP AWOCO

BUSINESS RADIO SALES

CEDAR RAPIDS PHOTO COPY INC

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CHRIS JONES TRUCKING	6/13/12	PARK & REC - SAND FOR VBAL	GENERAL FUND	PARK & RECREATION	208.45
		TOTAL:			208.45
COMMUNITY STATE BANK	6/04/12	FIRE DEPT EXPANSION LOAN P GO DEPT SERVICE		BONDING	7,513.43
	6/04/12	FIRE DEPT EXPANSION LOAN P GO DEPT SERVICE		BONDING	851.14
		TOTAL:			8,364.57
CREATIVE SOFTWARE SERVICES INC.	6/13/12	ADMIN - COMPUTER CONSULTIN	GENERAL FUND	CLERK & TREASURER	42.50
	6/13/12	ADMIN - COMPUTER CONSULTIN	GENERAL FUND	CLERK & TREASURER	164.99
	6/13/12	LIBRARY - COMPUTER CONSULT	LIBRARY	LIBRARY	87.64
		TOTAL:			295.13
CROELL REDI-MIX INC	6/14/12	FIRE - CONCRETE FOR ALLEY	GENERAL FUND	FIRE OPERATION	623.00
	6/14/12	FIRE - CONCRETE FOR ALLEY	GENERAL FUND	FIRE OPERATION	4,478.00
	6/14/12	FIRE - CONCRETE FOR ALLEY	GENERAL FUND	FIRE OPERATION	529.00
		TOTAL:			5,630.00
CULLIGAN WATER TECHNOLOGIES	6/13/12	FIRE - CONDITIONER RENTAL	GENERAL FUND	FIRE OPERATION	32.95
		TOTAL:			32.95
DEWEYS JACK & JILL	6/13/12	SEWER - SUPPLIES	SEWER FUND	SEWER OPERATING	18.46
		TOTAL:			18.46
DIAMOND VOGEL PAINTS	6/13/12	STREETS - TRAFFIC PAINT	ROAD USE TAX	ROADS & STREETS	532.60
		TOTAL:			532.60
DYNAMIC DECALS	6/13/12	FIRE - FIRE DECALS	GENERAL FUND	FIRE OPERATION	120.00
		TOTAL:			120.00
EAST CENT INTERGOVT ASN.	6/13/12	LEGAL-COMP PLAN APRIL EXPE	GENERAL FUND	LEGAL SERVICES	109.50
		TOTAL:			109.50
ECONO SIGNS LLC	6/13/12	STREETS - SIGNS	ROAD USE TAX	ROADS & STREETS	150.00
	6/13/12	STREETS - SIGNS	ROAD USE TAX	ROADS & STREETS	188.38
		TOTAL:			338.38
ED.M.FELD EQUIPMENT CO. INC	6/13/12	FIRE - SUPPLIES/EQUIP	GENERAL FUND	FIRE OPERATION	2,130.00
		TOTAL:			2,130.00
EFTPS	6/11/12	FEDERAL WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	3,109.52
	6/11/12	SOCIAL SECURITY WITHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	789.49
	6/11/12	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	272.56
	6/11/12	FEDERAL WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	209.75
	6/11/12	SOCIAL SECURITY WITHHOLDI	LIBRARY	NON-DEPARTMENTAL	123.21
	6/11/12	MEDICARE WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	42.54
	6/11/12	FEDERAL WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	16.59
	6/11/12	SOCIAL SECURITY WITHHOLDI	ROAD USE TAX	NON-DEPARTMENTAL	21.48
	6/11/12	MEDICARE WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	7.42
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	224.49
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	52.50
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	ROADS & STREETS	375.35
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	ROADS & STREETS	87.79

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	LIBRARY	181.89
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LIBRARY	42.54
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	PARK & RECREATION	68.70
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	PARK & RECREATION	16.07
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	CEMETERY	333.80
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CEMETERY	78.07
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	MAYOR AND COUNCIL	12.40
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	MAYOR AND COUNCIL	2.90
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	CLERK & TREASURER	127.39
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CLERK & TREASURER	29.80
	6/11/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	LOCAL CABLE ACCESS	55.02
	6/11/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LOCAL CABLE ACCESS	12.87
	6/11/12	FEDERAL WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	947.33
	6/11/12	SOCIAL SECURITY WITHHOLDI	WATER FUND	NON-DEPARTMENTAL	215.92
	6/11/12	MEDICARE WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	74.55
	6/11/12	SOCIAL SECURITY WITHHOLDI	WATER FUND	WATER OPERATING	318.74
	6/11/12	MEDICARE WITHHOLDINGS	WATER FUND	WATER OPERATING	74.55
	6/11/12	FEDERAL WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	945.17
	6/11/12	SOCIAL SECURITY WITHHOLDI	SEWER FUND	NON-DEPARTMENTAL	214.91
	6/11/12	MEDICARE WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	74.20
	6/11/12	SOCIAL SECURITY WITHHOLDI	SEWER FUND	SEWER OPERATING	317.24
	6/11/12	MEDICARE WITHHOLDINGS	SEWER FUND	SEWER OPERATING	74.18
	6/13/12	FEDERAL WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	923.88
	6/13/12	SOCIAL SECURITY WITHHOLDI	GENERAL FUND	NON-DEPARTMENTAL	459.59
	6/13/12	MEDICARE WITHHOLDINGS	GENERAL FUND	NON-DEPARTMENTAL	158.67
	6/13/12	FEDERAL WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	210.26
	6/13/12	SOCIAL SECURITY WITHHOLDI	LIBRARY	NON-DEPARTMENTAL	126.21
	6/13/12	MEDICARE WITHHOLDINGS	LIBRARY	NON-DEPARTMENTAL	43.57
	6/13/12	FEDERAL WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	20.95
	6/13/12	SOCIAL SECURITY WITHHOLDI	ROAD USE TAX	NON-DEPARTMENTAL	23.31
	6/13/12	MEDICARE WITHHOLDINGS	ROAD USE TAX	NON-DEPARTMENTAL	8.04
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	POLICE OPERATIONS	232.10
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	POLICE OPERATIONS	54.29
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	ROADS & STREETS	138.94
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	ROADS & STREETS	32.49
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	LIBRARY	186.31
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LIBRARY	43.57
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	PARK & RECREATION	68.70
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	PARK & RECREATION	16.07
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	CEMETERY	94.67
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CEMETERY	22.16
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	CLERK & TREASURER	119.32
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	CLERK & TREASURER	27.91
	6/13/12	SOCIAL SECURITY WITHHOLDI	TRUST AND AGENCY	LOCAL CABLE ACCESS	59.13
	6/13/12	MEDICARE WITHHOLDINGS	TRUST AND AGENCY	LOCAL CABLE ACCESS	13.82
	6/13/12	FEDERAL WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	205.31
	6/13/12	SOCIAL SECURITY WITHHOLDI	WATER FUND	NON-DEPARTMENTAL	102.43
	6/13/12	MEDICARE WITHHOLDINGS	WATER FUND	NON-DEPARTMENTAL	35.38
	6/13/12	SOCIAL SECURITY WITHHOLDI	WATER FUND	WATER OPERATING	151.21
	6/13/12	MEDICARE WITHHOLDINGS	WATER FUND	WATER OPERATING	35.36
	6/13/12	FEDERAL WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	203.15
	6/13/12	SOCIAL SECURITY WITHHOLDI	SEWER FUND	NON-DEPARTMENTAL	101.41
	6/13/12	MEDICARE WITHHOLDINGS	SEWER FUND	NON-DEPARTMENTAL	35.01
	6/13/12	SOCIAL SECURITY WITHHOLDI	SEWER FUND	SEWER OPERATING	149.70
	6/13/12	MEDICARE WITHHOLDINGS	SEWER FUND	SEWER OPERATING	35.00
				TOTAL:	13,688.85

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GAZETTE COMMUNICATIONS	6/13/12	POLICE/SEWER - EMPLOYMENT	GENERAL FUND	POLICE OPERATION	182.82
	6/13/12	POLICE/SEWER - EMPLOYMENT	SEWER FUND	SEWER OPERATING	176.84
				TOTAL:	359.66
GENERAL PEST CONTROL	6/13/12	LIBRARY - SERVICE	LIBRARY	LIBRARY	70.00
				TOTAL:	70.00
GEORGE LAWSON CONSULTING	6/13/12	LIBRARY-FINAL PMTBLDG PLAN	LIBRARY	LIBRARY	1,740.12
				TOTAL:	1,740.12
GREATAMERICA LEASING CORP	6/05/12	ADMIN - COPIER LEASE CONTR	GENERAL FUND	CLERK & TREASURER	252.06
				TOTAL:	252.06
HY-VEE ACCOUNTS RECEIVABLE	6/13/12	PARK & REC - YOUTH SPORTS	GENERAL FUND	PARK & RECREATION	63.55
				TOTAL:	63.55
IOWA ASSN. MUN. UTIL.	6/13/12	WATER - ETASSO DUES	WATER FUND	WATER OPERATING	548.72
	6/13/12	SEWER - TRAINING	SEWER FUND	SEWER OPERATING	20.00
				TOTAL:	568.72
IOWA FINANCE AUTHORITY	6/01/12	DEBT SRV - SRF GO BOND PAY	GO DEBT SERVICE	BONDING	104,027.50
	6/01/12	WATER SINK - SRF REV BOND	WATER SINKING FUND	WATER OPERATING	37,000.00
	6/01/12	WATER SINK - SRF REV BOND	WATER SINKING FUND	WATER OPERATING	12,075.00
	6/01/12	WATER SINK - SRF REV BOND	WATER SINKING FUND	WATER OPERATING	4,000.00
	6/01/12	WATER SINK - SRF REV BOND	WATER SINKING FUND	WATER OPERATING	1,155.00
				TOTAL:	158,257.50
IOWA LEAGUE OF CITIES	6/13/12	ADMIN - IMPI TRAINING	GENERAL FUND	CLERK & TREASURER	312.00
	6/13/12	ADMIN - IMPI TRAINING	GENERAL FUND	CLERK & TREASURER	312.00
				TOTAL:	624.00
IOWA NETWORK SERVICES INC	6/14/12	ADMIN - WEBSITE HOSTING SR	GENERAL FUND	CLERK & TREASURER	26.99
				TOTAL:	26.99
IOWA ONE CALL	6/13/12	WATER/SEWER - SERVICE	WATER FUND	WATER OPERATING	23.85
	6/13/12	WATER/SEWER - SERVICE	SEWER FUND	SEWER OPERATING	23.85
				TOTAL:	47.70
IPERS	6/13/12	IPERS	GENERAL FUND	NON-DEPARTMENTAL	416.80
	6/13/12	IPERS	GENERAL FUND	NON-DEPARTMENTAL	373.71
	6/13/12	PROT IPERS	GENERAL FUND	NON-DEPARTMENTAL	268.58
	6/13/12	PROT IPERS	GENERAL FUND	NON-DEPARTMENTAL	276.76
	6/13/12	IPERS	LIBRARY	NON-DEPARTMENTAL	168.28
	6/13/12	IPERS	LIBRARY	NON-DEPARTMENTAL	172.11
	6/13/12	IPERS	ROAD USE TAX	NON-DEPARTMENTAL	8.32
	6/13/12	IPERS	ROAD USE TAX	NON-DEPARTMENTAL	6.14
	6/13/12	PROT IPERS	TRUST AND AGENCY	POLICE OPERATIONS	402.67
	6/13/12	PROT IPERS	TRUST AND AGENCY	POLICE OPERATIONS	414.91
	6/13/12	IPERS	TRUST AND AGENCY	ROADS & STREETS	175.74
	6/13/12	IPERS	TRUST AND AGENCY	ROADS & STREETS	149.17
	6/13/12	IPERS	TRUST AND AGENCY	LIBRARY	252.40
	6/13/12	IPERS	TRUST AND AGENCY	LIBRARY	258.16
	6/13/12	IPERS	TRUST AND AGENCY	PARK & RECREATION	106.78
	6/13/12	IPERS	TRUST AND AGENCY	PARK & RECREATION	106.78
	6/13/12	IPERS	TRUST AND AGENCY	CEMETERY	150.48
	6/13/12	IPERS	TRUST AND AGENCY	CEMETERY	127.15

VENDOR NAME

DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/13/12	IPERS	TRUST AND AGENCY	CLERK & TREASURER	160.99
6/13/12	IPERS	TRUST AND AGENCY	CLERK & TREASURER	170.49
6/13/12	IPERS	TRUST AND AGENCY	LOCAL CABLE ACCESS	23.68
6/13/12	IPERS	TRUST AND AGENCY	LOCAL CABLE ACCESS	16.19
6/13/12	IPERS	WATER FUND	NON-DEPARTMENTAL	160.76
6/13/12	IPERS	WATER FUND	NON-DEPARTMENTAL	143.36
6/13/12	IPERS	WATER FUND	WATER OPERATING	241.15
6/13/12	IPERS	WATER FUND	WATER OPERATING	215.04
6/13/12	IPERS	SEWER FUND	NON-DEPARTMENTAL	159.17
6/13/12	IPERS	SEWER FUND	NON-DEPARTMENTAL	141.77
6/13/12	IPERS	SEWER FUND	SEWER OPERATING	238.74
6/13/12	IPERS	SEWER FUND	SEWER OPERATING	212.63
			TOTAL:	5,738.91
6/13/12	FIRE - HAZ MAT TEAM 28E AG	GENERAL FUND	FIRE OPERATION	23.75
			TOTAL:	23.75
6/05/12	RECYCLING - MAY	GENERAL FUND	SOLID WASTE	3,504.23
			TOTAL:	3,504.23
6/13/12	STREETS - SEALCOAT WORK	ROAD USE TAX	ROADS & STREETS	42,949.50
			TOTAL:	42,949.50
6/13/12	LIBRARY - COPIER CONTRACT	LIBRARY	LIBRARY	59.00
			TOTAL:	59.00
6/13/12	WATER - SUPPLIES	WATER FUND	WATER OPERATING	29.45
			TOTAL:	29.45
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	POLICE OPERATION	149.19
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	FIRE OPERATION	82.40
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	FIRE OPERATION	35.70
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	PARK & RECREATION	122.01
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	CLERK & TREASURER	311.19
6/05/12	VARIOUS DEPT - PHONE SERVI	GENERAL FUND	LOCAL CABLE ACCESS	198.30
6/05/12	VARIOUS DEPT - PHONE SERVI	CIVIC CENTER	TOWN HALL	38.50
6/05/12	VARIOUS DEPT - PHONE SERVI	LIBRARY	LIBRARY	176.52
6/05/12	VARIOUS DEPT - PHONE SERVI	ROAD USE TAX	ROADS & STREETS	41.10
6/05/12	VARIOUS DEPT - PHONE SERVI	WATER FUND	WATER OPERATING	41.10
6/05/12	VARIOUS DEPT - PHONE SERVI	SEWER FUND	SEWER OPERATING	41.10
			TOTAL:	1,237.11
6/14/12	STREETS - UTILITIES	GENERAL FUND	STREET LIGHTING	102.00
			TOTAL:	102.00
6/05/12	CABLE - SERVICE	GENERAL FUND	LOCAL CABLE ACCESS	40.90
			TOTAL:	40.90
6/01/12	01-61400-00	WATER FUND	WATER OPERATING	44.26
6/13/12	01-61550-00	WATER FUND	WATER OPERATING	40.14
6/01/12	01-52820-00	WATER FUND	WATER OPERATING	21.32
6/08/12	01-11570-00	WATER FUND	WATER OPERATING	61.84
			TOTAL:	167.56
6/13/12	STREETS/P&R - SUPPLIES	GENERAL FUND	PARK & RECREATION	285.92
6/13/12	STREETS/P&R - SUPPLIES	ROAD USE TAX	ROADS & STREETS	33.85

MISCELLANEOUS V MARTIN, KIMBERLY
 MONTCHAL, JIMMY
 MOONEY, ELISABETH
 PARKER, KAITLIN

MENARDS

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MIDWEST JANITORIAL SERVICE INC	6/13/12	LIB/ADMIN/TH/POLICE - CLEA	GENERAL FUND	POLICE OPERATION	43.33
	6/13/12	LIB/ADMIN/TH/POLICE - CLEA	GENERAL FUND	CLERK & TREASURER	78.00
	6/13/12	LIB/ADMIN/TH/POLICE - CLEA	CIVIC CENTER	TOWN HALL	221.00
	6/13/12	LIB/ADMIN/TH/POLICE - CLEA	LIBRARY	LIBRARY	294.67
				TOTAL:	637.00
MISSISSIPPI VALLEY PUMP INC.	6/13/12	SEWER - SERVICE	SEWER FUND	SEWER OPERATING	335.00
				TOTAL:	335.00
MOORE'S WELDING INC	6/13/12	FIRE - SERVICE	GENERAL FUND	FIRE OPERATION	75.65
	6/13/12	TOWN HALL - INSTALL RAILIN	CIVIC CENTER	TOWN HALL	1,608.60
				TOTAL:	1,684.25
NORTHWAY WELL AND PUMP COMPANY	6/13/12	WATER - INSTALL NEW MOTOR	WATER FUND	WATER OPERATING	5,027.20
				TOTAL:	5,027.20
OFFICE DEPOT CREDIT PLAN	6/14/12	CABLE/PARK & REC - SUPPLIE	GENERAL FUND	PARK & RECREATION	115.60
	6/14/12	CABLE/PARK & REC - SUPPLIE	GENERAL FUND	LOCAL CABLE ACCESS	107.70
				TOTAL:	223.30
OLSON, KEVIN D.	6/13/12	LEGAL SERVICES - JUNE	GENERAL FUND	LEGAL SERVICES	1,250.00
				TOTAL:	1,250.00
OVERDRIVE INC	6/01/12	LIBRARY - NEIBORS SUBSCRIP	LIBRARY	LIBRARY	508.98
	6/13/12	LIBRARY - EBOOKS	LIBRARY	LIBRARY	95.53
	6/13/12	LIBRARY - EBOOK	LIBRARY	LIBRARY	14.99
	6/13/12	LIBRARY - EBOOKS	LIBRARY	LIBRARY	95.70
				TOTAL:	715.20
PARKSIDE SERVICE	6/13/12	STREETS/CEM/WATER- TIRES F	GENERAL FUND	CEMETERY	250.33
	6/13/12	STREETS/CEM/WATER- TIRES F	GENERAL FUND	CEMETERY	413.63
	6/13/12	STREETS/CEM/WATER- TIRES F	ROAD USE TAX	ROADS & STREETS	233.93
	6/13/12	STREETS/CEM/WATER- TIRES F	WATER FUND	WATER OPERATING	351.31
				TOTAL:	1,249.20
PEDEN, SHANELLE M.	6/13/12	CABLE - VIDEOTAPING	GENERAL FUND	LOCAL CABLE ACCESS	100.00
				TOTAL:	100.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	6/13/12	ADMIN-POSTAGE MACHINE CONT	GENERAL FUND	CLERK & TREASURER	444.03
				TOTAL:	444.03
PITNEY BOWES PURCHASE POWER	6/18/12	LIBRARY - POSTAGE	LIBRARY	LIBRARY	303.25
	6/13/12	WATER/SEWER - POSTAGE	WATER FUND	WATER OPERATING	117.00
	6/13/12	WATER/SEWER - POSTAGE	SEWER FUND	SEWER OPERATING	383.00
				TOTAL:	803.25
PLAY IT AGAIN SPORTS	6/05/12	PARK&REC - REC SUPPLIES	GENERAL FUND	PARK & RECREATION	129.94
				TOTAL:	129.94
PLUNKETT'S PEST CONTROL INC	6/13/12	ADMIN - SERVICE	GENERAL FUND	CLERK & TREASURER	45.76
				TOTAL:	45.76
PORT 'O' JONNY INC.	6/05/12	PARK & REC - SERVICE	GENERAL FUND	PARK & RECREATION	83.00
	6/13/12	CEMETERY - SERVICE	GENERAL FUND	CEMETERY	83.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
POSTMASTER	6/14/12	ADMIN - PO BOX ANNUAL FEE	GENERAL FUND	CLERK & TREASURER	36.00
				TOTAL:	36.00
PROCTER & GAMBLE HAIR CARE LLC	6/13/12	TIF DEBT SERVICE -FY12 REB T I F		TIF DEBT SERVICE	212,861.24
				TOTAL:	212,861.24
PYRAMID SERVICES INC.	6/13/12	CEMETERY - MOWER BLADE	GENERAL FUND	CEMETERY	53.79
				TOTAL:	53.79
QC ANALYTICAL SERVICES LLC	6/13/12	SEWER - TESTING	SEWER FUND	SEWER OPERATING	690.00
				TOTAL:	690.00
QUAD-CITY TIMES & MUSCATINE JOURNAL	6/13/12	POLICE - POLICE OFFICER JO	GENERAL FUND	POLICE OPERATION	505.00
				TOTAL:	505.00
QUALITY ENGRAVED SIGNS	6/14/12	PARK & REC - OFFICE SUPPLI	GENERAL FUND	PARK & RECREATION	25.12
				TOTAL:	25.12
QUILL CORP	6/05/12	FIRE/ADMIN/P&R - SUPPLIES	GENERAL FUND	FIRE OPERATION	16.14
	6/05/12	FIRE/ADMIN/P&R - SUPPLIES	GENERAL FUND	PARK & RECREATION	37.90
	6/05/12	FIRE/ADMIN/P&R - SUPPLIES	GENERAL FUND	CLERK & TREASURER	75.80
	6/05/12	CABLE - SUPPLIES	GENERAL FUND	LOCAL CABLE ACCESS	35.99
	6/05/12	CABLE - SUPPLIES	GENERAL FUND	LOCAL CABLE ACCESS	15.19
	6/13/12	FIRE/POLICE - SUPPLIES	GENERAL FUND	POLICE OPERATION	59.80
	6/13/12	FIRE/POLICE - SUPPLIES	GENERAL FUND	FIRE OPERATION	203.76
	6/13/12	LIBRARY - OFFICE SUPPLIES	LIBRARY	LIBRARY	10.18
	6/13/12	LIBRARY - OFFICE SUPPLIES	LIBRARY	LIBRARY	9.58
	6/13/12	LIBRARY - OFFICE SUPPLIES	LIBRARY	LIBRARY	5.43
	6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	7.66
	6/13/12	LIBRARY - COLORED PAPER	LIBRARY	LIBRARY	27.98
	6/13/12	LIBRARY - TAPE	LIBRARY	LIBRARY	1.83
	6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	28.68
	6/13/12	LIBRARY - COPY PAPER	LIBRARY	LIBRARY	535.92
				TOTAL:	167.41
RK DIXON	6/13/12	ADMIN - BLK & COLOR COPIES	GENERAL FUND	CLERK & TREASURER	167.41
				TOTAL:	167.41
SANDRY FIRE SUPPLY LLC	6/13/12	FIRE - VEHICLE WASH	GENERAL FUND	FIRE OPERATION	807.00
				TOTAL:	807.00
SCHIMBERG CO	6/13/12	WATER/SEWER- SUPPLIES	WATER FUND	WATER OPERATING	850.00
	6/13/12	WATER/SEWER- SUPPLIES	WATER FUND	WATER OPERATING	2,809.89
	6/13/12	WATER - SUPPLIES	WATER FUND	WATER OPERATING	729.36
	6/13/12	WATER/SEWER- SUPPLIES	SEWER FUND	SEWER OPERATING	332.22
				TOTAL:	4,721.47
SPRINT	6/13/12	POLICE - SERVICE	GENERAL FUND	POLICE OPERATION	179.97
				TOTAL:	179.97
STATE HYGIENIC LAB. ACCT.REC.	6/13/12	WATER - TESTING	WATER FUND	WATER OPERATING	40.00
	6/13/12	WATER - TESTING	WATER FUND	WATER OPERATING	19.00
				TOTAL:	58.00
TREASURER STATE OF IOWA	6/12/12	SALES TAX PVT - MAY	WATER FUND	WATER OPERATING	1,474.40

VENDOR NAME

DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/12/12	SALES TAX PMT - MAY	SEWER FUND	DEPT 810	251.57
6/13/12	STATE WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	1,031.95
6/13/12	STATE WITHHOLDING TAX	GENERAL FUND	NON-DEPARTMENTAL	508.05
6/13/12	STATE WITHHOLDING TAX	LIBRARY	NON-DEPARTMENTAL	81.00
6/13/12	STATE WITHHOLDING TAX	LIBRARY	NON-DEPARTMENTAL	81.00
6/13/12	STATE WITHHOLDING TAX	ROAD USE TAX	NON-DEPARTMENTAL	10.06
6/13/12	STATE WITHHOLDING TAX	ROAD USE TAX	NON-DEPARTMENTAL	11.36
6/13/12	STATE WITHHOLDING TAX	WATER FUND	NON-DEPARTMENTAL	287.55
6/13/12	STATE WITHHOLDING TAX	WATER FUND	NON-DEPARTMENTAL	107.35
6/13/12	STATE WITHHOLDING TAX	SEWER FUND	NON-DEPARTMENTAL	286.44
6/13/12	STATE WITHHOLDING TAX	SEWER FUND	NON-DEPARTMENTAL	106.24
			TOTAL:	4,236.97
6/13/12	FIRE - TRAINING	GENERAL FUND	FIRE OPERATION	100.00
			TOTAL:	100.00
6/05/12	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	24.68
6/05/12	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	24.68
6/05/12	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	24.68
6/13/12	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	55.51
6/13/12	SEWER - SHIPPING	SEWER FUND	SEWER OPERATING	23.54
			TOTAL:	153.09
6/05/12	POLICE - PHONE SERVICE	GENERAL FUND	POLICE OPERATION	214.33
6/05/12	FIRE - PHONE SERVICE	GENERAL FUND	FIRE OPERATION	37.61
6/05/12	VARIOUS DEPTS - PHONE SERV	GENERAL FUND	PARK & RECREATION	283.52
6/05/12	VARIOUS DEPTS - PHONE SERV	ROAD USE TAX	ROADS & STREETS	73.74
6/05/12	VARIOUS DEPTS - PHONE SERV	WATER FUND	WATER OPERATING	73.74
6/05/12	VARIOUS DEPTS - PHONE SERV	SEWER FUND	SEWER OPERATING	73.74
			TOTAL:	756.68
6/13/12	WATER - FLUORIDE	WATER FUND	WATER OPERATING	104.37
			TOTAL:	104.37
6/14/12	CAP PROJ-ENG SRV FOR LIFT	WASTEWATER LIFT ST	CAPITAL PROJECT	246.65
6/14/12	CAP PROJ-ENG LIFT STATION	WASTEWATER LIFT ST	CAPITAL PROJECT	1,566.26
6/13/12	ENG SRV MEADOWS PHASE 1	TE GENERAL FUND	COMMISSION	710.50
6/13/12	ENG SRV MCDONALDS SITE	PLA GENERAL FUND	COMMISSION	230.00
6/13/12	ENG FOR MEADOWS CON	REV PT GENERAL FUND	COMMISSION	813.39
6/13/12	ENG SRVS MEADOWS CON	RV 1 GENERAL FUND	COMMISSION	3,592.25
6/13/12	ENG SRV BP SITE PLAN	MTG GENERAL FUND	COMMISSION	131.65
6/13/12	ENG SRV BP SITE PLAN	MTG GENERAL FUND	COMMISSION	115.00
			TOTAL:	7,405.70
6/13/12	STREETS - YELLOW TRAFFIC	P ROAD USE TAX	ROADS & STREETS	751.50
			TOTAL:	751.50
6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	234.44
6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	56.28
6/13/12	LIBRARY - SUPPLIES	LIBRARY	LIBRARY	44.14
			TOTAL:	334.86
6/11/12	DEPENDANT CARE FLEX	GENERAL FUND	NON-DEPARTMENTAL	72.92
6/11/12	MEDICAL REIMBURSEMENT	FLEX GENERAL FUND	NON-DEPARTMENTAL	256.25
6/11/12	DEPENDANT CARE FLEX	WATER FUND	NON-DEPARTMENTAL	68.74
6/11/12	MEDICAL REIMBURSEMENT	FLEX WATER FUND	NON-DEPARTMENTAL	24.75

VOGEL TRAFFIC SERVICES

WALMART COMMUNITY/GEMB

WELLMARK BLUECROSS BLUESHIELD

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6/11/12	DEPENDANT CARE FLEX	SEWER FUND	NON-DEPARTMENTAL	66.67
	6/11/12	MEDICAL REIMBURSEMENT FLEX	SEWER FUND	NON-DEPARTMENTAL	24.00
	6/13/12	DEPENDANT CARE FLEX	GENERAL FUND	NON-DEPARTMENTAL	72.92
	6/13/12	MEDICAL REIMBURSEMENT FLEX	GENERAL FUND	NON-DEPARTMENTAL	256.25
	6/13/12	DEPENDANT CARE FLEX	WATER FUND	NON-DEPARTMENTAL	68.74
	6/13/12	MEDICAL REIMBURSEMENT FLEX	WATER FUND	NON-DEPARTMENTAL	24.75
	6/13/12	DEPENDANT CARE FLEX	SEWER FUND	NON-DEPARTMENTAL	66.67
	6/13/12	MEDICAL REIMBURSEMENT FLEX	SEWER FUND	NON-DEPARTMENTAL	24.00
				TOTAL:	1,026.66
WENNDT, JOE	6/13/12	FIRE - JUNE FIRE TRAINING	GENERAL FUND	FIRE OPERATION	150.00
				TOTAL:	150.00
WEST BRANCH REPAIRS	6/13/12	POLICE - SERVICE	GENERAL FUND	POLICE OPERATION	266.67
				TOTAL:	266.67
WEST BRANCH TIMES	6/13/12	LEGAL/WATER/POLICE-PUBLICA	GENERAL FUND	POLICE OPERATION	120.00
	6/13/12	LEGAL/WATER/POLICE-PUBLICA	GENERAL FUND	LEGAL SERVICES	581.48
	6/13/12	LIBRARY - READING INSERTS	LIBRARY	LIBRARY	77.00
	6/13/12	LEGAL/WATER/POLICE-PUBLICA	WATER FUND	WATER OPERATING	96.00
				TOTAL:	874.48
WHITE CAP CONSTRUCTION SUPPLY	6/13/12	FIRE - REBAR	GENERAL FUND	FIRE OPERATION	1,686.00
	6/13/12	STREETS - NAILS	ROAD USE TAX	ROADS & STREETS	106.27
				TOTAL:	1,792.27
WRIGHT EXPRESS FSC	6/05/12	WRIGHT EXPRESS FSC	GENERAL FUND	POLICE OPERATION	253.52
				TOTAL:	253.52
MISCELLANEOUS V	6/13/12	MIRANDA PALMER:SWIM BUS RE	GENERAL FUND	PARK & RECREATION	30.00
				TOTAL:	30.00
**PAYROLL EXPENSES	6/01/2012 - 6/30/2012		GENERAL FUND	POLICE OPERATION	8,200.43
			GENERAL FUND	ROADS AND STREETS	7,324.99
			GENERAL FUND	PARK & RECREATION	2,646.40
			GENERAL FUND	CEMETERY	7,008.31
			GENERAL FUND	MAYOR AND COUNCIL	200.00
			GENERAL FUND	CLERK & TREASURER	4,355.29
			GENERAL FUND	LOCAL CABLE ACCESS	1,840.90
			LIBRARY	LIBRARY	6,326.61
			ROAD USE TAX	ROADS & STREETS	1,066.94
			WATER FUND	WATER OPERATING	8,031.48
			SEWER FUND	SEWER OPERATING	7,972.07
				TOTAL:	54,973.42

VENDOR NAME

DATE DESCRIPTION

FUND

DEPARTMENT

AMOUNT_

```

===== FUND TOTALS =====
001 GENERAL FUND 78,189.63
022 CIVIC CENTER 2,008.82
031 LIBRARY 13,950.45
110 ROAD USE TAX 46,435.39
112 TRUST AND AGENCY 9,879.90
125 T I F 325,938.37
226 GO DEBT SERVICE 112,392.07
304 WASTEWATER LIFT STATION 1,812.91
600 WATER FUND 28,139.89
603 WATER SINKING FUND 54,230.00
610 SEWER FUND 16,736.64
-----
GRAND TOTAL: 689,714.07
-----

```

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALL AMERICAN CONCRETE INC	6/21/12	SEWER - 5TH & MAIN ST	SEWER FUND	SEWER OPERATING	6,811.98
				TOTAL:	6,811.98
CROELL REDI-MIX INC	6/21/12	FIRE - CONCRETE FOR ALLEY	GENERAL FUND	FIRE OPERATION	1,900.00
	6/21/12	FIRE - CONCRETE FOR ALLEY	GENERAL FUND	FIRE OPERATION	1,289.00
				TOTAL:	3,189.00
ED.M.FELD EQUIPMENT CO. INC	6/21/12	FIRE - BOOTS	GENERAL FUND	FIRE OPERATION	215.00
				TOTAL:	215.00
GIERKE-ROBINSON COMPANY INC	6/21/12	FIRE - SUPPLIES	GENERAL FUND	FIRE OPERATION	68.00
				TOTAL:	68.00
LYNCH'S EXCAVATING INC	6/21/12	WATER - 5TH & MAIN WATER V	WATER FUND	WATER OPERATING	3,110.60
	6/21/12	SEWER - 5TH & MAIN MANHOLE	SEWER FUND	SEWER OPERATING	14,465.00
				TOTAL:	17,575.60
LYNCH'S PLUMBING INC	6/21/12	FIRE - SERVICE	GENERAL FUND	FIRE OPERATION	59.20
				TOTAL:	59.20
MENARDS	6/21/12	STREETS - SUPPLIES	GENERAL FUND	STREET LIGHTING	140.73
	6/21/12	PARK & REC - SUPPLIES	GENERAL FUND	PARK & RECREATION	28.56
				TOTAL:	169.29
MOORE'S WELDING INC	6/21/12	PARK & REC - BRIDGE RAILIN	GENERAL FUND	PARK & RECREATION	523.25
				TOTAL:	523.25
THOMAS HEATING & AIR	6/21/12	FIRE - SERVICE & PARTS	GENERAL FUND	FIRE OPERATION	303.50
				TOTAL:	303.50
VEENSTRA & KIMM INC.	6/21/12	ENG SRV MAIN ST SIDEWALK	GENERAL FUND	CLERK & TREASURER	1,667.57
	6/21/12	ENG SRV FOR MAIN ST SIDEWA	GENERAL FUND	CLERK & TREASURER	287.30
	6/21/12	ENG SRV FOR MAIN ST SIDEWA	GENERAL FUND	CLERK & TREASURER	1,432.69
	6/21/12	ENG SRV MCDONALDS SIDEWALK	GENERAL FUND	LEGAL SERVICES	619.50
	6/21/12	ENG SRV PV PT 1 SITE PLAN	GENERAL FUND	LEGAL SERVICES	563.50
	6/21/12	ENG SRV FOR PV PT 1 SITE P	GENERAL FUND	LEGAL SERVICES	121.00
	6/21/12	ENG FOR TRAILER CT BOUNDA	GENERAL FUND	LEGAL SERVICES	409.65
				TOTAL:	5,101.21

VENDOR_SORT_KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
-----------------	------	-------------	------	------------	--------

```

===== FUND TOTALS =====
001 GENERAL FUND          9,628.45
600 WATER FUND           3,110.60
610 SEWER FUND           21,276.88
-----
GRAND TOTAL:           34,015.93
-----

```

2011-2012		June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total	Total	Meeting	Officer	Sub-Total	Minus	Total	
Month														Calls	Dollar			Payroll	ISFA Dues	Payroll	
1	Dick Stoolman	1	3	0	2	1	5	2	16	4	10	9	11	64	\$256.00	\$96.00	\$1,200.00	\$1,552.00	\$20.00	\$1,532.00	
2	Kevin Stoolman	28	25	23	25	29	28	25	34	24	35	37	37	350	\$1,400.00	\$88.00	\$2,400.00	\$3,888.00	\$20.00	\$3,868.00	
3	Darrall Brick	1	5	2	2	1	3	0	3	1	0	0	3	21	\$84.00	\$16.00		\$100.00	\$20.00	\$80.00	
4	Gerry Brick	3	5	6	1	0	3	6	11	1	9	14	6	65	\$260.00	\$24.00		\$284.00	\$20.00	\$264.00	
5	Kurt Johnson	0	2	0	0	0	0	0	2	0	0	0	0	4	\$16.00	\$64.00	\$75.00	\$155.00	\$20.00	\$135.00	
6	Jodee Stoolman	10	11	12	8	8	5	9	15	4	14	15	10	121	\$484.00	\$36.00		\$520.00	\$20.00	\$500.00	
7	Gary Milder	2	7	8	2	7	3	6	14	6	6	10	8	79	\$316.00	\$72.00	\$180.00	\$568.00	\$20.00	\$548.00	
8	Craig Cochran	6	6	5	3	11	6	10	4	3	4	5	9	72	\$288.00	\$72.00	\$480.00	\$840.00	\$20.00	\$820.00	
9	Rae Ann Jones	3	5	6	7	5	3	0	4	3	7	3	3	49	\$196.00	\$84.00	\$900.00	\$1,180.00	\$20.00	\$1,160.00	
10	Mike Kusick	8	8	11	5	12	11	13	17	7	16	10	17	135	\$540.00	\$96.00	\$600.00	\$1,236.00	\$20.00	\$1,216.00	
11	David Hosier	13	12	17	13	14	14	12	19	16	27	25	26	208	\$832.00	\$96.00	\$600.00	\$1,528.00	\$20.00	\$1,508.00	
12	Matt Hills	13	6	3	5	8	10	5	14	10	23	15	19	131	\$524.00	\$60.00		\$584.00	\$20.00	\$564.00	
13	Matt Tisinger	11	12	14	9	15	12	7	13	12	14	11	16	146	\$584.00	\$60.00	\$360.00	\$1,004.00	\$20.00	\$984.00	
14	Andy Hosier	14	8	10	10	17	11	12	23	12	29	13	15	174	\$696.00	\$92.00	\$240.00	\$1,028.00	\$20.00	\$1,008.00	
15	Jim Friis	10	7	15	7	11	8	15	18	13	21	18	16	159	\$636.00	\$92.00	\$360.00	\$1,088.00	\$20.00	\$1,068.00	
16	Sandy Heick	9	14	10	4	9	6	5	14	7	21	12	23	134	\$536.00	\$84.00	\$600.00	\$1,220.00	\$20.00	\$1,200.00	
17	Tanya Havlik	8	8	5	1	6	4	7	8	1	12	9	10	79	\$316.00	\$52.00		\$368.00	\$20.00	\$348.00	
18	Don Strong jr	1	0	0	1	0	0	0	0	0	1	0	0	3	\$12.00	\$24.00		\$36.00	\$20.00	\$16.00	
19	Kory Hanna	9	4	4	4	12	9	6	15	4	15	6	12	100	\$400.00	\$88.00	\$180.00	\$668.00	\$20.00	\$648.00	
20	Chad Schutte	6	6	2	4	5	8	2	11	11	12	4	5	76	\$304.00	\$44.00		\$348.00	\$20.00	\$328.00	
21	Mike Fair	13	9	6	10	8	13	15	21	11	25	14	14	159	\$636.00	\$76.00		\$712.00	\$20.00	\$692.00	
22	Zach Thomas	12	7	9	14	7	5	10	23	7	12	15	6	127	\$508.00	\$80.00	\$610.00	\$1,198.00	\$20.00	\$1,178.00	
23	Adam Fair	15	14	17	6	16	13	12	21	13	26	11	22	186	\$744.00	\$96.00	\$240.00	\$1,080.00	\$20.00	\$1,060.00	
24	Trent Tisinger	7	8	6	7	11	4	3	8	4	9	9	10	86	\$344.00	\$88.00	\$300.00	\$732.00	\$20.00	\$712.00	
25	Johnny Platt	0	1	0	0	0	0	0	0	0	0	0	0	1	\$4.00	\$4.00		\$8.00	\$20.00	-\$12.00	
26	Josh Worrell	13	10	13	19	11	10	7	21	10	30	12	9	165	\$660.00	\$68.00	\$360.00	\$1,088.00	\$20.00	\$1,068.00	
27	Ryan Jennings	9	7	8	2	2	3	1	8	3	8	5	5	61	\$244.00	\$72.00		\$316.00	\$20.00	\$296.00	
28	Trent Hansen	11	7	8	12	15	10	14	7	9	17	9	14	133	\$532.00	\$88.00	\$240.00	\$860.00	\$20.00	\$840.00	
29	Neil Gerot	8	6	8	5	8	3	3	14	3	13	6	2	79	\$316.00	\$36.00		\$352.00	\$20.00	\$332.00	
30	Dirk Weineke	1	3	1	1	0	1	1	0	2	2	0	0	12	\$48.00	\$32.00		\$80.00	\$20.00	\$60.00	
31	James Montchal	8	5	4	2	9	5	3	6	5	4	0	0	51	\$204.00	\$40.00		\$244.00	\$20.00	\$224.00	
32	Dane Petersen					5	11	7	20	8	10	11	13	85	\$340.00	\$44.00		\$384.00	\$20.00	\$364.00	
33	Logan Cilek							13	26	18	12	12	69		\$276.00	\$24.00		\$300.00	\$20.00	\$280.00	
34	Austin Finnegan									3	31	25	59		\$236.00	\$16.00		\$252.00		\$252.00	
35	Tom Stewart									3	16	7	26		\$104.00	\$8.00		\$112.00		\$112.00	
36														0	\$0.00			\$0.00		\$0.00	
	Totals	38	33	30	29	34	30	29	45	28	46	44	47	433	\$13,876.00	\$2,112.00	\$9,925.00	\$25,913.00	\$660.00	\$25,253.00	
	Fire	15	8	4	10	6	8	5	10	4	18	12	6	106							
	Medical	23	21	26	17	26	20	23	34	23	27	29	37	306							
	Other	4		2	2	2	2	1	1	1	1	3	4	21							

A

WEST BRANCH FIRE & RESCUE

P.O. Box 218 105 S. Second Street West Branch, IA 52358

Phone 319-643-2110 Fax 319-643-3293

Emergencies Dial 911

2012-2013 Officers

Chief- Kevin Stoolman

Chief Admin- Dick Stoolman

1st Assistant- Mike Kusick

2nd Assistant- David Hosier

President- Trent Hansen

Secretary- Rae Ann Hosier

Treasurer- Trent Tisinger

Trustee 1st Year- Matt Tisinger

Trustee 2nd Year- Kory Hanna

Trustee 3rd Year- Gary Milder

Medical Officer- Sandy Heick

Assistant Medical Officer- Tanya Havlik

Training Officer- Joey Wendt

191- Captains- Adam Fair/Logan Cilek

192 Captain- Austin Finnegan

195- Captain / Cub Cadet- Andy Hosier

196- Captain – Dane Peterson

197- Captain – Zach Thomas

199- Captain – Craig Cochran

Cleaning- 3 Department Members Each Month

May 17, 2012

Alan,

Please accept this letter as my resignation from the Animal Control Board/Commission. As you know, I am working full-time in Iowa City (although I've tried unsuccessfully to find employment in West Branch) and just last week my daughter, Leah, found full-time employment in West Liberty. Her hours are 2:00 p.m. – 10:00 p.m. so I'll have Noah every night until 10:30 p.m. - burning the candle at both ends!

Please know that I truly enjoyed my time on the board and will miss all of you, but I know you'll understand that family comes first.

Best of luck with the Dog Park, I will be your biggest cheerleader ☺

Sincerely,

A handwritten signature in cursive script, appearing to read "Gina Heick".

Gina Heick

ORDINANCE NO. 695

CITY OF WEST BRANCH, IOWA NATURAL GAS FRANCHISE

An Ordinance granting to **INTERSTATE POWER AND LIGHT COMPANY** ("Company"), its successors and assigns, the right and franchise to acquire, construct, erect, maintain and operate a natural gas distribution system in the City of West Branch, Cedar County, Iowa, and the right to lay down, operate and maintain the necessary pipes, mains, and other conductors and appliances in, along and under the streets, avenues, alleys and public places of the City of West Branch, Cedar County, Iowa, as now or hereafter constituted, for a period of twenty-five (25) years, for the purpose of distributing, supplying and selling natural gas to the City and its inhabitants thereof and to persons and corporations beyond the limits thereof; and granting to said Company the right of eminent domain.

BE IT ORDAINED BY THE City Council of the City of West Branch, Cedar County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to INTERSTATE POWER AND LIGHT COMPANY, hereinafter referred to as the "Company," its successors and assigns, the right, franchise and privilege for the term of twenty-five (25) years, subject to a limited right of cancellation as described in Section 7; from and after the passage, adoption, approval and acceptance of this Ordinance, to lay down, maintain and operate the necessary pipes, mains and other conductors and appliances in, along and under the streets, avenues, alleys and public places in the City as now or hereafter constituted, for the purpose of distributing, supplying and selling gas to said City and the residents thereof and to persons and corporations beyond the limits thereof; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa. The term "gas" as used in this franchise shall be construed to mean natural gas only.

Section 2. The mains and pipes of the Company must be so placed as not to interfere unnecessarily with water pipes, drains, sewers and fire plugs which have been or may hereafter be placed in any street, alley and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City, and

the Company, its successors and assigns shall hold the City free and harmless from all damages arising from the negligent acts or omissions of the Company in the laying down, operation and maintenance of said natural gas distribution system.

Section 3. In making any excavations in any street, alley, avenue or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, in accordance with industry practices and standards and state and federal regulations, and shall not unnecessarily obstruct the use of the streets, shall back fill all openings in such manner as to prevent settling or depressions in surface, and shall replace the surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical and if defects are caused shall repair the same.

The Company and City agree to meet on annual basis to discuss upcoming projects by either the Company or City which will necessitate the need for cooperation among the parties. Furthermore, absent emergency, the Company shall use reasonable efforts to advise the City and affected customers, in advance, prior to the commencement of major system upgrades or improvements which will have a material impact upon the use of streets, alleys, and public places within the City.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement as defined in Section 26.2(3) of the Code of Iowa, as amended from time to time thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request of a commercial or private developer, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities as part of its relocation request.

The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Prior to vacating a public right-of-way, the Company shall be provided an opportunity to secure an easement to allow it to operate and maintain its existing facilities.

Section 5. Said Company, its successors and assigns, shall throughout the term of the franchise distribute to all consumers gas of good quality and shall furnish uninterrupted service, except as interruptible service may be specifically contracted for with consumers; provided, however, that any prevention of service caused by fire, act of God or unavoidable event or accident shall not be a breach of this condition if the Company resumes service as quickly as is reasonably practical after the happening of the act causing the interruption.

Section 6. The franchise granted by this Ordinance shall not be exclusive.

Section 7. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its acceptance by the said Company, as herein provided. The City may cancel this franchise on the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary of the Anniversary Date of this franchise by notifying Company in writing of its desire to do so, said notification to be given within thirty (30) days of the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary respectively of this franchise. If Company is not notified of the cancellation by the eighth (8th), fifteenth (15th) or twentieth (20th) anniversary then this franchise shall continue without cancellation until the twenty-fifth (25th) year. The Anniversary Date shall be the date this franchise is filed with the City Clerk or otherwise effective by operation of law.

Section 8. The expense of the publication of this Ordinance shall be paid by the Company.

Section 9. The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this ordinance.

Section 10. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 11. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be superseded, modified or otherwise amended without the approval and acceptance of the Company. Upon acceptance by the Company, this Ordinance shall supersede, abrogate and repeal the prior gas system ordinance between the Company and the City as of the date this Ordinance is accepted by the Company. Notwithstanding the foregoing, in no event shall the City enact any ordinance or place any limitations, either operationally or through the assessment of fees, that create additional burdens upon the Company, or which delay utility operations.

Passed and approved this 25th day of June, 2012.

First Reading: May 21, 2012
Second Reading: June 4, 2012
Third Reading: June 25, 2012

Don Kessler, Mayor
City of West Branch, Iowa

ATTEST:

Matt Muckler, City Clerk

(CITY SEAL)

Item 6b – The Waiver Rule

A Council member may move the final passage of an ordinance, with waiver of first or second consideration of the ordinance or waiver or both, by reciting the following motion.

"Moved by (insert the moving Council member's name) that the rule requiring that ordinances must be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended; that the first and second consideration and vote be waived; that the ordinance be placed upon its final passage and that the ordinance do now pass."

or may move waiver by reference to the language of this section to be known as "the waiver rule".

ORDINANCE NO. 697

AN ORDINANCE AMENDING THE PROTOCOL FOR THE ORDERING OF SIDEWALK REPAIRS AND PERFORMANCE BY THE CITY IN TITLE, "STREETS AND SIDEWALKS," CHAPTER 136 "SIDEWALK REGULATIONS."

WHEREAS, the West Branch City Council would like to adopt by resolution a sidewalk inspection and repair policy under the Sidewalk Regulations Chapter of the West Branch Code of Ordinances; and

WHEREAS, the West Branch City Council would like to authorize the collection of costs and expenses for this repair and maintenance in the same manner as property taxes; and

WHEREAS, the West Branch City Council would like to provide residents with a reasonable amount of time to make necessary repairs.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of West Branch, Cedar County, Iowa:

Section 1. Amendment. The Code of Ordinances is hereby amended by deleting Section 136.05 in its entirety and replaced with the following:

136.05. PERFORMANCE BY CITY. If the property owner does not perform an action required by this chapter within a reasonable time, the council may cause such required action to be performed as outlined in the sidewalk maintenance policy as approved by the city council and assess the costs and expenses therefor against the abutting property for collection in the same manner as property taxes; provided, however, no such assessment can be made for the repair, reconstruction or replacement of the public sidewalk unless the city has served upon the person shown by the records of the Cedar County auditor or the Johnson County auditor to be the owner of the abutting property, by certified mail, a notice requiring said person to perform, reconstruct or replace the public sidewalk within ninety (90) days from the date said notice is mailed. (2000 Code § 136.03; amd. 2008 Code) (*Code of Iowa, Secs. 364.12[2d and e]*).

Section 2. Conflicts. All ordinances or parts of ordinances not specifically provided for and in conflict with the provisions of this ordinance are hereby repealed.

Section 3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. This ordinance shall be in full force and effect after its passage, approval and publication as required by law.

Passed and approved this 25th day of June, 2012.

First Reading: June 4, 2012
Second Reading: June 25, 2012
Third Reading: June 25, 2012

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION NO. 1000

RESOLUTION ADOPTING THE CITY OF WEST BRANCH, IOWA SIDEWALK INSPECTION AND REPAIR POLICY.

WHEREAS, the City Council adopted Ordinance 697 on June 25, 2012, amending the protocol for the ordering of sidewalk repairs and performance by the City in Title, "Streets and Sidewalks," Chapter 136 "Sidewalk Regulations"; and

WHEREAS, the City Council now wishes to ensure that an orderly plan for the inspection and repair of sidewalks is known to property owners in the City of West Branch and implemented by the Public Works Department; and

WHEREAS, the City Council has budgeted funds in the City's annual budget to ensure that sidewalk repairs are completed in the cases where property owners choose not to make repairs to defective public sidewalks.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that the City of West Branch, Iowa Sidewalk Inspection and Repair Policy is adopted.

Passed and approved this 25th day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

City of West Branch, Iowa Sidewalk Inspection and Repair Policy

I - GENERAL

The Code of Ordinances of West Branch, Iowa and the Code of Iowa Section 364.12 (2d & e) place the responsibility for the maintenance and repair of public sidewalks on the abutting property owner as recorded by the county auditor. This policy provides the cause for such repairs to be made from Council under West Branch Code of Ordinances. Under no circumstances does this relieve the abutting property owner of any liability under paragraph "b" of Iowa Code Section 364.12.

The Public Works Department will systematically inspect all public sidewalks within the City's jurisdiction and upon determining that a sidewalk defect exists will initiate appropriate action to have the sidewalk reconstructed.

II - ANNUAL SIDEWALK INSPECTION ZONES

The Public Works Department will be responsible for inspecting the public sidewalks on a four (4) year cycle within the city. These inspections shall be made to determine if any of the public sidewalks within a particular zone of the city are defective as defined. The City will be divided into four zones: Zone 1-all of West Branch that lies east of the abandoned railroad right-of-way. Zone 2-the abandoned railroad right-of-way west to and including Downey Street, Zone 3-west of Downey Street to and including Scott Drive, and Zone 4-all of West Branch that lies west of Scott Drive.

III - RECONSTRUCTION PROCEDURES

It shall be the duty of the abutting property owner at all times to reconstruct, or cause to be reconstructed, all defective public sidewalks in the street right-of-way abutting his/her property. The public sidewalk will be considered defective when it exhibits one of the characteristics listed in (Appendix "B") of this policy. When a sidewalk is found to contain such a defect, the Public Works Department will issue a written notice to reconstruct to the abutting property owner requiring that the appropriate work be completed within ninety (90) days. Property owners who have sixty-four (64) or more square feet of sidewalk to repair will be allowed one year to complete their repairs. All locations where a notice to reconstruct has been issued will be re-inspected by the Public Works Department after the abutting property owner has been given the specified time in which to complete the work. Abutting property owners who commence reconstruction within the time frame provided by this policy shall be afforded a reasonable time, as determined by the Public Works Director, in which to complete the work upon application and approval of an extension of time made to the Public Works Director per Part V of this policy. If, upon expiration of the time period provided in said notice, required work has not been completed or is not in the process of completion, the Public Works Director may cause the same to be reconstructed and the cost thereof shall be assessed to the abutting property owner. All sidewalk improvements shall be performed under the supervision and inspection of the Public Works Department. The City will not commence repairing any sidewalk if the property owner submits to the Public Works Director within the time period provided in said notice a signed contract with a contractor of that property owner's choice which states that the work will be completed within thirty days of their deadline.

IV – REPAIRS TO MATCH EXISTING SIDEWALK WIDTH

Unless otherwise specified in the written notice to reconstruct the sidewalk, all repairs will match the existing sidewalk in terms of width, regardless of the minimum width for sidewalk standards set forth for new construction.

V- HARDSHIP

A property owner may submit in writing a request to the Public Works Director for an extension to the ordered repair. This request must be made within thirty days of receiving the repair notice. Hardship requests submitted after thirty days may not be considered by the Public Works Director. A hardship letter will include the name and address of the property owner and a request to an extension to the work identified in the notice.

VI – APPEAL PROCESS

A property owner who is issued a written notice to make repairs may submit in writing a request to the Public Works Director to appeal the ordered repair. This request must be made within thirty days of receiving the repair notice. Requests for an appeal submitted after thirty days may not be considered by the Public Works Director. The Public Works Director shall conduct an informal hearing within ten days of receipt of the written request and shall make a determination as to whether the repair/replacement should be made. The property owner has the right to file a written notice of appeal from the Public Works Director's decision to the Board of Adjustment within ten days of the decision of the Public Works Director.

VII- CITY WILL ACCEPT BIDS FOR REPAIRS

The Public Works Department will annually accept bids from concrete contractors to make sidewalk repairs. This information will be made available to interested property owners, however, property owners are responsible for either completing the work themselves or choosing their own contractor. Property owners are responsible for making financial arrangements directly with the contractor of their choice.

VIII - DETERMINATION OF CITY COST TO REPAIR SIDEWALK

If work has not commenced following the 90 day notice, the sidewalk will be placed on a list for reconstruction and the City's contractor notified to proceed with the reconstruction. Upon completion of the repair, the property owner will be sent a bill of the actual cost of the repair plus an administration fee of 15% of the total cost to cover administrative and billing costs. The property owner will have 30 days to pay the billing. If the bill is not paid within 30 days, the amount will be certified to the County Auditor to be added to the owner's property taxes. There shall be returned to the City Council an itemized assessment schedule, verifying expenditures used in doing such work, and the legal description of the lots, or tract of ground abutting the sidewalk on which such work has been performed. There will also be a \$25 administrative fee if costs are assessed against the property.

IX - PERMITTING AND REPAIR INSPECTIONS

Any person desiring to reconstruct or repair any sidewalk as part of this program shall, before commencing such reconstruction or repair, apply to the Public Works Department for a permit to Reconstruct/Repair Sidewalk as illustrated in (Appendix "A"). Public Works personnel are authorized to inspect, approve or disapprove the reconstruction or repair of sidewalks as part of this program. The party reconstructing or repairing any sidewalk shall call for inspections by notifying Public Works when slab has been lifted and subgrade has been brought to the proper elevation, or forms have been set for slab replacement. In the case of slab replacement a further inspection shall be called for and required upon completion after removal of forms; backfill and seeding have been completed.

X - DOCUMENTATION

The Public Works Department will maintain formal permanent records showing the date on which each sidewalk was last inspected, which properties were found to have defective sidewalks, the nature of the defects found, and the action taken to correct the defect. The Public Works Department will be responsible for issuing all official "Notices to Reconstruct". All official notices will be sent Certified Mail.

XI - DISCLAIMER

To the extent that any previous rule, regulation, policy or past practice, written or unwritten, is in conflict with the provisions of this policy, such is hereby withdrawn, voided and all personnel should conduct themselves in conformity with this policy.

This Sidewalk Inspection and Repair Policy is not intended to create and should not be construed in any manner as creating a guaranty that any hazard associated with sidewalk conditions is eliminated by the City's efforts to maintain public sidewalks in accordance with this Policy.

City of West Branch

~A Heritage for Success~

Public Works Department

APPENDIX A - SIDEWALK REPAIR PERMIT

Please return to:
City of West Branch Public Works Department
PO Box 218
West Branch, Iowa 52358

DATE: _____

PROPERTY ADDRESS: _____

NAME OF PROPERTY OWNER: _____

DAYTIME PHONE: _____

ADDRESS OF PROPERTY OWNER: _____
(IF DIFFERENT THAN ABOVE) _____

I AM HIRING MY OWN CONTRACTOR

CONTRACTOR NAME: _____

ADDRESS/PHONE NO: _____

I REQUEST THE CITY TO PERFORM THE WORK AND BILL ME ACCORDINGLY-
(I UNDERSTAND THAT AN ADMINISTRATIVE FEE EQUAL TO 25% OF THE TOTAL PROJECT COST
WILL BE ADDED TO THE REPAIR BILL.)

I AM PERFORMING THE WORK MYSELF

=====

SCOPE OF WORK:

RAISING PANEL

REPLACING PANEL

OTHER/EXPLAIN

All work must be inspected and approved by Public Works. Call 319-325-8213 for inspections. Please feel free to contact the City Office (319-643-5888) if you have any questions or need any additional information.

APPENDIX "B"

SIDEWALK REPAIR CODES

	<p><u>Repair Code "A"</u></p> <p>The sidewalk has cracked with a vertical edge of (1") one inch or more.</p>
	<p><u>Repair Code "B"</u></p> <p>The sidewalk has raised or settled more than (2") two inches in (12') twelve feet from the normal line of grade of the sidewalk.</p>
	<p><u>Repair Code "C"</u></p> <p>The sidewalk has cracked into more than three pieces per 4'x4' square and sections are distorted or distressed with a vertical height difference of (1/2") one-half inch or more, or a horizontal separation of (2") two inches or more or has cracked and part of the sidewalk is missing, forming holes.</p>
	<p><u>Repair Code "D"</u></p> <p>Sidewalk surface has deteriorated to a degree that the surface is gone causing the accumulation of loose material.</p>
	<p><u>Repair Code "E"</u></p> <p>The sidewalk has settled or for some other reason is sloped or tilted more that (1") one inch per foot toward either side.</p>

APPENDIX "B"

Continued

REPAIR CODE A

When inspecting adjacent sidewalk slabs which fall under the standard repair Code A of the Sidewalk Inspection and Repair Policy, the inspector shall determine the defective sidewalk slab to mark for replacement by evaluating the following factors:

1. The sidewalk slab or slabs that most nearly reflects the proper grade or best condition of the adjacent sidewalk slabs should remain.
2. The overall finished alignment of the sidewalk when repair is complete should be the most uniform alignment.
3. The sidewalk slab or slabs that have changed position will be considered for replacement as it has created the hazard and its replacement will provide a more uniform overall sidewalk grade.

REPAIR CODES A, B, OR E

Sidewalk slabs marked as defective under Repair Codes A, B, or E may be repaired without total replacement if the sidewalk slabs are in otherwise good condition and in one piece. The sidewalk slab or slabs may be jacked up and the subgrade excavated or filled and the sidewalk slabs reset to a safe uniform grade condition. Repositioning existing slabs may be done, under the direction of the Public Works Department.

REPAIR CODES C OR D

Sidewalk slabs marked as defective under Repair Codes C or D require complete replacement of these conditions.

UNKNOWN PROPERTY LINES

The inspector will determine as best he/she can, the location of property lines in order to determine the proper owner to send a notice to repair. It is the responsibility of the property owner to notify the City if they have received a notice for property other than theirs. If a defective sidewalk overlaps on two properties, a notice will be sent to both properties and they will share proportionately to their frontage on the defective sidewalk.

RESOLUTION NO. 1001

**A RESOLUTION APPROVING THE TRANSFER OF FUNDS AS ADOPTED IN THE
SIGNED LOAN AGREEMENT WITH IOWA FINANCE AUTHORITY STATE
REVOLVING FUND**

WHEREAS, per the signed loan agreement monthly transfers where required to be placed within a sinking fund; and,

WHEREAS, these funds are needed to provide funding for Revenue Bond payments to Iowa Finance Authority on an annual basis.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of West Branch, Iowa does hereby approve the monthly transfers for Fiscal Year 2012-2013 listed below:

- 1) Transfer monthly \$5,500.00 into Water Sinking Fund to cover Revenue SRF Bond Payment with monies transferred out of the Water Fund.

PASSED AND APPROVED, this 25th day of June, 2012.

BY:

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

NOTICE OF HEARING AND LETTING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS,
PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF
MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS FOR THE CITY OF WEST BRANCH,
IOWA, AND THE TAKING OF BIDS THEREFOR

Notice is hereby given that the City Council of West Branch, Iowa will meet in the Council Chambers at the City Hall, 110 Poplar Street, West Branch, Iowa, on the 25th day of June, 2012 at 7:00 P.M. at which time a hearing will be held and said Council proposes to adopt plans, specifications, form of contract and estimate of cost for the construction of the Middle School Access Road Improvements and work incidental thereto for said City.

Sealed proposals will be received by the City Clerk of the City of West Branch, Iowa in the office of the City Clerk, 110 Poplar Street, West Branch, Iowa 52358, until 2 P.M. on the 25th day of June, 2012 for the construction of the Middle School Access Road Improvements. Proposals will be opened and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be acted upon by said City at the June 25th Council Meeting or at such later time and place as then may be fixed.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS

Provide all labor, equipment and materials necessary to construct approximately 310 feet of 25 foot wide 8" HMA urban section with 2.5 foot PCC curb and gutter, 166 feet of storm sewer, and 248 square yards of sidewalk. Work includes excavation, construction staking, subgrade preparation, intakes, storm sewer, surface restoration and miscellaneous associated work, including cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of West Branch, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

Notice of Hearing and Letting

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications and form of contract or to the estimate cost of said improvements made by any interested party.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the City, and any alternations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

The bid security should be made payable to the CITY OF WEST BRANCH, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes.

The City Council reserves the right to reject any or all bids and to waive informalities or technicalities in any bid and to accept the bid which it deems to be in the best interest of the City.

The Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the date of Hearing and Letting.

NHL-2

36872

Notice of Hearing and Letting

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the City Council.

The work will commence within ten (10) days after written Notice to Proceed and shall be complete by August 15, 2012.

Liquidated damages in the amount of Two Hundred Dollars (\$200.00) per consecutive calendar day will be assessed for each day that work shall remain uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

Payment to the Contractor for said improvements will be made in cash derived from the proceeds of the issuance and sale of such bonds and/or from such cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project or delivered to the site during the preceding calendar month. Estimates will be prepared on the last day of each month by the Contractor, subject to the approval of the Engineer, who will certify to the City for payment each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Council, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa, as amended. No such partial or final payments will be due until the Contractor has certified to the City that the materials, labor and services

Notice of Hearing and Letting

involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

The City will issue a sales tax exemption certificate applicable for all materials purchased for the project.

Plans and specifications governing the construction of the proposed improvements have been prepared by VEENSTRA & KIMM, INC. of Coralville, Iowa, which plans and specifications and the proceedings of the City Council referring to and defining said improvements are hereby made a part of this notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Notice of Hearing and Letting

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies are available from TECHNIGRAPHICS, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240. Contact Jill Chambers at 319-354-5950 or email jchambers@techiowa.com. A refundable deposit of \$30 is required. Please make checks to Veenstra & Kimm, Inc. Mail said deposit checks to Technographics, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240, Attn: Jill Chambers. Upon receiving deposit check, plans and specifications will be mailed out. When plans and specifications are returned in good condition within 14 days of the award date of the project, deposit checks will be returned.

This notice is given by order of the Council of the City of West Branch, Iowa.

CITY OF WEST BRANCH, IOWA

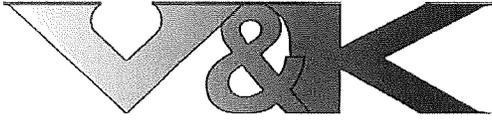
Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator

NHL-5

36872



VEENSTRA & KIMM, INC.

860 22nd Avenue – Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

June 11, 2012

PROJECT INFORMATION SHEET

**MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS
WEST BRANCH, IOWA**

OWNER: City of West Branch, Iowa.

PROPOSALS RECEIVED: Until 2:00 P.M., on the 22nd day of June, 2012, by the City Clerk of the City of West Branch, Iowa in the office of the City Clerk, 110 Poplar Street, West Branch, Iowa.

DESCRIPTION OF PROJECT:

The nature and extent of the improvements are as follows:

MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS

Provide all labor, equipment and materials necessary to construct approximately 225 feet of 25 foot wide 8" HMA urban section with 2.5 foot PCC curb and gutter, 175 feet of storm sewer, and 205 square yards of sidewalk. Work includes excavation, construction staking, subgrade preparation, intakes, storm sewer, surface restoration and miscellaneous associated work, including cleanup.

BID SECURITY: Certified check, cashier's check, certified share draft or bid bond in the amount of five percent (5%) of the bid. Bidders will use the bid bond form included in the specifications.

COMPLETION DATE: Work will commence within ten (10) calendar days after the date set forth within written Notice to Proceed and shall be completed by August 15, 2012.

ENGINEER: VEENSTRA & KIMM, INC., 860 22nd Avenue, Suite 4,
Coralville, Iowa 52241.

PLAN AVAILABILITY: Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies are available from TECHNIGRAPHICS, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240. Contact Jill Chambers at 319-354-5950 or email jchambers@techiowa.com.

REFUNDABLE DEPOSIT: A refundable deposit of \$30 is required. Please make checks to Veenstra & Kimm, Inc. Mail said deposit checks to Technigraphics, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240, Attn: Jill Chambers. Upon receiving deposit check, plans and specifications will be mailed out. When plans and specifications are returned in good condition within 14 days of the award date of the project, deposit checks will be returned.

DIRECT QUESTIONS

TO: Dave Schechinger, 319-466-1000

ALL PLANS AND SPECIFICATIONS ARE SENT BY UNITED PARCEL SERVICE. THEREFORE, **PLEASE INCLUDE YOUR STREET ADDRESS WHEN REQUESTING PLANS AND SPECIFICATIONS.** UNITED PARCEL SERVICE WILL NOT DELIVER TO P.O. BOX NUMBERS.

ALSO, PLEASE INCLUDE YOUR TELEPHONE NUMBER AND FAX NUMBER WHEN REQUESTING PLANS AND SPECIFICATIONS.

MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS
WEST BRANCH, IOWA

American Road Builders
Association of Iowa
2415 Ingersoll Avenue
Des Moines, Iowa 50312

All American Concrete
1489 Hwy 6
West Liberty, IA 52776

Dave Schmitt Construction Co., Inc.
250 50th Avenue SW
Cedar Rapids, IA 52404

Asphalt Paving Association of Iowa
116 Clark Avenue, Suite C
Ames, IA 50010

Bockenstedt Excavating, Inc.
3500 Dolphin Drive
Iowa City, Iowa 52240

DeLong Construction, Inc.
1320 North 8th Avenue
P.O. Box 488
Washington, IA 52353

Associated General Contractors of
Illinois
3219 Executive Park Drive
Springfield, Illinois 62700

BWC Excavating LC
1303 Hickory Hollow Rd, NE
Solon, IA 52333

Des Moines Asphalt & Paving Co.
P.O. Box 3365
Des Moines, IA 50316

Construction Update Plan Room
612 Mulberry
Waterloo, IA 50703

Carter & Associates
395 Westcor Drive
Coralville, Iowa 52241

E & F Cement and Asphaltic
Concrete
714 31st Avenue SW
Cedar Rapids, IA 52404

Dubuque Builders Exchange
801 Cedar Cross Road
Dubuque, IA 52003

Cedar Valley Corp.
P.O. Box 1740
Waterloo, IA 50704

Eastern Iowa Excavation & Concrete
P.O. Box 189
Cascade, IA 52033

Greater Peoria Contractors' Plan
Room
1811 West Altorfer
Peoria, IL 61615

Central Asphalt Paving
735 Hull Avenue
Des Moines, IA 50316

Edwards Contracting
1386B Olive Avenue
P.O. Box 497
Hampton, IA 50441

Illowa Builders Exchange
520 24th Street
Rock Island, IL 61201

Cessford Construction Co.
P. O. Box 160
LeGrand, Iowa 50142

Gee Grading & Excavating, Inc.
P.O. Box 1187
Cedar Rapids, IA 52405

Master Builders of Iowa
Construction Update Plan Room
645 32nd Avenue SW, Suite C
Cedar Rapids, IA 52404

City Wide Construction
6634 8th Street SW
Cedar Rapids, Iowa 52404

Hawkeye Paving Corp.
801 42nd Street
Bettendorf, Iowa 52722

Master Builders of Iowa
221 Park Street
P.O. Box 695
Des Moines, Iowa 50309

Concrete Foundations, Inc.
2010 Kenwood Avenue
P.O. Box 363
New Hampton, IA 50659

Heuer Construction
2360 Bypass 61
Muscatine, Iowa 52761

MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS
WEST BRANCH, IOWA

Advanced Traffic Control
4001 Julie Lane
P.O. Box 8958
Cedar Rapids, IA 52404

Cornerstone Excavating, Inc.
212 S. Marion Avenue
P.O. Box 928
Washington, IA 52353

Holland Contracting Corp.
1400 South Fourth Street
Forest City, IA 50436

Horsfield Construction
505 E. Main Street
Epworth, Iowa 52045

McAninch Corporation
P.O.Box 1486
Des Moines, Iowa 50306

Reed Construction Co., Inc.
17th Avenue West
Albia, IA 52531

Iowa Paving Contractors, Inc.
6333 NW Beaver Road
Johnston, IA 50131

Metro Pavers, Inc.
101 Southgate Avenue
Iowa City, IA 52240

Ricklefs Excavating, Ltd.
12536 Buffalo Rd.
Anamosa, Iowa 52205

Jasper Construction Services
928 North 19th Avenue East
Newton, IA 50208

Neuzil & Sons
3691 James Avenue
Oxford, IA 52322

Shamrock
1205 1st Avenue
P.O. Box 5185
Coralville, IA 52241-5185

Kluesner Construction, Inc.
1007 1st Ave NW
Farley, Iowa 52046

Norris Asphalt Paving, Inc.
P.O. Box 695
Ottumwa, IA 52501

S.L. Baumeier Company
1252 Highway 96
Gladbrook, IA 50635

L.L. Pelling Company, Inc.
1425 West Penn Street
PO Box 230
North Liberty, Iowa 52317

Olson Brothers
2127 Hindman Rd.
P.O. Box 188
Marion, IA 52302

Southern Iowa Asphalt, Inc.
3120 Ashland Avenue
Bussey, IA 50044-8015

Lynch's Excavating
1967 Baker Avenue
West Branch, IA 52358

Pate Asphalt Systems
3285 Third Avenue
Marion, IA 52302

Streb Construction Co.
PO Box 3327
Iowa City, Iowa 52244

Manatts Inc.
PO Box 535
Brooklyn, Iowa 52211

Peterson Contractors, Inc.
104 Blackhawk Street
PO Box A
Reinbeck, Iowa 50669

Tschiggfrie Excavating Co.
425 Julien Dubuque Drive
Dubuque, IA 52003

Martin & Whitacre
1508 Bidwell Road
Muscatine, IA 52761

Portzen Construction, Inc.
205 Stone Valley Drive
Dubuque, IA 52003

Utility Equipment Co.
P.O. Box 1290
Bettendorf, IA 52722

MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS
WEST BRANCH, IOWA

Maxwell Construction, Inc.
3011 Sierra Court SW
Iowa City, IA 52240-8504

Quality Traffic Control
1704 E. Euclid Ave.
Des Moines, IA 50313

Vieth Construction Corp.
6419 Nordic Drive
Cedar Falls, Iowa 50613

MBA Concrete, Inc.
2790 Kansas Ave., NE
North Liberty, IA 52317

Rathje Construction
305 44th Street
Marion, Iowa 52302

Valucon, Inc.
3710 Liberty Dr., Unit 2
Iowa City, IA 52240

Wicks Construction, Inc.
2201 State Hwy 9
Decorah, Iowa 52101

RESOLUTION NO. 1002

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT FOR THE MIDDLE SCHOOL ACCESS ROAD IMPROVMENTS FOR THE CITY OF WEST BRANCH, IOWA.

WHEREAS, the City Council of the City of West Branch, Iowa, has heretofore deemed it necessary and desirable make certain improvements to the Middle School Access Road off of Orange Street by the City's water tower (the "Project"); and

WHEREAS, accordingly, the City Council, did heretofore direct the preparation of detailed plans, specifications, estimate of cost and form of contract for said proposed Project; and

WHEREAS, the aforementioned plans, specifications, estimate of cost and form of contract for the proposed project were thereafter filed with the City Clerk for Council review and public inspection; and

WHEREAS, public hearing on the above-described plans, specifications, estimate of cost and form of contract for the proposed Project has now been held, said public hearing having been preceded by proper published notice thereof as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that the plans, specifications, estimate of cost and form of contract for the aforementioned Project is hereby approved.

* * * * *

Passed and approved this 25th day of June, 2012.

Donald Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION NO. 1003

RESOLUTION ACCEPTING BIDS AND AWARDING THE CONSTRUCTION CONTRACT THE MIDDLE SCHOOL ACCESS ROAD IMPROVEMENTS FOR THE CITY OF WEST BRANCH, IOWA.

WHEREAS, the City Council of the City of West Branch, Iowa, has heretofore deemed it necessary and desirable to reconstruct the middle school access road and construct pedestrian access improvements, said project having been referred to as the "Middle School Access Road Improvements for the City of West Branch, Iowa (the "Project"); and

WHEREAS, the City Council did, by Resolution on June 25th, approve the plans, specifications, estimate of cost and form of contract for said Project; and

WHEREAS, the bids for the aforementioned project were received, opened and tabulated as per published notice therefor on June 25th, 2012; and

WHEREAS, the bid of _____ of _____, Iowa, was the lowest responsible bid received; and

WHEREAS, said bid was in the amount of \$?????????????; and

WHEREAS, the Project Engineer has heretofore reviewed the bids and recommended that the City Council approve and accept the aforementioned bid for said project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Coralville, Iowa, that the bid of _____, in the amount of \$????????????? be and the same is hereby accepted and approved.

BE IT FURTHER RESOLVED that the Mayor is hereby directed to execute any and all documentation necessary to facilitate said Project.

* * * * *

Passed and approved this 25th day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION NO. 1004

RESOLUTION PLACING AND ACCEPTING ADDITIONAL STREET LIGHTS IN THE MEADOWS SUBDIVISION.

WHEREAS, the City Engineer has recommended that an additional three street lights be installed in The Meadows Subdivision to enhance the safety of the street; and

WHEREAS, it is now necessary to accept the placement and responsibility for paying for said additional street lights.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Branch, Iowa, that Alliant Energy is hereby directed to make the following changes to install three additional street lights at the following locations:

1. Between Lots 2 and 3, The Meadows, on W. Orange Street;
2. NE corner of the intersection of W. Orange Street and Dylan Court;
3. Between Lots 12 and 13, The Meadows on Dylan Court

BE IT FURTHER RESOLVED, that an additional \$6.10 per month will be charged to the City of West Branch for the installation of the street light.

Passed, adopted, and approved this 25th day of June, 2012.

Don Kessler, Mayor

Attest:

Matt Muckler, City Clerk

RESOLUTION NO. 1005

**A RESOLUTION APPROVING THE SALE AND SAMPLING OF WINE AND A
VENDOR PERMIT FOR ELMIRA WINERY, INC. DBA BRICK ARCH WINERY
FOR THE JUNE 28, 2012 MUSIC ON THE GREEN EVENT**

WHEREAS, Chapter 45 of the Code of Ordinances of the City of West Branch, Iowa require a separate resolution of the Council for the consumption of alcohol in a public place; and

WHEREAS, Elmira Winery, Inc. dba Brick Arch Winery request to sell bottles of wine and provide samples of no more than one ounce on City property located in the grass between Main Street and the sidewalk in the northwest section of the Village Green.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of West Branch, Iowa does hereby approve the sale and sampling of wine by Elmira Winery, Inc. dba Brick Arch Winery between the hours of 6:00 p.m. and 10:00 p.m. at the Music on the Green concert event taking place on the evening of June 28, 2012.

PASSED AND APPROVED, this 25th day of June, 2012.

BY:

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION 1006

A RESOLUTION HIRING BODE KORANDA TO START ON JULY 1, 2012 AS A PART-TIME POLICE OFFICER FOR THE CITY OF WEST BRANCH, IOWA AND SETTING THE SALARY FOR THE POSITION FOR FISCAL YEAR 2012-2013.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Bode Koranda as a part-time police officer.

Section 2. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
PT Police Officer	Bode Koranda	\$15.00/hour	20/week

SECTION 3. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 4. This resolution will be effective upon final passage of the City Council.

SECTION 5. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

Passed and Approved this 25st day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION 1007

A RESOLUTION HIRING BRADLY PECK TO START ON JULY 1, 2012 AS A PART-TIME POLICE OFFICER FOR THE CITY OF WEST BRANCH, IOWA AND SETTING THE SALARY FOR THE POSITION FOR FISCAL YEAR 2012-2013.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Bradly Peck as a part-time police officer.

Section 2. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
PT Police Officer	Bradly Peck	\$15.00/hour	20/week

SECTION 3. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 4. This resolution will be effective upon final passage of the City Council.

SECTION 5. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

Passed and Approved this 25st day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION 1008

A RESOLUTION HIRING MATTHEW JACKSON TO START ON JULY 1, 2012 AS A PART-TIME POLICE OFFICER FOR THE CITY OF WEST BRANCH, IOWA AND SETTING THE SALARY FOR THE POSITION FOR FISCAL YEAR 2012-2013.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Matthew Jackson as a part-time police officer.

Section 2. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
PT Police Officer	Matthew Jackson	\$15.00/hour	20/week

SECTION 3. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 4. This resolution will be effective upon final passage of the City Council.

SECTION 5. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

Passed and Approved this 25st day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

RESOLUTION 1009

A RESOLUTION HIRING JEREMY STENDA TO START ON JULY 1, 2012 AS A PART-TIME POLICE OFFICER FOR THE CITY OF WEST BRANCH, IOWA AND SETTING THE SALARY FOR THE POSITION FOR FISCAL YEAR 2012-2013.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. That the City of West Branch, Iowa will hire Jeremy Stenda as a part-time police officer.

Section 2. The following person and position named shall be paid the hourly wage indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
PT Police Officer	Jeremy Stenda	\$15.00/hour	20/week

SECTION 3. The above named employee is subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 4. This resolution will be effective upon final passage of the City Council.

SECTION 5. The hourly wage established in this resolution shall be effective upon final passage of the City Council.

Passed and Approved this 25st day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

City of West Branch

Oath of Office

I, _____, do solemnly swear that I will support the constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all duties as Part-Time Police Officer for the City of West Branch as now or hereafter required by law.

Signature _____

Title:

Subscribed and sworn to before me this ____ day of _____, 2011.

Don Kessler, Mayor

RESOLUTION 1010

A RESOLUTION SETTING THE SALARY FOR AN EMPLOYEE OF THE CITY OF WEST BRANCH, IOWA FOR FISCAL YEAR 2012-2013.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. The following persons and positions named shall be paid the salaries or hourly wages indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, semi-monthly, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position Hours	Name	Hourly Wage	Basic
PT Temp. Admin. Asst.	Angela Kessler	\$12.00/hour	20

SECTION 2. All the above employees are subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 3. This resolution will be effective upon final passage of the City Council.

SECTION 4. The hourly wages and salaries established in this resolution shall be effective July 1, 2012.

Passed and Approved this 25th day of June, 2012.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk