

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

CITY COUNCIL WORK SESSION
Tuesday, January 3, 2012 • 6:00 p.m.
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. City Administrator Matt Muckler – Council Code of Ethics and Code of Conduct
4. City Attorney Kevin Olson – Rules of Procedure for the West Branch City Council
5. Adjourn

CITY COUNCIL MEETING AGENDA
Tuesday, January 3, 2012 • 6:30 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the December 19, 2011 City Council Work Session.
 - b. Approve minutes from the December 19, 2011 City Council Meeting.
 - c. Approve claims.
 - d. Approve moving the Monday January 16, 2012 City Council Meeting to Tuesday, January 17, 2012, due to Martin Luther King Jr. Holiday.
 - e. Approve the Wellmark BlueCross BlueShield Flexible Benefits Renewal for April 1, 2012-March 31, 2013 in the amount of \$457.60.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Approve Resolution 966, approving a Code of Ethics for members of the West Branch City Council./Move to action.
 - b. Approve Resolution 967, adopting a Code of Conduct for members of the West Branch City Council./Move to action.

Mayor: Don Kessler • **Council Members:** Jordan M. Ellyson, Colton Miller, Jim Oaks, Dan O'Neil, Mark Worrell
City Administrator/Clerk: Matt Muckler • **Fire Chief:** Kevin Stoolman • **Library Director:** Nick Shimmin
Parks & Rec Director: Melissa Russell • **Police Chief:** Mike Horihan • **Public Works Director:** Matt Goodale

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CITY COUNCIL MEETING AGENDA
Tuesday, January 3, 2012 • 6:30 p.m. (continued)
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Action may be taken on any agenda item.

- c. Approve Resolution 968, adopting Procedural Rules for the West Branch City Council./Move to action.
 - d. Set a public hearing for Tuesday January 17, 2012 at the 6:30 p.m. City Council Meeting on amending the current budget for the fiscal year ending June 30, 2012./Move to action.
 - e. First reading of Ordinance 688 amending Chapter 92 “WATER RATES” by increasing water rates over a five-year period effective July 1, 2012./Move to action.
7. Mayor
- a. Appointments/Reappointments/Move to action.
 - i. Mayor Pro-Tem: Jim Oaks
 - ii. Official City Newspaper: West Branch Times
8. Reports
- a. City Administrator Matt Muckler – Fiscal Year 2012-2013 Annual Budget Schedule & General FY 2013 Budget Discussion
9. Adjourn