

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

**City Council
Joint Meeting**

**December 2, 2013
6:00 p.m.**

Mayor Worrell opened the West Branch City Council joint meeting with the park and recreation commission by welcoming the audience and the following City staff: City Administrator Matt Muckler, Deputy City Clerk Dawn Brandt, Administrative Assistant Shanelle Peden, and Parks & Rec Director Melissa Russell. Council members: Colton Miller, Jim Oaks, Brian Pierce, and Tim Shields. Parks & Recreation Commission members Lisa Corr, Beth Noe, Liz Seydel, and Shane Staker. Councilperson Jordan Ellyson and Parks & Recreation Commission member Cory Nalan entered after roll call.

Brian Boelk, representative of HBK Engineering, proposed a schedule and tentative plans for completing the Strategic Plan for Parks and Rec Capital Improvements. HBK will facilitate public input on the development of our six city parks. HBK will also produce site plans and cost estimates for each park and a phasing plan for implementation. Boelk stated that public input will be gathered through a public input survey and through a charrette process. Councilpersons Miller and Pierce asked that easements, the pipeline and flood plain are considered to ensure proper placement of recreational facilities. In response to a question on the timing of new amenities, City Administrator Muckler stated that taxpayers will make the decision as to funding and timing on new amenities. He also added, for example, that the outdoor amenities (ballfields, parking, concession stand, trail, restrooms, playground etc.) for the proposed recreational complex in Pedersen Valley could be constructed in 2015 and opened as early 2016 if voters approved the funding. Resident Mike Colbert asked if the recreation center could be constructed first and Muckler stated that the City would proceed (assuming voter support for a LOST extension or general obligation bond) with the projects that are prioritized through the public input process.

Motion by Ellyson to adjourn the work session, seconded by Miller. AYES: Ellyson, Miller, Oaks, Pierce, Shields. NAYS: None. Motion carried. Work session adjourned at 6:34 p.m.

Mark Worrell, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk