

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@l.com.net

CITY COUNCIL MEETING AGENDA

Monday, October 3, 2011 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the September 19, 2011 City Council Work Session.
 - b. Approve minutes from the September 19, 2011 Regular City Council Meeting.
 - c. Approve minutes from the September 22, 2011 Special City Council Meeting.
 - d. Approve claims.
 - e. Approve transfer of \$64,085.86 from Emergency Fund to General Fund.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Third Reading of Ordinance 684, amending Chapter 69 "Parking Regulations" to designate the east side of Oliphant Street from the intersection with Orange Street extending north 125 feet as a No Parking Zone./Move to action.
 - b. First reading of Ordinance 685 amending Chapter 92 "WATER RATES" by increasing water rates five percent per year (rounded to the nearest cent) for five years effective July 1, 2012./Move to action.
 - c. Approve the hiring of Matt Goodale as the Public Works Director./Move to action.
 - d. Approve Resolution 955, Setting the Salary for Public Works Director Matt Goodale./Move to action.
 - e. Approve Professional Services Agreement for Creating Connections: Establishing Safe Routes to School in West Branch with AECOM./Move to action.
 - f. Approve crack sealing work with Kluesner Construction, Inc. in the amount of \$14,672.11 for Main Street from city limit to city limit and on North Downey from Main Street to 330 feet north of College Street./Move to action.
 - g. Approve Resolution 956, a resolution of intent to dispose of an interest in real property generally referred to as the former Cookson Community Center./Move to action.

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** Mike Horihan • **Fire Chief:** Kevin Stoolman

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CITY COUNCIL MEETING AGENDA
Monday, October 3, 2011 • 7:00 p.m. (continued)
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

- h. Set a public hearing on proposal to dispose of an interest in real property, said real property being generally referred to as the former Cookson Community Center./Move to action.
- i. Approve concrete work with Slach Construction in the amount of \$11,700.00 for the east driveway of the West Branch Fire Department./Move to action.
- j. Appointments/Reappointments/Move to action.
 - 1. Mary Beth Stevenson – Planning & Zoning Commission
- 7. Mayor
 - a. Appointments/Reappointments/Move to action.
- 8. Reports
 - a. City Administrator Matt Muckler – NPS Snow Removal
 - b. City Engineer Dave Schechinger, P.E. – Main Street Parking
- 9. Adjourn

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** Mike Horihan • **Fire Chief:** Kevin Stoolman

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Work Session

**September 19, 2011
6:00 p.m.**

Mayor Don Kessler opened the Work session by welcoming the audience and the following City staff: City Administrator Matt Muckler, Administrative Assistant Ashley Borland-Kaalberg, City Attorney Kevin Olson, Fire Chief Administrator Dick Stoolman, Park and Rec Director Melissa Russell and Library Director Nick Shimmin.

Council members: Mark Worrell, David Johnson, Robert Sexton, Dan O'Neil and Jim Oaks.

Council Goal Setting Session

Muckler reviewed goals that were set by the Council last year. He recommended that twelve of the twenty goals from last year be removed because they were accomplished, due to lack of funding, or for other reasons. Muckler recommended that five ongoing items be included in next year's list of goals and that the final three items be discussed individually.

Council members set the following goals: 1. Offer for sale the Cookson Center Property and plan for future community center site acquisition and/or purchase (10 votes), 2. Parking on Main Street between Parkside Dr and Second Street (9 votes), 3. Creek clean up (8 votes), 4. Create stormwater utility (7 votes), 5. Adopt plan for park space (Wapsi View Trailer Court) based on recommendations from the Park & Rec Commission (7 votes), 6. Continue I&I work (7 votes), 7. Develop comp plan and CIP plan (7 votes), 8. Adopt financial and purchasing policies including spending limits and debt limits (7 votes), 9. Increase funding for Hoover's Hometown Days, including band for fireworks and larger fireworks display (6 votes), 10. Make repairs to wastewater infrastructure identified in I & I Study (6 votes), 11. New lift station (6 votes), 12. Provide raises for employees in FY 11 & 12 (6 votes), 13. Update resolution and ordinance books (5 votes), 14. Clear site of Wapsi View Trailer Court and plant grass, (4 votes), 15. Continue second year of funding of the three-year plan to bring up salaries at Library (4 votes), 16. Work with School District to increase safety of children going to and from the elementary/middle school complex (4 votes), and 17. Increase partnership and level of support for West Branch Main Street (4 votes).

ADJOURNMENT

Motion by Mayor Kessler to adjourn. City Council Work Session adjourned at 6:55 p.m.

Don Kessler, Mayor

ATTEST:

Ashley Borland-Kaalberg, Administrative Assistant

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**West Branch, Iowa
Council Chambers**

City Council Meeting

**September 19, 2011
7:00 p.m.**

Mayor Pro Tem Jim Oaks opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Administrative Assistant Ashley Borland-Kaalberg, Library Director Nick Shimmin, Fire Chief Kevin Stoolman, Fire Chief Administrator Dick Stoolman and Park and Recreation Director Melissa Russell. Council members: Mark Worrell, David Johnson, Robert Sexton, Dan O'Neil, and Jim Oaks.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the September 6, 2011 City Council Meeting.
- b) Approve claims.
- c) Approve Partial Payment to Central Tank Coatings, Inc. in the amount of \$93,444.38.
- d) Approve Public Works Director Job Description.
- e) Approve street closure of Green Street from Downey to First Street on Wednesday October 12, 2011 from 4:00 p.m. - 8:00 p.m. for the Methodist Church Annual Tailgate Event.
- f) Approve street closure of Gilbert Street at Sullivan on Saturday October 8, 2011 from 4:00 p.m. – 11:30 p.m. for a neighborhood block party.
- g) Approve adding Class B Carryout Native Wine privilege to existing Beer License with Sunday Sales permit for Shivji LLC DBA BP Amoco.
- h) Approve Class C liquor license with Sunday sales for Herb n' Lou's.

Motion by Johnson, second by Sexton to approve agenda. AYES: Johnson, Sexton, Worrell, O'Neil, Oaks.
Motion carried.

DATE 9/19/2011 CITY OF WEST BRANCH
CLAIMS REGISTER REPORT
ADVANCED DRAINAGE SYSTEM STREETS - SUPPLIES
50.56
STREETS - SUPPLIES 115.72
STREETS - SUPPLIES 114.00
AERO RENTAL STREETS - MINI HOE RENTAL
2,181.20
AGVANTAGE FS INC STREETS - LP SUMMER FILL
628.66
AIR COOLED ENGINE STREETS - SUPPLIES 187.40
ALLIANT ENERGY VARIOUS DEPTS - UTILITIES
8,573.68
WATER - UTILITIES 45.31
ALLMED FIRE - SUPPLIES 149.12
FIRE - SUPPLIES 714.86
AMAZON LIBRARY - SUPPLIES 14.99
AMSAN LIBRARY/WATER - SUPPLIES 279.76
STREETS - SUPPLIES 182.60
BAKER & TAYLOR BOOKS LIBRARY - BOOKS 856.58
BARRON MOTOR SUPPLY VARIOUS DEPTS -
SUPPLIES 393.53
BDC BUILDING PLAN REVIEW ADMIN - BUILDING
INSPECT 283.50
BIBLIONIX LIBRARY - APOLLO SERVICE 2,800.00

BIG COUNTRY SEEDS CEMETERY - SUPPLIES
380.00
BLUE CROSS BLUE SHIELD LIFE INS. 8.00
DENTAL INS 101.22
HEALTH INS 940.74
HEALTH INS. 6,585.00
DENTAL INS. 461.76
LIFE INS. 52.10
DENTAL INS 86.76
HEALTH INS 783.95
BOBBY SEXTON CONST' PARK & REC - MATERIALS
966.00
BORLAND-KAALBERG, ASHLEY ACH PAYROLL
EXPENSE 585.16
ACH PAYROLL EXPENSE 585.16
BP AMOCO VARIOUS DEPTS - FUEL 1,441.12
BRANDT, DAWN ACH PAYROLL EXPENSE 1,194.73
ACH PAYROLL EXPENSE 1,194.73
BRIDGES, JULIE PARK & REC - REFUND 100.00
BURGER, JESSICA PARK & REC - REFUND 15.00
BUSINESS RADIO SALES FIRE - SERVICE 258.26
CALHOUN BURNS & ASSOC STREETS - 2011 BRIDGE
600.00
CEDAR COUNTY COOPERATIVE FIRE - FUEL
1,642.56
STREETS - FUEL 1,472.00

CEDAR COUNTY RECORDER ADMIN - COPY OF
RECORDING 2.00
CEDAR RAPIDS PHOTO COPY LIBRARY - SERVICE
19.13
LIBRARY - SERVICE 36.00
CHAMBERLIN, VANESSA WATER - CREDIT REFUND
52.59
CHAUNCEY BUTLER POST 514 ADMIN - FLAG 20.00
CHRIS JONES TRUCKING STREETS - TRUCKING
70.07
STREETS - TRUCKING 305.82
CEMETERY - TRUCKING 190.00

DAVIDSON TITLES INC. LIBRARY - BOOKS 84.79
LIBRARY - BOOKS 588.06
LIBRARY - BOOKS 19.95
DEWEYS JACK & JILL PARK & REC/POLICE/WATER
271.11
DIAMOND VOGEL PAINTS STREETS - TRAFFIC
PAINT 752.81
EAST CENT INTERGOVT ASN. LEGAL - COMP PLAN
511.00
ED.M.FELD EQUIPMENT CO. FIRE - SUPPLIES
225.00
FEIJO, SEAN WATER - CREDIT REFUND 18.83
FLEET SERVICES POLICE - FUEL 366.63
FRENCH RENEKER ASSOCIATE ADMIN - PROJECT
11062 1,512.50
GAZETTE COMMUNICATIONS LIBRARY -
SUBSCRIPTION 236.95
GOODALE, MATTHEW ACH PAYROLL EXPENSE
1,447.32
ACH PAYROLL EXPENSE 1,532.90
GOPHER PARK & REC - FIELD SPRAY 151.98
GREATAMERICA LEASING ADMIN - COPIER SERVICE
252.06
GRIMM, JOHN PAYROLL EXPENSE 448.58
PAYROLL EXPENSE 426.80
GROUT MUSEUM DISTRICT PARK & REC - SUMMER
CAMP 233.72
HANNA, JOHN ACH PAYROLL EXPENSE 1,241.61
ACH PAYROLL EXPENSE 1,092.48
HAWKINS WATER TREATMENT WATER - SUPPLIES
1,488.00
HEICK, GINA ACH PAYROLL EXPENSE 99.46
ACH PAYROLL EXPENSE 104.97
HERB N LOU'S PARK & REC - GIFT CERT 186.00
HORIHAN, MICHAEL ACH PAYROLL EXPENSE 585.51
ACH PAYROLL EXPENSE 1,287.87
HORIHAN, MIKE POLICE - RELOCATION BENEFIT
1,000.00
HY-VEE PARK & REC - SUPPLIES 69.50
INTERNAL REVENUE SERVICE FEDERAL W/H
1,880.24
FICA-MED.CAR 2,172.10
FICA-MED.CAR 605.70
LIBERTY COMMUNICATIONS VARIOUS DEPTS -
PHONE 1,058.99
LINDHORST, HELEN PARK & REC - SUPPLIES
13.04
LINN COUNTY R.E.C. STREETS - UTILITIES
75.42
LYNCH'S PLUMBING CEMETERY - REPAIR WATER
359.30

COMMUNITY STATE BANK CAPITAL PROJECT DEBT
SER 10,378.97
CREATIVE SOFTWARE SERV ADMIN - COMPUTER
SERVICE 186.24
ADMIN - COMPUTER SERVICE 106.25
ADMIN - COMPUTER SERVICE 691.94
POLICE - COMPUTER SERVICE 191.25
CROELL REDI-MIX INC STREETS - COLLEGE
STREET 246.50
CULLIGAN WATER FIRE - SERVICE 32.95
CY FROMMELT STREETS - TREE TRIMMING
3,975.00

FEDERAL W/H 2,036.53
FICA-MED.CAR 2,247.98
FICA-MED.CAR 626.82
IOWA ASSN. MUN. UTIL. WATER - EIASO DUES
SEPT 548.72
IOWA BUSINESS SUPPLY WATER - INK CARTRIDGES
29.98
ADMIN - OFFICE SUPPLIES 44.93
ADMIN - OFFICE SUPPLIES 82.58
CABLE - DVD-R DISCS 37.99
IOWA CITY SCHEELS PARK & REC - VOLLEYBALLS
164.97
IOWA DNR WATER - OPERATOR CERT 80.00
IOWA LAW ENFORCEMENT POLICE - ILEA TESTING
175.00
IOWA NETWORK SERVICES ADMIN - SERVICE 26.99
IOWA ONE CALL WATER/SEWER - SERVICE 29.70
IPERS IPERS 2,374.00
IPERS 709.64
IPERS 2,388.59
IPERS 822.12
J & M DISPLAYS INC ADMIN - HOOVERS HT DAYS
20,000.00
JOHNSON COUNTY REFUSE RECYCLING - AUGUST
3,538.75
KARR, DANIEL PAYROLL EXPENSE 1,181.64
PAYROLL EXPENSE 1,099.26
KESSLER, DONALD PAYROLL EXPENSE 186.20
KIDS IN NATURE LLC PARK & REC - SUMMER CAMP
85.70
KINGDOM GRAPHICS PARK & REC - VOLLEYBALL
645.00
PARK & REC - FLAG FOOTBALL 448.50
KNOCHE, REBECCA ACH PAYROLL EXPENSE 685.69
ACH PAYROLL EXPENSE 746.63
KORSMO, KATRINA ACH PAYROLL EXPENSE 136.12
ACH PAYROLL EXPENSE 152.14
L. L. PELLING CO. INC STREETS - 2011
PAVEMENT 2,472.86
LEASE CONSULTANTS CORP LIBRARY - SERVICE
59.00
LENOCH & CILEK VARIOUS DEPTS - SUPPLIES
127.47
MARTIN, KIMBERLY ACH PAYROLL EXPENSE 254.52
ACH PAYROLL EXPENSE 234.06
MATT PARROTT AND SONS ADMIN - WINDOW
ENVELOPES 133.25
POLICE - BUSINESS CARDS 49.46
MEDIACOM ADMIN - SERVICE 34.95
MENARDS STREETS/PARK & REC - SUPPLIES 36.32
CEMETERY - SUPPLIES 29.96

MIDWEST JANITORIAL VARIOUS DEPTS - CLEANING 637.00
 MOORE'S WELDING INC TOWN HALL - SERVICE 491.50
 MOSS, TIMOTHY ACH PAYROLL EXPENSE 1,013.02
 ACH PAYROLL EXPENSE 1,277.61
 MUCKLER, MATTHEW ACH PAYROLL EXPENSE 1,902.51
 ACH PAYROLL EXPENSE 1,902.51
 MUNICIPAL SUPPLY INC. WATER - METER & SUPPLIES 5,249.70
 WATER - SUPPLIES 632.80
 O'NEIL, PAUL ACH PAYROLL EXPENSE 1,128.41
 ACH PAYROLL EXPENSE 1,177.52
 OLSON, ATTY KEVIN LEGAL - LEGAL SERVICES SEPT 1,250.00
 PARKSIDE SERVICE STREETS/FIRE/POLICE - SERVICE 69.04
 PEDEN, SHANELLE CABLE - VIDEOTAPING 100.00
 PITNEY BOWES LIBRARY - POSTAGE 500.00
 PLATO ELECTRIC FIRE - MOVE RADIOS AT TOWER 220.11
 PLAY IT AGAIN SPORTS PARK & REC - VOLLEYBALLS 760.90
 PLUNKETT'S PEST CONTROL ADMIN - SERVICE 45.76
 PORT 'O' JONNY INC. CEMETERY - SERVICE 80.00
 PUTNAM MUSEUM & IMAX PARK & REC - SUMMER CAMP 289.00
 PYRAMID SERVICES INC. CEMETERY - SUPPLIES 77.48
 QC ANALYTICAL SERVICES SEWER - TESTING 690.00
 SEWER - TESTING 552.00
 QUILL CORP LIBRARY - BUSINESS CARDS 8.36
 LIBRARY - OFFICE SUPPLIES 39.61
 LIBRARY - SUPPLIES 3.79
 LIBRARY - SUPPLIES 79.18
 SEWER - SHIPPING 22.70
 US CELLULAR POLICE - PHONE SERVICE 595.53
 VARIOUS DEPTS - PHONE 296.04
 FIRE - PHONE SERVICE 36.82
 VANHOUTEN, ZACHARIAH WATER - CREDIT REFUND 29.25
 VEENSTRA & KIMM INC. WATER - WATER TOWER 1,861.23
 WATER - WATER TOWER 1,326.65
 ADMIN - ENGINEERING SERV 138.80
 VIDEO GAMES ETC LIBRARY - GAMES SUPPLIES 246.40
 WALLICK, CLAUDIA ACH PAYROLL EXPENSE 193.38
 ACH PAYROLL EXPENSE 168.15
 WALMART COMMUNITY/GEMB LIBRARY - SUPPLIES 307.61
 WEST BRANCH HEATING ADMIN - SERVICE 423.90
 WEST BRANCH REPAIRS FIRE - SERVICE REPAIR 339.89

RIVER PRODUCTS CO. STREETS - ROADSTONE 1,832.43
 RUSSELL, MELISSA ACH PAYROLL EXPENSE 1,122.15
 PARK & REC - REIMBURSEMENT 220.70
 ACH PAYROLL EXPENSE 958.90
 S & S FLATWORK L.L.C. WATER - MAIN STREET 3,024.00
 SHIMMIN, NICHOLAS ACH PAYROLL EXPENSE 1,039.46
 ACH PAYROLL EXPENSE 1,039.46
 SHIMMIN, NICK LIBRARY - REIMBURSEMENT 128.59
 SIMKIN, ATTY DOUGLAS W POLICE - LEGAL SERVICE 150.00
 POLICE - LEGAL SERVICE 67.50
 SPRINT POLICE - SERVICE 179.97
 STAPLES PARK & REC - SUPPLIES 63.00
 STENDER, GRANT ACH PAYROLL EXPENSE 210.48
 STEWART, THOMAS ACH PAYROLL EXPENSE 1,011.65
 ACH PAYROLL EXPENSE 1,104.40
 IOWA CHILDREN'S MUSEUM PARK & REC - SUMMER CAMP 112.00
 THEIN MOTOR SALES POLICE - OIL CHANGE CHARGER 37.95
 TOYNES IA. FIRE TRK. FIRE - SERVICE REPAIR 1,506.50
 TREAS. STATE OF IOWA STATE WTH. 916.00
 STATE WTH. 979.00
 TREAS. STATE OF IOWA IOWA SALES TAX - AUGUST 2,348.00
 UNIFORM DEN INC. POLICE - UNIFORM SUPPLIES 89.82
 POLICE - UNIFORM SUPPLIES 324.74
 UPS SEWER - SHIPPING 22.70
 SEWER - SHIPPING 22.70
 SEWER - SHIPPING 22.58

 STREETS - REPAIR OF 1997 715.93
 WEST BRANCH TIMES LEGAL - PUBLICATIONS 400.75
 LIBRARY - SUBSCRIPTION 29.00
 FIRE - PUBLICATION 126.00
 WESTRUM LEAK DETECTION WATER - 2011 LEAK DETECT 1,870.00
 GRAND TOTALS 168,536.15
 FUND TOTALS
 001 GENERAL FUND 74,846.31
 022 CIVIC CENTER 1,008.25
 031 LIBRARY 13,818.05
 110 ROAD USE TAX 17,305.08
 111 POLICE RECOVERY ACT GRANT 269.04
 112 TRUST AND AGENCY 10,498.87
 121 OPTION TAX 10,378.97
 600 WATER FUND 28,353.40
 610 SEWER FUND 12,058.18
 **** 168,536.15

The Clerk reported the following receipts for the month of August 2011:

Water, Sewer, Recycling	\$	47,688.28	Cedar Co. Property Tax	\$	-
Water Utility Deposits	\$	700.00	Johnson Co. Prop. Tax	\$	-

Town Hall Rent	\$	20.00	Road Use Tax	\$	23,227.42
Misc.	\$	541.85	Fines	\$	399.11
Library	\$	353.34	Twp. Fire Contract	\$	-
Donations	\$	-	Building Permits	\$	542.30
Interest	\$	86.15	Fire Station Loan Proceeds	\$	125,923.45
Investments Interest	\$	400.32	Krouth Fund Interest	\$	0.03
Cable fees	\$	6,538.28	M. Gray Savings Interest	\$	-
Cigarette Permits	\$	-	Cemetery Perp. Care Int.	\$	0.04
Cat & Dog Registrations	\$	10.00	MV Fuel Tax Refund	\$	-
Beer & Liquor Lic. Fees	\$	720.00	NPS Plowing Contract	\$	-
Park & Rec. Activities	\$	4,805.00	Grave Openings	\$	225.00
Police Recovery Act Grant		5157.94	Cemetery Lots	\$	-
Local Option Tax		11,138.64	Refunds - TIF	\$	79,247.00
SUBTOTAL	\$	78,159.80	SUBTOTAL	\$	229,564.35
			TOTAL	\$	307,724.15

The Clerk reported the following balances on hand for the month of August 2011:
(Balances =Financial Statement Report Bank Balance + Investments)

Funds	Bank Balance	Investments	Total
001 General	\$ 101,529.68	\$ 207,916.96	\$ 309,446.64
011 Police Donations	\$ -	\$ -	\$ -
014 Fire Dept. Donations	\$ -	\$ -	\$ -
018 Park Donations	\$ -	\$ -	\$ -
022 Civic Center	\$ 30,362.07	\$ -	\$ 30,362.07
031 Library Operating	\$ (14,230.96)	\$ 16,314.23	\$ 2,083.27
036 Tort Liability	\$ (10,727.52)	\$ -	\$ (10,727.52)
050 Home Town Days	\$ 11,473.28	\$ -	\$ 11,473.28
110 Road Use Tax	\$ 140,822.44	\$ 29,971.55	\$ 170,793.99
111 Police Recovery Act Grant	\$ (815.08)	\$ -	\$ (815.08)
112 Trust & Agency	\$ 15,549.17	\$ -	\$ 15,549.17
119 Emergency Tax Fund	\$ 61,007.36	\$ -	\$ 61,007.36
121 Local Option Tax	\$ 11,138.64	\$ -	\$ 11,138.64
125 TIF	\$ 99,625.79	\$ -	\$ 99,625.79
160 Economic Develop.	\$ -	\$ -	\$ -
200 Debt Service	\$ 1,354.33	\$ -	\$ 1,354.33
226 SRF Debt Service	\$ 35,657.70	\$ -	\$ 35,657.70
300 Capital Improvement	\$ -	\$ -	\$ -
303 Fire Capital Project Addition	\$ -	\$ -	\$ -
304 Wastewater Lift Station	\$ (6,460.00)	\$ -	\$ (6,460.00)
500 Cemetery Perpetual	\$ 10,155.88	\$ 88,000.00	\$ 98,155.88
501 Krouth Fund Principal	\$ -	\$ 101,793.50	\$ 101,793.50
502 Krouth Enlow Int. Fund	\$ 8,502.19	\$ 16,096.09	\$ 24,598.28
600 Water Operating	\$ 229,083.58	\$ 124,394.45	\$ 353,478.03
603 Water Sinking Fund	\$ 12,854.14	\$ -	\$ 12,854.14
610 Sewer Operating	\$ 185,985.06	\$ 76,947.99	\$ 262,933.05
TOTAL	\$ 922,867.75	\$ 661,434.77	\$ 1,590,762.52

COMMUNICATIONS/OPEN FORUM

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL
Second Reading of Ordinance 684, amending Chapter 69 "Parking Regulations" to designate the east side of Oliphant Street from the intersection with Orange Street extending north 125 feet as a No Parking Zone./Move to action.

Motion by Johnson, second by Sexton to approve second reading of Ordinance 684. Roll call vote- AYES: Johnson, Sexton, Worrell, O'Neil, Oaks. Motion carried.

Approve Resolution 954, approving the Street Finance Report for FY11./Move to action.

Motion by Johnson, second by Sexton to approve the Street Finance Report for FY11. Roll call vote – AYES: Johnson, Sexton, Worrell, O'Neil, Oaks. . Motion carried

Accept resignation from Dick Stoolman from the Planning and Zoning Commission./Move to action.

Motion by Worrell, second by Sexton to approve resignation. Roll call vote – AYES: Worrell, Sexton, Johnson, O'Neil, Oaks. Motion carried

Approve a 2.5% overtime allotment for the administrative assistant position in the amount of \$762.84./Move to action.

Motion by Sexton, second by Worrell to approve overtime allotment. Roll call vote – AYES: Sexton, Worrell, Johnson, O'Neil, Oaks. Motion carried

Accept bid in the amount of \$58,497.55 from L.L. Pelling, Inc. for the North Downey Street Project./Move to action.

City Engineer Dave Schechinger updated Council with the results from the bid opening stating that there were two bids submitted with an \$11,000 difference between them and L.L. Pelling, Inc. being the lowest.

Motion by Oaks, second by Worrell to accept bid from L.L. Pelling, Inc. in the amount of \$58497.55. Roll call vote – AYES: Oaks, Worrell, Johnson, Sexton, O'Neil. Motion carried

PRO TEM MAYOR JIM OAKS

Appointments/Reappointments

None

REPORTS

City Administrator Matt Muckler – NPS Snow Removal Contract

Oaks stated that he would like to see NPS put the snow removal contract up to private local snow removal companies. O'Neil noted that Parkside needs to be plowed in order for residents to access I-80.

Johnson added that the safety of the citizens is important and knowing that if it stays within the city that it will be done. Sexton asked Muckler to calculate the costs. Worrell suggested to Muckler that he get bids from local contractors for comparison. He noted that City staff travels over a portion of the road to get to the industrial park.

Police Chief Mike Horihan – Police Department Update

Horihan updated Council on the daily business interaction and communicating with community members. He noted that he is very impressed with his interaction with the City's Fire Department.

City Engineer Dave Schechinger, P.E. - Safe Routes to School Grant

City Engineer Dave Schechinger presented an engineering estimate of \$390,580 for the Safe Routes to School Grant Project. Schechinger and City Council Members discussed the differences in this estimate which came in \$140,080 higher than the Project Cost Estimate that was submitted as part of the Safe Routes grant application (\$250,500). Muckler encouraged the Council to identify a funding source for the potential overage, that is, the cost of the project above the \$250,000 grant award. Council Members Oaks, O'Neil, Worrell and Sexton voiced support for a short-term (four to five years) loan with a local bank. Councilman Johnson felt this decision was better left to the incoming Council. Residents Jennie Embree, Lanette Bloem (who read a letter of support from Liz Wildenberg De Hernandez), Michelle Carden and Heidi Zahner spoke in support of the project.

ADJOURNMENT

Meeting adjourned by Mayor Kessler. Motion carried. City Council meeting adjourned at 8:28 p.m.

Don Kessler, Mayor

ATTEST: _____
Ashley Borland-Kaalberg, Administrative Assistant

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

Special City Council Meeting

**September 22, 2011
8:00 a.m.**

Mayor Don Kessler opened the Special City Council Meeting by welcoming the following City staff: City Administrator Matt Muckler. Council members: Mark Worrell, David Johnson and Dan O'Neil. Absent: Jim Oaks and Robert Sexton.

Approve Request for Qualifications for Engineering Design: Creating Connections: Establishing Safe Routes to School in West Branch, IA Project./Move to action.

O'Neil expressed that he was impressed with Ament, Inc. having paid special attention to experience with state and federally-funded programs and prior Safe Routes to School project experience. Johnson stated that AECOM has experience in West Branch and provided a project timeline in their proposal. He was impressed with their experience. Worrell stated that he felt AECOM has more impressive federal project experience.

Motion by Johnson, second by Worrell to select AECOM as most qualified to perform engineering services on behalf of West Branch for the Creating Connections: Establishing Safe Routes to School in West Branch, IA Project, to direct staff to negotiate with AECOM for preliminary engineering services to include the completion of a concept statement for the project, and to direct staff to negotiate with Ament, Inc. in the event that negotiations cannot be reached with AECOM. Roll call vote – AYES: Worrell, Johnson and O'Neil. ABSENT: Oaks and Sexton. Motion carried.

ADJOURNMENT

Motion by Mayor Kessler to adjourn. Special City Council Meeting adjourned at 8:28 a.m.

Don Kessler, Mayor

ATTEST: _____
Matt Muckler, City Administrator/Clerk

DATE 9/27/2011

CITY OF WEST BRANCH
CLAIMS REGISTER REPORT

AERO RENTAL	STREETS - VIBRAPLATE	671.80
BLUE CROSS BLUE SHIELD	POLICE/LIBRARY - CITY SHARE	790.89
BORLAND-KAALBERG, ASHLEY	ACH PAYROLL EXPENSE	909.85
BRANDT, DAWN	ACH PAYROLL EXPENSE	1,194.73
CEDAR COUNTY TREASURER	LEGAL - TAX BILL FOR PARCEL	14.00
	LEGAL - TAX BILL FOR PARCEL	42.00
	LEGAL - TAX BILL FOR PARCEL	26.00
	LEGAL - TAX BILL FOR PARCEL	10.00
COMMUNITY STATE BANK	PARK - CASH FOR CONCESSIONS	70.00
GOODALE, MATTHEW	ACH PAYROLL EXPENSE	1,827.34
GRIMM, JOHN	PAYROLL EXPENSE	419.21
HANNA, JOHN	ACH PAYROLL EXPENSE	1,147.92
HEICK, GINA	ACH PAYROLL EXPENSE	60.77
HORIHAN, MICHAEL	ACH PAYROLL EXPENSE	1,434.57
INTERNAL REVENUE SERVICE	FEDERAL W/H	2,322.43
	FICA-MED.CAR	2,467.15
	FICA-MED.CAR	687.96
IPERS	IPERS	2,465.79
	IPERS	817.46
KARR, DANIEL	PAYROLL EXPENSE	1,181.64
KNOCHE, REBECCA	ACH PAYROLL EXPENSE	881.08
KORSMO, KATRINA	ACH PAYROLL EXPENSE	160.15
MARTIN, KIMBERLY	ACH PAYROLL EXPENSE	234.06
MOSS, TIMOTHY	ACH PAYROLL EXPENSE	1,157.65
MUCKLER, MATTHEW	ACH PAYROLL EXPENSE	2,208.78
O'NEIL, PAUL	ACH PAYROLL EXPENSE	1,409.91
RUSSELL, MELISSA	PARK & REC - REIMBURSEMENT	148.96
	ACH PAYROLL EXPENSE	1,153.93
SHIMMIN, NICHOLAS	ACH PAYROLL EXPENSE	1,039.46
STEWART, THOMAS	ACH PAYROLL EXPENSE	1,029.35
TREAS. STATE OF IOWA	STATE WTH.	1,111.00
WALLICK, CLAUDIA	ACH PAYROLL EXPENSE	184.97

GRAND TOTALS 29,280.81

FUND TOTALS	
001 GENERAL FUND	14,060.58
031 LIBRARY	3,179.73
110 ROAD USE TAX	1,142.80
111 POLICE RECOVERY ACT GRANT	82.20
112 TRUST AND AGENCY	3,578.55
600 WATER FUND	3,635.65
610 SEWER FUND	3,601.30
****	29,280.81

ORDINANCE NO. 684

AN ORDINANCE AMENDING TITLE CHAPTER 69 "PARKING REGULATONS"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 69 "PARKING REGULATIONS" of the Code of West Branch, Iowa is hereby amended by adding the following subsection, Section 69.08.65:

69.08 - NO PARKING ZONES

65. The east side of Oliphant Street from the intersection with Orange Street extending north 125 feet.
2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 3rd day of October, 2011.

First Reading: August 15, 2011 & September 6, 2011

Second Reading: September 19, 2011

Third Reading: October 3, 2011

Don Kessler, Mayor

Attest:

Matt Muckler, City Administrator/Clerk

ORDINANCE NO. 685

AN ORDINANCE AMENDING TITLE CHAPTER 92 "WATER RATES"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 92 "WATER RATES" of the Code of West Branch, Iowa is hereby amended by deleting Section 92.02 in its entirety and inserting in lieu thereof:

92.02 RATES FOR SERVICE.

Water service shall be furnished at the rate of:

\$4.59 per 1,000 gallons, with a 1,700-gallon minimum, payable monthly effective June 20, 2006.

\$4.82 per 1,000 gallons, with a 2,000-gallon minimum, payable monthly effective July 1, 2012.

\$5.06 per 1,000 gallons, with a 2,000-gallon minimum, payable monthly effective July 1, 2013.

\$5.31 per 1,000 gallons, with a 2,000-gallon minimum, payable monthly effective July 1, 2014.

\$5.58 per 1,000 gallons, with a 2,000-gallon minimum, payable monthly effective July 1, 2015.

\$5.86 per 1,000 gallons, with a 2,000-gallon minimum, payable monthly effective July 1, 2016.

2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 3rd day of October, 2011.

First Reading: October 3, 2011

Second Reading:

Third Reading:

Don Kessler, Mayor

Attest:

Matt Muckler, City Administrator/Clerk

Water/Wastewater Rate Analysis

FY	Water Fund		Gallons treated	Gallons Billed	Base Cost Per 1,000 Gallons Treated		Cost Per 1,000 Gallons Treated Incl. Water Bond	Base Cost Per 1,000 Gallons Billed		Cost Per 1,000 Gallons Billed Incl. Water Bond	Water Bond Payment
	Expend.	Revenue			1,000 Gallons Treated	1,000 Gallons Billed		Water Bond	Water Bond		
FY 2007	\$336,326	\$312,507	81,855	68,084	\$4.11	\$5.59	\$6.72	\$4.94	\$6.72	\$121,200.00	
FY 2008	\$335,540	\$318,325	81,052	69,352	\$4.14	\$5.63	\$6.58	\$4.84	\$6.58	\$121,130.00	
FY 2009	\$274,999	\$309,187	86,911	67,361	\$3.16	\$4.56	\$5.88	\$4.08	\$5.88	\$121,000.00	
FY 2010	\$348,381	\$295,184	77,203	64,310	\$4.51	\$6.09	\$7.31	\$5.42	\$7.31	\$121,810.00	
FY 2011	\$319,697	\$301,672	79,377	65,724	\$4.03	\$5.56	\$6.71	\$4.86	\$6.71	\$121,530.00	
FY 2012 *	\$530,100	\$305,442	80,369	66,545	\$6.60	\$8.10	\$9.79	\$7.97	\$9.79	\$121,190.00	
FY 2013 *	\$388,578	\$313,078	81,374	67,377	\$4.78	\$6.27	\$7.57	\$5.77	\$7.57	\$121,790.00	
FY 2014 *	\$398,292	\$320,905	82,391	68,219	\$4.83	\$6.31	\$7.62	\$5.84	\$7.62	\$121,300.00	
FY 2015 *	\$408,249	\$328,927	83,421	69,072	\$4.89	\$6.35	\$7.67	\$5.91	\$7.67	\$121,750.00	
FY 2016 *	\$418,455	\$337,150	84,464	69,935	\$4.95	\$6.39	\$7.72	\$5.98	\$7.72	\$121,110.00	
FY 2017 *	\$428,917	\$345,579	85,519	70,810	\$5.02	\$6.44	\$7.77	\$6.06	\$7.77	\$121,410.00	

FY	Sewer Fund		Gallons Billed	Base Cost Per 1,000 Gallons Billed (Incl. Lift Station)		Cost Per 1,000 Gallons Billed (Incl. Lift Station)	Lift Station Bond
	Expend.	Revenue		1,000 Gallons Billed	1,000 Gallons Billed		
FY 2007	\$177,106	\$199,076	43,372	\$4.08	\$5.47	\$4.08	\$60,000.00
FY 2008	\$181,469	\$205,114	44,687	\$4.06	\$5.40	\$4.06	\$60,000.00
FY 2009	\$194,428	\$191,797	41,786	\$4.65	\$6.09	\$4.65	\$60,000.00
FY 2010	\$203,830	\$198,615	43,271	\$4.71	\$6.10	\$4.71	\$60,000.00
FY 2011	\$204,411	\$236,000	51,416	\$3.98	\$5.14	\$3.98	\$60,000.00
FY 2012 *	\$247,644	\$247,644	52,059	\$4.76	\$5.91	\$4.76	\$60,000.00
FY 2013 *	\$305,085	\$253,835	52,710	\$5.79	\$6.93	\$5.79	\$60,000.00
FY 2014 *	\$312,712	\$260,181	53,368	\$5.86	\$6.98	\$5.86	\$60,000.00
FY 2015 *	\$320,530	\$266,686	54,036	\$5.93	\$7.04	\$5.93	\$60,000.00
FY 2016 *	\$328,543	\$273,353	54,711	\$6.01	\$7.10	\$6.01	\$60,000.00
FY 2017 *	\$336,757	\$280,186	55,395	\$6.08	\$7.16	\$6.08	\$60,000.00

* Projected

Water and Sewer Rate Projection

5 Percent Increase per Thousand Gallons per Year for 5 Years

Fiscal year	Water rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 79,000,000 gallons sold	Increase in revenue per year
FY 12	\$4.59		\$362,610.00	
FY 13	\$4.82	-\$0.23	\$380,780.00	-\$18,170.00
FY 14	\$5.06	-\$0.24	\$399,740.00	-\$18,960.00
FY 15	\$5.31	-\$0.25	\$419,490.00	-\$19,750.00
FY 16	\$5.58	-\$0.27	\$440,820.00	-\$21,330.00
FY 17	\$5.86	-\$0.28	\$462,940.00	-\$22,120.00

Fiscal year	Sewer rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 50,000,000 gallons charged	Increase in revenue per year
FY 12	\$4.59		\$229,500.00	
FY 13	\$4.82	-\$0.23	\$241,000.00	-\$11,500.00
FY 14	\$5.06	-\$0.24	\$253,000.00	-\$12,000.00
FY 15	\$5.31	-\$0.25	\$265,500.00	-\$12,500.00
FY 16	\$5.58	-\$0.27	\$279,000.00	-\$13,500.00
FY 17	\$5.86	-\$0.28	\$293,000.00	-\$14,000.00

Water and Sewer Rate Projection

5.5 Percent Increase per Thousand Gallons per Year for 5 Years

Fiscal year	Water rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 79,000,000 gallons sold	Increase in revenue per year
FY 12	\$4.59		\$362,610.00	
FY 13	\$4.84	-\$0.25	\$382,553.55	-\$19,943.55
FY 14	\$5.11	-\$0.27	\$403,594.00	-\$21,040.45
FY 15	\$5.39	-\$0.28	\$425,791.66	-\$22,197.67
FY 16	\$5.69	-\$0.30	\$449,210.21	-\$23,418.54
FY 17	\$6.00	-\$0.31	\$473,916.77	-\$24,706.56

Fiscal year	Sewer rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 50,000,000 gallons charged	Increase in revenue per year
FY 12	\$4.59		\$229,500.00	
FY 13	\$4.84	-\$0.25	\$242,122.50	-\$12,622.50
FY 14	\$5.11	-\$0.27	\$255,439.24	-\$13,316.74
FY 15	\$5.39	-\$0.28	\$269,488.40	-\$14,049.16
FY 16	\$5.69	-\$0.30	\$284,310.26	-\$14,821.86
FY 17	\$6.00	-\$0.31	\$299,947.32	-\$15,637.06

Water and Sewer Rate Projection

6 Percent Increase per Thousand Gallons per Year for 5 Years

Fiscal year	Water rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 79,000,000 gallons sold	Increase in revenue per year
FY 12	\$4.59		\$362,610.00	
FY 13	\$4.87	-\$0.28	\$384,366.60	-\$21,756.60
FY 14	\$5.16	-\$0.29	\$407,428.60	-\$23,062.00
FY 15	\$5.47	-\$0.31	\$431,874.31	-\$24,445.72
FY 16	\$5.79	-\$0.33	\$457,786.77	-\$25,912.46
FY 17	\$6.14	-\$0.35	\$485,253.98	-\$27,467.21

Fiscal year	Sewer rate / 1,000 gallon	Rate increase / 1,000 gallon	Revenue per fiscal year based on 50,000,000 gallons charged	Increase in revenue per year
FY 12	\$4.59		\$229,500.00	
FY 13	\$4.87	-\$0.28	\$243,270.00	-\$13,770.00
FY 14	\$5.16	-\$0.29	\$257,866.20	-\$14,596.20
FY 15	\$5.47	-\$0.31	\$273,338.17	-\$15,471.97
FY 16	\$5.79	-\$0.33	\$289,738.46	-\$16,400.29
FY 17	\$6.14	-\$0.35	\$307,122.77	-\$17,384.31

RESOLUTION 955

A RESOLUTION SETTING SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF WEST BRANCH, IOWA FOR THE FISCAL YEAR 2011-2012.

BE IT RESOLVED by the Council of the City of West Branch, Iowa:

Section 1. The following persons and positions named shall be paid the salaries or hourly wages indicated and the City Clerk is authorized to issue warrants/checks, less legally required or authorized deductions for the amounts set out below, semi-monthly, and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the Council:

Position	Name	Wage	Basic Hours
Public Works Director	Matt Goodale	\$22.57/Hour	40 Hours/Week

SECTION 2. All the above employees are subject to the City of West Branch Personnel Policies and Procedures applicable to their department.

SECTION 3. This resolution will be effective upon final passage of the City Council.

SECTION 4. The hourly wages and salaries established in this resolution shall be effective October 10, 2011.

Passed and Approved this 3rd day of October, 2011.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk



PROPOSAL

1007 1st Ave. NW * Farley, IA 52046
 (563) 744-3422 Fax (563) 744-3146
 Fed ID # 42-1463491

kluesnerconstruction.com

DATE	ESTIMATE #
9/22/2011	9882

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
WEST BRANCH, CITY OF PO BOX 218 304 E MAIN ST WEST BRANCH, IA 52358			
	LOCATION		

DESCRIPTION	UNIT	RATE	TOTAL
CRACK SEALING OF CITY STREETS			
ROUT CRACKS			
CLEAN CRACKS AND JOINTS WITH COMPRESSED AIR			
SEAL CRACKS AND JOINTS WITH D-3405 HOT APPLIED RUBBERIZED SEALANT			
THE PRICE WILL BE \$0.62/LINEAL FOOT			
WE WILL DO ANY AMOUNT THAT WORKS WITHIN YOUR BUDGET			
STREETS TO BE DONE AND PRICES ARE AS FOLLOWS:			
EAST MAIN FROM EAST CITY LIMITS TO N 1ST ST - RANDOMS	4,870	0.62	3,019.40
TRAFFIC CONTROL		340.90	340.90
EAST MAIN FROM N 1ST ST TO POPLAR ST - RANDOMS	2,096	0.62	1,299.52
TRAFFIC CONTROL		146.72	146.72
WEST MAIN FROM POPLAR ST TO SCOTT DR - RANDOMS	4,305	0.62	2,669.10
TRAFFIC CONTROL		301.35	301.35
WEST MAIN FROM SCOTT DR TO CEDAR-JOHNSON RD - RANDOMS	6,910	0.62	4,284.20
TRAFFIC CONTROL		483.70	483.70
N DOWNEY ST FROM W MAIN TO HOUSE #331 APPROX 330" NORTH OF EAST COLLEGE ST - RANDOMS	3,431	0.62	2,127.22
NOTE: ALL MEASUREMENTS ARE APPROXIMATE, AN ACCURATE MEASUREMENT WILL BE MADE UPON COMPLETION TO DETERMINE THE FINAL COST.			

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN:

TOTAL \$14,672.11

PAYMENT DUE UPON COMPLETION OF THE WORK. PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN ____ DAYS.

SIGNATURE _____

RESOLUTION NO. 956

RESOLUTION OF INTENT TO DISPOSE OF AN INTEREST IN REAL PROPERTY GENERALLY REFERRED TO AS THE FORMER COOKSON COMMUNITY CENTER.

WHEREAS, the City Council of the City of West Branch, Iowa, has previously determined that the Cookson Community Center should be closed; and

WHEREAS, said building and its associated real property (the "Property") are no longer needed to provide services to its citizens; and

WHEREAS, it would be beneficial to the citizens of West Branch if the property were sold and placed back upon the tax rolls; and

WHEREAS, to that end, the City is desiring to solicit sealed bids for the purchase of the Property; and

WHEREAS, Section 364.7 of the Code of Iowa requires a public hearing be held prior to disposing of an interest in real property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of West Branch, Iowa, that a public hearing on the proposal to dispose of the Property via sealed bid be hereby set for 7:00 p.m. on Monday, October, 17, 2011. Further, the Clerk is directed to publish notice of the same as required by law.

* * * * *

Passed and approved this 3rd day of October, 2011.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSAL TO DISPOSE OF AN INTEREST IN REAL PROPERTY, SAID REAL PROPERTY BEING GENERALLY REFERRED TO AS THE FORMER COOKSON COMMUNITY CENTER.

YOU ARE HEREBY NOTIFIED that a public hearing will be held by the City Council of the City of West Branch in the Council Chambers, at the City Hall at 110 Poplar Street, at 7:00 o'clock P.M., on Monday, October 17th, 2011. Said public hearing shall be to consider the intent to dispose of the City's interest in the former Cookson Community Center via sealed bid.

BE FURTHER ADVISED that the City Council did by Resolution on October 3rd, 2011, indicate an intent to dispose of said real property, subject to public hearing on said proposal, in accordance with applicable State law and local Ordinances. All interested persons are invited to attend and be heard on the proposal to dispose of the City's interest in the aforementioned property. Further information on this matter may be obtained by contacting the West Branch City Clerk.

Matt Muckler, City Clerk,
by Direction of the City Council

Slach Construction
410 Gilbert Drive
West Branch, Iowa 52358
Phone: H 319-643-3255
C 319-631-3971

Estimate
Date

Estimate prepared for:
West Branch Fire Department

DESCRIPTION	
<p>Labor and material to pave East side driveway as follows:</p> <p>Size: 30' x 100'</p> <p>Core out seal coat</p> <p>Form</p> <p>1/2" rebar on 2' centers</p> <p>Concrete to be 6" thick</p> <p>Cut control joints</p> <p>THANK YOU FOR THE OPPORTUNITY TO DO BUSINESS WITH YOU</p>	<p>11,700.00</p>
<p>Total</p>	<p>\$11,700.00</p>

City of West Branch Advisory Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of West Branch.

When a vacancy occurs an announcement of that vacancy will be posted. No sooner than two weeks later the Mayor and City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: Planning & Zoning Date: 9/26/2011

Your Name: Mary Beth Stevenson Street Address: 115 N. 5th St.

Phone number(s): (evening) 319-643-2068 (day) 319-400-5134

Email: mbdechant@gmail.com

Do you live within the corporate limits of West Branch? Yes No

How long have you been a resident of West Branch? 10.5 yrs

Occupation: Watershed Planner Employer: Iowa DNR

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

I have 4 yrs professional experience in environmental management & planning; M.S. in resource ecology & management. I also have experience in regional planning; I worked for East Central IA COB before IDNR. I also have experience in hazard mitigation planning.

What particular contributions do you feel you can make to this board or commission?

I am very dedicated to seeing the City of West Branch thoughtfully develop as a community. I have experience with environmental planning that could help the City in the comprehensive planning process, and in developing ~~with~~ with minimal impact to natural resources. I am committed to working hard to make sure planning & zoning decisions are well-thought out and have the long-term needs of West Branch in mind.



Snow Removal Estimate for National Park Service

Labor Summary

Regular Rate of Pay	Overtime Rate of Pay	Employee Benefit Rate	Total Regular Plus Benefit Rate	Total Overtime Plus Benefit Rate
\$ 22.55	\$ 33.75	28.00%	\$ 28.86	\$ 43.20

Hours Estimated to Clear Snow > 1"	1	2	Total Labor at Regular Rate (FYI Only)	Total Labor at Overtime Rate
> Trace	1	2	\$ 2,280.26	\$ 3,002.00

Materials Summary

Sand / Salt Mix for Roadway	Price / Gallon	Estimated Hours	Total Materials Cost
\$ 286.11	4.5 tons @ \$63.58/ton	79 price from Cedar County Coop	\$ 565.77

Contract Support

Administrative Cost @ 5%	\$ 178.39	
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Equipment Summary

Snow Removal Equipment	\$2,765	79 Hours @ \$35/hour
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Total Values

Total Contract Support	\$ 178.39	
Total Equipment Cost	\$ 2,765.00	

Year 1	Year 2	Year 3	Year 4	Year 5
\$ 6,511.16	\$ 6,739.05	\$ 6,974.92	\$ 7,219.04	\$ 7,471.70

Calculates at 3.5% rate inflation

Snow Removal Estimate for National Park Service

Labor Summary

Regular Rate of Pay	\$ 22.55	Overtime Rate	\$ 33.75	Employee Benefit Rate	28.00%	Total Regular Plus Benefit Rate	\$ 28.86	Total Overtime Plus Benefit Rate	\$ 43.20
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Hours Estimated to Clear Snow > 1" 2

> Trace 1 2 49 15

Snow Days: NOAA Weather Estimates (2008, 2009, 2010) > Trace > 1" > 1"

Materials Summary

Salt Mix for Roadway	\$	286.11	4.5 tons @ \$63.58/ton		
Diesel Fuel (1 gal:hour)	\$	307.31	Price / Gallon	Estimated Hours	
			3.89	79	price from Cedar County Coop x 10% poss. Inc.

Total Labor at Regular Rate (FYI Only) \$ 2,280.26

Total Labor at Overtime Rate \$ 3,412.80

Contract Support

Administrative Cost @ 5% \$ 200.31

Total Contract Support \$ 593.42

Equipment Summary

Snow Removal Equipment \$2,765 79 Hours @ \$35/hour

Total Equipment Cost \$ 2,765.00

Total Values

	Year 1	Year 2	Year 3	Year 4	Year 5
Total Values	\$ 6,971.53	\$ 7,215.53	\$ 7,468.08	\$ 7,729.46	\$ 7,999.99

Calculates at 3.5% rate inflation

RESOLUTION 874

ESTABLISHING THE FEES FOR NUISANCE ABATEMENT AND SIDEWALK CLEARING
UNDER CHAPTER 50, 51 AND 136 OF THE WEST BRANCH MUNICIPAL CODE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST BRANCH,
IOWA:

Section 1. That the City of West Branch hereby acknowledges the need for certain fees to be established when the City is required to abate a nuisance or clear a private sidewalk of snow or ice as defined by City Code.

Section 2. Therefore, let it be known that the City Council of West Branch hereby establishes the following rates to be billed on each occurrence to the dully recorded owner of any property whereby a nuisance is required to be abated:

Operator...	\$38/hour
Utility Tractor...	\$35/hour
Dump Truck...	\$35/hour
Pickup...	\$25/hour
6 Foot mower...	\$10/hour
Bat wing mower...	\$20/hour
Rider lawn tractor...	\$20/hour
Chain saw...	\$15/hour
Trailer...	\$10/hour
String Trimmer...	\$5/hour
Push Mower...	\$7/hour
Third Party Expenses...	Billed at cost
Snow Removal...	\$50/sidewalk
Administrative Fee...	\$40/billing

These rates shall take effect upon approval of said resolution.

PASSED AND APPROVED, this 3th day of August, 2009.

Sandy Hatfield, Mayor

ATTEST:

Debra Fiderlein, City Clerk

Opinion of Cost for West Branch Parking

9/12/2011

No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
BID ALTERNATE #1						
1	2527-9263109	PAINTED PAV'T MARK, WATERBORNE/SOLVENT	STA	\$150.00	5	\$750.00

Subtotal \$750.00
 Contingency 10% \$75.00
TOTAL COST \$825.00

No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
BID ALTERNATE #2						
1	2105-8425015	TOPSOIL, STRIP, SALVAGE+SPREAD	CY	\$10.00	22	\$220.00
2	2115-0100000	MODIFIED SUBBASE	CY	\$25.00	22	\$3,300.00
3	2303-0013500	HMA (100K ESAL) B-I-S, 1/2", NO FRIC	TON	\$50.00	42	\$2,100.00
4	2401-6745910	RMVL OF SIGN	EACH	\$50.00	1	\$50.00
5	2511-7526006	SIDEWALK, PCC, 6"	SY	\$30.00	81	\$2,430.00
6	2512-1725256	CURB+GUTTER, PCC, 2.5'	LF	\$20.00	127	\$2,540.00
7	2213-6745500	RMVL OF CURB	STA	\$3,000.00	1.1	\$3,360.00
8	2511-6745900	RMVL OF SIDEWALK	SY	\$10.00	129	\$1,290.00
9	2527-9263109	PAINTED PAV'T MARK, WATERBORNE/SOLVENT	STA	\$150.00	1.9	\$285.00
10	2533-4980005	MOBILIZATION	LS	\$2,000.00	1	\$2,000.00
11	2601-2636041	SEED+FERTILIZE	ACRE	\$5,000.00	0.1	\$500.00
12	2528-8445110	TRAFFIC CONTROL	LS	\$2,000.00	1	\$2,000.00

Subtotal \$20,075.00
 Contingency 10% \$2,008.00
TOTAL COST \$22,083.00

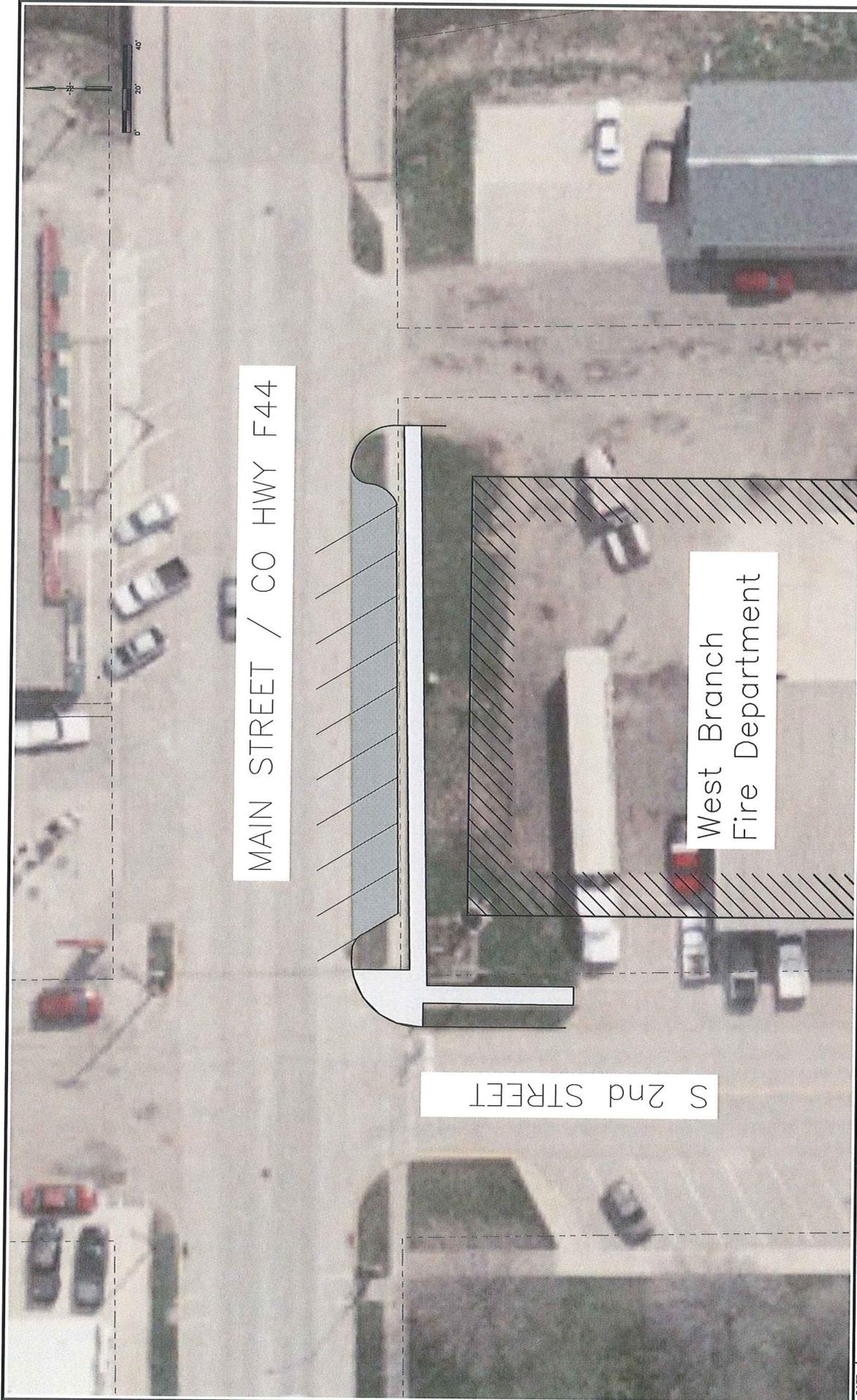
No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
BID ALTERNATE #3						
1	2105-8425015	TOPSOIL, STRIP, SALVAGE+SPREAD	CY	\$10.00	101	\$1,010.00
2	2115-0100000	MODIFIED SUBBASE	CY	\$25.00	50	\$1,250.00
3	2303-0013500	HMA (100K ESAL) B-I-S, 1/2", NO FRIC	TON	\$50.00	98	\$4,900.00
4	2401-6745910	RMVL OF SIGN	EACH	\$50.00	2	\$100.00
5	2511-7526006	SIDEWALK, PCC, 6"	SY	\$30.00	145	\$4,350.00
6	2512-1725256	CURB+GUTTER, PCC, 2.5'	LF	\$20.00	265	\$5,300.00
7	2213-6745500	RMVL OF CURB	STA	\$3,000.00	0.3	\$900.00
8	2511-6745900	RMVL OF SIDEWALK	SY	\$10.00	184	\$1,840.00
9	2527-9263109	PAINTED PAV'T MARK, WATERBORNE/SOLVENT	STA	\$150.00	5.5	\$825.00
10	2533-4980005	MOBILIZATION	LS	\$2,000.00	1	\$2,000.00
11	2601-2636041	SEED+FERTILIZE	ACRE	\$5,000.00	0.3	\$1,500.00
12	2528-8445110	TRAFFIC CONTROL	LS	\$2,000.00	1	\$2,000.00

Subtotal \$25,975.00
 Contingency 10% \$2,598.00
TOTAL COST \$28,573.00

Alternate 2 & 3 \$50,656.00



DATE	REVISIONS	SCALE	AS NOTED	VERIFY SCALE	 VEENSTRA & KIMM, INC.	MAIN STREET PARKING CITY OF WEST BRANCH 860 22nd Avenue • Suite 4 • Corvallis, Iowa 52241-1565 319-466-1000 • 319-466-1000(FAX) • 888-241-8001(MKTG)	DESIGN #1 PARALLEL PARKING 16 STALLS	DWG. NO. 1 OF 3
				BASE IS ONE INCH ON GRAPHIC DRAWING IF NOT ONE INCH ON SCALE ACCORDINGLY				
		DRAWN	EDS					
		CHECKED	LAB					
		APPROVED	DES					
		DATE	ISSUANCE					
		ISSUED FOR	CONTRACT					

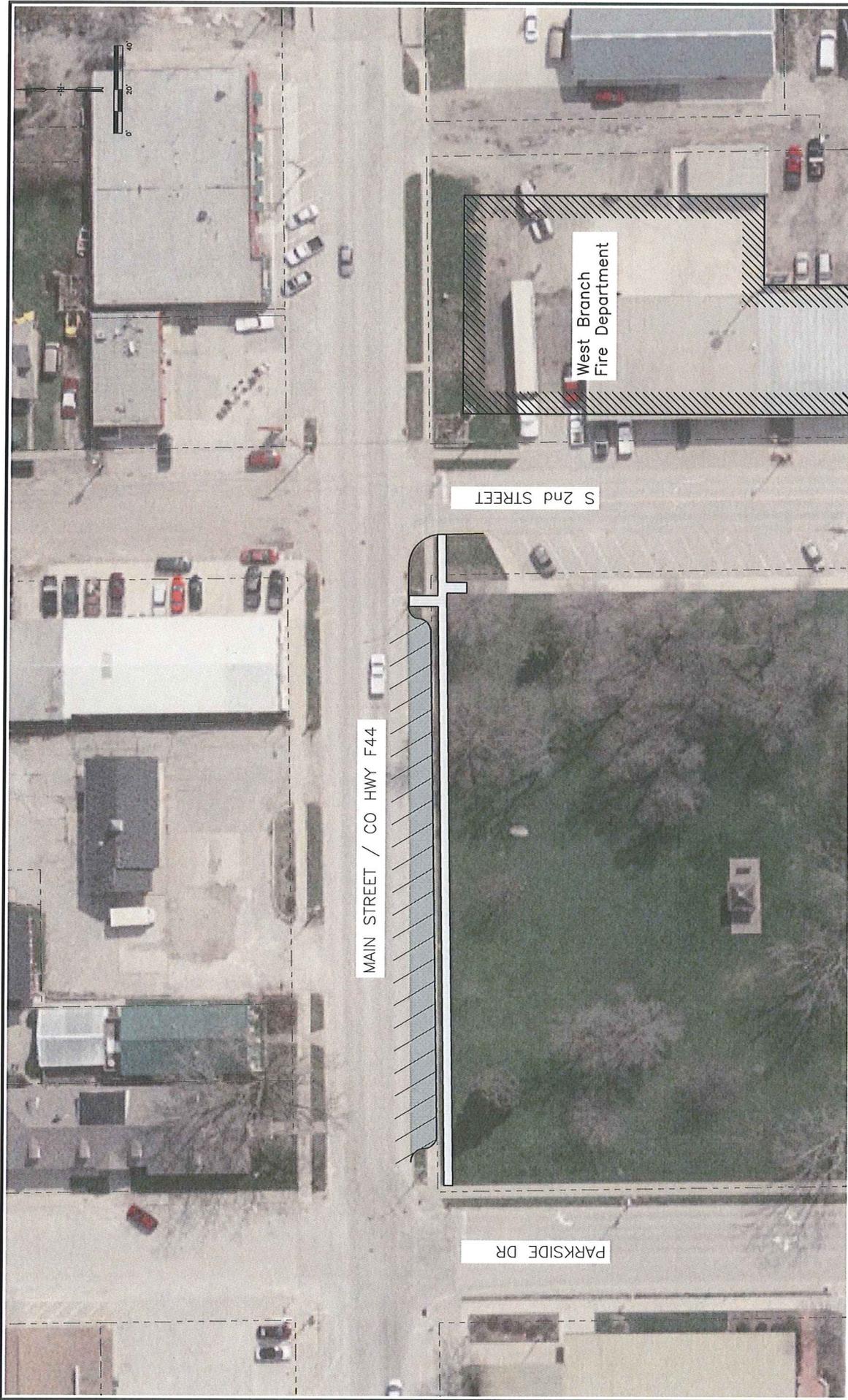


MAIN STREET / CO HWY F44

S 2nd STREET

West Branch
Fire Department

DATE		REVISIONS		SCALE		ANNOTATED		VERIFY SCALE		DRWG. NO.	
				DRAWN	DATE	BY	DATE	BY	DATE	BY	2 OF 3
				CHECKED				DATE			PROJECT
				APPROVED				SCALE			9 STALLS
				DATE				CONSTR.			DESIGN #2
				ISSUED FOR							ANGLED PARKING
											
								VEENSTRA & KIMM, INC.			
								860 22nd Avenue • Suite 4 • Corvallis, Iowa 52241-1565 319-465-1000 • 319-465-1000FAX • 888-241-8001(MVAT)			
								MAIN STREET PARKING CITY OF WEST BRANCH			
								DESIGN #2 ANGLED PARKING 9 STALLS			



DATE		REVISIONS		SCALE FOR PLOT		DATE		DRAWN		CHECKED		APPROVED		DATE		PROJECT		DWG. NO.		
VEENSTRA & KIMM, INC.  860 22nd Avenue • Suite 4 • Corvallis, Iowa 52241-1565 319-466-1000 • 319-466-1000(FAX) • 866-241-3001(MVMTS)										MAIN STREET PARKING CITY OF WEST BRANCH DESIGN #3 ANGLED PARKING 23 STALLS										
VERIFY SCALE BASED ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON SCALE ACCORDINGLY.										3 OF 3										